

**NEW YORK CITY WORKFORCE INVESTMENT BOARD
EXECUTIVE COMMITTEE**

October 20, 2010

110 William Street, 7th Floor

MINUTES

Members in Attendance:

Kathleen Kearns	Mark Elliot
Horace Barker	Reg Foster
Les Bluestone	Rob Walsh

Also Present:

Cesar Cardenas	Laura Miller
Chris Cesarani	Deldreana Peterkin
David Fischer	Katie Schwab
Angie Kamath	Andrew Schwartz
	Phil Weinberg

Kathleen Kearns, Committee Chair, called the meeting to order.

Approval of Minutes

The minutes of the July 22, 2010 Committee meeting were approved.

Introduction and Chairman's Report

Ms. Kearns opened the meeting by reviewing the agenda for the meeting and asking WIB Committee chairs to provide an update of key activities during the quarter. Les Bluestone represented the newly-formed Employment Engagement Committee and spoke of the initial steps the Committee was taking as it launched; Horace Barker represented the Workforce Policy Committee and spoke of the on-the-job training policy that the Committee approved during its August session; and Reg Foster represented the Youth Council and shared highlights from the Summer Youth Employment Program. In response to an inquiry about the status of the Summer Youth Employment Program for 2011 and the effort to further engage the private sector, Chris Cesarani from the Department of Youth and Community Development shared that the Mayor's office was sponsoring a workgroup to focus on this initiative.

Ms. Kearns then asked WIB President Phil Weinberg to provide an update on member recruitment and on the WIB Action Plan for 2011. Mr. Weinberg shared that the Action Plan, requested by the Board as a companion to the recently-adopted 3-year WIB Strategic Plan, would be presented to the full Board during the December quarterly meeting and serve as the basis for the Board's work in 2011.

Ms. Kearns then directed the Committee to a resolution regarding the procurement of qualified vendors to manage and operate the Workforce1 Career Centers. In discussing the

procurement, Committee members asked for additional detail on the recommended vendors. It was agreed that staff from the WIB and the Department of Small Business Services (SBS) would provide additional data to Committee members and that a vote on a resolution would be postponed until the following Committee meeting in the first quarter of 2011.

SBS Performance Strategy and Review

Angie Kamath, Deputy Commissioner for Workforce Development at SBS, then walked the Committee members through a summary presentation on SBS's performance from July to September 2010. Ms. Kamath shared that even while SBS placed a record number of jobseekers into jobs during the quarter, job quality also increased, as indicated by increased median wages, average hours worked per week and the percentage of customers with full-time work. Ms. Kamath then reviewed the leading sectors and occupations for training and placements and some of the changes in this category from the previous quarter.

After a discussion among members on the SBS performance data, Ms. Kearns shared that the following quarterly Board meeting in December would be hosted by Continuum Health Partners and coupled with a Board holiday reception. WIB President Phil Weinberg acknowledged Deldreana Peterkin of the WIB team for her role in organizing the upcoming meeting and reception.

The meeting was adjourned.