What is the Statement of Community District Needs (CD Needs)?

Three main components

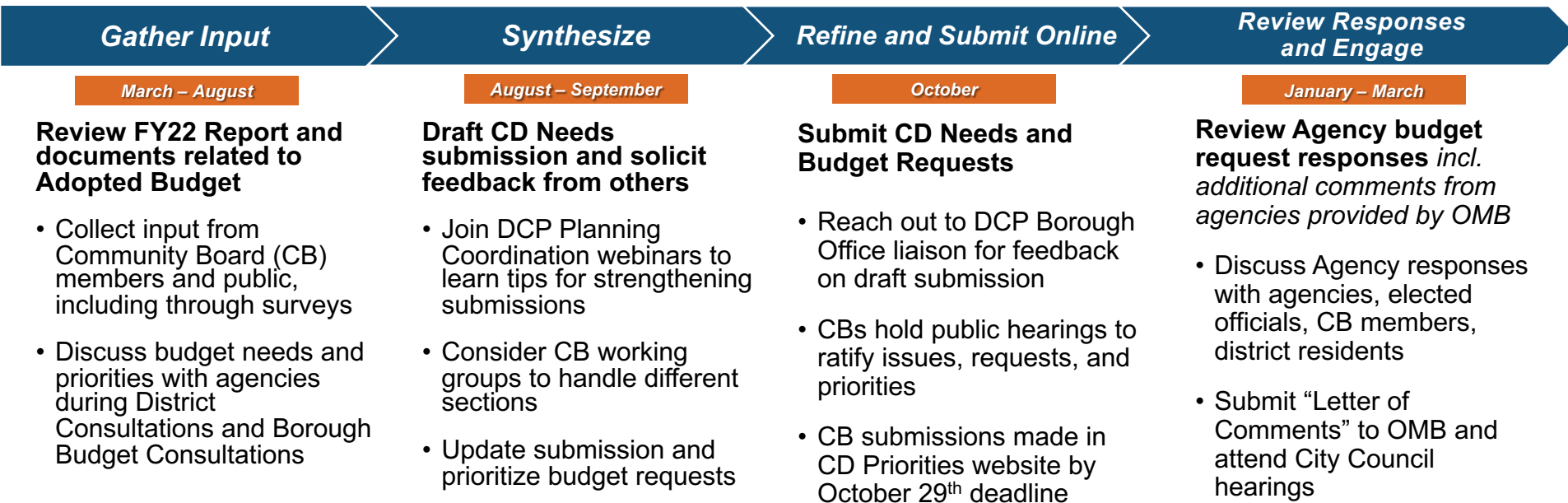| "Top 3" Pressing Issues	+	Most Important Issues by Policy Area	+	Community Board Budget Requests
This section contains the **"top three" pressing issues** overall affecting your community district. **Narratives** for these issues provide broader context, and underpin community district needs and budget requests.		This section identifies the **most important issue** each board has for 7 distinct policy areas. Explanations for each selection help readers understand the urgency, and related **agency-specific needs** help make the issues actionable.		Boards submit prioritized expense or capital budget requests for City **services and infrastructure investments** that address local needs. Requests should include specific locations, rationales and supportive groups.

How is the Statement of Community District Needs used?

- **The Mayor, City Hall and elected officials** draw on these annually-refreshed public documents to inform their overall understanding of neighborhood priorities and specific project priorities
- CD Needs and Budget Priorities **inform City agency planning for program and service delivery, prioritize capital investments** and **shape community outreach**
- Community Board perspectives are considered in Department of City Planning **land use planning and policy development, including neighborhood and citywide initiatives**
- Community Boards use these reports as an advocacy tool to **elevate needs and guide investments in their communities**

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What is the timeline of the CD Needs process?

Gather Input	Synthesize	Refine and Submit Online	Review Responses and Engage
March – August	**August – September**	**October**	**January – March**

Review FY22 Report and documents related to Adopted Budget

- Collect input from Community Board (CB) members and public, including through surveys
- Discuss budget needs and priorities with agencies during District Consultations and Borough Budget Consultations

Draft CD Needs submission and solicit feedback from others

- Join DCP Planning Coordination webinars to learn tips for strengthening submissions
- Consider CB working groups to handle different sections
- Update submission and prioritize budget requests

Submit CD Needs and Budget Requests

- Reach out to DCP Borough Office liaison for feedback on draft submission
- CBs hold public hearings to ratify issues, requests, and priorities
- CB submissions made in CD Priorities website by October 29th deadline

Review Agency budget request responses *incl. additional comments from agencies provided by OMB*

- Discuss Agency responses with agencies, elected officials, CB members, district residents
- Submit "Letter of Comments" to OMB and attend City Council hearings

After submissions are received in October, tailored reports are provided to all agencies and are presented to City Hall, Commissioners and other senior agency leadership

Helpful Resources

CD Needs PDF Resources

- Survey for Gathering Input About CD Needs
- Tips to Strengthen Submissions
- Budget Requests Reference Guide
- CD Priorities Website – User Manual
- FY 2023 Adopted Budget CB Register

Online Resources

- Community District Profiles
- NYC Facilities Explorer
- NYC Population FactFinder
- ZoLa Zoning and Land Use Map
- Ten-Year Capital Strategy

For more information, reach out to the DCP Planning Coordination team at **CDNeeds_DL@planning.nyc.gov,** or contact your **DCP Borough Office Liaison**

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