## MINUTES OF THE MEETING OF THE AUDIT COMMITTEE OF HUDSON YARDS INFRASTRUCTURE CORPORATION

#### April 2, 2013

A meeting of the Audit Committee (the "Committee") of Hudson Yards Infrastructure Corporation (the "Corporation") was held on April 2, 2013 at approximately 1:09 p.m. at 255 Greenwich Street, Room 6M4, New York, New York.

The following members of the Committee or their alternates were present:

Mark Page, Director of Management and

Budget of The City of New York

(the "City") – in person

Carol Kostik - alternate for John C. Liu,

Comptroller of The City;

Raymond Majewski - alternate for Christine C. Quinn,

Speaker of the City Council;

Brian Geller - alternate for Caswell F. Holloway,

Deputy Mayor for Operations of the City;

Jeffrey Mandel - alternate for Robert K. Steel,

Deputy Mayor for Economic Development

of the City

constituting a quorum of the Committee. Kathy Blyn served as secretary of the meeting.

Also in attendance were members of the public, officers of the Corporation and employees of various agencies of the City of New York.

The meeting was called to order by Mark Page, Chairperson of the Committee.

Approval of Minutes of Meeting of September 27, 2012

The first item on the agenda was approval of the minutes of the meeting of September 27, 2012. A motion was made to approve the resolution set forth below approving such minutes. The motion was seconded and, there being no objections, duly adopted.

**WHEREAS,** the Audit Committee of the Hudson Yards Infrastructure Corporation has reviewed the minutes of the Audit Committee meeting held on September 27, 2012; it is therefore

**RESOLVED,** that the minutes of the Audit Committee meeting of September 27, 2012 be, and they hereby are, approved.

### Review of Annual Agency Financial Integrity Compliance Statement

The second item on the agenda was the review of the Corporation's annual Agency Financial Integrity Compliance Statement, a copy of which was in the materials provided to the Committee members. Mr. Page explained that pursuant to Section 6.1(5) of Directive 22 of the Comptroller of the City, the Committee must review the Corporation's annual Financial Integrity Compliance Statement. Robert Balducci, the Deputy Comptroller of the Corporation, explained that the Statement had been completed and submitted and noted that many of the questions on the checklist portion of the Statement are applicable to City agencies and not to the Corporation. A brief discussion ensued.

#### Annual Self-Evaluation and Review of Annual Report of the Audit Committee

The third item on the agenda was the annual self-evaluation and review of the Annual Report of the Committee. Mr. Page noted that the Annual Report, which describes the Committee's activities during calendar year 2012, was contained in the packet provided to the Committee members and will be sent to the Comptroller of the City. He indicated that the Committee believes it has performed its duties in a satisfactory manner and referred to the resolution set forth below that expresses this view and approves the presentation of the Annual

Report to the Board of Directors. A motion was made to approve such resolution. The motion was seconded and, there being no objections, approved.

**WHEREAS**, Section III(k) of the Audit Committee Charter and Section 6.3 of Directive 22 of the City of New York Office of the Comptroller require the Audit Committee to issue an annual report to be prepared no later than October 30 of each year, which details the activities and decisions of the Committee for the prior calendar year; and

**WHEREAS**, the Audit Committee has reviewed the Annual Report of the Audit Committee, as attached hereto and finds it to be reasonable; and

**WHEREAS**, Section III(j) of the Audit Committee Charter requires the Audit Committee to conduct an annual self-evaluation of its performance, including its effectiveness and compliance with the Audit Committee Charter; and

**WHEREAS**, the Audit Committee finds its performance to be satisfactory, effective, and in compliance with the Audit Committee Charter; it is therefore

**RESOLVED**, that the Annual Report of the Audit Committee is hereby approved and shall be presented to the Board of Directors of the Hudson Yards Infrastructure Corporation, copies of which shall be filed with the minutes of the Audit Committee and submitted to the Bureau of Accountancy of the Office of the Comptroller.

#### Annual Review of Internal Controls

The fourth item on the agenda was the annual review of the Internal Controls of the Corporation. Mr. Page noted that minor changes had been made to the Internal Controls and that a blacklined version reflecting these changes was in the packet provided to the Committee members.

# <u>Presentation of Audit Plan by Independent Auditors and Discussion of New Accounting and</u> Auditing Standards

The fifth and final item on the agenda was the presentation of the Annual Pre-Audit Presentation (for the Audit Year ended June 30, 2013) (the "Audit Plan") by the Marks Paneth & Shron ("Marks Paneth"), the independent auditors of the Corporation, with respect to the annual financial statements of the Corporation. Mr. Balducci introduced Warren Ruppel, the engagement partner at Marks Paneth. Mr. Ruppel explained and discussed the Audit Plan, which

had been distributed to the Committee members, and he entertained questions from the Committee members. Mr. Ruppel's presentation included a discussion of Governmental Accounting Standards Board (GASB) Statements No. 63 and 65 and their impact on the Corporation. He also inquired, in accordance with applicable accounting standards, whether the Committee had knowledge or suspicion of fraud or of whistleblower activities. The Committee responded that it did not.

#### **Adjournment**

There being no further business to come before the Committee, upon motion duly made and seconded, there being no objections, the meeting was duly adjourned.

ASSISTANT SECRETARY