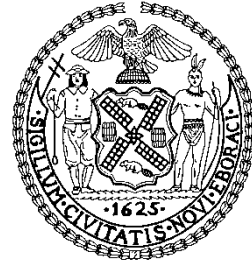




OFFICE OF ADMINISTRATIVE TRIALS AND HEARINGS
Trials Division



In the Matter of

_____,
Petitioner(s),

- against -

_____,
Respondent(s).

**SUBPOENA
AD TESTIFICANDUM
AND
DUCES TECUM**

OATH Index No. ____ / ____

TO:

WE COMMAND YOU, that all business and excuses being laid aside, you appear and attend before the undersigned Administrative Law Judge in the twelfth floor trial rooms, at 100 Church Street, New York, New York 10007, on _____, 20__, at ___ a.m./p.m., and at any recess or adjourn date, to testify and give evidence in a trial to be held in the above captioned matter, and that you produce at the above-stated time and place, the following books, papers, records and data, or certified copies thereof:

Failure to attend, testify and give evidence, or produce the above-described items, will subject you to all the penalties provided for by section 2308(b) of the Civil Practice Law and Rules.

This subpoena is issued pursuant to section 2302(a) of the Civil Practice Law and Rules, sections 1046(c)(1) and 1049(3)(c) of the New York City Charter, and section(s) _____



OFFICE OF ADMINISTRATIVE TRIALS AND HEARINGS

Trials Division

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Pursuant to section 1-43 of title 48 of the Rules of the City of New York, all inquiries about this subpoena should be directed to the party who requested issuance of the subpoena, whose name, address and telephone number appear below. In the event of a dispute concerning this subpoena, informal resolution shall be attempted with the party who requested issuance of the subpoena. If the dispute is not thus resolved, a motion to quash, modify or enforce the subpoena shall be made to the undersigned administrative law judge.

PARTY REQUESTING ISSUANCE OF THIS SUBPOENA (include name of requesting attorney or party, address and telephone number):

SO ORDERED

Administrative Law Judge
New York, New York

Dated: _____