# MINUTES OF THE MEETING OF THE AUDIT COMMITTEE OF HUDSON YARDS INFRASTRUCTURE CORPORATION

### April 27, 2016

A meeting of the Audit Committee (the "Committee") of Hudson Yards Infrastructure Corporation (the "Corporation") was held on April 27, 2016 at approximately 10:05 a.m. at 255 Greenwich Street, Room 6M4, New York, New York.

The following members of the Committee were represented by their alternates:

Dean Fuleihan, Director of Management and Budget of The City of New York (the "City"), represented by Alan Anders;

Scott M. Stringer, Comptroller of the City, represented by Carol Kostik;

Melissa Mark-Viverito, Speaker of the City Council, represented by Raymond Majewski; and

Alicia Glen, Deputy Mayor for Economic Development of the City, represented by Peter Wertheim;

constituting a quorum of the Committee. Charlotte T. Borroughs served as secretary of the meeting.

Also in attendance were members of the public, officers of the Corporation and employees of various agencies of the City and State of New York.

The meeting was called to order by Alan Anders, Chairperson of the Committee.

Approval of Minutes of Meeting of September 24, 2015

The first item on the agenda was approval of the minutes of the meeting of September 24, 2015. A motion was made to approve the resolution set forth below approving such minutes. The motion was seconded and, there being no objections, duly adopted.

**WHEREAS,** the Audit Committee of the Hudson Yards Infrastructure Corporation has reviewed the minutes of the Audit Committee meeting held on September 24, 2015; it is therefore

**RESOLVED,** that the minutes of the Audit Committee meeting of September 24, 2015 be, and they hereby are, approved.

### Acceptance of Annual Agency Financial Integrity Compliance Statement

The second item on the agenda was the review of the Corporation's Annual Agency Financial Integrity Compliance Statement, a copy of which was in the materials provided to the Committee members. Mr. Anders explained that pursuant to Section 6.0 of the Directive 22 of the Comptroller of the City, the Committee must review the Corporation's annual Financial Integrity Compliance Statement. Mr. Anders stated that Robert Balducci, the Deputy Comptroller of the Corporation, was available to explain the Financial Integrity Compliance Statement. A brief discussion ensued.

### Annual Self-Evaluation and Review of Annual Report of the Audit Committee

The third item on the agenda was the Annual Self-Evaluation and review of the Annual Report of the Committee. A motion was made and seconded to consider the resolution set forth below with respect to these matters. Mr. Anders noted that the Annual Report, which describes the Committee's activities during calendar year 2015, was contained in the packet provided to the Committee members and will be sent to the City Comptroller. He indicated that based on the Committee's accomplishments in the previous calendar year, he believes that the Committee has performed its duties in a satisfactory manner. The resolution expresses this view and approves

the presentation of the Annual Report to the Board of Directors. There being no discussion on objections the resolution was approved by the non-abstaining members at the Committee. Ms. Kostik stated that she would abstain from motion because the Annual Report will be submitted to the City Comptroller's Office.

**WHEREAS**, Section III(k) of the Audit Committee Charter and Section 5.3 of Directive 22 of the City of New York Office of the Comptroller require the Audit Committee to issue an annual report to be prepared no later than October 30 of each year, which details the activities and decisions of the Committee for the prior calendar year; and

**WHEREAS**, the Audit Committee has reviewed the Annual Report of the Audit Committee, as attached hereto and finds it to be reasonable; and

**WHEREAS**, Section III(j) of the Audit Committee Charter requires the Audit Committee to conduct an annual self-evaluation of its performance, including its effectiveness and compliance with the Audit Committee Charter; and

**WHEREAS**, the Audit Committee finds its performance to be satisfactory, effective, and in compliance with the Audit Committee Charter; it is therefore

**RESOLVED**, that the Annual Report of the Audit Committee is hereby approved and shall be presented to the Board of Directors of the Hudson Yards Infrastructure Corporation, copies of which shall be filed with the minutes of the Audit Committee and submitted to the Bureau of Accountancy of the Office of the Comptroller.

#### Annual Review of Internal Controls

The fourth item on the agenda was the annual review of the Internal Controls of the Corporation. Mr. Anders explained that pursuant to the Audit Committee Charter, section III(h), the Committee must annually review the Internal Controls policy. He noted that minor changes are proposed to reflect current practices in place and that a blacklined copy these changes was in the packet provided to the Committee members. A brief discussion ensued.

<u>Presentation of Audit Plan by Independent Auditors and Discussion of New Accounting and Auditing Standards</u>

The fifth and final item on the agenda was the presentation of the Annual Pre-Audit Presentation (for the Audit Year ending June 30, 2016) (the "Audit Plan") by Marks Paneth, LLP ("Mark Paneth") the independent auditors of the Corporation, with respect to the annual financial statements of the Corporation. Mr. Balducci introduced Warren Ruppel, as the engagement partner at Marks Paneth. Mr. Ruppel explained and discussed the Audit Plan, which had been distributed to the Committee members, and he entertained questions from the Committee members. Mr. Ruppel provided an overview of the Plan and discussed internal control procedures.

# Adjournment

There being no further business to come before the Committee, upon motion duly made and seconded, there being no objections, the meeting was duly adjourned.

ASSISTANT SECRETARY