NYC CCoC Steering Committee Meeting
Friday, June 21st, 2019
The Graduate Center, CUNY
365 5th Ave., Room 9207
9:30am-Noon

Summary

Co-Chairs Attending: Martha Kenton (DSS), Jeannette Ruffins (West End Residences), Laura Mascuch (The Network)

Coalition Representatives:

Howard	Charton	The Network
Eric	Lee	Homeless Services United
Lynn	Walker	NYC AIDS Housing
Ana	Rolon	D.V. Provider Coalition
William	Lang	ACL-NYC
Teyana	Reed	The Coalition of Behavioral Health Agencies
Joey	Lopez	Coalition for Homeless Youth

At-Large Representatives:

Rob	Robinson	NESRI
Carol	Sainthilaire	CSH

Government Representatives:

Kevin	Thrun	DHS
Sheila	Simmons	OMH
Sheila	Singleton	OASAS
Alathia	Barnett	HRA
Jeffery	Seward	DOHMH
Randy	Scott	DYCD

Persons with Lived Experience (PWLEx) Representatives:

Cameron	Craig	PWLEx Committee Voting Member
Peter	Malvan	PWLEx Committee Voting Member
Philip	Malebranche	PWLEx Committee Voting Member
Ronald	Fleming	PWLEx Committee Voting Member
Mary	Hall	PWLEx Committee Voting Member
Edna	Humphrey	PWLEx Committee Voting Member
Charisma	White	PWLEx Committee Voting Member

Review and approval of May 2019 Community Meeting Summary

Riva Kelton made a motion to approve the May Community Meeting Summary. The motion was seconded by Carol Sainthilaire, and passed by unanimous voice vote.

Announcements

Environmental Review Training
Martha Kenton (DSS) announced that HUD will host two Environmental Review Trainings for CoC funded organizations in New York City. Trainings will be held at the HUD Field Office, 26 Federal Plaza, Room 36-108, on the following dates:
- July 11th 10am-12pm; register by July 5th
- August 2nd 1-3pm; register by July 26th

If you plan to attend this training, you *must* register beforehand, as security at the HUD Field Office needs a list of everyone that will be in attendance. All CoC funded PSH, RRH, TH-RRH, and TH projects are required to complete Environmental Reviews. Please use this flowchart for additional clarifications on requirements for environmental reviews.

Monthly Newsletter feedback
Jocelyn Bennett (DSS) requested feedback from attendees on the CoC Monthly Newsletter. As we continue to send monthly newsletters, please send feedback to Jocelyn Bennett (bennettjoce@dss.nyc.gov).

New Website Update
Jonathan Duncan (DSS) updated the Steering Committee on DSS's work to revamp the CoC Website. We expect an August launch of the website.

HMIS Update
Michael Brydges (DSS) announced that the HIC-PIT and SPM were successfully submitted to HUD. HUD has released new data standards that all CoC funded projects must adhere to. Foothold will host a webinar on Monday, June 24th to give a debrief on the new data standards. This webinar will be recorded and will be available afterwards for those that are unable to attend. Michael also reminded those in attendance that HUD wants to see every program in HMIS.

Motion- RRH Rental Assistance
The Steering Committee considered a motion to amend the CoC RRH Written Standards to allow CoC Rapid Rehousing grantees to taper down rental assistance. This motion was made by Joey Lopez, seconded by Cameron Craig, and passed by unanimous voice vote.

2019 NOFA

Martha Kenton (DSS) gave the following updates on the 2019 NOFA:
- The NOFA has not been published yet, but the CoC will send out an announcement when it is released
- A special edition NOFA newsletter with reminders and tips to prepare was sent out last week.
- Please check and make sure that your E-SNAPS log in is active, and that you have at least two people in your organization that can access the system
- We expect for the NOFA renewal process to remain relatively unchanged. Once the NOFA is released, we will provide renewal training.
- If you plan to voluntarily reallocate any portion of your CoC contract, you *must* notify the CoC Co-Chairs of your intent to do so.
- For those projects that were contacted as potentially falling into Tier II, the CoC recommends that you take a close look at ways to improve performance.

- New Project RFPs have been released. Please contact Charlie Winkler (winklerc@dss.nyc.gov) with questions.
  - Bidders Conferences are scheduled for the dates listed below. You must RSVP on the Eventbrite if you plan to attend.
    - 05/10/2019 from 2pm - 3pm
    - 05/13/2019 from 11am – 12:30pm
    - 05/13/2019 from 3pm – 4:30pm
    - There will be a separate meeting for any providers that plan to apply for a DV specific project. This meeting will be held in partnership with the Mayor's Office to End Domestic and Gender-Based Violence.
  - The deadline for submission is May 31st, 2019. This is contingent on a NOFA release by the end of next week. The deadline will be adjusted, as needed, based on the date of release.
  - There are separate RFPs for the following component types: PSH, RRH, TH-RRH.
    - A cost framework is included for the RRH RFP.
    - Projects applying for DV funds will respond to the same RFP. There is no separate RFP for DV projects.

Governance Presentation
Laura Mascuch (The Network), Martha Kenton (DSS), and Jeannette Ruffins (West End Residences) presented the proposed Governance redesign to the Steering Committee. Highlights from the presentation include the creation of a CoC Advisory Council, a restructure of the Steering Committee to create a more action oriented group, the expansion of standing committees, and creation of quarterly CoC grant monitoring & technical assistance meetings. The Co-Chairs will give a presentation on the proposed structure at the July CoC Community Meeting. Please feel free to contact Martha Kenton (kentonm@dss.nyc.gov), Laura Mascuch (lmascuch@shnny.org), or Jeannette Ruffins (jruffins@WESTENDRES.ORG) with questions or comments about the proposed governance structure.

Committee Reports/Updates

Policy & Advocacy Committee
No updates.

Performance and Quality Improvement (PQI) Committee
No updates.

Youth Committee
No updates.

Youth Action Board
No updates.

CAPS Committee
Jeannette Ruffins (West End Residences) announced that CAPS has continued to collect feedback on their Policies & Procedures. There will be a CAPS presentation at the July Community Meeting.

Governance Committee
See 'Governance Presentation' above.

Veterans Task Force
No updates.

Grievance Committee
No Grievances.

Data Management Committee
No updates

Evaluation Committee
Amanda Slater (DSS) announced that the Workgroup has met twice, and has had productive discussions about changes to some of the evaluation questions. Charlie and Lorraine are discussing other potential changes based on project type, and will present them to the Workgroup at their next meeting for review. The 2020 Evaluation timeline, with a start date in November or December, remains the same.

Persons with Lived Experience Committee
Cameron Craig (Committee Co-Chairs) announced that the Committee last met on June 11th. At this meeting, the Committee met with members of the YAB and participated in a webinar hosted by the HUD SNAPS Office.The webinar was focused on participation of persons with lived experience in the work of Continuums of Care. The Committee will meet following the Steering Committee meeting to dicsuss the webinar. The Committee did outreach at Museum of the Moving Image Lantern Wellness event. The Committee's next meeting will be held on July 9th, location TBD.

SOAR Taskforce
Amanda Slater (DSS) announced that the Taskforce last met on Friday, June 14th at Urban Justice Center. The Taskforce is planning a visit from the SOAR TA Center in August 2019. More details to come. The next meeting will also take place in August, date TBD. If you have any questions about the SOAR Training, or would like to get involved in the Taskforce, please email Amanda Slater (slaterama@dss.nyc.gov) or Lucy Freeman (LFreeman@urbanjustice.org).