

November 15, 2023

***Housing Retention and Stabilization RFQ
Response to Proposer Questions***

Submitted via Pre-Submission Conference and at HousingStabilizationRFQ@hpd.nyc.gov

Question 1: Is the required three-year experience threshold for organizations flexible? For instance, would the experience of executive and/or management staff members be taken into consideration? Could that leadership experience substitute for the organization's experience in a more recently formed organization?

The experience of the staff members designated to perform the scope of work in the RFQ will be taken into consideration. Any nonprofit provider organizations who have not been in existence for the three-year minimum requested may ask to substitute verified experience of leadership/management staff in place of this requirement.

However, there must be documented assurance that those with the minimum 3 years of experience or more will be directly involved in the development and delivery of future service plans.

Question 2: Are providers that participate in the PQL allowed to serve special populations, such as domestic violence survivors, youth veterans, etc.? Can the provider limit the type of populations they can/would be able to serve based on expertise and capacity?

Generally, the tenants served via these programs will reside in formerly homeless set aside units. HPD programs that require developers to use the PQL will specify any special population information for the project, if applicable.

Providers on the PQL are given the opportunity to provide descriptive information about their area(s) of expertise, geographic areas served, capacity, limitations on types of populations/services available, etc. along with contact information for the provider representative who can work with the developer and answer any questions.

Should a provider feel that their experience and capacity is not a good fit for the needs of the developer on the projects, they may choose to decline the opportunity. The developer also has this option as well.

