NEW YORK CITY OFFICE OF ADMINISTRATIVE TRIALS AND HEARINGS ENVIRONMENTAL CONTROL BOARD

BOARD MEETING

VIA VIDEO CONFERENCING
April 15, 2021
9:35 a.m. to 10:13 a.m.

MEMBERS PRESENT:

Joni Kletter, Esq. - Commissioner/Chief Administrative Law Judge, OATH, Chair/Executive Director, OATH ECB Shamonda Graham - Department of Buildings (DOB)
Joseph Gregory - New York City Fire Department (FDNY)
Elizabeth Knauer, Esq. - Appointed Member (Water)
Madelynn Liguori, Esq. - Department of Sanitation (DSNY)
Jorge Martinez, Esq. - Department of Health & Mental Hygiene (DOHMH)

Russell Pecunies, Esq. - Department of Environmental Protection (DEP)

Tom Shpetner, Esq. - Appointed Member

Matthew Smith, Esq. - New York City Police Department (NYPD)

Douglas Swann - Appointed Member (Air)
Jarrod Whittington - Appointed Member (Noise)

ALSO PRESENT:

Rachel Amar - Special Assistant to Commissioner, OATH John Castelli - Deputy Commissioner for Legislative Affairs, OATH

Kelly Corso, Esq. - Assistant Commissioner for Hearings Division Adjudications, OATH

David Feldman - Business Integrity Commission (BIC) Brian Gatens - Member of Public

Svetlana Iosilevich, Esq. - Executive Agency Counsel, Business Integrity Commission (BIC)

Timothy Jones, Esq. - Senior Counsel, OATH

Susan Kassapian, Esq. - Deputy Commissioner/Appeals, OATH Richard J. LaPlant - Office of Management and Budget (OMB)

Frank Ng, Esq. - Deputy General Counsel, OATH

Peter Schulman, Esq. - Asst. Director for Appeals, OATH

Frances Shine - Secretary to the Board

Amy Slifka, Esq. - Deputy Commissioner/Hearings Division, OATH

Samuel Solomon, Esq. - Chief of Staff/Special Counsel,

Thomas Southwick, Esq. - Supervising Attorney for Appeals, OATH

Olga Statz, Esq. - General Counsel, OATH

Joy A. Thompson, Esq. - Assistant General Counsel, OATH

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1	April 15, 2021
2	(The board meeting commenced at 9:35
3	A.M.)
4	JONI KLETTER, ESQ., CHAIR, EXECUTIVE
5	DIRECTOR, OATH ECB, COMMISSIONER/CHIEF
6	ADMINISTRATIVE LAW JUDGE, OATH: Okay, thank you.
7	I'm going to call the meeting to order. I'm
8	going to ask Joy for a roll call to verify
9	quorum.
10	JOY A. THOMPSON, ESQ., ASSISTANT GENERAL
11	COUNSEL, OATH: Thank you and good morning,
12	Commissioner. Okay. I'm going to start with the
13	Commissioner.
14	MS. KLETTER: Present.
15	MS. THOMPSON: Shamonda Graham? Joseph
16	Gregory.
17	JOSEPH GREGORY, NEW YORK CITY FIRE
18	DEPARTMENT: Present.
19	MS. THOMPSON: Elizabeth Knauer.
20	ELIZABETH KNAUER, ESQ., APPOINTED
21	MEMBER: Present.
22	MS. THOMPSON: Madelynn Liguori.
23	MADELYNN LIGUORI, ESQ., APPOINTED
24	MEMBER: Present.

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1	Page ! April 15, 2021
2	MS. THOMPSON: Jorge Martinez.
3	JORGE MARTINEZ, ESQ., DEPARTMENT OF
4	HEALTH & MENTAL HYGIENE: Present.
5	MS. THOMPSON: Russell Pecunies.
6	RUSSELL PECUNIES, ESQ., DEPARTMENT OF
7	ENVIRONMENTAL PROTECTION: Present.
8	MS. THOMPSON: Thomas Shpetner. Okay, I
9	see you. I don't hear you. Matthew Smith?
10	TOM SHPETNER, ESQ., APPOINTED MEMBER:
11	Present. Sorry.
12	MS. THOMPSON: Thank you. I see you,
13	Matthew Smith. Douglas Swann?
14	DOUGLAS SWANN, APPOINTED MEMBER:
15	Present.
16	MS. THOMPSON: Thank you. And Jarrod
17	Whittington.
18	JARROD WHITTINGTON, APPOINTED MEMBER:
19	Present.
20	MS. THOMPSON: We have quorum. Right
21	now, we're still waiting for Shamonda Graham.
22	FRANCES SHINE, SECRETARY TO THE BOARD:
23	She sent an e-mail that she's coming.
24	MS. KLETTER: Alright. I'm going to ask

for a motion to adopt the minutes of the February 18, 2021 Meeting.

MS. LIGUORI: Motion.

MS. KLETTER: Thank you. Does anyone have any corrections? Okay, then I'm going to ask Joy to call for a vote to approve the minutes as presented.

MS. THOMPSON: Thank you very much. At this point, I'm just going to ask if there are any objections to the approval of the minutes from the February 18th Meeting. Okay. Hearing none, the motion passes, Commissioner.

MS. KLETTER: Great. Thank you. I'm now going to ask Olga Statz, our General Counsel, to introduce OATH's proposed rule regarding the authority of the Chief Administrative Law Judge to transfer petitions between the divisions.

OLGA STATZ, ESQ., GENERAL COUNSEL, OATH:
Yes, hi. Good morning, everybody. This rule
that we are now proposing basically formalizes
authority formal -- it does two things. Formal,
first, formalizes, and number two, renders
symmetrical an authority that the, the Chief

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Administrative Law Judge already has.

Under Trials Division rules, the Chief
Administrative Law Judge has the authority to
take a petition that was filed in the Trials
Division and send it over to the Hearings
Division, if, if she believes that that is, it's,
it would be better heard in that place. And, for
a number of years, this authority was used backbackwards and forwards, Hearings into Trials,
Trials into Hearings. So what we've done now is
we wanted to formalize her authority by putting a
mirror image rule in Hear-, in the Hearings
Division rules so that it can reflect the Trials

So the Trials Division rules still say that the Chief Administrative Law Judge has the authority to transfer a petition from Trials into Hearings, and now the Hearings Division rules have, have a specific rule that say that the Chief Administrative Law Judge has the authority to transfer a summons from the Hearings Division to the Trials Division. That became something we wanted to do because the, the Hearings Division

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is, is expanding. It's, it's taking on more different, it's taking on different types of cases. And there have been in-, have been instances where some of the Hearings Division cases walk and talk and sound like Trials Division cases because they have multiple witnesses, some expert witnesses. They take days and days and days. They have voluminous exhibits. Where the Hearings Division is not really set up for that. So we wanted to make sure that the ar-, that the Chief Administrative Law Judge could transfer those, those proceedings over to Trials, if necessary.

So that's the rule that you have before you. Any questions? Yeah?

MR. MARTINEZ: I have a question. Jorge Martinez, Department of Health. What is the criteria to be used? I mean, you've mentioned some of it, but why can't it be in the actual rule, like this is our criteria to be used to determine whether something can be transferred to one venue or the other?

MS. STATZ: Well, because we have to

give, we have to give OATH flexibility to make these determines, because some cases, it's a matter of the voluminous evidence. Some other cases, it's a matter of, of the type of proceeding that's happening. For example, if it's a, if it's a discretionary proceeding about whether someone is fit to have a license. So that's really a legal issue that we think should be heard at Trials.

So there's so many different variants that we have, we made it broad and gave the, the, the Chief Administrative Law Judge that kind of authority so that when things actually hit the air, we can figure out what we're doing with them.

MR. MARTINEZ: Are you concerned about lack of consistency in how that rule may be applied or is being applied at the --

MS. STATZ: No, not at all. I mean, because, first of all, most of the time it's the agencies that determine where the matter is going to be heard. So if an Agency --

MR. MARTINEZ: Mm-hmm.

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2 MS. STATZ: -- puts in a petition, that, that matter is going to be heard at Trials. 3 the agency puts in a summons, that matter is 4 5 going to go to, to Hearings. So basic-, so the first volley is the agencies. It's just that 6 7 sometimes the agencies put forward something, and this mostly happens with the former Department of 8 9 Consumer Affairs, now DCWP, some of their cases 10 look very simple and are based on summonses at 11 the outset. But once they're being heard, 12 they're extremely complex and they take days and 13 days. They, they tie up hearing officers for 14 multiple days, sometimes like three, four days on one matter being heard four, five hours during 15 16 the day. So we need the flexibility to pluck 17 those out of the Hearings Division and put those 18 in Trials, where they, where they need to be. 19

MR. MARTINEZ: Thank you.

MS. KLETTER: I would also -- yeah, if I'm not mistaken, it's the same standard of review and, you know, nobody is being prejudiced by it being, you know, in [inaudible] [09:41:30] [00:06:30] Division or not.

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2	MS. STATZ: Any other questions?
3	MR. MARTINEZ: You said the same
4	standard of review is being implemented when
5	making decisions?
6	MS. STATZ: The same standard, yeah.
7	MS. KLETTER: Standard.
8	MS. STATZ: A preponder- preponderance
9	of the evidence.
10	MR. MARTINEZ: Okay.
11	SHAMONDA GRAHAM, DEPARTMENT OF
12	BUILDINGS: Hello? Hello? Can you guys hear me?
13	MS. STATZ: Hi, Shamonda.
14	MS. GRAHAM: Hi, guys. This is Shamonda
15	Graham from Department of Buildings. I just have
16	one question regarding the proposal.
17	MS. STATZ: Yes?
18	MS. GRAHAM: As it relates, as it
19	relates from transferring from the Hearings
20	Division to the Trials Division, would there
21	MS. STATZ: Yes?
22	MS. GRAHAM: be an expectation to
23	produce or to serve a separate charging
24	instrument? Or would, when you say transfer the

case over, it would be everything that was already filed with the Hearings Division would simply be heard by an Administrative Law Judge in the Trials Division?

MS. STATZ: Yes, that, that's the anticipating -- the, that's the way we anticipate doing it. So we're not asking, we would not be asking the agencies to go back and, and create a new charging instrument. We would just be making a determination that this charging instrument that was presented really is better served in anoth-, in, in the other hear-, in the other division, which- whichever it is.

MS. GRAHAM: Okay. And, and, and please just make sure, I want to make sure I understand, understand completely. I'm sorry if this is a silly question.

MS. STATZ: Not at all, not at all.

MS. GRAHAM: So I, I do understand that the Trials Division is all about, you know, the licenses and, to me, when there is an impact to a person's livelihood. So, to me, there is some sort of limi- limitation as to which type of

cases would go over. So I'm just wondering, will there be any -- I know Jorge just asked about criteria, but does it make sense to at least indicate such, meaning that, no, you don't have to have specific criteria. You want the OATH Hearing Officer to have discretion. But maybe at least limit it to cases that you guys agree, you know, there would be a person's livelihood or license on the line.

MS. STATZ: Well, you know, the thing is, we couldn't say that necessarily, because there are two ti-, two ways a person's license is on the line. There's the type of --

MS. GRAHAM: Mm-hmm.

MS. STATZ: -- case that goes to Trials, where it's a discretionary issue. For example, the person is about to lose their license because they've been charged with negligence or they've been charged with, with fraud or they have been, they've been alle-, they've been accused of, of doing something recklessly. Those types of, those types of all-, of assertions and allegations always go to Trials because they,

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they really re- require a lot of deep parsing out and determining of intent and etcetera, etcetera. So those do not go to Hearings.

MS. GRAHAM: Right.

MS. STATZ: But there are some cases that affect livelihoods that are in Hearings. For example, if your license expires, right, it's cut and dry. It's either, you either have a li-, a, a good license or you don't have a good license. Those go to Hearings because it's just a matter of what day is today? On the day the guy was doing this, did he have a license? Or did he have the, the proper permit to do, to use this type of crane versus that type of crane? Those, those are things that the Hearing Officers can do, because they don't really require a lot of parsing and a lot of fine distinctions and a legal analysis. It's either, you know, you either had the paper or you didn't.

So liv-, so we couldn't make a cutoff for livelihood, because livelihood is affected both in Hearings and in Trials.

MS. GRAHAM: Got it.

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MS. KLETTER: And also, Olga, Shamonda, it's worth pointing out that the Trials Division does a lot more than just the, the livelihood licensing type cases. They have a really full array of, of cases that they handle -- contracts, Loft Board, NYPD Krimstock.

MS. GRAHAM: Discipline.

MS. STATZ: Yeah, discipline.

MS. KLETTER: And discipline, yeah.

MS. GRAHAM: Gotcha. So, so it sounds to me like this is more about the Trials Division having the ability -- I mean they already had it, but basically making it so that it's a two-way street. I understand. And I'm fine with that.

MS. STATZ: Yes, a two-, that's, you got it. You hit it exactly. Because right now, the way it was written, it was a one-way street. We wanted to make sure that, you know, the authority was, was symmetrical.

MS. GRAHAM: Got it.

MS. STATZ: Anything else? Thank you so much.

MS. KNAUER: I'm just wondering -- oh,

2 sorry. I had --

[CROSSTALK] [09:35:59] [00:10:59]

MS. STATZ: No, please, go ahead.

MS. KNAUER: I, I'm just wondering if going to -- did this, did this arise out of somebody challenging the, the transfer of a matter? And, and does putting something in the Trials Division impose any additional burdens on the respondents that they wouldn't have in the Hearings Division for, you know, given the complexity of the case?

MS. STATZ: So, no, it wasn't challenged. What happens is that DCWP is expanding, which was DCA, is expanding its jurisdictions. And there are a lot more things now that they're going, that, that they have authority to do. And we're not exactly sure where those things are supposed to land, right, because we haven't seen those things in action, necessarily. So we need to have that flexibility to be able to put the proper case in the proper area. Now, with respect to an individual having higher, higher burden, no. It's a more formal

process, but the hearing, but the ALJs are trained in working with pro se litigants. And pro se litigants are treated in a very, in a fashion where they're basically ushered through the process. And this is, this is something that's required of both the hearing officers who work in Hearings and the ALJs. So wherever a prose person lands, that person actually is guided and assisted in the process.

So although it's more formal, you know, you're in a real courtroom, you basically have the same protections.

MS. KNAUER: Okay. So they wouldn't be more likely to need to hire an attorney, for example? For, for a --

MS. STATZ: Oh, no. My, my position is that whenever you can have a lawyer, you get a lawyer. But, no, you don't have to hire. Your rights are on the line, you get a lawyer if you can afford a lawyer. That's my, that will always be my position. But it's not as if they're being thrown into a lion's den with no assistance and no guidance. The, the ALJs are very particular

2 about that.

And there is some movement -- it hasn't happened yet but there is some movement to see if we can get pro se -- not pro se, we can get pro bono attorneys to assist, because we have a pro bono counsel, we're doing some pro bono counsel work for the Hearings Division and there is some movement, it's in the beginning stages to have that available. But so I can't make a representation that that's the case. But there is, so there's, it's very focused on the rights of individuals who come without counsel. And they can also come with representatives. You can also appear with a representative at Trials. You don't have to have an attorney.

MS. KLETTER: Yeah, I've actually, since I came, arrived at OATH last year, one of my goals has been to expand the pro bono program for the Trials Division. Most of the disciplinary cases are union members who have representation, but there are a lot of TLC drivers who did not have representation. And it's actually interesting, because of the new marijuana

decriminalization law, that that's going to actually impact the Trials Division and there will be fewer cases because they were doing a lot of off-duty drug testing.

So it's actually -- yeah. But it's still something we're, we're pursuing and we're kind of looking at a lot of different avenues in terms of finding pro bono representation for drivers and others who appear without an attorney at the Trials Division, because most people do have an attorney at the Trials Division, which is, yeah, it's different than the Hearings Division.

Okay. If there are no other questions, I'm going to ask for a motion to approve the, the proposed rule.

MS. LIGUORI: Motion.

MS. KLETTER: Thank you. And, Joy, I'm going to ask you to call a vote.

MS. THOMPSON: Yes, we actually have a poll for this one. I understand that not everyone is able to vote with the poll. I will put it in the chat, so if you can have access.

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And then I'll also call for a voice vote on those who are unable to, to, you know, use the poll. So, at this time, I am going to add the poll to the chat. The question is, do you -- oh, wait a minute.

I think I may have -- let me undo that. Please pardon me. I just entered the wrong poll in the chat. Sorry about that.

MS. KLETTER: No worries.

MS. THOMPSON: Technical issues. Okav. Oh, that's not it. That is very strange.

MS. KLETTER: You could just, people can put, you could just [unintelligible] [09:51:27] [00:16:27] and have people put yes or no, either that or abstain.

MS. THOMPSON: Yes, indeed. I'm going to actually just ask for, I'll just do this right. Any of those, could those who approve of the special rule, the, the proposed rule to give the Chief Administrative Law Judge the authority to transfer petitions between division, could you just let me know by saying yes or putting your hands up or just, I can go down the -- I'll go

	Do ecc. 21
1	Page 21 April 15, 2021
2	down. Shamonda Graham?
3	MS. GRAHAM: No.
4	MS. THOMPSON: No. Joseph Gregory.
5	MR. GREGORY: Yes.
6	MS. THOMPSON: Commissioner Kletter?
7	MS. KLETTER: Yes.
8	MS. THOMPSON: Elizabeth Knauer.
9	MS. KNAUER: Yes.
10	MS. THOMPSON: Madelynn Liguori?
11	MS. LIGUORI: Yes.
12	MS. THOMPSON: Jorge Martinez?
13	MR. MARTINEZ: Yes.
14	MS. THOMPSON: Russell Pecunies?
15	MR. PECUNIES: Yes.
16	MS. THOMPSON: Thomas Shpetner?
17	MR. SHPETNER: Yes.
18	MS. THOMPSON: Matthew Smith? And I see
19	you have your thumbs up. Douglas Swann?
20	MR. SWANN: Yes.
21	MS. THOMPSON: And Jarrod Whittington.
22	MR. WHITTINGTON: Yes.
23	MS. THOMPSON: Thank you. The motion
24	carries with 10 in favor and 1 opposed.

MS. KLETTER: Okay, thank you. I'm going to ask Kelly Corso to introduce the presealing reports.

KELLY CORSO, ESQ., ASSISTANT

COMMISSIONER FOR HEARINGS DIVISION ADJUDICATIONS,

OATH: Good morning, everyone.

MS. KLETTER: Oh, wait, I'm sorry. I'm sorry. We have one more proposed final rule, so we'll just go to that first, regarding immigration --

MS. CORSO: Okay.

MS. KLETTER: -- at OATH's tribunals. So I'll ask Olga to present that as well.

MS. STATZ: Hi, again. This is a rule that you're all familiar with. We went through the preliminary stages. First you approved it initially. You approved it again. And, now, this has been noticed for adoption. And so the City has approved it and we've had a public hearing. There's been, there were no comments and no opposition during the, the public hearing. And we would just like to present it to you one more time in order to give us your, your final

1 April 15, 2021 2 blessing on this particular rule. I'm happy to answer any questions you might have on it, on it 3 4 again. 5 MS. KLETTER: You want to just summarize 6 it again for people? 7 MS. STATZ: Yes, yes. This particular 8 rule is intended to protect, to pro-, to protect 9 im- immigrants from feeling a sense of harassment or embarrassment by having individuals bring up 10 11 their, their status in the context of a case 12 unnecessarily. 13 So this is, so that was, that's the intent behind this, to give OATH certain, a 14 15 certain ability to, to issue protective orders, 16 to, to limit certain discovery if it's not 17 relevant to a particular case and it's being used, essentially, just to embarrass an 18 19 individual. 20 So this, and this, this applies to both 21 Trials and to Hearings. And that was the impetus

> MS. KLETTER: Any questions? I'm going to ask for a motion to approve the final rule.

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behind it.

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2	MS. LIGUORI: Motion.
3	MS. KLETTER: Thank you. Joy, can you
4	do a roll call?
5	MS. THOMPSON: Yes, definitely. We're
6	going to do another roll call. Okay. I'm going
7	to start with Commissioner Kletter. And, again,
8	this just, let me just state for the record, this
9	is a motion to approve the final rule protecting
10	the access of immigration status at OATH's
11	tribunals. So we'll start with Joni,
12	Commissioner Kletter.
13	MS. KLETTER: Yes.
14	MS. THOMPSON: Okay. Shamonda Graham?
15	MS. GRAHAM: Can you guys hear me? Yes.
16	Yes.
17	MS. THOMPSON: Now we hear, now we hear
18	you. Thank you. Joseph Gregory.
19	MR. GREGORY: Yes.
20	MS. THOMPSON: Elizabeth Knauer?
21	MS. KNAUER: Yes.
22	MS. THOMPSON: Madelynn Liguori?
23	MS. LIGUORI: Yes.
24	MS. THOMPSON: Jorge Martinez?

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2	MR. MARTINEZ: Yes.
3	MS. THOMPSON: Russ Pecunies?
4	MR. PECUNIES: Yes.
5	MS. THOMPSON: Thomas Shpetner?
6	MR. SHPETNER: Yes.
7	MS. THOMPSON: Matthew Smith? Got you.
8	Thumbs up. Douglas Swann?
9	MR. SWANN: Yes.
10	MS. THOMPSON: Thank you. Jarrod
11	Whittington.
12	MR. WHITTINGTON: Yes.
13	MS. THOMPSON: Thank you so much. This
14	passes unanimously. Thank you, Commissioner.
15	MS. KLETTER: Okay, great. Thank you so
16	much. Okay, Kelly, you'll introduce pre-sealing
17	reports, please.
18	MS. CORSO: Good morning. This is Kelly
19	Corso, Assistant Commissioner for Adjudications
20	for the Hearings Division. And we have 13 pre-
21	sealing reports today for the Board. All of the
22	reports involve backflow cases. And in all of
23	them, the hearing officers have recommended no
24	sealing or other actions.

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For 12 of them, the recommendations are		
based on the evidence that the respondents		
submitted at the hearings that showed that they		
had come into compliance. And for the remaining		
one, the recommendation was based on DEP's		
further investigation at the site of premises did		
not need a backflow device.		

And that's it.

MS. KLETTER: Questions? I'm going to ask for a motion to approve.

MS. LIGUORI: Motion.

MS. KNAUER: Motion.

MS. KLETTER: Joy, you want to call for a vote?

MS. THOMPSON: Yes, I -- yes,

Commissioner. And in this particular case, I'm

going to start out, again, the motion on the

floor is whether to approve the recommendations

regarding the 13 pre-sealing reports. I'm going

to actually ask if there are any objections to

the approval of these pre-sealing reports. Just,

if you could speak up or indi- indicate. Okay.

MS. KNAUER: Oh, no.

Geneva Worldwide, Inc. 256 West 38th Street, 10th Floor, New York, NY 10018

1 April 15, 2021 2 MS. THOMPSON: Very good. Okay. I see no objections. Accordingly, the motion passes. 3 4 Thank you. 5 MS. KLETTER: Thank you. I'm going to ask for a motion now to go into executive session 6 7 to discuss some new decisions in the cases listed in the judicial report. 8 9 MR. GREGORY: Motion. 10 MS. KLETTER: Thank you. 11 PETER SCHULMAN, ESQ., ASSISTANT DIRECTOR 12 FOR APPEALS, OATH: Could I just ask the person 13 who called in from 9174, ending in 85, can you 14 identify yourself? 15 THOMAS SOUTHWICK, ESQ., SUPERVISING 16 ATTORNEY FOR APPEALS, OATH: It's Tom Southwick. 17 MR. SCHULMAN: Oh, okay, thank you. 18 Okay. So anybody who is not employed by OATH, 19 you can either disconnect or, if you want to come 20 back after the Executive Session, I will put you

[OFF THE RECORD]

I'm going to put you into a waiting room.

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into a waiting room and, and then come back. If

you want to disconnect, do that now. Otherwise,

[ON THE RECORD]

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MS. KLETTER: Okay. And does the Board have any additional questions? Future panel meetings, as you all know, will be divided into A.M. and P.M. sessions with different Board members for lighter packages of draft decisions.

I also want to announce the date for the next Board meeting, which is June 10, 2021. And some of us will be in person for that meeting back at the office at 100 Church. And you should let us know. I would encourage you to let Joy and Peter know your preference in terms of whether you want to continue appearing remotely for these Board meetings or want to join us in person. So you don't have to answer right now, but just send them an e-mail and let them know so we can plan accordingly.

 $\label{eq:continuous_section} \mbox{I'm going to ask for a motion to adjourn}$ the meeting.

MS. LIGUORI: Motion.

MS. KLETTER: Okay. The meeting is adjourned. Thank you all so much.

MR. MARTINEZ: Thank you.

Environmental Control Board, 4/15/2021 CERTIFICATE OF ACCURACY

I, Ryan Manaloto, certify that the foregoing transcript of Board Meeting of the Environmental Control Board on April 15, 2021, was prepared using the required transcription equipment and is a true and accurate record of the proceedings.

Certified By

Philot

Date: April 30, 2021

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