



THE CITY OF NEW YORK  
OFFICE OF THE MAYOR  
NEW YORK, N. Y. 10007

EXECUTIVE ORDER NO. 66

September 30, 1982

NEW YORK CITY LOFT BOARD

By the power vested in me as Mayor of the City of New York, it is hereby ordered:

Section 1. Board Established. The New York City Loft Board (the "Board") is hereby established in the Office of the Mayor.

Section 2. Purpose. This Board is established to carry out those duties and perform those functions with respect to the legalization and conversion of non-residential buildings for residential use as are prescribed by Article 7-C of the New York State Multiple Dwelling Law, Chapter 349 of the Laws of 1982 (hereafter "Article 7-C") and shall:

- (a) exercise those powers and perform those acts consistent with the terms and intent of Article 7-C as may be reasonable and necessary to carry out the provisions of the law and;
- (b) perform those further functions prescribed in Section 7 of this Order.

Section 3. Members.

- (a) The Board shall consist of no fewer than five and no more than nine members, including an impartial Chair, and among whom shall be the Commissioner of the Department of Buildings.
- (b) The Commissioner of the Department of Buildings shall serve ex officio as a member of the Board. He may designate an employee of his department to serve

as a board member in his absence.

- (c) The membership of the Board shall include one person representing loft manufacturing interests, one person representing the real estate industry and one person representing loft residential tenants. All other members of the Board shall represent the public.
- (d) Besides the Chair, and the Commissioner of the Department of Buildings, the Mayor may appoint one other agency head or city employee as a public member to serve ex officio.
- (e) The members of the Board, except for the Chair, the Commissioner of the Department of Buildings, and any other public member serving ex officio shall serve for a term of three years, except that, in the case of those members first appointed, two members representing the public shall be appointed for a term of one year, the members representing the real estate industry, loft manufacturing interests, and the loft residential tenants shall be appointed for a term of two years, and two members representing the public shall be appointed for a term of three years.
- (f) All vacancies in the membership of the Board shall be filled by the Mayor.
- (g) The members of the Board may elect from among those of the members representing the public, a vice-chair to preside over meetings of the Board in the absence of the Chair.

#### Section 4. Meetings and Action by the Board.

- (a) The Board shall meet in regularly scheduled sessions and may, in addition, meet in special sessions at the request of the Chair or upon the affirmative vote of five members of the Board.

- (b) A majority of the members of the Board shall constitute a quorum for the transaction of business.
- (c) Action may be taken by majority vote when a quorum is present. However, no action may be taken without at least four affirmative votes.

Section 5. Compensation and Expenses.

- (a) The Chair shall receive such salary as the Mayor, from time to time, may establish within the appropriations provided therefor.
- (b) Other members of the Board, except the ex officio members, shall be compensated at the per diem rate of \$175 for each day or portion thereof on which the Board meets in regular or special session, or on which members engage in other Board activities at the direction of the Chair, not to exceed 60 compensable days per year.
- (c) The ex officio members shall serve without compensation.
- (d) In addition to the compensation provided for in paragraphs (a) and (b) of this section, members of the Board shall be reimbursed for expenses reasonably and necessarily incurred by them in the performance of their duties.

Section 6. Staff and Administration.

- (a) The Board shall have such staff as are necessary to enable it to carry out its functions under the law and this Order within the appropriation provided therefor.
- (b) The Chair may, from time to time, request the assistance of personnel from other City agencies to enable the Board to discharge its functions. Such personnel shall provide assistance on terms and conditions agreed to by the Chair and the head of any cooperating agency.

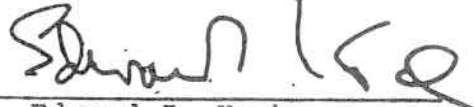
- (c) In addition to providing such services as the Board may require, the staff shall be responsible for the budgetary, fiscal and administrative functions associated with the Board's activities.
- (d) Except as provided in Section 7 of this Order, the staff of the Board shall report to and serve at the pleasure of the Chair.

Section 7. Enforcement and Compliance

- (a) The Mayor's Office of Loft Enforcement shall be continued as a division of the Board responsible for enforcement and compliance and shall carry out those functions heretofore performed by it under the direction of a subcommittee of the Board. It shall, in addition, perform such additional enforcement and compliance functions as are required by the Board and consistent with the terms and provisions of Article 7-C.
- (b) The subcommittee of the Board which shall direct the activities of the division for enforcement and compliance shall consist of the Chair, the Commissioner of the Department of Buildings and the Board member representing loft manufacturing interests.

Section 8. Effective Date.

This Order shall take effect immediately.



Edward I. Koch  
M A Y O R