

**NEW YORK CITY WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE**

May 10, 2017
253 Broadway, 8th Floor, New York, NY 10007
MEETING MINUTES

Members in Attendance:

Laurice Arroyo, Chair
Scott Berger
Les Bluestone
Mark Elliott, Vice Chair
Jocelynne Rainey

Also Present:

For WKDEV:
Sarah Bennett

For DYCD:
Akeem Bashiru
Megan Keenan-Berryman
Theodore Latimore
Daphne Montanez
Ardis Sanmoogan

For SBS:
Kelly Dougherty
Melanie Hart
Tania Jospitre

Mark Elliott, WDB Vice Chair, called the meeting to order.

Mr. Elliott provided a brief overview of the agenda which included updates from both DYCD and SBS.

Action Items

Mark Elliott, Board Vice Chair, made a motion to vote for approval of the meeting minutes from the February 7, 2017 Executive Committee meeting. The meeting minutes were approved unanimously.

The Board reviewed a Resolution on Oversight and Monitoring, but postponed a vote on the basis of needing additional information and a clearer definition of the Board's role with respect to audits.

The Board reviewed and unanimously approved a Resolution to approve CUNY Training for DYCD's Out-of-School Youth Program in the following areas:

- Technology (Cisco, Cisco Certified Network Associate, CompTIA A+)
- Healthcare (Patient Care Technician, Hemodialysis Technician, Pharmacy Technician)
- Education (Early Childhood Education)
- Food Service (Culinary Arts and Customer Service).

DYCD Program and Fiscal Update (WIOA Youth)

Department of Youth and Community Development (DYCD) staff walked the Committee through its presentation of its WIOA Youth program and fiscal performance covering the period between July 1, 2016 – March 31, 2017.

Program Summary

In line with the federal WIOA law, DYCD offers two programs. Out-of-School (OSY) programs serve 16 to 24 year old young adults who are not connected to school or work and need assistance upgrading their educational and occupational skills. OSY programs are operated by community-based organizations in all five boroughs. There are 14 unique providers and 23 contracts.

In-School Youth (ISY) programs provide services to eligible juniors and seniors in high school. ISY services include objective assessments, creating individual service strategies, counseling, work readiness training, college readiness activities, SAT preparation instruction and other youth related mentoring services. There are 17 unique providers and 18 contracts.

WIOA Youth Program performance is consistent with historical trends. For FY2016 (July 1, 2015 – June 30, 2016), New York City met or exceeded state standards on all goals (met as defined as reaching 80% or more of target).

Fiscal Summary

WIOA Youth program funds are allocated on a 75/25 split respectively between Out-of-School Youth (OSY) and In-School Youth (ISY) programming for FY2016. DYCD structured OSY and ISY provider contracts accordingly to meet this requirement.

In the first two quarters of FY2017, WIOA Youth spending was \$16M of the \$28.7M available to spend in FY2017. An additional \$2.5M of the FY2017 allotment was committed to FY2018. In FY2017, DYCD has obligated 80% of its program funds on Out-of-School Youth programs, in compliance with WIOA's new requirement to spend at least 75% of program funds on that population.

SBS Program and Fiscal Update (WIOA Adult and Dislocated Worker)

SBS provided a summary of its program and fiscal performance of WIOA Adults and Dislocated Workers for the period from July 1, 2016 to March 31, 2017.

Program Summary

As of March 2017, the **Workforce1 Career Centers** directly helped connect jobseekers to 11,839 jobs while an additional 8,261 jobseekers found jobs on their own, for a total of 20,100. The portion of full-time jobs was 83% for the third quarter of FY2017. Full-time rates have increased significantly since SBS adopted its policy of targeting better quality jobs in April 2014. Also, during the third quarter of FY2017, the median wage increased to \$12.20 per hour while the average wage was \$13.74.

In the first three quarters of FY2017, the **Individual Training Grant (ITG)** program enrolled 364 participants into the program while 342 completed training, and 80 were employed post training to date. This employment figure is not final, as it does not yet include all individuals who completed training and reported finding employment. SBS collects this information for customers for several months after training.

The **NYC Business Solutions Centers** helped small businesses obtain 266 financing awards, achieving 42% of the system's Fiscal Year goal of 630. The value of the financing awards was \$9.5M, 47% of the system's fiscal year goal of \$20M. The Centers also connected 421 businesses to services to help them start up and launch.

The **Customized Training** program awarded grants to five companies to provide training to 659 employees. These awards totaled approximately \$1,131,821, exceeding the agency's goal of investing \$1 million during Fiscal Year 2017.

Fiscal Summary

As of March 2017, WIOA Adult and Dislocated Worker spending was about \$32M of the \$48.1M available in FY2017. Of the funding available, 20% or about \$6M was spent on training and internships. An additional \$8M of the FY2017 allotment was committed to FY2018 as Year 2 funds.

Board SYEP Challenge Update

As of this Executive Committee Meeting, the Board met roughly 60 percent of its goal to support internship slots through the Board's Summer Youth Internship, which connects employers to either through the Summer Youth Employment Program or Ladders for Leaders. Committee members committed to assisting with outreach to increase that number before the start of the program.

The May 2017 Executive Committee meeting was adjourned at 10:30am.