

Advance & Earn

Pre-proposal Conference

May 15, 2019



NYC
Department of
Youth & Community
Development

**WORKFORCE
CONNECT**
DYCD Youth
Employment Programs

Empowering Individuals • Strengthening Families • Investing in Communities

Advance & Earn Overview



Welcome & Introduction



RFP Timeline



Proposal Expectations and Instructions



Pre-Qualification and Proposal Submission



Program Structure and Features



Post Award Requirements



Q & A



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DYCD's Mission and Vision

Mission

The New York City Department of Youth and Community Development (DYCD) invests in a network of community-based organizations and programs to alleviate the effects of poverty and provide opportunities for New Yorkers and communities to flourish

Vision

DYCD strives to improve the quality of life of New Yorkers by collaborating with local organizations and investing in the talents and assets of communities to help them, develop, grow and thrive



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Timeline

TIMELINE



June 26th 2019
at 2:00pm

Proposal Due Date



November 1, 2019
-
April 30, 2023

Anticipated Contract Term

- ✓ The contract term will be for three years and six months, from November 1, 2019 to April 30, 2023, with an option for DYCD to renew the contacts for up to two additional years



June 19, 2019

Questions regarding RFP must be received by June 19, 2019



RFPquestions@dycd.nyc.gov



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HHS Accelerator

The HHS Accelerator System was launched to simplify and improve the competitive contract process for Health and Human Service providers



Agencies publish all Request for Proposals (RFP Documents) in the HHS Accelerator System.



Prequalified providers approved for relevant services are “Eligible to Propose” and can submit proposal(s) after RFPs are released.



Providers must submit proposals through the HHS Accelerator System by the proposal due date and time.

Need Help?



help@mocs.nyc.gov

Stakeholder Engagement

Recommendations from community partners and participants include:



Flexible program model



Comprehensive support services for young people including a robust case management system, counseling, food and Metrocards



Providing Advanced Training as part of a coordinated career pathway



Transition support for participants



Increased price per participant



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Program Goals

The goal of the Advance & Earn Program is to promote opportunity youth along the Career Pathways continuum by preparing them for employment, postsecondary education, or advanced training. The program will help young people attain an HSE credential and career readiness skills through:




Literacy and math instruction



College and career exploration



HSE test preparation



Paid work experience



Basic and advanced industry credential attainment



Support services



Work-readiness training



Transition guidance and support



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Program Overview



Pre-HSE



HSE



**Advanced
Training**



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Program Design

Program Component	Targeted Population	PPP	Instructional Hours	Hours & Earnings
Pre-HSE	<ul style="list-style-type: none"> ✓ Aged 16-24 ✓ 4-8th grade reading level ✓ Do not have HSE or HS diploma 	<ul style="list-style-type: none"> ✓ \$8,414 	<ul style="list-style-type: none"> ✓ Instructional activities: 12 hours weekly ✓ Career Awareness: 7 hours weekly 	<ul style="list-style-type: none"> ✓ \$150 weekly stipend for 70% program attendance
HSE	<ul style="list-style-type: none"> ✓ Aged 16-24 ✓ 9th grade reading level ✓ Do not have HSE or HS diploma 	<ul style="list-style-type: none"> ✓ \$10,721 	<ul style="list-style-type: none"> ✓ Instructional activities: 6 hours weekly ✓ Support skills instruction: 80 hours per cohort 	<ul style="list-style-type: none"> ✓ 250 hour Internship ✓ NYS minimum wage
Advanced Training	<ul style="list-style-type: none"> ✓ Aged 18-24 ✓ Have HSE or HS diploma 	<ul style="list-style-type: none"> ✓ \$6,636 with an additional \$3,000 - \$6,000 for cost of the advanced training instruction 	<ul style="list-style-type: none"> ✓ Hours of instructional activities will depend on the type of advanced training offered 	<ul style="list-style-type: none"> ✓ 250 hour Internship ✓ NYS minimum wage ✓ Must align with advanced training



Proposed Staffing



The Advance & Earn Program calls for a robust and intentional staffing model which allows for ample supports during programming and throughout the transitions



Each proposal must have a complete staffing plan



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Lead Organization and Subcontracting



The Advance & Earn Program components may be provided by the lead proposing organization or through subcontracts that will be overseen by the lead proposer.



Lead proposer will oversee all program components including subcontracted services



Proposed subcontractor must be named in the proposal



No more than 45% of the total budget may be subcontracted



All subcontractor payments must be reported using the Payee Information Portal (PIP) at www.nyc.gov/pip



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Public Assistance Hiring Commitment Rider

The Public Assistance Hiring Commitment is an initiative administered by the Human Resources Administration (HRA) through its Business Link program. The FAQ regarding this requirement has been provided to you at the sign-in table.



Notice for Proposer Subcontractor Compliance

Please be advised there is a requirement to utilize the Payee Information Portal (PIP) to identify all subcontractors and to enter all subcontractor payment information, and other related information during the contract term.



Responsibility Determination

Please be advised that it is a requirement for all prospective contractors to be determined responsible in the Post Award phase. Therefore, please make sure your Charities' filings are current and ensure that any outstanding liens or adverse information has been resolved. Unresolved issues often cause significant delays in the post award process.



Insurance Requirements

- ✓ Commercial General Liability Insurance: \$1 million per occurrence and \$2 million aggregate
- ✓ Motor Vehicle Liability (if applicable)
-- \$1 million per accident combined single limit
- ✓ Workers' Compensation, Disability Benefits Insurance, and Employer's Liability
- ✓ DYCD will not be able to proceed with processing an awarded contract until it has obtained acceptable proof of the necessary insurance coverage.
- ✓ DYCD reserves the right to notify contactors of additional insurance requirements at the time of contract award.



Important Information

MWBE Participation

- ✓ DYCD encourages MWBE participation and recommends the utilization of certified MWBEs

Posting

- ✓ Transcript, presentation and attendance rosters will be posted to the DYCD website for viewing



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Questions & Answers



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