



NOTICE OF SOLICITATION

REQUEST FOR PROPOSALS ISSUED THROUGH THE PASSPort SYSTEM

Vision Screening and Optometric Services for Students

PIN: 23SH024000R0X00

EPIN: 81624P0003

The Department of Health and Mental Hygiene (DOHMH) - Office of School Health (OSH) is seeking contractors that can provide the following set of three (3) services (“vision services”) to a variety of student populations, including preschool-age children, students with significant educational challenges, and students in temporary housing:

1. On-site vision acuity screening,
2. On-site optometric exams conducted by licensed optometrists,
3. Fabrication and provision of eyeglasses and frames, including high- index prescriptions.

This RFP is available through the PASSPort system. To respond to this RFP and all other Human/Client Services RFPs, organizations must have an account and an Approved HHS Accelerator PQL qualification status in PASSPort. Proposals and Prequalification applications will ONLY be accepted through PASSPort

OSH is seeking up to five (5) vendors to provide these services to pre-kindergarten to 12th grade students in each of the NYC DOE regions outlined below; each region is a “competition” in this RFP:

1. Region/Competition 1 (Manhattan): School Districts 1 - 6
2. Region/Competition 2 (Bronx): School Districts 7 - 12
3. Region/Competition 3 (South Brooklyn & Staten Island): School Districts 15, 17, 18, 20, 21, 22, 31
4. Region /Competition 4 (North Brooklyn): School Districts 13, 14, 16, 19, 23, 32
5. Region/Competition 5 (Queens): School Districts 24 - 30

The RFP is posted on PASSPort from October 27, 2023 through December 12, 2023 and can be found [here](#).

DOHMH will hold a pre-proposal conference for interested providers on **Wednesday, November 8th, 2023 at 12PM** via Microsoft teams.

- All vendors interested in attending the conference should RSVP to RFP@health.nyc.gov by 2:00 p.m. on **November 6, 2023**. Be sure to indicate “81624P0003-PPC” in the subject line.
- DOHMH will answer questions received by 2:00 p.m. on **November 6, 2023** at the pre-proposal conference. Please email questions to RFP@health.nyc.gov. Be sure to indicate “81624P0003-Question” in the subject line.
- Substantive information/responses to questions addressed at the conference and those received prior to the question due date will **be released in an addendum to the RfX to all organizations through the PASSPort system.**

If you do not have a PASSPort account or Approved PASSPort HHS Accelerator PQL Application, please visit nyc.gov/passport to get started. If you have any questions about your HHS Accelerator PQL status or for assistance with creating a PASSPort account, please submit an inquiry to the [MOCS Service Desk](#).