

## Landlord Utility Information

**Note to Landlord:**

FHEPS can only be used towards a residence within the five (5) boroughs of New York City. However, CityFHEPS can be used towards a residence anywhere in New York State. Please note that the rent and utility amounts provided on this form are only valid for potential FHEPS tenants or for potential CityFHEPS tenants who are moving within New York City. If your tenant is applying for CityFHEPS and is moving outside of New York City, but within New York State, please go to the DSS CityFHEPS website to find the statewide amounts at <https://www1.nyc.gov/site/hra/help/cityfheps-documents.page>.

**Instructions to Landlord:**

Please identify the utilities available for the available rental unit and whether the expense is incurred by you or the tenant.

The unit I am renting is located at (list address):

\_\_\_\_\_.

Actual Number of Bedrooms: \_\_\_\_\_

Number of Bedrooms on Shopping Letter: \_\_\_\_\_

Is this Apartment Rent Stabilized?  Yes  No

Item	Specify Fuel Type				Paid By (check one)	
Heating	<input type="checkbox"/> Gas	<input type="checkbox"/> Electric	<input type="checkbox"/> Oil	<input type="checkbox"/> Other:_____	<input type="checkbox"/> Landlord	<input type="checkbox"/> Tenant
Cooking	<input type="checkbox"/> Gas	<input type="checkbox"/> Electric	<input type="checkbox"/> Oil	<input type="checkbox"/> Other:_____	<input type="checkbox"/> Landlord	<input type="checkbox"/> Tenant
Water Heating	<input type="checkbox"/> Gas	<input type="checkbox"/> Electric	<input type="checkbox"/> Oil	<input type="checkbox"/> Other:_____	<input type="checkbox"/> Landlord	<input type="checkbox"/> Tenant
Other Electric					<input type="checkbox"/> Landlord	<input type="checkbox"/> Tenant

**I understand that when the tenant incurs the expense for utilities, the maximum rent DSS will approve will be the fair market rent minus the Utility Allowance, as shown in the attached schedules. DSS will pay the full regulated rent if it is less than this amount.**

I swear or affirm that the information I have provided about the utilities for this unit is accurate. If I have misrepresented this information, DSS will reduce the ongoing rent by the appropriate amount and recoup past over-payments.

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Landlord Name

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Date

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Landlord Signature

(Turn page)

### **DSS Utility Allowance Schedules**

(see next page for the FHEPS and CityFHEPS Payment Standards)

<b>COOKING GAS AND ELECTRIC (NO ELECTRIC STOVE)</b>						
<b>Number of Bedrooms</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5 or more</b>
Cooking Gas (\$)	25	28	33	37	42	46
Electric (\$)	74	84	109	134	160	186
Total (w/ Cooking Gas & Electric) (\$)	99	112	142	171	202	232
<b>OIL HEAT AND HOT WATER</b>						
<b>Number of Bedrooms</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5 or more</b>
Oil Hot Water Only (\$)	35	41	60	78	97	115
Oil Heat Only (\$)	116	137	156	175	195	214
Total (Oil Heat & Hot Water) (\$)	151	178	216	253	292	329
<b>GAS HEAT AND HOT WATER</b>						
<b>Number of Bedrooms</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5 or more</b>
Gas Hot Water Only (\$)	20	23	34	44	54	65
Gas Heat Only (\$)	65	77	89	98	109	120
Total (Gas Heat & Hot Water) (\$)	85	100	123	142	163	185
<b>ELECTRIC HEAT AND HOT WATER</b>						
<b>Number of Bedrooms</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5 or more</b>
Electric Hot Water Only (\$)	28	33	42	51	60	69
Electric Heat Only (\$)	39	46	62	77	92	108
Total (Electric Heat & Hot Water) (\$)	67	79	104	128	152	177
<b>ELECTRIC</b>						
<b>Number of Bedrooms</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5 or more</b>
Electric with Cooking Range (\$)	85	97	128	159	191	223

**Note:** The utility amounts in the chart above are only valid for FHEPS tenants or for CityFHEPS tenants who move within New York City. If your tenant is applying for CityFHEPS and moving outside of New York City, but within New York State, please go to the DSS CityFHEPS website to find the statewide amounts at <https://www1.nyc.gov/site/hra/help/cityfheps-documents.page>.

**FHEPS and CityFHEPS Payment Standards****Maximum Rent Amounts**

<b>Family Size</b>	<b>Number of Bedrooms</b>	<b><u>All Utilities Included</u></b>	<b>Without Cooking Gas &amp; Electric</b>	<b>With Cooking Gas Only</b>	<b>With Electric Only</b>	<b><u>No Utilities Included</u></b>
<b>1</b>	<b>* SRO</b>	<b>\$1,967</b>	<b>\$1,868</b>	<b>\$1,893</b>	<b>\$1,942</b>	<b>\$1,783</b>
<b>1</b>	<b>0 (Studio)</b>	<b>\$2,624</b>	<b>\$2,525</b>	<b>\$2,550</b>	<b>\$2,599</b>	<b>\$2,440</b>
<b>1 or 2</b>	<b>1</b>	<b>\$2,696</b>	<b>\$2,584</b>	<b>\$2,612</b>	<b>\$2,668</b>	<b>\$2,484</b>
<b>3 or 4</b>	<b>2</b>	<b>\$3,027</b>	<b>\$2,885</b>	<b>\$2,918</b>	<b>\$2,994</b>	<b>\$2,762</b>
<b>5 or 6</b>	<b>3</b>	<b>\$3,777</b>	<b>\$3,606</b>	<b>\$3,643</b>	<b>\$3,740</b>	<b>\$3,464</b>
<b>7 or 8</b>	<b>4</b>	<b>\$4,070</b>	<b>\$3,868</b>	<b>\$3,910</b>	<b>\$4,028</b>	<b>\$3,705</b>
<b>9 or 10</b>	<b>5</b>	<b>\$4,680</b>	<b>\$4,448</b>	<b>\$4,494</b>	<b>\$4,634</b>	<b>\$4,263</b>
<b>11 or 12</b>	<b>6</b>	<b>\$5,291</b>	<b>\$5,059</b>	<b>\$5,105</b>	<b>\$5,245</b>	<b>\$4,874</b>
<b>13 or 14</b>	<b>7</b>	<b>\$5,901</b>	<b>\$5,669</b>	<b>\$5,715</b>	<b>\$5,855</b>	<b>\$5,484</b>
<b>15 or 16</b>	<b>8</b>	<b>\$6,512</b>	<b>\$6,280</b>	<b>\$6,326</b>	<b>\$6,466</b>	<b>\$6,095</b>
<b>17 or 18</b>	<b>9</b>	<b>\$7,122</b>	<b>\$6,890</b>	<b>\$6,936</b>	<b>\$7,076</b>	<b>\$6,705</b>
<b>19 or 20</b>	<b>10</b>	<b>\$7,733</b>	<b>\$7,501</b>	<b>\$7,547</b>	<b>\$7,687</b>	<b>\$7,316</b>

\* SRO only applies to CityFHEPS

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