

NYCHA Self-Service Portal

U S E R N A M E

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P A S S W O R D

LOGIN

REGISTER

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[Reset Password](#)

NYCHA Self-Service Program & Initiatives

<p>Public Housing</p> <p>If you are a NYCHA tenant or if you wish to apply for public housing, here is everything you need to know.</p> <p>LEARN MORE</p>	<p>Section 8</p> <p>This program provides assistance to eligible low-and moderate-income families to rent housing in the private market.</p> <p>LEARN MORE</p>	<p>Agency</p> <p>NYCHA partners with external agencies to provide decent and affordable housing in a safe, secure environment.</p> <p>LEARN MORE</p>	<p>Opportunity Connect</p> <p>If you are a NYCHA Resident or Member and want to learn more about employment assistance, job training and other opportunities provided through REES, click here.</p> <p>LEARN MORE</p>	<p>Applicants</p> <p>This online application will walk you through the information NYCHA needs to place you on the waiting list.</p> <p>LEARN MORE</p>

Руководство: Как использовать портал самообслуживания NYCHA для заполнения Промежуточной переаттестации/Запроса на промежуточное изменение



Добро пожаловать на портал самообслуживания NYCHA!

Это руководство поможет вам заполнить в режиме онлайн запрос на промежуточное изменение. Процесс был разбит на разделы для удобства выполнения требований.

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1. Портал самообслуживания NYCHA

Портал самообслуживания NYCHA находится на <https://selfserve.nycha.info>. После регистрации у вас будет круглосуточный доступ к своему аккаунту (учетной записи).



Требуется ли перевод для использования Портала? Если «да»:

Нажмите “Translate” (Перевести) в верхней части экрана, чтобы выбрать другие языки, помимо английского. Сначала вы должны прочитать заявление (disclaimer) об ограниченной ответственности касательно переводов с использованием программы Google Переводчик, а затем снова нажать “Translate”. Только после этого вы сможете выбрать нужный язык.

2. Регистрация аккаунта

Прежде чем начать промежуточную переаттестацию онлайн, вы должны зарегистрировать свой аккаунт*. Нажмите “Register for Online Access” (Регистрация для онлайн-доступа) на домашней странице Портала и выполните следующие действия.



Регистрация.

Введите свою информацию и действующий электронный адрес.



Подтвердите свой аккаунт.

NYCHA отправит вам электронное письмо со ссылкой для подтверждения вашего аккаунта.



Доступ к аккаунту.

Введите на экране входа имя пользователя и пароль, предоставленные NYCHA.

** Если NYCHA предоставило вам имя пользователя и пароль, вы можете пропустить регистрацию и подтверждение своего аккаунта.*

3. Доступ к аккаунту

Выберите “View Details” (Просмотреть подробности) в разделе My Section 8 Cases(s) (Мое Дело по 8 Программе) после входа в свой аккаунт.



4. Начать: Промежуточная переаттестация

Выберите «Interim Recertification» (Промежуточная переаттестация) в левой части страницы.

The screenshot shows the NYC Housing Authority website interface. At the top, there is a navigation bar with the NYC logo, the text 'NYC Housing Authority', a search bar with '311 Search all NYC.gov websites', and a 'My Profile' link with a 'Log Out' button. Below this is a secondary navigation bar with links for 'FAQ', 'Contact Us', 'Quality Of Life', 'MyNYCHA', 'APPLY NYCHA', 'Housing Map', 'Submit a Concern', and 'COVID-19'. A 'Translate' button with a language selection dropdown is also present. On the left side, a dark sidebar menu lists various services, with 'Interim Recertification' highlighted in a red box. The main content area is titled 'Case Information' and contains a form with several fields: 'Voucher/Case Number', 'Section 8 Admission Date', 'Head of Household First Name', 'Tenant Share \$', 'Last Inspection Date', 'Lease End Date', 'Voucher Status', 'Voucher Unit Size', 'Contract Rent \$', 'Last Annual Recertification Date', 'Last Inspection Result', 'Voucher Issue Date', 'Head of Household Last Name', 'NYCHA Share \$', 'Next Annual Recertification Date', and 'Lease Start Date'. Some fields are filled with redacted information.

Затем выберите «Start/Finish my Interim Recertification» (Начать/Закончить мою промежуточную переаттестацию).

The screenshot shows the NYC Housing Authority website interface. At the top, there is a navigation bar with the NYC logo, the text 'NYC Housing Authority', a search bar with '311 Search all NYC.gov websites', and a 'My Profile' link with a 'Log Out' button. Below this is a secondary navigation bar with links for 'FAQ', 'Contact Us', 'Quality Of Life', 'MyNYCHA', 'APPLY NYCHA', 'Housing Map', 'Submit a Concern', and 'COVID-19'. A 'Translate' button with a language selection dropdown is also present. On the left side, a dark sidebar menu lists various services, with 'Interim Recertification' highlighted. The main content area is titled 'What would you like to do?' and contains a link 'Start/ Finish my Interim Recertification.' Below this link, there is a paragraph of text: 'Start/ Finish my Interim Recertification: Use this link to start your recertification process. If you can see this link it means you have a Recertification that you have not yet started or is in progress. Upload, View, or Print a document for my Interim Recertification: Use this link to upload view and print all of your recertification documents.' Below this text, there is a table titled 'Existing Interim Requests' with columns: 'SR Number', 'Type', 'Sub Type', 'Status', 'Sub-Status', 'Resolution', and 'Effective Date'. The table is currently empty.

Ознакомьтесь с шагами для заполнения промежуточной переаттестации.

NYC NYC Housing Authority 311 Search all NYC.gov websites

[My Profile](#) [Log Out](#)
Select Language | ▼

[Home](#) [FAQ](#) [Contact Us](#) [Quality Of Life](#) [MyNYCHA](#) [APPLY NYCHA](#) [Housing Map](#) [Submit a Concern](#) [COVID-19](#)

- Home
- Instructions
- Members Summary
- Review&Submit
- Documents Upload
- Finish

Complete your Interim Recertification in just five easy steps!

Step 1: Report a Change:
Verify your family composition. Please review the names and details of all active members in your household. You may also use this page to indicate if you would like to remove a member or request the addition of a new member to the household.

Step 2: Member Detail Information:
This page allows you to update information pertaining to active family members and individuals you would like to add members or remove members, and enter the details related to the amount, source, frequency, and other information for these individuals. If you your family members do not have income, please indicate in this section.

Step 3: Interim Recertification Summary:
Review all information you provided for the head of household, each family member, and for any new family member(s) you have requested to add to the household. Please review the terms and conditions and check the 'Acknowledgement' box. This agreement is legally binding between you and NYCHA.

Step 4: Document Summary:
Based on the information you provided, you may be required to provide supplemental documents such as pay stubs, bank statements, employment letters, etc. to verify reported income. This page will provide you with a summary of the documents needed to prove your interim recertification.

Step 5: Upload Documents
You may upload all supplemental documents required to process your interim recertification on this page.

NOTE:
If you would like to go for reasonable accommodation to meet the needs of persons with disabilities, please contact customer contact centre at 718-707-7771 and a reasonable accommodation form will be mailed to you.

GET STARTED

Просмотрите список “Active” (действительных) членов семьи.

Правильно?

При необходимости вы **можете** выбрать “Add” (Добавить) или “Remove” (Удалить).

Update	Select	First Name	Last Name	Relationship	Status
	N	Dummy3	Dummy3	Child	Active
	N	Dummy2	Dummy2	Head	Active

First Name	Last Name	Relationship	Status
TEST	DUMMY2	Live-in Aide	Pending Deletion

- Добавить. Чтобы добавить нового члена семьи, выберите “A request to Add Family Member(s)” (Запрос на добавление члена(-ов) семьи) и следуйте инструкциям, чтобы ввести всю их информацию.
- Удалить. Чтобы удалить действительного члена семьи, выберите “A request to remove Family Member(s)” (Запрос на удаление члена(-ов) семьи) и предоставьте информацию о том, почему его (их) необходимо удалить.



5. Сообщение об изменении в доходе

- Сообщить об изменении в доходе. Для каждого поля с красной звездочкой «*» используйте выпадающее меню, чтобы выбрать правильный вариант.
- Рядом с “Change Of Income Request” (Запросом на изменение дохода) выберите в выпадающем меню “Yes” (Да) и следуйте инструкциям, чтобы ввести всю информацию.

Case Number: 1700084 Head of Household: Dummy2 Dummy2 SR Number: 1-55451095341

Member Information 1 - 2 of 2

Update	Select	First Name	Last Name	Relationship	Status
	<input checked="" type="checkbox"/>	Dummy3	Dummy3	Child	Active
	<input type="checkbox"/>	Dummy2	Dummy2	Head	Active

Pending Member Information 1 - 1 of 1

First Name	Last Name	Relationship	Status
TEST	DUMMY2	Live-in Aide	Pending Deletion

Note: Please select below options to proceed.

A request to Remove Head of Household:*
No

A request to Add New Head of Household:
No

A request to remove Family Member(s):*
No

Do you want to update any profile information?*:
No

Select New Head of Household:
No

A request to add Family Member(s):*
No

Change Of Income Request:*
Yes

BACK SAVE & CONTINUE

- Заполните информацию о доходе для указанного члена семьи.
- Затем выберите “REMOVE INCOME” (УБРАТЬ ДОХОД) или “ADD INCOME” (ДОБАВИТЬ ДОХОД).

NYC NYC Housing Authority 311 Search all NYC.gov websites My Profile Log Out
 Переведите Select Language

Home FAQ Contact Us Quality Of Life MyNYCHA APPLY NYCHA Housing Map Submit a Concern COVID-19

Home
 Instructions
 Members Summary
 Review&Submit
 Documents Upload
 Finish

Case Number: 1700094 Head of Household: Dummy2 Dummy2 SR Number: 1-55451095341

Instructions
 Please enter the Income information for the household member whose name appears below. You may add multiple sources of Income however, the information must pertain to the household member specified below.

Contact Information for - DUMMY3 DUMMY3

\$ My Income Information [REDACTED] No Records
 REMOVE INCOME + ADD INCOME(\$)

Income Source	Total Income	Frequency	Start Date	Edit Income

I Confirm Signed By: DUMMY3 DUMMY3 Signed Date: [REDACTED]

BACK CONTINUE

По завершении отметьте “I Confirm” (Я подтверждаю) и нажмите “CONTINUE” (ПРОДОЛЖИТЬ).

NYC NYC Housing Authority 311 Search all NYC.gov websites My Profile Log Out
 Переведите Select Language

Home FAQ Contact Us Quality Of Life MyNYCHA APPLY NYCHA Housing Map Submit a Concern COVID-19

Home
 Instructions
 Members Summary
 Review&Submit
 Documents Upload
 Finish


Case Number: 1700094 Head of Household: Dummy2 Dummy2 SR Number: 1-55451095341

✓ You have successfully Completed your Income. Please click on Continue to proceed.

BACK CONTINUE

6. Краткий отчет о переаттестации и подача

Просмотрите краткое содержание введенной вами информации. Убедитесь, что рядом с именами членов семьи нет «X». Если «X» есть, вы должны выбрать “Update” (Обновить), чтобы ответить на все вопросы касательно этого члена семьи.


Select Language ▼

Home
FAQ
Contact Us
Quality Of Life
MyNYCHA
APPLY NYCHA
Housing Map
Submit a Concern
COVID-19

- Home
- Instructions
- Members Summary
- Review&Submit
- Documents Upload
- Finish

Interim Recertification Summary

Case Number: 1700094 Head of Household: Dummy2 Dummy2 SR Number: 1-55451085341

My Family Composition 1 - 2 of 2

First Name	Last Name	Relationship	Status	Information Complete
Dummy3	Dummy3	Child	Active	✓
Dummy2	Dummy2	Head	Active	✓

« » » »

My Income Information 1 - 1 of 1

First Name	Last Name	Income Source	Total Income	Frequency	Start Date
Dummy3	Dummy3	Child Support/Alimony	\$500.00	Monthly	3/15/2020 12:00:00 AM

Подтвердите, что вы прочитали Third-Party Verification: Consent to Release Information Terms and Conditions (Независимая проверка 3-ей стороной: Правила и условия согласия на разглашение информации). Отметьте обе ячейки “I confirm” (Я подтверждаю) и нажмите “SUBMIT” (ОТПРАВИТЬ).

The screenshot shows a web form titled "Completion Details" with the following fields:

- Where did you complete this form?: At NYCHA Office
- City: new York
- State: NY
- Did anyone help you complete this form?: N
- Last Name: [empty]
- First Name: [empty]
- Telephone Number: [empty]
- Relationship: [empty]

Below the form, there is a section titled "Third Party Verification: Consent to Release Information" with a warning message and a link to "Click Here".

Two "I Confirm" checkboxes are present, both of which are checked. Below them is a "★ ACKNOWLEDGEMENT" section with another "I Confirm" checkbox, also checked.

Two "Signed By" fields are filled with "Dummy2 Dummy2" and "Signed Date" fields are filled with "4/2/2020".

At the bottom, there are "BACK" and "SUBMIT" buttons. The "SUBMIT" button is highlighted with a red box.

Поздравляем с завершением промежуточной переаттестации онлайн!

Нажмите “Continue to Document Upload(s)” (Продолжить загрузку документов), чтобы получить подробную информацию о документах, необходимых NYCHA для завершения процесса обработки.

The screenshot shows the NYCHA website header with navigation links: FAQ, Contact Us, Quality Of Life, MyNYCHA, APPLY NYCHA, Housing Map, and Submit a Concern. There is also a "My Profile" link and a "Traducir" button.

The main content area displays the following information:

- Case Number: 1700094
- Head of Household: Dummy2 Dummy2
- SR Number: 1-55451095341

A red box highlights a success message: "You have successfully Submitted Your Interim Recertification" with the SR number 1-55451095341.

Below the message, there is a "CONTINUE TO DOCUMENT UPLOAD(S)" button.



7. Подача документа

Для вашей Промежуточной переаттестации/Запроса на промежуточное изменение вы должны предоставить подтверждающие документы. Важно предоставить документы, показывающие уменьшение дохода (например, письмо от работодателя об увольнении) или его увеличение (например, две последовательные квитанции о начислении зарплаты). *Ознакомьтесь со списком образцов подтверждающих документов.* После того, как вы собрали свои документы, вы можете подать их:



1. на Портале самообслуживания NYCHA <https://selfserve.nycha.info>
2. отправить по почте:

New York City Housing Authority
Leased Housing Department
PO Box 19201
Long Island City, NY 11101



Загрузка на Портал самообслуживания NYCHA — это быстро и удобно!



Вы можете загружать документы прямо в ваше дело с помощью сканера или делать снимки на других ваших устройствах, таких как iPad или смартфон.



Используйте ваш сканер, смартфон или планшет, чтобы скопировать изображения любых документов, которые вам нужно загрузить. Нажмите на кнопку “Upload Document” (Загрузка документа) рядом с документом, который вы хотите загрузить.

3. Once you have selected the document you would like to upload, click on the Submit button

4. Please note that the document you uploaded will appear in the Documents Received section at the bottom of the page. To ensure that the document has uploaded correctly, click on the View/Print document link of the corresponding document.

5. For FAQs related to uploading documents, please [Click Here](#), or to watch the 'How to Upload Documents' video, please [Click Here](#)

6. If you would like to provide NYCHA with additional documents that are not listed here, please click on the Add Additional Documents button, and follow steps 1-3 as mentioned above.

7. If you have difficulties uploading your documents, please see your property management officer.

Pending documents No Records

[Refresh](#) [Add File](#)

Document Name	Status	Requested For?	Expected Date	Acceptable Doci	Upload Document
⋮ ⋮ ⋮ ⋮ ⋮					

Documents Received by NYCHA 1 - 4 of 4

Document Name	Status	Requested For?	Expected Date	View/Print Document
Affidavit of Income - Main Online	Pending Review	[REDACTED]		View Document
Affidavit of Income for Active Family Members...	Pending Review	[REDACTED]		View Document
Third Party Verification Consent to Release On...	Pending Review	[REDACTED]	11/5/2016	View Document
Debts Owed to Public Housing Agencies and T...	Pending Review	[REDACTED]		View Document

⋮ ⋮ ⋮ ⋮ ⋮

[Back](#) [Continue](#)

Выберите **Document Name (Название документа)** из выпадающего меню, а затем нажмите кнопку **Browse (Просмотр)**, чтобы выбрать документ, который вы хотели бы загрузить. Как только вы нашли его, нажмите «OK», а затем “Upload Document” (Загрузка документа).

NEW YORK CITY HOUSING AUTHORITY

Upload Document

Vendor/Case#: [REDACTED]

Service Request#: 1-99998888877

HOH Name: [REDACTED]

Requested For: [REDACTED]

Document Category: Proof of Income

Document SubCategory: Employment

Document Name: [REDACTED]

Contact Remarks: [REDACTED]

File to upload: [REDACTED] Browse...

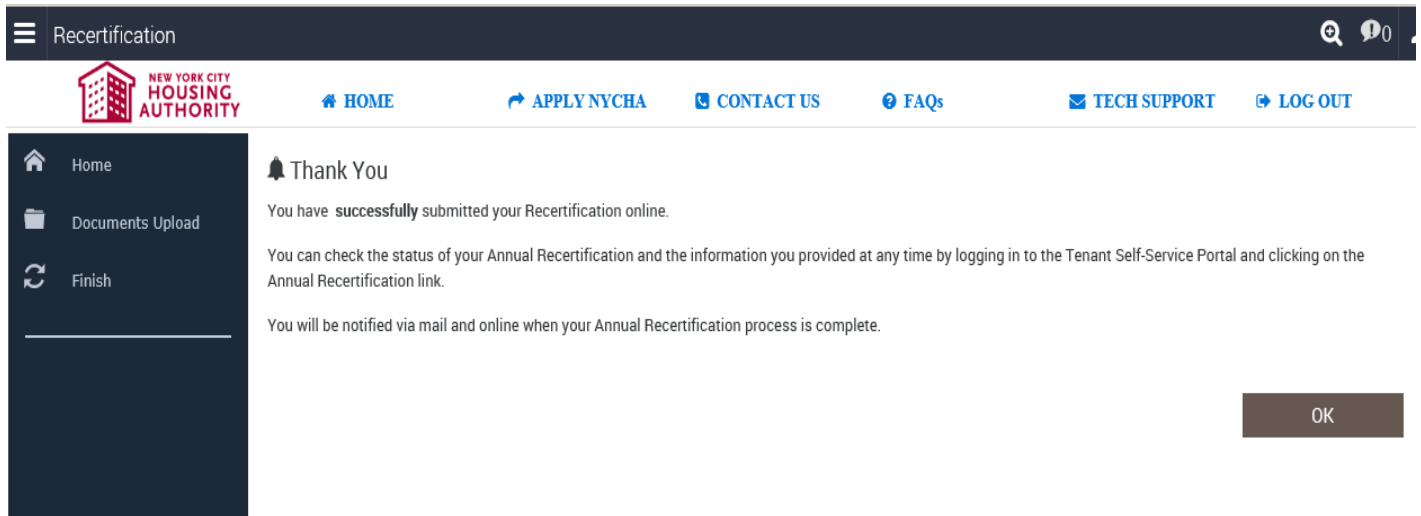
Upload Document

Close

После того, как вы загрузили все свои документы, нажмите “Close” (Закреть).

9. Что я могу сделать после подачи?

После подачи вашей промежуточной переаттестации:



The screenshot shows the NYCHA Recertification portal. At the top, there is a dark navigation bar with the text 'Recertification' and a search icon. Below this is the NYCHA logo and a horizontal menu with links: HOME, APPLY NYCHA, CONTACT US, FAQs, TECH SUPPORT, and LOG OUT. On the left side, there is a dark sidebar with a home icon and the text 'Home', a folder icon and 'Documents Upload', and a refresh icon and 'Finish'. The main content area displays a 'Thank You' message with a bell icon. The message text reads: 'You have **successfully** submitted your Recertification online. You can check the status of your Annual Recertification and the information you provided at any time by logging in to the Tenant Self-Service Portal and clicking on the Annual Recertification link. You will be notified via mail and online when your Annual Recertification process is complete.' At the bottom right of the message area, there is a dark button with the text 'OK'.

Вы можете периодически заходить в систему, чтобы проверить статус и просмотреть, распечатать или загрузить документы.

Приложение: Список образцов подтверждающих документов

List of Sample Supporting Documents

For each member of your Section 8 household, you must provide the following **ORIGINAL** documentation:

- Birth Certificate **AND**;
- Social Security Card **AND**;
- Proof of Citizenship or Alien Registration Card **AND**;
- Marriage License (if applicable) or Domestic Partnership Certificate

If any household member has any income, asset, or expenses, you must provide **CURRENT** documentation as proof.

ACCEPTABLE DOCUMENTS FOR PROOF OF INCOME		ACCEPTABLE DOCUMENTS FOR PROOF OF ASSETS	
INCOME SOURCE	EXAMPLES OF ACCEPTABLE DOCUMENTS	ASSET SOURCE	EXAMPLES OF ACCEPTABLE DOCUMENTS
EMPLOYMENT	<ul style="list-style-type: none"> • Pay stubs (please provide at least two consecutive pay stubs) • W-2 • Verification of Employment from your Employer • Payroll History 	CHECKING ACCOUNT SAVINGS ACCOUNT	<ul style="list-style-type: none"> • Bank Statement(s) (All Pages) • 1099 Interest Statement(s)
SELF EMPLOYMENT	<ul style="list-style-type: none"> • Federal Tax Returns (1040 A-S, 1040EZ, 1040-L) • 1099 Statement(s) (1099-DIV, 1099-G, 1099-MISC, 1099-R) • Certificate of Net Worth • State Tax Returns (IT-150S, IT-201L, etc.) • Certified Transcript of Tax Return 	STOCKS/BONDS	<ul style="list-style-type: none"> • Stock Broker Summary/Statement(s): Stocks, Bonds and Mutual Funds • Stock Certificate(s) (copy) • 1099 Interest Statement(s)
SOCIAL SECURITY	<ul style="list-style-type: none"> • SSI Award Letter AND SSP Letter (State Disability) • Social Security Benefits 	MONEY MARKET FUNDS/ MUTUAL FUNDS	<ul style="list-style-type: none"> • Bank Statement(s) (All Pages) • Stock Broker Summary/Statement(s): Stocks, Bonds and Mutual Funds • Stock Certificate(s) (copy) • 1099 Interest Statement(s)
PUBLIC ASSISTANCE	<ul style="list-style-type: none"> • Budget Letter 	RETIREMENT (401K/IRA/ROTH)	<ul style="list-style-type: none"> • 401K / IRA / ROTH Statement(s) • Bank Statement(s) (All Pages)
MILITARY PAY/ VETERANS BENEFITS	<ul style="list-style-type: none"> • Pension Award Letter • Military Pay Statement • Veteran's Pay Statement 	LIFE INSURANCE POLICY (Whole Life or Term Life)	<ul style="list-style-type: none"> • Life Insurance Policy Statement(s)
WORKERS COMPENSATION	<ul style="list-style-type: none"> • Workers Compensation Statement 	TRUST FUNDS	<ul style="list-style-type: none"> • Proof of Trust Funds which includes: <ul style="list-style-type: none"> • Trust Agreement(s) • Bank Statement(s) (All Pages)
CONTRIBUTIONS	<ul style="list-style-type: none"> • Contributor Statement 	REAL ESTATE	<ul style="list-style-type: none"> • Letter from Closing Attorney and Unrecorded Deed • Letter or Agreement from the Condominium/Co-Op • Testamentary Letters from the Estate • Proprietary Co-Op Letter • Co-op Shareholder Certificate • Recorded Deed • Federal Tax Return (including Schedule E)
PENSION/ANNUITY	<ul style="list-style-type: none"> • Pension Award Letter • Annuity Documents 		
CHILD SUPPORT/ ALIMONY	<ul style="list-style-type: none"> • Alimony Documents • Statement from Child Support Provider • Court Order • Court Stipulations 		
ADOPTION/ FOSTER CARE	<ul style="list-style-type: none"> • Foster Care Letters • Guardianship Papers • Letters of Administration 		
ACCEPTABLE DOCUMENTS FOR PROOF OF EXPENSES			
EXPENSES SOURCE	EXAMPLES OF ACCEPTABLE DOCUMENTS		
CHILD CARE EXPENSES	<ul style="list-style-type: none"> • Childcare Affidavit 		
EDUCATION EXPENSES	<ul style="list-style-type: none"> • Full Time Student Verification Letter (18 years and older) 		
MEDICAL EXPENSES	<ul style="list-style-type: none"> • Medical Documents 		
DISABILITY EXPENSES	<ul style="list-style-type: none"> • Any unreimbursed Medical or Disability expenses such as Receipts for Prescription or Non Prescription Medicines, Receipts for Medical Supplies and Equipment, Medical Insurance Premiums, Receipts for Services of Doctors, Health Care Professionals, or Health Care Facilities, etc. 		