

NEW YORK CITY HOUSING AUTHORITY

THREE-THOUSAND NINETY- FOURTH MEETING

Minutes of Board Meeting

Wednesday, July 29, 2015

The meeting was held at the office of the Authority, 250 Broadway, New York City. A Quorum being present, the Chair called the meeting to order.

Present: Shola Olatoye, Chair  
Beatrice Byrd, Member  
Derrick D. Cephas, Member  
Victor A. Gonzalez, Member  
Willie Mae Lewis, Member  
Michael P. Kelly, General Manager  
Vilma Huertas, Corporate Secretary

\*\*\*\*\*

***NEW YORK CITY HOUSING AUTHORITY***  
***Office of the Corporate Secretary***

***Minutes***  
***Regular Meeting***  
***Wednesday, July 29, 2015***

I. Authority Minutes

Adoption of Minutes of Regular Meeting, Wednesday, June 24, 2015

**APPROVED**

II. Chair's Report

III. General Manager's Report

IV. Authority Calendar

Calendar of Regular Meeting, Wednesday, July 29, 2015

1 Authorization to Award the Authority's Public Officials Liability Insurance Policy, including Employment Practices Liability Coverage

Location:	Non-Development
Submitting Department:	Executive
Funding Source:	Operating - GL Self Insurance Fund
Amount:	\$279,000.00
Projected Section 3 Hires:	N/A

Authorization is requested to award the Authority's \$25M (million) Public Officials Liability Insurance Policy, including a \$10M sublimit for Employment Practices Liability Coverage, to National Union Fire Insurance Company of Pittsburgh, PA, a subsidiary of American International Group, in excess of the Authority's self-insured retention of \$500,000.00 for a term of one (1) year, commencing on August 1, 2015 and continuing through July 31, 2016.

**APPROVED<sup>1</sup>**

2 Authorization to Award the Authority's General Liability Insurance Program Policies, Including Automobile Liability Coverage

Location:	Non-Development
Submitting Department:	Executive
Funding Source:	Operating – Self Insurance
Amount:	\$4,294,154.00
Projected Section 3 Hires:	N/A

---

Authorization is requested to award the Authority's General Liability Insurance Program policies to (i) Gemini Insurance Company, a W.R. Berkley Corporation subsidiary, (ii) Lloyd's of London, (iii) XL Insurance America, Inc., a XL Group plc subsidiary, (iv) United States Fire Insurance Company, a Crum & Forster subsidiary insurance company of Fairfax Financial USA Group, and (v) Federal Insurance Company, a Chubb Group of Insurance Companies subsidiary. The General Liability Insurance Program policies provide insurance coverage for torts above the Authority's typically \$1M (million) self-insured retention, in the amount of \$100M per occurrence and \$125M in the aggregate (including \$100M of automobile liability). The General Liability Insurance Program policies also provide the Authority with terrorism coverage. All policies will have a one (1) year term commencing on August 1, 2015 and continuing through July 31, 2016.

**APPROVED**

3 Award of a Requirement Contract for Spence Engineering Heating Supplies

Location:	Various (Citywide)
Submitting Department:	Operations Services
Funding Source:	Operating – Federal
Amount:	\$1,409,340.00
Projected Section 3 Hires:	N/A

---

Authorization is requested to award this requirement contract to the lowest responsive and responsible bidder, A.L.B. Industrial Supplies, Inc., for the not-to-exceed amount.

**APPROVED**

4 Award of a Requirement Contract for Gas Ranges

Location:	Various (Citywide)
Submitting Department:	Operations Services
Funding Source:	Operating & Capital – Federal & Mixed Finance
Amount:	\$11,320,200.00
Projected Section 3 Hires:	N/A

---

Authorization is requested to award this requirement contract to the lowest responsive and responsible bidder, P.C. Richard & Son Long Island Corporation, for the not-to-exceed amount. The first lowest bidder was deemed non-responsive for non-compliance with the requirements of the contract specifications.

**APPROVED**

5 Award of a Requirement Contract for Gas Ranges and Energy Star Refrigerators

Location:	Marble Hill, Saint Mary's Park, Rutgers & Frederick E. Samuel Apartments
Submitting Department:	Operations Services
Funding Source:	Operating – Mixed Finance
Amount:	\$2,867,196.00
Projected Section 3 Hires:	N/A

---

Authorization is requested to award this requirement contract to the lowest responsive and responsible bidder, P.C. Richard & Son Long Island Corporation, for the not-to-exceed amount. The first lowest bidder was deemed non-responsive for non-compliance with the requirements of the contract specifications.

**APPROVED**

6 Award of a Requirement Contract for Mortise Locksets and Latchsets

Location:	Various (Citywide)
Submitting Department:	Operations Services
Funding Source:	Operating – Federal
Amount:	\$1,176,413.87
Projected Section 3 Hires:	N/A

---

Authorization is requested to award this requirement contract to the lowest responsive and responsible bidder, APR Industries, Inc., for the not-to-exceed amount.

**APPROVED**

7 Award of a Requirement Contract for Lumber

Location:	Various (Citywide)
Submitting Department:	Operations Services
Funding Source:	Operating – Federal
Amount:	\$1,489,414.49
Projected Section 3 Hires:	N/A

---

Authorization is requested to award this requirement contract to the lowest responsive and responsible bidder, 128-13 Rockaway Boulevard Corp. D/B/A Ozone Park Lumber, for the not-to-exceed amount. The first lowest bidder was deemed non-responsive for non-compliance with the requirements of the contract specifications.

**APPROVED**

8 Award of a Requirement Contract for Fifty (50) Pound Sand Bags

Location:	Various (Citywide)
Submitting Department:	Operations Services
Funding Source:	Operating – Federal
Amount:	\$171,672.75
Projected Section 3 Hires:	N/A

---

Authorization is requested to award this requirement contract to the sole responsive and responsible bidder, Mensch Mill & Lumber Corp., for the not-to-exceed amount.

**APPROVED**

9 Award of a Requirement Contract for Refuse Chute Hopper Parts

Location:	Various (Citywide)
Submitting Department:	Operations Services
Funding Source:	Operating – Federal
Amount:	\$935,714.34
Projected Section 3 Hires:	N/A

---

Authorization is requested to award this requirement contract to the sole responsive and responsible bidder, H.C. Oswald Supply Co., Inc., for the not-to-exceed amount.

**APPROVED**

10 Authorization to Enter into an Agreement with WEX Bank

Location:	Various (Citywide)
Submitting Department:	Executive
Funding Source:	Operating – Federal
Amount:	\$14,571,300.00
Projected Section 3 Hires:	N/A

---

Authorization is requested to enter into an agreement with WEX Bank ("WEX") for authorized Authority employees to obtain fuel from any authorized gasoline station that accepts the Sunoco SunTrak card and the Sunoco Universal card issued by WEX throughout the tri-state area, commencing on October 1, 2015 and continuing through September 30, 2020, or commencing on such other date as may be determined by the General Manager or the Executive Vice-President and Chief Administrative Officer and continuing for five (5) years thereafter, for the not-to-exceed amount.

**APPROVED**

11 Rejection of All Bids for Apartment Restoration Related to the Response to and Recovery from Hurricane Sandy

Location:	Various (Citywide)
Submitting Department:	Capital Projects Administration
Funding Source:	N/A
Amount:	N/A
Projected Section 3 Hires:	N/A

---

Rejection of all bids is recommended in the best interest of the Authority.

**APPROVED**

12 Authorization to Enter into 5 Agreements with 5 Firms for Special Inspection and Related Services

Location:	Various (Citywide)
Submitting Department:	Capital Projects Administration
Funding Source:	Capital – Federal, City, Mixed Finance & Other
Amount:	\$50,000,000.00
Projected Section 3 Hires:	N/A

Authorization is requested to enter into five (5) Indefinite Delivery, Indefinite Quantity Agreements with five (5) firms, for special inspection and related services, commencing on August 12, 2015 and continuing through August 11, 2017, or commencing on such other date as may be determined by the General Manager or the Executive Vice-President for Capital Projects and continuing for two (2) years thereafter, for the not-to-exceed amount, with one (1) one-year renewal option to be exercised at the Authority's sole discretion.

**APPROVED<sup>2</sup>**

13 Authorization to Enter into an Agreement with Jacobs Project Management Co. Related to the Response to and Recovery from Hurricane Sandy

Location:	Coney Island I (Site 8), O'Dwyer Gardens & Surfside Gardens
Submitting Department:	Capital Projects Administration
Funding Source:	Capital – Federal, City, FEMA, Insurance, Mixed Finance, CDBG & Other
Amount:	\$13,237,579.00
Projected Section 3 Hires:	7

Authorization is requested to enter into an agreement with Jacobs Project Management Co. for professional construction management as agent services, commencing on August 12, 2015 and continuing through August 11, 2020, or commencing on such other date as may be determined by the General Manager or the Executive Vice-President for Capital Projects and continuing for five (5) years thereafter, for the not-to-exceed amount.

**APPROVED<sup>2</sup>**



- 14 Authorization to Enter into an Agreement with LiRo Program and Construction Management, PE P.C. Related to the Response to and Recovery from Hurricane Sandy

Location:	Red Hook East & Red Hook West
Submitting Department:	Capital Projects Administration
Funding Source:	Capital – Federal, City, FEMA, Insurance, Mixed Finance, CDBG & Other
Amount:	\$12,939,236.00
Projected Section 3 Hires:	10

---

Authorization is requested to enter into an agreement with LiRo Program and Construction Management, PE P.C. for professional construction management as agent services, commencing on August 12, 2015 and continuing through August 11, 2020, or commencing on such other date as may be determined by the General Manager or the Executive Vice-President for Capital Projects and continuing for five (5) years thereafter, for the not-to-exceed amount.

**APPROVED<sup>2</sup>**

- 15 Rejection of All Bids for Replacement of Steam Convectors and Distribution Piping

Location:	WSUR (Brownstones)
Submitting Department:	Capital Projects Administration
Funding Source:	N/A
Amount:	N/A
Projected Section 3 Hires:	N/A

---

Rejection of all bids is recommended in the best interest of the Authority.

**APPROVED**

16 Award of a Contract for Upgrade of Play Areas

Location:	Ingersoll
Submitting Department:	Capital Projects Administration
Funding Source:	Capital – Federal
Amount:	\$1,454,125.00
Projected Section 3 Hires:	2

---

Authorization is requested to award this contract to the lowest responsive and responsible bidder, AAH Construction Corp.

**APPROVED**

17 Award of a Contract for Conversion of Storefronts to Offices

Location:	Queensbridge South
Submitting Department:	Capital Projects Administration
Funding Source:	Capital – Federal & City
Amount:	\$2,170,040.00
Projected Section 3 Hires:	3

---

Authorization is requested to award this contract to the lowest responsive and responsible bidder, AAH Construction Corp. The first lowest bidder declined to hold its bid as permitted under Section 7 (a) of the Special Conditions within the Authority's Contracts.

**APPROVED**

- 18 Authorization of a Change Order to Contract No. HE1123911 Awarded to Kordun Construction Corp.

Location:	131 Saint Nicholas Avenue
Submitting Department:	Capital Projects Administration
Funding Source:	Capital – Federal
Amount:	\$30,556.00
Projected Section 3 Hires:	N/A

---

Authorization is requested to approve a change order to this contract awarded to Kordun Construction Corp. for replacement of boilers, authorized by Board Resolution 12-5/23-15. This change order is required to increase the not-to-exceed amount, in order to cover the costs for the installation of fire dampers.

**APPROVED**

- 19 Authorization of a Change Order to Requirement Contract No. BW1435558 Awarded to Roma Scaffolding, Inc.

Location:	Various (Citywide)
Submitting Department:	Capital Projects Administration
Funding Source:	Capital – Federal, City, Mixed Finance & Other
Amount:	\$11,483,937.00
Projected Section 3 Hires:	N/A

---

Authorization is requested to approve a change order to this requirement contract awarded to Roma Scaffolding, Inc. for exterior restoration, authorized by Board Resolution 15-3/25-8. This change order is required to increase the not-to-exceed amount, in order to cover the costs for additional assigned work.

**APPROVED<sup>2</sup>**

20 Authorization to Enter into an Agreement with ARCADIS of New York, Inc. Related to the Response to and Recovery from Hurricane Sandy

Location:	Ocean Bay Apartments
Submitting Department:	Capital Projects Administration
Funding Source:	Capital – Federal, City, FEMA, Insurance, Mixed Finance, CDBG & Other
Amount:	\$11,177,639.94
Projected Section 3 Hires:	4

---

Authorization is requested to enter into an agreement with ARCADIS of New York, Inc. for professional construction management as agent services, commencing on August 12, 2015 and continuing through August 11, 2020, or commencing on such other date as may be determined by the General Manager or the Executive Vice-President for Capital Projects and continuing for five (5) years thereafter, for the not-to-exceed amount.

**APPROVED<sup>2</sup>**

21 Authorization to Amend the Agreement with Shaw Environmental & Infrastructure Engineering of New York, P.C. Related to the Response to and Recovery from Hurricane Sandy

Location:	Various (Citywide)
Submitting Department:	Capital Projects Administration
Funding Source:	Capital – FEMA, Insurance, Mixed Finance, CDBG & Other
Amount:	\$19,210,380.67
Projected Section 3 Hires:	N/A

---

Authorization is requested to amend the agreement with Shaw Environmental & Infrastructure Engineering of New York, P.C. for program management services related to the Hurricane Sandy Long Term Repair Program, authorized by Board Resolution 14-2/26-12 and as subsequently amended by Board Resolution 14-9/24-35 for an initial three-year term with one (1) one-year renewal option, to increase the not-to-exceed amount, in order to fund the continued provision of services through July 31, 2016.

**APPROVED<sup>2</sup>**

22 Award of a Contract for Exterior Restoration, Roofing Replacement and Related Work

Location:	Parkside
Submitting Department:	Capital Projects Administration
Funding Source:	Capital – Federal & City
Amount:	\$33,113,151.10
Projected Section 3 Hires:	8

---

Authorization is requested to award this contract to the lowest responsive and responsible bidder, Navillus Tile, Inc./DBA Navillus Contracting.

**APPROVED**

23 Authorization to Enter into an Agreement with The Gordian Group, Inc.

Location:	Various (Citywide)
Submitting Department:	Capital Projects Administration
Funding Source:	Capital – Federal, City, Mixed Finance & Other
Amount:	\$15,000,000.00
Projected Section 3 Hires:	N/A

---

Authorization is requested to enter into an agreement with The Gordian Group, Inc. for Job Order Contract consulting services, commencing on August 26, 2015 and continuing through August 25, 2018, or commencing on such other date as may be determined by the General Manager or the Executive Vice-President for Capital Projects and continuing for three (3) years thereafter, for the not-to-exceed amount, with two (2) one-year renewal options to be exercised at the Authority's sole discretion.

**APPROVED<sup>2</sup>**

- 24 Rejection of Sole Bid for Boiler Room Demolition Related to the Response to and Recovery from Hurricane Sandy

Location:	Coney Island & Coney Island I (Site 1B)
Submitting Department:	Capital Projects Administration
Funding Source:	N/A
Amount:	N/A
Projected Section 3 Hires:	N/A

---

Rejection of the sole bid is recommended in the best interest of the Authority.

**APPROVED**

- 25 Rejection of All Bids for Electrical Feeder Replacement Related to the Response to and Recovery from Hurricane Sandy

Location:	Various (Brooklyn)
Submitting Department:	Capital Projects Administration
Funding Source:	N/A
Amount:	N/A
Projected Section 3 Hires:	N/A

---

Rejection of all bids is recommended in the best interest of the Authority. This requirement contract will be re-packaged and advertised for bid in the near future.

**APPROVED**

26 Rejection of All Bids for Electrical Feeder Replacement Related to the Response to and Recovery from Hurricane Sandy

Location:	Various (Queens)
Submitting Department:	Capital Projects Administration
Funding Source:	N/A
Amount:	N/A
Projected Section 3 Hires:	N/A

---

Rejection of all bids is recommended in the best interest of the Authority. This requirement contract will be re-packaged and advertised for bid in the near future.

**APPROVED**

27 Award of a Requirement Contract for Electrical Feeder Replacement Related to the Response to and Recovery from Hurricane Sandy

Location:	Various (Citywide)
Submitting Department:	Capital Projects Administration
Funding Source:	Capital – FEMA, Insurance, Mixed Finance, CDBG & Other
Amount:	\$28,853,868.75
Projected Section 3 Hires:	5

---

Authorization is requested to award this requirement contract to the lowest responsive and responsible bidder, ARK Systems Electric Corp., for the not-to-exceed amount.

**APPROVED<sup>2</sup>**

- 28 Rejection of All Bids for Interior Renovation at Red Hook East Senior Center Related to the Response to and Recovery from Hurricane Sandy

Location:	Red Hook East
Submitting Department:	Capital Projects Administration
Funding Source:	N/A
Amount:	N/A
Projected Section 3 Hires:	N/A

---

Rejection of all bids is recommended in the best interest of the Authority. This contract will be re-bid.

**APPROVED**

- 29 Rejection of Sole Bid for Restoration of Redfern Childcare Center Related to the Response to and Recovery from Hurricane Sandy

Location:	Redfern
Submitting Department:	Capital Projects Administration
Funding Source:	N/A
Amount:	N/A
Projected Section 3 Hires:	N/A

---

Rejection of the sole bid is recommended in the best interest of the Authority. This contract will be re-bid.

**APPROVED**



30 Award of a Requirement Contract for Roof and Rooftop Brick Repair

Location:	Various (Citywide)
Submitting Department:	Capital Projects Administration
Funding Source:	Capital – Federal, City, Mixed Finance & Other
Amount:	\$41,158,424.82
Projected Section 3 Hires:	14

---

Authorization is requested to award this requirement contract to the lowest responsive and responsible bidder, ARC Electrical & Mechanical Contractors Corp., for the not-to-exceed amount.

**APPROVED<sup>2</sup>**

31 Award of a Requirement Contract for Roof and Rooftop Brick Repair

Location:	Various (Citywide)
Submitting Department:	Capital Projects Administration
Funding Source:	Capital – Federal, City, Mixed Finance & Other
Amount:	\$68,758,780.28
Projected Section 3 Hires:	21

---

Authorization is requested to award this requirement contract to the sole responsive and responsible bidder, ARC Electrical & Mechanical Contractors Corp., for the not-to-exceed amount.

**APPROVED<sup>2</sup>**

32 Award of a Requirement Contract for Roof and Rooftop Brick Repair

Location:	Various (Citywide)
Submitting Department:	Capital Projects Administration
Funding Source:	Capital – Federal, City, Mixed Finance & Other
Amount:	\$17,504,260.53
Projected Section 3 Hires:	7

---

Authorization is requested to award this requirement contract to the lowest responsive and responsible bidder, Pope Contracting, Inc., for the not-to-exceed amount.

**APPROVED<sup>2</sup>**

33 Award of a Contract for Boiler Room Demolition Related to the Response to and Recovery from Hurricane Sandy

Location:	Various (Brooklyn)
Submitting Department:	Capital Projects Administration
Funding Source:	Capital – FEMA, Insurance, Mixed Finance, CDBG & Other
Amount:	\$6,511,250.00
Projected Section 3 Hires:	4

---

Authorization is requested to award this contract to the lowest responsive and responsible bidder, Maric Mechanical, Inc.

**APPROVED<sup>2</sup>**

- 34 Award of a Contract for Boiler Room Lighting and Power Related to the Response to and Recovery from Hurricane Sandy

Location:	Various (Brooklyn)
Submitting Department:	Capital Projects Administration
Funding Source:	Capital – FEMA, Insurance, Mixed Finance, CDBG & Other
Amount:	\$1,695,000.00
Projected Section 3 Hires:	4


---

Authorization is requested to award this contract to the sole responsive and responsible bidder, Mecco Electric Co., Inc.

**APPROVED<sup>2</sup>**

- 35 Board Member Gonzalez moved that the Members be authorized to meet in Committee and Executive Sessions today and on any adjourned or rescheduled future date, to discuss tenancy termination proceedings, grievances, real estate, and financial matters concerning the Authority.

**APPROVED**



Vilma Huertas  
Corporate Secretary

---

<sup>1</sup> Board Member Cephas recused himself.

<sup>2</sup> Board Member Lewis voted in opposition.



NEW YORK CITY  
HOUSING  
AUTHORITY

# Board Calendar Meeting Chair's Report

July 29<sup>th</sup>, 2015



# Agenda

- FUND
  - PILOT
  
- (RE)BUILD
  - Roofs
  - Affordable Housing RFPs
  - Energy Performance Contracts
  - Sandy Repairs and Resiliency
  
- ENGAGE
  - Senior and Community Centers
  - Broadband
  - Citi Doorways to Opportunity



**PILOT:**

Mayor reversed 2014 payment in lieu of taxes and waived payments from 2015 forward - \$33m annually



Photo by Mayor's  
Photo Unit



# (RE)BUILD

## Roofs:

\$100m per year for three years from Mayor for roof replacement and repair;

Construction in progress on first 2 of 26 roofs at Queensbridge Houses

## Affordable Housing RFPs:

Two bidders' conferences held with a total of 160 attendees; proposals due 9/30 for Ingersoll, Mill Brook, and Van Dyke





# (RE)BUILD

## Energy Performance Contracts:

NYCHA selection committee is reviewing the four complete responses submitted by ESCOs and plans to select a vendor in August

## Sandy Repairs & Resiliency:

All 33 letters of undertaking have been signed





# ENGAGE

## Broadband:

\$10m investment from Mayor to provide free high-speed internet to 16,000 NYCHA residents in five developments

NYCHA selected as one of 27 grantees for HUD's ConnectHome program, which will provide wireless internet devices to 15,000 Bronx NYCHA households with K-12 students





# ENGAGE

## **Citi Doorways to Opportunity:**

\$1.4m from Citi to work with community partners to provide public housing residents access to:

- Employment opportunities
- Free financial counseling
- Entrepreneurship training

As part of this collaboration, the first worker cooperative for NYCHA residents has launched with support from Urban Upbound

## **Senior and Community Centers:**

24 community and 17 senior centers have transitioned to DFTA and DYCD management with no disruption of service



NEW YORK CITY  
HOUSING  
AUTHORITY

# Board Calendar Meeting General Manager's Report

July 29<sup>th</sup>, 2015



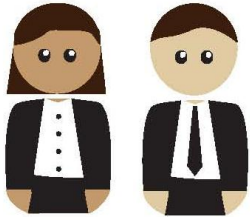
# Agenda

- OPERATIONAL INITIATIVES
  - Optimal Property Management Operating Model (OPMOM)
  - Fix-it-Forward



# OPMOM Approach

1. Collaboration with residents
2. Improved customer service



Consistent levels of professionalism



Performance metrics



Clear standards based on best practices

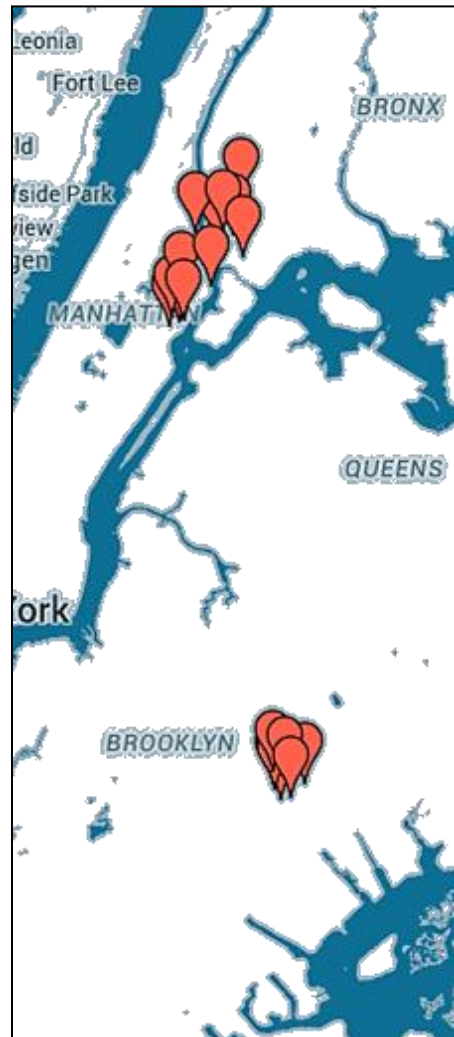
3. New ways to work
4. Better financial management



# OPMOM Developments

## Bronx/Manhattan

- Mill Brook
- Patterson
- Mott Haven
- Mitchel
- Melrose
- East River
- Wilson/White/  
Metro North
- Jefferson
- Wagner
- Lincoln



## Brooklyn

- Howard
- Tilden
- Seth Low
- Langston  
Hughes
- Woodson
- Unity Plaza
- Van Dyke
- Brownsville



# OPMOM Metrics

## Financial

Budget variance  
Overtime  
Revenue collection  
Occupancy rate

## Internal and Processes

Maintenance service level  
Emergency service level  
Skilled trades service levels  
Apartment prep time

## Customer Service

Work orders remedied  
Resident assessment  
Annual review completion rate  
Housing part cases closed

## Stakeholder Learning and Growth

Recordable injury rate  
Employee training  
Staffing level  
Executive complaint rate



# Fix-it-Forward

Overhaul of maintenance and repairs to advance the NextGeneration NYCHA goal of operating as an efficient and effective landlord







# Fix-it-Forward

## ■ Real-Time Repairs

Minor repairs will occur during apartment inspection instead of during multiple visits; more complicated repairs will be scheduled

\* Pilot launched in June in three developments

## ■ Real-Time Dispatching

Maintenance workers and supervisors will track and report repairs through radio dispatch to decrease repair time and emergency response time

\* Pilot launched in June in two developments



# Fix-it-Forward

- **MyNYCHA App**

Residents will create, submit, view, schedule, reschedule, and update inspections and maintenance service requests 24/7

- \* Launching at end of summer

- **One Call**

Residents and NYCHA will schedule all components of a repair project with one call after the initial diagnosis

- \* Pilot launching in August at five developments



# Fix-it-Forward

- **Capital Repairs and Revised Procedures**

Repair and replacement of roofs will be done over three years to eliminate the root causes of mold; 350 supervisors have been trained in mold remediation

- **Enhanced Performance Measures**

To better align with resident needs, NYCHA will reorient metrics and reporting to the total time to complete an entire repair

- \* Launching in the fall



# Fix-it-Forward

- **OPMOM**

Local property managers at pilot developments are supported in building their own budgets and determining staffing needs with the goals of decreasing maintenance times and improving customer service

\* Launched in January 2015

THREE-THOUSAND NINETY-FOURTH MEETING

Wednesday, July 29, 2015

ADJOURNMENT

On Motion, without objection, the meeting was duly adjourned at 11:42 A.M.



---

Vilma Huertas  
Corporate Secretary