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**CITYWIDE ADMINISTRATIVE SERVICES**

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**■ SOLICITATION***Goods and Services***OPENING UP COMPETITION AND FOSTERING MARKET PARTICIPATION INCLUDING MINORITY AND WOMEN BUSINESS ENTERPRISES (M/WBE) IN NEW YORK CITY FLEET'S TRUCK AND SPECIALIZED EQUIPMENT PROCUREMENTS** - Request for Information - PIN#85617RFI0003  
- Due 8-23-17 at 5:00 P.M.

The City is open to receiving written questions submitted to the RFI Contact any time before the due date for responses. The City will conduct an informational session via the Internet, to address its truck and specialized equipment procurement goals, and how it expects to meet those goals on July 12, 2017. Further information on the informational session will be provided to the prospective respondents, and the public in the City Record paper, and via the City Record Online at [www.nyc.gov/cityrecord](http://www.nyc.gov/cityrecord). If prospective respondents wish their questions to be addressed during the informational session, they should submit their questions in writing to the RFI Contact prior to the informational session. An archived version of the session and the questions and answers will be made available to the public.

Respondents will have the ability to submit questions regarding any aspect of this RFI to the RFI Contact identified below. The submission of all questions, and all other communications related to this RFI, should be directed to the RFI Contact.

All responses shall be submitted electronically to the RFI Contact identified below by 5:00 P.M., E.S.T., on August 23, 2017. In addition, two original paper copies shall be submitted to the RFI Contact no later than August 25, 2017.

Respondents are encouraged to seek clarification as required to submit a complete and comprehensive response. Unless otherwise directed, all communications regarding this RFI should be made through the RFI Contact as follows:

Jonathan Ells, Director of Fleet Sustainability  
Department of Citywide Administrative Services,  
Office of the New York City Fleet  
1 Centre Street, 23rd Floor South  
New York, NY 10007  
Telephone: (212) 386-0547  
[jells@dcas.nyc.gov](mailto:jells@dcas.nyc.gov)

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*

*Citywide Administrative Services, 1 Centre Street, 23rd Floor South, New York, NY 10007. Jonathan Ells (212) 386-0547; Fax: (646) 500-6585; [jells@dcas.nyc.gov](mailto:jells@dcas.nyc.gov)*

Accessibility questions: Jonathan Ells, (212) 386-0547  
[jells@dcas.nyc.gov](mailto:jells@dcas.nyc.gov), by: Monday, July 10, 2017, 5:00 A.M.

