



**The New York City Department of Records and Information Services**  
31 Chambers Street, Room 305, New York, NY 10007

## MEMORANDUM

**TO:** Hon. Vanessa L. Gibson, President of the Borough of the Bronx  
Hon. Antonio Reynoso, President of the Borough of Brooklyn  
Hon. Mark Levine, President of the Borough of Manhattan  
Hon. Donovan Richards, Jr., President of the Borough of Queens  
Hon. Vito J. Fossella, President of the Borough of Staten Island  
All Community Boards

**FROM:** Kenneth R. Cobb, Assistant Commissioner

**SUBJECT:** Concession for the digitization, indexing, and internet publication of selected historical records from the collections of the Municipal Archives

**DATE:** April 29, 2022

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Pursuant to Title 12, Section 1-16 of the Concession Rules of the City of New York (“Concession Rules”), the New York City Department of Records and Information Services (DORIS) intends to seek approval from the Franchise and Concession Review Committee (“FCRC”) to utilize a different procedure to negotiate a Sole Source License Agreement with a vendor (the “Concessionaire”) for the digitization, indexing and internet publication of selected historical records from the collections of the Municipal Archives.

DORIS has identified Ancestry.com Operations, Inc. as a potential Concessionaire, but DORIS will consider additional expressions of interest from other qualified and experienced vendors or organizations. As such, a public notice is being placed in the City Record to inform other qualified organizations of this opportunity.

This concession has been determined not be a major concession as defined in Chapter 7 of the rules of the City Planning Commission.

Please direct any further questions or suggestions you may have regarding the concession to Kenneth R. Cobb, by phone at (212) 788-8604 or via email at [Kcobb@records.nyc.gov](mailto:Kcobb@records.nyc.gov), to ensure consideration.