

**FIRM OR COMPANY NAME
BUSINESS ADDRESS**

Date: _____

Fire Department
Bureau of Fire Prevention
9 Metro Tech Center
Brooklyn, NY 11201-3857

Dear Sir/Madam:

I am pleased to recommend _____ to apply for a _____
(Applicant's name)

Certificate of Qualification to perform the duties of a refrigerating system operating engineer.

He/she has _____ of experience and will be working at _____
(years, months)

(premises address, building designation and location of system to be supervised by the certificate holder. For example: 500 East 150th Street, B building, basement, east wing, Room B101)

The information of the refrigerating system to be supervised by this applicant:

- The name of the manufacturer of the refrigerating system

- The type and number of pounds of refrigerant in the system:

- The horsepower rating of the refrigerating system:

- The date of installation of the refrigerating system:

- In accordance with Fire Code FC Table 606.1.1 (see back), the refrigerating system requiring _____ supervision by a Certificate of Qualification holder.
(general or personal)

The applicant will work the following days of the week: _____. The applicant will work from ____ am/pm to ____ am/pm of the days.

Applicant is of GOOD CHARACTER and is PHYSICALLY ABLE to perform the functions required by the holder of the Certificate of Qualification.

(Printed name of Employer)

(Employer's title)

(Signature of Employer)

NOTE: The recommendation letter should be on employer's letterhead. If not on employer's letterhead, signature must be notarized.

NOTE: The applicant must also bring a valid FDNY permit for the refrigeration equipment that will be supervised by the applicant. (If the FDNY permit is not available due to lack of COQ holder's supervision, provide the copy of the violation.)

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SUPERVISION REQUIREMENT FOR DIFFERENT REFRIGERATING SYSTEM

Installation Date	Refrigerant Group Or Name [(See Note 1)]	Occupancy Type [(See Note 2)]	Application	Pounds Of Refrigerant In System	System Horsepower	System Design [(see Note 3)]	Supervision Required
Prior to June 1, 1957	A1	Industrial	Human comfort	More than 50	NA	Not fully automatic	Personal
	A1	Industrial	Human comfort	More than 200	NA	Fully automatic	Personal
	A1	Industrial	Human comfort	More than 50 up to 200	NA	Fully automatic	General
	A1	All except Industrial	All	More than 50	NA	Not fully automatic	Personal
	A1	All except Industrial	All	More than 200	NA	Fully automatic	Personal
	A1	All except Industrial	All	More than 50 up to 200	NA	Fully automatic	General
On or after June 1, 1957	A1	Industrial	Human comfort	NA	More than 50 (or kilowatt equivalency)	NA	Personal
	A1	All except Industrial	All	NA	More than 50 (or kilowatt equivalency)	NA	Personal
Regardless of when installed	A2, A3, B1, B2, B3 and carbon dioxide	All	All	More than 50	NA	Not fully automatic	Personal
	A2, A3, B1, B2, B3 and carbon dioxide	All	All	More than 200	NA	Fully automatic	Personal
	A1	Industrial	All except human comfort	More than 50	NA	Not fully automatic	Personal
	A1	Industrial	All except human comfort	More than 200	NA	Fully automatic	Personal
	A1 and carbon dioxide	Industrial	All except human comfort	More than 50 up to 200	NA	Fully automatic	General
	A1	All	Human comfort	NA	Aggregate exceeds 100[(see Note 4)]	NA	Personal

- Note 1. For purposes of this table, refrigerant R-123 shall be treated as a group A1 refrigerant, and carbon dioxide shall not be treated as a group A1 refrigerant.
- Note 2. For purposes of this table, “industrial” occupancy refers to occupancy groups F, H and S. For installations constructed under the 1968 Building Code, “industrial” occupancy refers to occupancy groups A, B and D. For installations constructed prior to such 1968 code, “industrial” occupancy refers to that portion of a building used for manufacturing, processing, or storage of materials or products, including, among others, chemical, food, candy, and ice cream factories, ice making plants, meat packing plants, refineries, perishable food warehouses, and similar occupancies.
- Note 3. A fully automatic refrigerating system is one whose regulating and safety devices are automatically activated once the system is in operation.
- Note 4. This aggregate provision applies only to systems within a single building which are under the sole direct control of a single occupant, lessee or owner. Systems with a rating of 15 horsepower or less or the kilowatt equivalency thereof are excluded from the aggregate.