

#### Office of Development DIVISION OF TAX CREDITS & INCENTIVES 100 GOLD STREET, Room 8-C09 NEW YORK, N.Y. 10038

### PRELIMINARY APPLICATION FOR CERTIFICATION OF ELIGIBILITY FOR 421-a PARTIAL TAX EXEMPTION

(212) 863-8540

#### **INSTRUCTIONS:**

Title 28 of the Rules of the City of New York, Chapter 6:

The following website claims to be "Current through rules effective August 6, 2016":

 $\frac{http://library.amlegal.com/nxt/gateway.dll/New\%20York/rules/therulesofthecityofnewyork?f=templates\$fn=default.htm\$3.0\$vid=amlegal:newyork\_ny$ 

Anything more recently-adopted that is not reflected in that version of the Rules, e.g. the Mitchell-Lama Rule Amendments, appears to be on this webpage: http://rules.cityofnewyork.us/adopted-rules

The 421-a Program is for newly constructed multiple dwellings that commence construction on or before December 31, 2015. A property does not qualify for this program if a Certification of Occupancy has been issued or if there are tenants in occupancy before an application has been filed.

Your application must include a certified check or money order for \$100.00 payable to the City of New York, Department of Finance. This is a non-refundable deposit towards a non-refundable filing fee of 1% of the total project cost or total project sell-out price, if the project is a coop or condominium.

In order to obtain 421-a partial tax exemption benefits, you must complete the enclosed forms. A certificate of eligibility for 421-a benefits cannot be issued until all the necessary documents are submitted to this office. Applications should be complete upon submittal to this office. If certain documents are missing and unavailable at the time of filing, they must be forwarded to HPD as soon as possible.

Please file only original applications, affidavits, and forms. In addition, please be sure that a notary seal and an architect's seal are placed where required.

The 421-a application package must include the following:

- 1. **Application for Preliminary Certificate of Eligibility** Complete the enclosed forms, pages one through three.
- 2. **Building Services and Amenities** This form must be completed for all projects and signed by the applicant.
- 3. **Cooperative or Condominium Offering Plan** This book must be supplied by the applicant when filing the 421-a application. If it is not available when filing an application for a preliminary certificate, it must be submitted prior to the issuance of a final certificate of eligibility.
- 4. Architect's / Engineer's Certification of the Aggregate Floor Area, Dwelling Units & Room Count (aka Architect/Engineer's Self Certification)

  (<a href="http://www1.nyc.gov/assets/hpd/downloads/pdf/421a-arch-pecertification-planreview.pdf">http://www1.nyc.gov/assets/hpd/downloads/pdf/421a-arch-pecertification-planreview.pdf</a>)
- 5. **Aggregate Floor Area and Commercial, Community Facility and Accessory Use Report** (a/k/a 12% Form) Complete and notarize form.
- 6. **Assessed Valuation History Printout** Obtain from the Borough Office of the Department of Finance, Property Division, the assessed valuation (land, improvement, and total) for all tax lots for at least three years prior to the commencement of construction.

- 7. **Affidavit in Support of Site Eligibility** See 421-a Rules 6-02(f) Site Requirements.
- 8. Copy of Prior Opinion of Eligibility (if applicable).
- 9. Regulatory Agreement, Written Agreement, Negotiable Certificates, or Proof of Substantial Government Assistance (if applicable).
- 10. Copy of New Building Permit(s) plus New Building Application.
- 11. Start of Construction Affidavit.
- 12. Complete Set of New York City Department of Buildings Approved Plans. If DOB approved plans are not available, the project's architect can submit a sealed affidavit stating that the plans submitted with the 421-a application are an exact copy of the plans approved by the Department of Buildings. Each sheet must have the architect's true copy stamp and his or her seal. The plans must include a site plan, zoning calculations, typical floor layouts, all floors containing commercial, community facility and accessory use space, basement, cellar and ground floor space. *Remember-Plans must comply with Local Law 58 for the handicapped*.
- 13. Tax Map (outlining project), Deed, and Request to the Department of Finance, Surveyors Office for Tentative Lot Numbers (if applicable).
- 14. **Survey** (of former site if demolition occurred).
- 15. Contract of Sale or Closing Statement for Land Acquisition Cost.
- 16. **Construction Cost Certification** See sample affidavit enclosed.
- 17. **Notification to Local Community Planning Board** -This form is required for projects containing more than 20 dwelling units.
- 18. Affidavit of Energy Star Compliance

COMPLETE THE FOLLOWING THREE FORMS IN THE EXCEL TEMPLATE PROVIDED ON OUR WEBSITE: <a href="http://www1.nyc.gov/assets/hpd/downloads/excel/421a-application-spreadsheet.xlsx">http://www1.nyc.gov/assets/hpd/downloads/excel/421a-application-spreadsheet.xlsx</a> and email to 421aPaperPCE@hpd.nyc.gov.

- 19. Estimated Development Costs and Capital Requirements Include hard and soft costs.
- 20. Estimate Annual Maintenance and Operating Expenses and Non-housing Income Form not required for co-ops and condominiums.
- 21. Schedule of Rents.

If and when a Preliminary Certificate of Eligibility is issued by this office, further instructions will accompany the certification.

All applicants must complete the filing process and obtain a Final Certificate of Eligibility from HPD within 90 days of completion of construction (certificate of occupancy date). An application for a Final Certificate of Eligibility must be filed with HPD prior to occupancy of any rental dwelling units. All applications must be complete when submitted.

**Remember** -Apply as soon as possible after the issuance of a New Building Permit and after the installation of initial footings and foundations.

## THE CITY OF NEW YORK DEPARTMENT OF HOUSING PRESERVATION AND DEVELOPMENT 421-a PARTIAL TAX EXEMPTION PROGRAM 100 GOLD STREET, SECTION V, NINTH FLOOR, NEW YORK, NY 10038 (212) 863-5421 or 863-5077/5100/5084

### APPLICATION FOR PRELIMINARY CERTIFICATION OF ELIGIBILITY FOR PARTIAL TAX EXEMPTION UNDER SECTION 421-a OF THE NEW YORK STATE REAL PROPERTY TAX LAW AND 11-245 OF THE NEW YORK CITY ADMINISTRATIVE CODE

This application must be accompanied by a Certified or Bank Check for \$100.00 made payable to the City of New York – Department of Finance.

		HPD USE ONLY
		Docket #: Date Rec'd:
		APARTO ALOU ME : International Control of Co
TO THE COMMISS	ONER:	
issued to him/her sta the requirements of t	ing that the site and the improver	minary Certification of Eligibility for 421-a Partial Tax Exemption be nents to be located at the site conforms to and are eligible pursuant to ation and Development Rules for 421-a Partial Tax Exemption and all
CITY CTATE		
ZIP:		
If the annlicant is a c	orporation, list one officer:	
	•	TITLE:
ADDRESS:		TELEDIONE "
CITY, STATEZIP:		FAX #:
<del></del>	tnership, list one general partner:	
NAME:		TITLE:
ADDRESS:		
CITY, STATEZIP:		
EXEMPTION IS AITHE REQUIREME PRESERVATION ELIGIBILITY AND FOR PROVIDING OF THESE RULL EXEMPTION FOR COMMENCE WIT INTEREST, THE	PROVED AS A RESULT OF THE NTS CONTAINED WITHIN THE NAME OF THE NAME OF THE TAX EXEMPLE THE TAX EXEMPLE OF SUBSTANTIALLY INCORRECES SHALL COMMENCE ON FAILURE TO COMPLETE THE THE INITIAL DATE OF SUGHT.	APPLICANT UNDERSTANDS AND AGREES THAT IF A TAX IIS APPLICATION AND THE OWNER FAILS TO COMPLY WITH E 421-a RULES ADOPTED BY THE DEPARTMENT OF HOUSING COMMISSIONER SHALL REVOKE THE CERTIFICATION OF MPTION THEREUNDER. WITHDRAWAL OF TAX EXEMPTION IT INFORMATION OR FOR NONCOMPLIANCE OR VIOLATION SUCH DATE OF REVOCATION. WITHDRAWAL OF TAX ITE BUILDING WITHIN THE TIME PERIOD PROVIDED SHALL CH EXEMPTION. THE OWNER SHALL PAY THE CITY, WITH WHICH HE/SHE HAD BEEN EXEMPTED. SUCH AMOUNT, IF E PROPERTY.
STATE OF	) SS:	
COUNTY OF		being duly sworn deposes and says
that he/she is the		
•	9 - 7	Applicant Corp. or General Partner making this application for Exemption; he/she has read the 421-a Rules for Partial Tax Exemption on the statements contained herein acting upon this application.
Sworn to before me	thisday of	
	, 20	
		Signature
	Notary Public	Date

THIS APPLICATION IS FOR NEWLY CONSTRUCTED MULTIPLE DWELLINGS (NOT LESS THAN (3) DWELLING UNITS) THAT COMPLETE CONSTRUCTION NO LATER THAN DECEMBER 31, 2003. BE SURE TO ANSWER ALL QUESTIONS AND PLACE A CHECKMARK IN THE APPROPRIATE BOXES.

۱.	CONTACT PERSON/FIRM:			
	ADDRESS & ZIP CODE:TELEPHONE #	FAX #		
2.	PROJECT INFORMATION:			
	BOROUGH	COMMUNITY BOARD EX	ISTING ZONING:_	
	BLOCK FORMER LOT(S) IF MERGED OR A	A DRODETONIED		
	PLOT DIMENTIONS	LAND AREA IN SQ.FT.		
	ADDRESS OF PREMISES:			
	SITE NAME (IF APPLICABLE)		ZIP:	
		ACH NYC TAX MAP OUTLINING THE PRO CTION OF THE DEPARTMENT OF FINANC		ISION
	NUMBER OF:			
	CTORIEC	BLDGS:		
	CTUDIOC	0115 0500 001/0		<del></del> ,
	TWO BEDROOMS:	THREE BEDROOMS:		
	FOUR BEDROOMS:	FIVE BEDROOMS:		
	OTHER:			
	TOTAL NUMBER OF ZONING RO	OMS:		
	TOTAL NUMBER OF DWELLING	UNITS:		
	PLEASE CHECK:	RENTAL [ ] CO-OP [ ]	CONI	00 [ ]
	LIST AND DESCRIBE ALL NON-R	RESIDENTIAL SPACE AND WHERE LOCATED	(Attach sheets, if ne	cessary):
	FLOORS:			
	BASEMENT:			
	CELLARS:			
	ESTIMATED COMPLETION DATE	E OF PROJECT:		
	WILL AIR RIGHTS BE PURCHAS	ED?	YES []	NO L1
	IF YES, OVER WHAT?	AIR RIGHTS LOT #		140 [ ]
3.	SITE ELIGIBILITY:			
		NDITIONS OF THE PROJECT SITE (AS OF 3 ENT OF CONSTRUCTION) SEE 421a RULES.		
	COMMENCEME	in or construction, see 421a rules.	3EC 11011 0-02 (1)	
	(a) VACANT		YES [ ]	NO [ ]
	PREDOMINANTLY VACANT		YES [ ]	NO [ ]
	UNDERUTILIZED		YES [ ]	NO [ ]
	NON-CONFORMING	NAIGHT W ORGOLETE	YES [ ]	NO [ ]
	FUNCTIONALLY OR ECONO	DMICALLY OBSOLETE	YES [ ]	NO [ ]
	(b) DOES THIS PROJECT CONTAINED IF YES, ANSWER 3(c), 3(d), A	AIN MORE THAN 20 DWELLING UNITS? AND 3(e)	YES [ ]	NO [ ]
	(c) WERE RESIDENTIAL BUILD IMMEDIATELY PRIOR TO T	PINGS ON THE LAND HE START OF CONSTRUCTION?	YES [ ]	NO [ ]
		CONTAIN AT LEAST FIVE DWELLING UNITS WELLING UNIT IN EXISTENCE IMMEDIATE RUCTION?		NO [ ]
	(a) INDICATE THE NUMBER OF	F DEMOLISHED RESIDENTIAL BUILDINGS:_	IINITS:	
	(c) INDICATE THE NUMBER OF	F DEMOLISHED KESIDEN HAL BUILDINGS: _	UNITS:	

<b>4. O</b> 7	THER STANDARDS FOR REVIEW:		
(a)	IS THE NEW MULTIPLE DWELLING LOCATED IN THE 421-a GEOGRAPHIC EXCLUSION AREA?	YES [ ]	NO [ ]
(b)	IS THIS PROJECT LOCATED IN A NEIGHBORHOOD PRESERVATION AREA (NPA) OR AN AREA ELIGIBLE FOR MORTGAGE INSURANCE PROVIDED BY THE REHABILITATION MORTGAGE INSURANCE CORPORATION (REMIC)?	YES [ ]	NO [ ]
	NPP AREA [ ] REMIC AREA [ ]		
(c)	IS THIS PROJECT BEING CONSTRUCTED WITH SUBSTANTIAL GOVERNMENTAL ASSISTANCE?	YES [ ]	NO [ ]
	PLEASE EXPLAIN AND PROVIDE A COPY OF THE REGULATORY AGREEMENT, WRITTEN AGREEMENT, LOWER INCOME HOUSING PLAN, CONTRACT, ETC.		
(d	ARE NEGOTIABLE CERTIFICATES BEING USED TO QUALIFY A PROJECT LOCATED IN THE 421-a GEOGRAPHIC EXCLUSION AREA?	YES [ ]	NO [ ]
	IF YES, ATTACH A COPY OF THE 421-a AFFORDABLE HOUSING WRITTEN AGREEMENT.		
(e	WILL THIS PROJECT OR ANY PART OF THIS PROJECT BE RECEIVING TAX EXEMPTION OR TAX ABATEMENT UNDER ANY OTHER PROVISION OF STATE OR LOCAL LAW? IF YES, PLEASE EXPLAIN:	YES [ ]	NO [ ]
(1	WAS THIS PROJECT SITE MAPPED AS A PUBLIC PARK OR UTILIZED FOR 10 OR MORE CONSECUTIVE YEARS AS A PRIVATE PARK IMMEDIATELY PRIOR TO OCTOBER 1, 1971?	YES [ ]	NO [ ]
(1	g) WILL ANY PART OF THIS PROJECT BE USED AS A TRANSIENT HOTEL APARTMENT HOTEL OR SINGLE ROOM OCCUPANCY?	_/ YES [ ]	NO [ ]
(	h) DOES THIS PROJECT CONTAIN MORE THAN 100 DWELLING UNITS? ( BELOW NOTATION) INDICATE NUMBER OF ONE BEDROOMS INDICATE NUMBER OF TWO BEDROOMS	SEE YES[]	NO [ ]
(	i) HAS THE OWNER APPLIED FOR OR RECEIVED A RESERVATION FOR LOW INCOME HOUSING TAX CREDITS FROM A HOUSING CREDIT AGENCY (DHCR or HPD)?	YES [ ]	NO [

Note: For projects applying for 421-a benefits, 10% of the units must contain at least 4½ zoning rooms, and at least 15% of the units must contain at least 3½ zoning rooms. See section 6-02(c)(2) of the 421-a rules for details. This requirement may be waived, if the project provides housing exclusively for the elderly.

### THE CITY OF NEW YORK DEPARTMENT OF HOUSING PRESERVATION AND DEVELOPMENT 421-a PARTIAL TAX EXEMPTION PROGRAM 100 GOLD STREET, SECTION V, NINTH FLOOR, NEW YORK, NY 10038

#### **AFFIDAVIT**

STATE OF NEW YORK	
	): SS.
COUNTY OF	_)
Ι,	, am the applicant of record of the
project at	
	(address)
Block:	Lot/s
and make this affidavit in su	apport of the estimated development costs submitted to the
Department of Housing Pre-	servation and Development as part of the application for 421-
a Partial Tax Exemption be	nefits. The costs contained therein represent a fair and
accurate estimate of the dev	relopment costs to be incurred for the acquisition of the land
and the construction of the	above project.
I am fully aware that upon o	completion of this project, a certified public accountant
certification of the actual pr	roject cost must be submitted in order for a Final Certificate of
Eligibility to be issued by the	ne Department of Housing Preservation and Development.
I make these statements to i	induce the City of New York to grant partial tax exemption
benefits and know that the	City of New York will rely on the veracity of such statements
in granting 421-a Partial Ta	x Exemption benefits.
Sworn this	
day of	

notary

signature

# THE CITY OF NEW YORK DEPARTMENT OF BOUSING PRESERVATION & DEVELOPMENT 421(a) TAX EXEMPTION UNIT 10C GOLD STREET, 9th FLR., NEW YORK, NY 10038 (212) 386-5421/5077/5100/5084

### THE APPROPRIATE PAGES FROM THE "OFFERING" MAY BE USED, IF AVAILABLE, INSTEAD OF THIS SHEET

#### \* PROPOSED INITIAL SELLING PRICE \*

#### CO-OP OR CONDOMINIUM PROJECTS

				DOCKET NO	:
					(Office use only)
ADDR	ess c	F SITE:			
BLOC	K(S):_			LOT(S):	
Please intend price.	indic ed ini	ate below tial selling	the number of various t price for each and exte	ypes of units you.propose and to a total by type and	to construct. Indicate the a grand total "sell-out"
TYPE	of u	<u>ит</u>		-	
APT.	OR	HOUSE	NUMBER OF SUCH UNITS	PROPOSED SELLING PRICE	TOTAL SELLING PRICE
	1				
				·	
<u> </u>					
	4_				
	<del> </del>				
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GRAND TOTAL:

#### Appendix A Annual Schedule of Reasonable Costs.

#### (a) Construction costs:

The construction cost component of the Total Project Cost, excluding land acquisition costs, site preparation costs, and off-site costs, shall be determined by the use of the latest available Calculator Valuation Guide, published by Calculator Inc., or a comparable publication designated by the Office. Applicants whose construction costs include unique and special costs and are therefore at variance with the Calculator Valuation Guide will be required to produce detailed documentation establishing these costs. Except in cases where such unique costs are approved, the Construction Costs Allowance will be limited to the maximum established by the Calculator Valuation Guide, minus the Builder's Fee.

#### (b) Off-site and other costs:

In recognition of the fact that off-site costs, including but not limited to legal, engineering, and architectural fees, insurance, interest and taxes during construction, and title and mortgage fees, may vary greatly with the size of a project, these costs as well as such other amounts as are ordinarily incurred in connection with the construction, conversion or rehabilitation of a multiple dwelling, will be reviewed and analyzed independently with respect to each building.

#### (c) Operating and maintenance schedule.

- (1) Real estate taxes. Projected real estate taxes shall equal the actual assessed value of the property in the tax year prior to the start of construction multiplied by the projected tax rate for the tax year in which completion is expected. The projected tax rate shall be determined by increasing the current tax rate at the time the application is received by 5 percent for each year between such current year and the projected year of completion.
- (2) Replacement reserve. The replacement reserve shall equal six-tenths of 1 percent of construction costs approved pursuant to item (a) of the Annual Schedule of Reasonable Costs. .
- (3) Other operating and maintenance expense maximum allowances. The schedule of maximum allowances listed below shall apply except when the schedule amounts for each commodity shall be increased or decreased on a compounded annual basis for each year between publication of these rules and the year of projected project completion based upon the Price Indices of Operating Costs (PIOC) percentages published annually by the Rent Guidelines Board for each commodity. For the purposes of projecting future allowances in years for which the PIOC is not available, the Office will apply the percentage for the most recent year for which the Index is available for.

# THE CITY OF NEW YORK DEPARTMENT OF HOUSING PRESERVATION & DEVELOPMENT 421-a TAX EXEMPTION PROGRAM 100 GOLD STREET, 9th FLOOR., SECTION V NEW YORK, NY 10038 (212) 863-5421/5077/5100/5084

Docket #	
Date of submittal to ARCH, DIV:	

### AGGREGATE FLOOR AREA AND COMMERCIAL COMMUNITY FACILITY AND ACCESSORY USE AREA REPORT

This form must be signed, dated, and notarized

Property address:

Block: Lot/s:

aggregate floor area o	f the building/s applying floor by floor breakdo	mises are located and m for 421-a benefits is wn of the aggregate flo will be returned if the le	or area on the reverse	side of this form or o	on a separate sheet
Chapter 6, Section 6- essory use space.	.01 (c) of the 421-a Rul	es for the definitions of	f aggregate floor area	and commercial, com	munity facilties and
	ONLY COMMER	CIAL, COMMUNITY FAC MUST BE LISTE		RY USE SPACE	
	· •			FOR HPD	USE ONLY
Location (i.e. basement, cellar, 1st floor, etc.)	Area description	Aggregate (sq. ft.)	% to Aggregate	Square feet	% to Aggregate
	TOTAL:				
Commercial, e	tc. area in excess of 12%:				
Typical examples	4 10 4				cessory use space. oms and storage space
All indoor parking	g located not more tha	n 23 feet above curb le	vel should not be cou	nted as 421-a access	ory use space.
me of architect or appli	icant:				
,			PRINT NAM		
nature of architect or a	ірріісапт:			Date:	
vorn to before me this					
	Day of	20 _			
NOTARY PU	RLIC:				
NUIARTPU	DEIC				

# THE CITY OF NEW YORK DEPARTMENT OF HOUSING PRESERVATION AND DEVELOPMENT 421-a PARTIAL TAX EXEMPTION PROGRAM 100 GOLD STREET, 3<sup>rd</sup> FLOOR, SECTION Y/Z NEW YORK, NY 10038 (212) 863-8540/5760

#### START OF CONSTRUCTION AFFIDAVIT

of 421-a benefits. It confirms that the he prior tax year for the setting of the	e project started construction re "mini-tax" which must be inpletion of construction. The	very important date for the implementation in within the statutory date and establishes a paid during construction and for the 10, he below affidavit must be completed by the the 421-a application.
*********	*******	*******
Address(es)	Block(s)	Latto
Address(cs)	Diock(3)	Lot(s)
		·
	which excavation and con aith), for the above-refere	is the accurate date of "commencement of istruction of initial footings and need project and is consistent with the -01(c) and "commence" in Section 6-09(a)
		Date
		Signature of Architect or Engineer
		Print Name
		Address
		City, State, Zip
		Telephone Number

# THE CITY OF NEW YORK DEPARTMENT OF HOUSING PRESERVATION AND DEVELOPMENT 421-a PARTIAL TAX EXEMPTION PROGRAM 100 GOLD STREET, 3<sup>rd</sup> FLOOR, SECTIONS Y/Z NEW YORK, NY 10038

#### CERTIFICATION OF NOTICE GIVEN TO LOCAL COMMUNITY BOARD

In accordance with Real Property Tax Law §421-a(5) and 28 R.C.N.Y. § 6-03, if the project applying for 421-a benefits contains more than 20 dwelling units, this form must be submitted together with proof of delivery by certified mail or hand delivery to the relevant local Community Planning Board of the 421-a benefits application and supporting papers.

Date:	
Docket #:	-
Address:	-
	-
same application for a Preliminary above-referenced property submitted Preservation and Development, wa Community Board #	that on, a complete copy of the Certificate of Eligibility and supporting papers for the d to the City of New York Department of Housing s hand delivered or sent by certified mail to Local, located at (address of Community Board) hose chairperson is
	(signature)
	(print name)
Sworn to before this day of	, 20

# City of New York Department of Housing Preservation and Development Office of Development Division of Tax Credits & Incentives Tax Incentive Programs 421-a Partial Tax Exemption Program 100 Gold Street, Section 8-C09 New York, NY 10038

#### **Affidavit of Energy Star Compliance**

STATE OF NEW YORK	)	Docket #
COUNTY OF	) ss.: )	
		, being duly sworn, under
penalty of perjury, deposes an	d says:	
I am the owner[title]	of	[name of entity]
Owner of premises located in as blocklot(s) York, making this application Exemption.	the County of for a Preliminary C	, City and State of New York, identified on the tax map of the City of New Certificate of Eligibility for a §421-a Partial Tax
York, that whenever any house provides hear or hot water for new household appliance on a Energy Star, or that either (A) manufactured, such that move	sehold appliance in a any dwelling unit is or after December 19 an appropriately-si ement of walls or fix	10 of the Administrative Code of the City of New any dwelling unit, or any household appliance that in the multiple dwelling, is installed or replaced with a 9, 2006, such new appliance shall be certified as zed Energy Star certified household appliance is not atures would be necessary to create sufficient space for d boiler or furnace of sufficient capacity is not
of New York to grant a partial of such statements in granting instrument as defined in Artic	I tax exemption and tax exemption. The le 175 of the Penal	t of Housing Preservation and Development of the City know the City of New York will rely on the veracity e attached application is intended to be a written Law and I understand that any false statement is m of imprisonment not to exceed four years.
Sworn to me this		
day of	20	Affiant Signature
		Name
Notary Public		Title
		Name of Entity (if applicable)

<sup>&</sup>lt;sup>1</sup> For purposes of this paragraph, (A) "household appliance" shall mean any refrigerator, room air conditioner, dishwasher or clothes washer within a dwelling unit in the multiple dwelling that is provided by the owner, and any boiler or furnace that provides heat or hot water for any dwelling unit in the multiple dwelling, and (B) "Energy Star" shall mean a designation from the United States Environmental Protection Agency or Department of Energy indicating that a product meets the energy efficiency standards set forth by the agency for compliance with the Energy Star program.

#### DEPARTMENT OF HOUSING PRESERVATION AND DEVELOPMENT

### Services and Amenities

	Docket #: TEO					Property Address:			
						C	Paid For By Co-op / Condo		
1. Rooi	m Heat:	Steam (N.Y.)	Oil Electr	ic Solar	Gas		Owner	Landlord	Tenant
2. Hot \	Water:								
3. Stov	/e:								
	ditioning: Power)								
****	s are: Central Buildi	ng	☐ Centra	al Individu	ual Apt.				
	Sleeves only		☐ Thru-\	wall					
□ <b>'</b>	Window								
5.	Dishwasher	: 🗆	All Apartmer	nts 🗌	If only cer	tain apartm	ents, indicate	which apartn	nent
6.	Balconies / Terraces:	All Apa	rtments	] If only o	ertain apa	artments, ir	dicate which	apartment	
7.	Laundry Ro	oms	If provide	ed, indicat	te numbei	and location	on		
		Hoo	k-up provide	d for ten	ants own	washer-dry	er: 🗌 Yes	☐ No	
8.	Kitchen & B	athroom	Equipment	: U	Inusual ite	ems provide	d 🗌 Yes	☐ No	
	Specify:								
9.	Specify: Doorman:			onal	П т.				
9.				onal				·r:	
	Doorman:	verage	☐ Perso	onal	☐ T. 16	V.			
	Doorman: Hours of Co	verage No.	☐ Perso	onal	☐ T. 16	V.	☐ Othe		
10.	Doorman: Hours of Co	verage No. Incli	☐ Perso ☐ 8 Indoor Space	es	T. 16	V.  24  No. Outdo	☐ Othe		una
10.	Doorman: Hours of Cor Parking:	verage No. Incli	☐ Perso ☐ 8 Indoor Space	es	T. 16	V.  24  No. Outdo	☐ Othe	   Sa	
10.	Doorman: Hours of Cor Parking:	verage No. Incli	☐ Perso ☐ 8 Indoor Space	onal es	T. 16 Yes	V.  24  No. Outdo	Othe		una
10.	Doorman: Hours of Cor Parking:	verage No. Incli	☐ Perso ☐ 8 Indoor Space	onal es ming Pool	T.  16  Yes  Ol	V. 24  No. Outdo	Other or Spaces s Courts Sitting Area Meeting Ro		una Garden     Cable T
10.	Doorman: Hours of Cor Parking:	verage No. Incli	Perso	es ?	T.  16  Yes  Club	V. 24  No. Outdo	Other or Spaces s Courts Sitting Area Meeting Ro	☐ Sa om(s)	una Garden     Cable T

#### COMMUNITY BOARD PHONE NUMBERS Bronx 3 718/378-8054 Bronx 4 718/299-0800 Bronx 7 ......718/933-5650 Brooklyn 1 718/389-0009 Brooklyn 2 718/596-5410 Brooklyn 6 718/643-3027 Brooklyn 7 718/854-0003 Brooklyn 8 /18/46/-55/4 Brooklyn 9 718/778-9279 Brooklyn 10 718/745-6827 Brooklyn 11 718/265-8800 Brooklyn 12 718/851-0800 Brooklyn 13 718/266-3001 Brooklyn 14 718/859-6357 Brooklyn 15 718/332-3008 Brooklyn 15 /18/332-3008 Brooklyn 16 718/385-0323 Brooklyn 17 718/467-3536 Brooklyn 18 718/241-0422 Manhattan 1 212/442-5050 Manhattan 2 212/979-2272 Manhattan 3 ......212/533-5300 Manhattan 4 212/736-4536 Manhattan 5 212/465-0907 Manhattan 6 212/679-0907 Manhattan 7 212/362-4008 Manhattan 8 212/427-4840 Manhattan 9 212/864-6200 Manhattan 10 212/749-3105 Manhattan 11 212/831-8925 Manhattan 12 212/568-8500 Queens 1 718/785-3335 Queens 2 718/533-8773 Queens 3 718/459-2707 Queens 4 718/760-3141 Queens 6 718/263-9250 Queens 7 718/359-2800 Queens 8......718/591-6000 Queens 9 718/286-2685 Queens 10 718/843-4488 Queens 11 718/225-1054 Queens 12 718/658-3308 Queens 13......718/464-9700

 Queens 14
 718/471-7300

 Staten Island 1
 718/981-6900

 Staten island 2
 718/317-3235

 Staten island 3
 718/356-7900