

EXECUTIVE ORDER No.105

COMMUNITY AFFAIRS UNIT

SEPTEMBER 17, 2007

WHEREAS, the City of New York is comprised of diverse communities each with unique characteristics, concerns and issues;

WHEREAS, to better serve its citizens, the City must be responsive to specific needs of each community and facilitate effective communication between the City agencies and different neighborhood groups and individuals;

WHEREAS, government interaction with its citizens is imperative in times of emergency, and;

WHEREAS, implementation of government initiatives requires input of community groups and individuals as well as cooperation among different branches of local government and constituents;

WHEREAS, community service through volunteerism is needed to bring essential improvements and services to different organizations, neighborhoods, groups and individuals;

NOW, THEREFORE, by the power vested in me as Mayor of the City of New York, it is hereby ordered that:

Section 1. The Community Assistance Unit, established within the Office of the Mayor, is hereby renamed the Mayor's Community Affairs Unit.

§ 2. The Community Affairs Unit shall maintain continuous liaison with City officials, public and private agencies, community boards, district service cabinets, district managers, borough boards and cabinets, community groups and communities.

§ 3. The Community Affairs Unit shall be responsible for coordinating the activities of City agencies with respect to the implementation and operation of the provisions of the Charter of the City of New York concerning community boards, district service cabinets, district managers, coterminality and decentralization including, but not limited to, responsibility for:

- (a) assisting the Office of Management and Budget in coordinating (1) the implementation and operation of the provisions of the Charter concerning community board participation in the budget process in accordance with Sections 100, 230 and 238 of the Charter and (ii) agency service statements for community districts in accordance with and to the extent required by Section 2707 of the Charter;
- (b) maintaining a continuous liaison with community boards, district service cabinets, district managers, borough boards and service cabinets, City officials and agencies in order (i) to bring to the attention of the Mayor and other appropriate City officials significant problems arising in connection with the activities or operations of such organizations and to propose solutions to such problems, (ii) to foster a cooperative and effective working relationship between City officials and community boards and district managers , and (iii) to ensure that significant Mayoral initiatives and programs are communicated to community boards and communities; and
- (c) providing training and technical assistance for implementation of the appropriate Charter provisions to community boards, district service cabinets, district managers and City agencies.

§ 4. The Community Affairs Unit shall be responsible for maintaining liaison with communities and community groups in order to bring to the attention of the Mayor and other appropriate City officials issues and problems of concern to communities, including, but not limited to, responsibility for the following:

- (a) addressing the concerns of community-based groups, including without limitation, block, neighborhood, civic, regional and citywide groups, regarding city services, policies and programs;
- (b) fostering greater cooperation between community groups and community boards;
- (c) coordinating such community out reach and liaison activities as the Mayor may direct, including but not limited to scheduling meetings between the Mayor, city officials, community leaders and residents; and
- (d) representing the Mayor at community meetings where requested to do so by the Mayor.

§ 5. The Community Affairs Unit shall be responsible for maintaining a Mayor's Volunteer Center, including, but not limited to, responsibility for the following:

(a) bringing together individuals, corporations, governments agencies and not-for-profit organizations in order to connect people with volunteer programs that improve the quality of life in New York City; and

(b) encouraging every New Yorker to serve as a volunteer.

§ 6. The Community Affairs Unit shall convene a Graffiti Task Force and implement recommendations made by said Task Force.

§ 8. All City agencies, without limitation, are directed to cooperate with the Community Affairs Unit in order to carry out the objectives of the Charter and of this Order.

§ 7. The responsibility for exercising all functions, powers and duties regarding street activity permits shall be undertaken by the Coordinator of Citywide Special Events and Permitted Activities, as established by Executive Order No. 100 of 2007, and the staff of the Street Activity Permit Office shall be housed within the Mayor's Office of Citywide Event Coordination and Management headed by such Coordinator. The Coordinator shall undertake all appropriate rulemaking to conform the provisions of Chapter 1 of Title 50 of the Rules of the City of New York with this Order.

§ 9. Executive Order 59, dated December 9, 1993 and Executive Order 37, dated July 9, 2003, are hereby repealed.

§ 10. This Order shall take affect immediately.

Michael R. Bloomberg
Mayor