

Chapter 52

RULES GOVERNING THE TAXI & LIMOUSINE COMMISSION

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SUBCHAPTER A: RESERVED

SUBCHAPTER B: PETITIONS TO INITIATE RULEMAKING

§52-11 Scope of this Subchapter

This Subchapter establishes the process by which any person may petition the Commission to consider adoption of a new Rule or Rules.

§52-12 Penalties

This Subchapter is informational in nature and does not provide for any penalties.

§52-13 Definitions Specific to this Subchapter

Reserved

§52-14 Procedures for Submitting Petitions

- (a) *Who May Petition.* Any person may petition the TLC to consider the adoption of rules.
- (b) *Content of Petitions.* Petitions must contain the following information:
 - (1) The proposed language for the rule being proposed;
 - (2) A statement of the TLC's authority to promulgate the rule and its purpose;
 - (3) The petitioner's argument in support of adopting the rule;
 - (4) The period of time the rule should be in effect;
 - (5) The name, address and telephone number of the petitioner; and
 - (6) The signature of the petitioner.
- (c) *Format of Petitions*
 - (1) All petitions should be typewritten.
 - (2) Until the TLC adopts a form for petitioning the adoption of a rule, the petition must be filed on plain, white letter-sized paper.

- (d) *Submission of Petitions.* Petitions must be mailed or delivered to the offices of the TLC at 40 Rector Street, New York, New York, 10006-1738, marked to the attention of the Chairperson.

§52-15 Procedures for Consideration of Petitions

- (a) *Initial Process.* When a petition submitted in proper form is received, the TLC will do the following:
 - (1) Stamp the petition with the date it was received;
 - (2) Assign the petition a processing number; and
 - (3) Forward the petition to the Chairperson, who may, at his or her discretion, either deny the petition or present the petition for consideration by the Commission.
 - (4) The Chairperson has 60 days to present the petition for consideration or deny the petition.
- (b) *Denial of Petition By Chairperson*
 - (1) If the Chairperson denies a petition, he or she will present copies of the petition and of the Chairperson's notice rejecting that petition to the full Commission at its next regularly scheduled session.
 - (2) At this session or anytime before the Commission's next regularly scheduled session, any Commission member may ask the Commission to consider the petition to determine whether to initiate rulemaking. The Commission will notify the petitioner if a determination is made to grant the petition.
 - (3) If no Commission member takes action on the petition, the Chairperson will notify the petitioner of the Commission's decision to deny the petition.
- (c) *Consideration by the Commission*
 - (1) If the Chairperson does not deny the petition, he/she will notify the petitioner in writing within 60 days from the date the petition was received of the Commission's intent to grant the petition and to initiate rulemaking by a specific date.
 - (2) In proceeding with rulemaking, the Commission may, at its discretion, amend or modify the language proposed by the petitioner.

§52-16 Appeal

No Appeal. The Commission’s decision to deny or grant a petition is final and not subject to judicial review.

SUBCHAPTER C: PILOT PROGRAMS

§52-21 Scope of this Subchapter

- (a) As part of the development and implementation of a broad public transportation policy, Section 2303(b)(9) of the New York City Charter charges the Commission to encourage and provide for innovation and experimentation in relation to the type and design of equipment, modes of service, and manner of operation. Such experimentation through pilot programs may, for limited purposes and limited periods of time, depart from the requirements established in these Rules.
- (b) This chapter provides a regularized and transparent process for the review, approval, implementation and evaluation of proposed pilot programs.

§52-22 Penalties

This Subchapter is informational in nature and does not provide for any penalties.

§52-23 Definitions Specific to this Subchapter

Reserved

§52-24 Submission of Proposals

- (a) Any person or entity may propose a pilot program in writing to the Chairperson for purposes of testing and evaluating a proposed innovation.
- (b) Proposals for a pilot program must include the following:
 - (1) A statement of the purpose or value of the proposed innovation;
 - (2) A detailed description of the proposed innovation, including, as appropriate, diagrams, blueprints or images;
 - (3) Information regarding the use of the proposed innovation in other jurisdictions;
 - (4) Estimates of any cost and revenue impact of the proposed innovation on affected Licensee groups such as drivers and vehicle owners, on the Commission and the City, and on the public;

- (5) A description of the different ways in which the proposed innovation would depart from otherwise applicable requirements, including these Rules;
- (6) A description of any effect the pilot program would have on the safety of operations involved in the pilot program;
- (7) The proposed duration of the pilot program;
- (8) The number of pilot program participants necessary to achieve the purpose of the proposed pilot program; and
- (9) The criteria by which the value of the innovation can be measured after implementation of the pilot program, such as cost, customer satisfaction, Licensee satisfaction, environmental impact, and safety.

§52-25 Initial Review of Proposed Pilot Programs

- (a) *Initial Review By Chairperson.* The Chairperson will perform the initial review of all pilot program proposals. The Chairperson is authorized to assemble any information, from any source, that he or she determines to be useful to the Commission in reviewing the proposal.
- (b) *Request for Modification or Resubmission.* The Chairperson may request that the proposal be modified or resubmitted to include additional information, evaluations, and inspection of prototypes, tests or other processes of any kind that may assist in the review of the proposal. The Chairperson may issue such request to the person or entity proposing the pilot program or to any other person or entity.
- (c) *Forward Proposed Pilot Program to Commission.* The Chairperson will forward a proposed pilot program to the Commission within 60 days of receipt of a completed proposal. However, during the 60-day period, the Chairperson may extend the time for forwarding the proposed pilot program.

§52-26 Commission Review and Grounds for Rejection

- (a) *Consideration By Commission.* The Commission will consider all proposed pilot programs forwarded by the Chairperson and will approve or reject such programs.
- (b) *Grounds for Rejection.* Grounds for rejection include but are not limited to the following:
 - (1) The merits of the proposal;
 - (2) The administrative ability of the Commission or its staff to implement, monitor, or evaluate the proposed pilot program.

§52-27 Commission Approval of Proposal for Pilot Program

- (a) *Resolution of Approval.* Any proposed pilot program approved by the Commission will be approved by Resolution of Approval.
- (b) *Contents of Resolution.* Each Resolution of Approval will establish the terms governing the implementation, monitoring, and evaluation of the proposed pilot program, including but not limited to the following:
 - (1) The duration of the pilot program;
 - (2) An implementation and evaluation schedule for the pilot program, including a deadline for a final report from the Chairperson to the Commission and a deadline for initiating rulemaking action to implement changes in the Commission's rules. These should be based on the outcome of the pilot program so that the proposed innovation may continue without interruption if the Commission determines that such continuation is warranted;
 - (3) The minimum and maximum number of the pilot program's participants, if any;
 - (4) A description of the means by which the public will be notified of the proposed pilot program;
 - (5) A description of the process for selecting the participants in the pilot program;
 - (6) A statement whether a safety evaluation of the proposed pilot program will be required before or during implementation of the pilot program and, if so, a statement of how and by whom such safety evaluation must be conducted;
 - (7) A statement that the pilot program participants must enter into binding agreements with the Chairperson on behalf of the Commission;
 - (8) An enumeration of the criteria to be used in evaluating the proposed innovation during and after implementation of the pilot program; and
 - (9) A description of any reporting requirements during and after the completion of the pilot program, including reports from the pilot program participants to the Chairperson and from the Chairperson to the Commission.

§52-28 Agreements between the Commission and the Pilot Program Participants

- (a) *Agreement(s) Required.* All persons or entities participating in any pilot program approved by the Commission must enter into an agreement with the Chairperson on behalf of the Commission. This agreement will govern the preparation, implementation, and evaluation of the pilot program consistent with the terms of the Commission's Resolution of approval.

- (b) *Differing Agreement(s)*. Where a pilot program involves more than one participant, the Chairperson will determine whether the participants must enter into identical or differing agreements.
- (c) *Approval by Corporation Counsel*. Agreements made under this section will be subject to approval as to form by the Corporation Counsel pursuant to §394(b) of the New York City Charter.

SUBCHAPTER D: PAYMENT

§52-40 Form of Payment

- (a) *In general*. A Person or entity can make a payment to the Commission by money order, bank check, certified check, credit card, debit card, e-check, PIN-less debit card (in person) or corporate check
- (b) *Exceptions*.
 - (1) *Fines*. Payment of a fine must be made in the form of either:
 - (i) credit card, debit card or PIN-less debit card in person,
 - (ii) certified check, or
 - (iii) United States Postal Service money order.
 - (2) *Medallion Auctions and Transfers*. Payment in connection with a Medallion auction or a Medallion transfer must be made in the form of either:
 - (i) money order
 - (ii) bank check,
 - (iii) certified check, or
 - (iv) check issued by a Taxicab Broker or Agent licensed by the Commission.
 - (3) *FOIL/Copying fees*. Payment of a copying fee in connection with a Freedom of Information Law request, or payment of a fee related to a subpoena must be made in the form of either:
 - (i) personal or corporate check,
 - (ii) money order,
 - (iii) bank check, or
 - (iv) certified check.

§52-41 Returned Payment Fee

- (a) A check or money order that is returned to the Commission unpaid, or that is declined or reversed by a bank or other institution will be considered a “bad payment.”
- (b) A person or entity who makes a bad payment to the Commission must pay a fee of \$20 for each bad payment. The original payment remains due until both the payment and the \$20 fee are paid.
- (c) Fines
 - (1) If a bad payment is made for a fine, the Chairperson will treat the fine as unpaid until both the fine and the \$20 fee are paid.
 - (2) If the bad payment is made for a fine owed by a Licensee, the License will be suspended as if the payment had not been made.
 - (3) The License suspension will remain in effect until both the fine and the \$20 fee are paid.
- (d) License and Renewal License Applications.
 - (1) If a bad payment is made in connection with a License application or a renewal License application, the original payment will remain due until both the payment and the \$20 fee are paid.
 - (2) The Commission will treat the application or renewal application as incomplete until both the payment and the \$20 fee are paid.
 - (3) The Commission can deny any application or renewal application for which a bad payment is made after giving notice of the bad payment to the Applicant. The Commission can give the Applicant a deadline to pay the original payment plus the \$20 fee before denying the Application.
 - (4) If the Commission issues a License before it learns of a bad payment, the Commission can give notice to the Licensee to pay the original payment and the \$20 fee within 15 days. The License will terminate automatically unless the Licensee pays both the original payment and the \$20 bad payment fee within the 15 day period.

§52-42 Bad Payments

- (a) The Chairperson can send a notice to any person or entity who submits a bad payment at any time. For the period of time specified in the notice, the person or entity must make payment only in the form(s) specified in the notice. During the period covered in the notice, the Commission can return any payment made in any other form and treat the payment as unmade.

