



# THE CITY RECORD

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## THE CITY RECORD

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## PUBLIC HEARINGS AND MEETINGS

See Also: Procurement; Agency Rules

### BOROUGH PRESIDENT - BROOKLYN

#### ■ PUBLIC HEARINGS

**NOTICE IS HEREBY GIVEN** that, pursuant to Section 201 of the New York City Charter, the Brooklyn borough president, will hold a public hearing on the following matters in the Community Room, of Brooklyn Borough Hall, 209 Joralemon Street, Brooklyn, NY 11201, commencing at 6:00 P.M., on October 25, 2018.



### Calendar Item 1 — Caton Park Nursing Home (180393 ZMK, 180394 ZRK)

An application submitted by the Caton Park Rehabilitation and Nursing Center, pursuant to Sections 197-c and 201 of the New York City Charter for a zoning map amendment to change from R3X to R6A, a property at the southeast corner of Caton Avenue and Rugby Road. Such actions would facilitate a 4,830 square-foot enlargement of a 119-bed nursing and rehabilitation center, located at 1312 Caton Avenue in Brooklyn Community District 14 (CD 14). Additionally, the applicant seeks a zoning text amendment to Zoning Resolution (ZR) Appendix F: Inclusionary Housing Designated Areas and Mandatory Inclusionary Housing (MIH) Areas for CD 14, to ensure that any future residential development is, pursuant to MIH.

### Calendar Item 2 — West 22<sup>nd</sup> - West 23<sup>rd</sup> Street Rezoning (170458 ZMK, 170459 ZRK)

An application submitted by West 16-22 Properties LLC, pursuant to Sections 197-c and 201 of the New York City Charter for zoning map and text amendments affecting 25 lots on a block bounded by West 22<sup>nd</sup> Street, West 23<sup>rd</sup> Street, Highland Avenue, and Surf Avenue. The zoning map amendments would change portions of such property, currently zoned R5, to R6A and R7D districts, and establish C2-4 commercial overlays within those districts. The zoning text amendments would enlarge the Special Coney Island District (SCID) with a new parcel of the Coney West Subdistrict, comprised by the 25 lots in the project area, establish an MIH area coterminous with the project area, and extend the Transit Zone Map of Coney Island to cover the project area. Such actions would facilitate the development of a five- and 12-story commercial and residential building with 78 dwelling units in Brooklyn Community District 13 (CD 13). The project would provide approximately 20 units affordable to households at an average of 60 percent Area Median Income (AMI), pursuant to MIH Option 1.

Note: To request a sign language interpreter, or to request Telecommunication Device for the Deaf (TDD) services, and/or foreign language interpretation in accordance with Local Law 30, contact Land Use Coordinator Inna Guzenfeld, at (718) 802-3754 or [iguzenfeld@brooklynbp.nyc.gov](mailto:iguzenfeld@brooklynbp.nyc.gov), prior to the hearing.

Accessibility questions: Inna Guzenfeld (718) 802-3754, [iguzenfeld@brooklynbp.nyc.gov](mailto:iguzenfeld@brooklynbp.nyc.gov), by: Wednesday, October 24, 2018, 1:00 P.M.



CITY PLANNING COMMISSION

PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN that resolutions have been adopted by the City Planning Commission, scheduling a public hearing on the following matters to be held, at New York City Planning Commission Hearing Room, Lower Concourse, 120 Broadway, New York, NY, on Wednesday, October 31, 2018, at 10:00 A.M.

BOROUGH OF THE BRONX No. 1 4697 THIRD AVENUE

CD 6 C 190026 HAX IN THE MATTER OF an application submitted by the Department of Housing Preservation and Development (HPD).

- 1. pursuant to Article 16 of the General Municipal Law of New York State for: a) the designation of properties, located at 4697 Third Avenue (Block 3041, Lots 38 and 40) as an Urban Development Action Area; and b) an Urban Development Action Area Project for such area; and 2. pursuant to Section 197-c of the New York City Charter for the disposition of such property to a developer to be selected by HPD;

to facilitate a mixed-use building containing approximately 52 affordable housing units and commercial space.

BOROUGH OF MANHATTAN Nos. 2 & 3 WATERSIDE PLAZA No. 2

CD 6 C 190064 HDM IN THE MATTER OF an application submitted by the Department of Housing Preservation and Development (HPD), pursuant to Section 197-c of the New York City Charter, for the disposition of City-Owned property, (Block 991, Lots 60 and 61), within the Waterside Plaza Urban Renewal Area.

No. 3

CD 6 C 190065 HUM IN THE MATTER OF an application submitted by the Department of Housing Preservation and Development (HPD), pursuant to Section 505 of Article 15 of the General Municipal (Urban Renewal), Law of New York State, and Section 197-c of the New York City Charter, for the First Amendment to the Waterside Plaza Urban Renewal Plan.

BOROUGH OF QUEENS No. 4

100-03 NORTH CONDUIT AVENUE REZONING

CD 10 C 170492 ZMQ IN THE MATTER OF an application submitted by Cohancy Realty LLC, pursuant to Sections 197-c and 201 of the New York City Charter for an amendment of the Zoning Map, Section No. 18b, establishing within an existing R3X District, a C2-2 District, bounded by Cohancy Street, a line 190 feet northerly of North Conduit Avenue, the northeasterly boundary of a Railroad Right-Of-Way (N.Y.C.T.A. Rockaway Beach Division), and North Conduit Avenue, as shown on a diagram (for illustrative purposes only), dated August 20, 2018, and subject to the conditions of CEQR Declaration E-493.

BOROUGH OF STATEN ISLAND No. 5 OLMSTED-BEIL HOUSE PARK

CD 3 C 190061 PCR IN THE MATTER OF an application submitted by the Department of Parks and Recreation, and the Department of Citywide Administrative Services, pursuant to Section 197-c of the New York City Charter, for the site selection and acquisition of property, located at 4485 Hylan Boulevard (Block 5378, Lots 80 and 99), for use as a park.

YVETTE V. GRUEL, Calendar Officer City Planning Commission 120 Broadway, 31st Floor, New York, NY 10271 Telephone (212) 720-3370



CITYWIDE ADMINISTRATIVE SERVICES

PUBLIC HEARINGS

DIVISION OF CITYWIDE PERSONNEL SERVICES PROPOSED AMENDMENT TO CLASSIFICATION

PUBLIC NOTICE IS HEREBY GIVEN of a public hearing, to amend the Classification of the Classified Service of the City of New York.

A public hearing will be held, by the Commissioner of Citywide Administrative Services, in accordance with Rule 2.6 of the Personnel Rules and Regulations of the City of New York, at 22 Reade Street, Spector Hall 1st Floor, New York, NY 10007, on October 31, 2018, at 10:00 A.M.

For more information, go to the DCAS website at: http://www.nyc.gov/html/dcas/html/work/Public\_Hearing.shtml.

RESOLVED, that the Classification of the Classified Service of the City of New York is hereby amended, under the heading of DEPARTMENT OF CORRECTION [072] as follows:

I. To classify the following managerial title in the Exempt Class, subject to Rule X, Part I, with number of positions, authorized as indicated:

Table with 4 columns: Title Code Number, Class of Positions, Salary Range, Number of Authorized Positions. Row 1: MXXXXX, First Deputy Commissioner (DOC), #, 1

# This is a Management Class of position, paid in accordance with the Pay Plan, for Management Employees. Salary for this position is set at a rate in accordance with duties and responsibilities.

II. To classify the following managerial titles in the Non-Competitive Class, subject to Rule X, Part I, with number of positions authorized as indicated:

Table with 4 columns: Title Code Number, Class of Positions, Salary Range, Number of Authorized Positions. Rows include Assistant Commissioner (DOC), Associate Commissioner (DOC), Chief Information Technology Officer (DOC), Chief of Staff (DOC), Deputy Commissioner (DOC), and Director of Correctional Standards Review (M52620).

# This is a Management Class of position paid in accordance with the Pay Plan for Management Employees. Salary for this position is set at a rate in accordance with duties and responsibilities.

Part I positions are designated as confidential or policy influencing, under Rule 3.2.3 (b) of the Personnel Rules and Regulations of the City of New York, and therefore are not covered by Section 75 of the Civil Service Law.

III. To classify the following non-managerial title in the Non-Competitive Class, subject to Rule X, Part I, with number of positions authorized as indicated:

Table with 6 columns: Title Code Number, Class of Positions, Annual Salary Range Effective 09.26.18 (New Hire Minimum + Incumbent Minimum, Maximum), Number of Authorized Positions. Row 1: 52615, Correctional Standards Review Specialist, \$48,009 - \$84,975, 50 ### (Increase from 14 to 50)

Assignment Level I	\$48,009	\$55,210	\$68,444
Assignment Level II	\$59,517	\$68,444	\$84,975

Part I positions are designated as confidential or policy influencing, under Rule 3.2.3 (b) of the Personnel Rules and Regulations of the City of New York and therefore are not covered by Section 75 of the Civil Service Law.

+ Employees hired into City Service on or after 9/26/18, shall be paid the hiring rate effective 9/26/18. Upon completion of two years of active or qualified inactive service, such employees shall be paid the indicated "minimum" for the applicable title that is in effect on the two-year anniversary of their original appointment, as set forth in the applicable Successor Separate Unit Agreement. In no case shall an employee receive less than the state hiring minimum.

Accessibility questions: DCAS Accessibility (212) 386-0256, accessibility@dcas.nyc.gov, by: Wednesday, October 24, 2018, 5:00 P.M.

 o22-24

**DIVISION OF CITYWIDE PERSONNEL SERVICES**

**PUBLIC NOTICE IS HEREBY GIVEN** of a public hearing, on a proposal to use a Civil Service List, for another Civil Service Title of the City of New York.

A public hearing will be held, by the Commissioner of Citywide Administrative Services, in accordance with Rule 2.6 of the Personnel Rules and Regulations of the City of New York, at 22 Reade Street, Spector Hall, 1<sup>st</sup> Floor, New York, NY 10007, on **October 31, 2018, at 10:00 A.M.**

For more information, go to the DCAS website at: [http://www.nyc.gov/html/dcas/html/work/Public\\_Hearing.shtml](http://www.nyc.gov/html/dcas/html/work/Public_Hearing.shtml)

**WHEREAS**, the DCAS Commissioner has determined that it would be in the best interest of the Civil Service of the City of New York, to make Associate Staff Analyst, Open Competitive, Title Code No. 12627: Exam No. 5014 eligible list, appropriate for filling positions in the title of Staff Analyst, Title Code No. 12626.

**WHEREAS**, this action is not a precedent for any future list for Associate Staff Analyst, Title Code No. 12627, unless specifically authorized by the Commissioner; Now therefore be it

**RESOLVED**, that it is hereby amended, under the heading of **DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES, NEW YORK CITY [868]** as follows:

I. The subject eligible list is made appropriate for filling positions, in the title of Staff Analyst, Title Code No. 12626. This action is not a precedent for any future list for Associate Staff Analyst, unless specifically authorized by the Commissioner

- A. Eligibles accepting an appointment as Staff Analyst from the subject list, will remain on the open competitive list for Associate Staff Analyst, Exam No. 5014

Accessibility questions: DCAS Accessibility (212) 386-0256, accessibility@dcas.nyc.gov, by: Wednesday, October 24, 2018, 5:00 P.M.

 o22-24

**COMMUNITY BOARDS**

■ PUBLIC HEARINGS

**NOTICE IS HEREBY GIVEN** that the following matters have been scheduled for public hearing by Community Board:

BOROUGH OF THE BRONX

COMMUNITY BOARD NO. 05 - Wednesday, October 24, 2018, at 6:00 P.M., Davidson Community Center, 2038 Davidson Avenue, Bronx, NY 10453.

A Public Hearing with respect to Fiscal Year 2020 Budget Priorities. The community board welcomes your input of the City's Fiscal Year 2020 Capital and Expense Budgets, to be presented at this Public Hearing.

The Public Hearing will take place prior to the General Board Meeting.

If you wish to testify or need accessibility accommodations, please call the district office, at (718) 364-2030. If you would like to submit a

written testimony, please fax to (718) 220-8426, or email bx05@cb.nyc.gov, no later than Monday, October 22, 2018, 5:00 P.M., end of business day.

o19-24

**NOTICE IS HEREBY GIVEN** that the following matter has been scheduled for Public Hearing by Community Board:

BOROUGH OF THE BRONX

COMMUNITY BOARD NO. 12 - Thursday, October 25, 2018, 7:00 P.M., Town Hall, 4101 White Plains Road, Bronx, NY.

Public Hearing on Capital and Expense Budget items, to be considered for inclusion in FY 2020 budget priorities.

Accessibility questions: Ursula Greene (718) 944-3300, ugreene@cb.nyc.gov, by: Thursday, October 25, 2018, 5:00 P.M.

o19-25

**COMPTROLLER**

■ MEETING

The City of New York Audit Committee Meeting, is scheduled for Wednesday, October 24, 2018, from 9:30 A.M., to NOON, at 1 Centre Street, Room 1005 North. This meeting will be an Executive Session only.

o17-24

**CONSUMER AFFAIRS**

■ PUBLIC HEARINGS

**NOTICE IS HEREBY GIVEN**, pursuant to law, that the New York City Department of Consumer Affairs, will hold a public hearing on Wednesday, October 24, 2018, at 2:00 P.M., at 42 Broadway, 5th Floor, in the Borough of Manhattan, on the following petitions for sidewalk café revocable consent:

- 1. 27 East Restaurant Holdings LLC  
27 East 62nd Street in the Borough of Manhattan  
(To establish, maintain, and operate an unenclosed sidewalk café for a term of two years)

Accessibility questions: Kevin Thoral (212) 436-0087, kthoral@dca.nyc.gov, by: Wednesday, October 24, 2018, 1:00 P.M.

 o24

**DESIGN AND CONSTRUCTION**

■ PUBLIC HEARINGS

**PLEASE TAKE NOTICE**, that in accordance with Section 201-204 (inclusive) of the New York State Eminent Domain Procedure Law ("EDPL"), a public hearing will be held, by the New York City Department of Design and Construction, on behalf of the City of New York, in connection with the acquisition of a certain property for infrastructure improvements, at 142<sup>nd</sup> Street, at the intersection with the Southwest Corner of 135<sup>th</sup> Avenue (Capital Project HWQ787B3), Borough of Queens.

The time and place of the hearing are as follows:

<b>DATE:</b>	November 8, 2018
<b>TIME:</b>	11.00 A.M.
<b>LOCATION:</b>	Community Board 12 9028 161 <sup>st</sup> Street Jamaica, NY 11432

The purpose of this hearing is to inform the public of the proposed acquisition, of part of a property, and to review the public use to be served by the project, and the impact on the environment and residents. The scope of this capital project within the acquisition area will include roadway improvements, widening and related work on 142<sup>nd</sup> Street, at the intersection with the southwest corner of 135<sup>th</sup> Avenue.

The property proposed to be acquired, is located in the Borough of Queens, as shown on the Damage and Acquisition Map No. 5871.



The property affected includes the following area, as shown on the Tax Map of the City of New York for the Borough of Queens:

TAX BLOCK	PART OF TAX LOT
12095	6

There are no proposed alternate locations.

Any person in attendance at this meeting shall be given a reasonable opportunity to present oral or written statements, and to submit other documents concerning the proposed acquisition. Each speaker shall be allotted a maximum of five (5) minutes. In addition, written statements may be submitted to the General Counsel, at the address stated below, provided the comments are received by 5:00 P.M., on November 16, 2018, (five (5) working days from public hearing date).

NYC Department of Design and Construction  
Office of General Counsel, 4<sup>th</sup> Floor  
30 – 30 Thomson Avenue  
Long Island City, NY 11101

**Please note: Those property owners who may subsequently wish to challenge condemnation of their property via judicial review, may do so only on the basis of issues, facts and objections raised at the public hearing.**

o22-26

## BOARD OF EDUCATION RETIREMENT SYSTEM

### MEETING

The Board of Trustees of the Board of Education Retirement System, will be meeting at 5:00 P.M., on Tuesday October 30, 2018, at the Michael J. Petrides School, at (715 Ocean Terrace, Staten Island, NY 10301, Room TBD).

Accessibility questions: Leslie Kearns (929) 305-3742, lkearns2@bers.nyc.gov, by: Monday, October 29, 2018, 3:00 P.M.



o24-30

## HOUSING AUTHORITY

### MEETING

The next Board Meeting of the New York City Housing Authority, is scheduled for Wednesday, October 31, 2018, at 10:00 A.M., in the Board Room, on the 12th Floor of 250 Broadway, New York, NY (unless otherwise noted). Copies of the Calendar are available on NYCHA's website, or can be picked up, at the Office of the Corporate Secretary, at 250 Broadway, 12th Floor, New York, NY, no earlier than 24 hours before the upcoming Board Meeting. Copies of the Minutes are also available on NYCHA's website, or can be picked up, at the Office of the Corporate Secretary, no earlier than 3:00 P.M., on the Thursday after the Board Meeting.

Any changes to the schedule will be posted here and on NYCHA's website, at <http://www1.nyc.gov/site/nycha/about/board-calendar.page>, to the extent practicable, at a reasonable time before the meeting.

The meeting is open to the public. Pre-Registration at least 45 minutes before the scheduled Board Meeting, is required by all speakers. Comments are limited to the items on the Calendar. Speaking time will be limited to three minutes. The public comment period will conclude upon all speakers being heard, or at the expiration of 30 minutes allotted by law for public comment, whichever occurs first.

For additional information, please visit NYCHA's website or contact (212) 306-6088.

Accessibility questions: Office of the Corporate Secretary (212) 306-6088 or by email at [corporate.secretary@nycha.nyc.gov](mailto:corporate.secretary@nycha.nyc.gov), by: Wednesday, October 17, 2018, 5:00 P.M.



o10-31

## LANDMARKS PRESERVATION COMMISSION

### PUBLIC HEARINGS

**NOTICE IS HEREBY GIVEN** that, pursuant to the provisions of Title 25, Chapter 3 of the Administrative Code of the City of New York (Sections

25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) on Tuesday, October 30, 2018, a public hearing will be held, at 1 Centre Street, 9th Floor, Borough of Manhattan, with respect to the following properties and then followed by a public meeting. The final order and estimated times for each application will be posted on the Landmarks Preservation Commission website, the Friday before the hearing. Any person requiring reasonable accommodation in order to participate in the hearing or attend the meeting, should contact the Landmarks Commission no later than five (5) business days before the hearing or meeting.

### 16 Court Street - Borough Hall Skyscraper Historic District LPC-19-24141 - Block 250 - Lot 44 - Zoning: C5-2A CERTIFICATE OF APPROPRIATENESS

A Neo-Romanesque style office building, designed by H. Craig Severence and built in 1925-27. Application is to install signage.

### 211 MacDonough Street - Stuyvesant Heights Historic District LPC-19-2618 - Block 1669 - Lot 77 - Zoning: R6B CERTIFICATE OF APPROPRIATENESS

An apartment house, designed by J.G. Glover and built in 1886. Application is to legalize the installation of windows and a painted sign without Landmarks Preservation Commission permit(s), and to install new storefront infill, signage and barrier-free access.

### 1139 Dean Street - Crown Heights North Historic District LPC-19-27324 - Block 1206 - Lot 72 - Zoning: R6B CERTIFICATE OF APPROPRIATENESS

A Neo-Grec style rowhouse, designed by John Mumford and built in 1881. Application is to legalize modifying the stoop and replacement of areaway fence, without Landmarks Preservation Commission permit(s).

### 1062 Clay Avenue - Clay Avenue Historic District LPC-19-31566 - Block 2425 - Lot 13 - Zoning: R7-1 CERTIFICATE OF APPROPRIATENESS

A transitional Romanesque Revival/Neo-Renaissance style two-family house, designed by Warren C. Dickerson and built in 1901-02. Application is to replace windows.

### 209 Flagg Place - Individual Landmark LPC-19-15038 - Block 891 - Lot 1 - Zoning: R1-1 CERTIFICATE OF APPROPRIATENESS

An estate including a Dutch Colonial Revival style mansion, designed by Ernest Flagg and built in 1898, altered in 1907, with Palladian-inspired details; and related accessory buildings. Application is to construct new single-family dwellings on the property and to alter and restore the mansion.

### 131-135 Duane Street - Tribeca South Historic District LPC-19-4959 - Block 147 - Lot 2 - Zoning: C6-2A CERTIFICATE OF APPROPRIATENESS

An Italianate style store and loft building, built in 1861-62. Application is to construct a rooftop addition.

### 770 Broadway, 133-147 East 8th Street, 42-58 4th Avenue, and 74 86 East 9th Street - NoHo Historic District LPC-19-25194 - Block 554 - Lot 1 - Zoning: C6-2 CERTIFICATE OF APPROPRIATENESS

A Renaissance Revival style department store building, designed by D.H. Burnham & Co. and built in 1903-07, with an addition built in 1924-25. Application is to install illuminated signage.

### 272 West 10th Street - Greenwich Village Historic District Extension LPC-19-31392 - Block 630 - Lot 12 - Zoning: R6 CERTIFICATE OF APPROPRIATENESS

A Neo-Grec style school building and playground, designed by David I. Stagg and built in 1885-1886. Application is to demolish the perimeter wall and garage; construct a new building extension; and install rooftop mechanical equipment and screens.

### 16 West 22nd Street - Ladies' Mile Historic District LPC-19-25950 - Block 823 - Lot 29 - Zoning: C6-4A CERTIFICATE OF APPROPRIATENESS

A Neo-Renaissance store and loft building, designed by William Harvey Birkmire and built in 1910. Application is to install entrance infill, a canopy, and light fixtures.

### 160 East 70th Street - Upper East Side Historic District LPC-19-26801 - Block 1404 - Lot 147 - Zoning: R8B CERTIFICATE OF APPROPRIATENESS

An Italianate style rowhouse, originally designed by William McNamara and built in 1872-74, re-designed with Neo-Classical style elements, by Wallace McCrea in 1925, and altered again in 1961 by Thomas LeReche. Application is to alter and reconstruct the front façade, excavate the areaway and construct rooftop and rear yard additions.

### 1082 Park Avenue - Park Avenue Historic District LPC-19-28234 - Block 1500 - Lot 7501 - Zoning: R10 CERTIFICATE OF APPROPRIATENESS

A Mediterranean Revival style commercial building, designed by Frederick T. Camp and built in 1886-87, and altered in 1925 by Augustus N. Allen. Application is to modify a rooftop addition.

o17-30

# COURT NOTICES

## SUPREME COURT

### BRONX COUNTY

#### ■ NOTICE

#### BRONX COUNTY I.A.S. PART 21 NOTICE OF PETITION INDEX NUMBER 42726/2018E CONDEMNATION PROCEEDING

**IN THE MATTER OF** the Application of the CITY OF NEW YORK, Relative to Acquiring Title in Fee Simple Absolute to BLOCK 2349, LOTS 103 and 107, and part of LOT 100, located in the Bronx, for a

#### LOWER CONCOURSE NEIGHBORHOOD WATERFRONT PARK,

Located in the area generally, bounded by the Major Deegan Boulevard, the Harlem River, and the extension of East 144<sup>th</sup> Street and East 146<sup>th</sup> Street, Borough of the Bronx, City and State of New York.

**PLEASE TAKE NOTICE** that the City of New York (the "City") intend to make an application to the Supreme Court of the State of New York, Bronx County, IA Part 21, for the certain relief.

The application will be made at the following time and place: Bronx County Courthouse, located at 851 Grand Concourse, Bronx, NY 10451, City and State of New York, Room 704, on Monday, November 19, 2018, at 9:30 A.M., or as soon thereafter as counsel can be heard.

The application is for an order:

- a. authorizing the City to file and acquisition map in the Office of the City Register;
- b. directing that, upon the filing of the order granting the relief sought in this petition and the filing of the acquisition map, title to the property sought to be acquired and described below shall vest in the City in fee simple absolute;
- c. providing that the just compensation which should be made to the owners of the interests in real property sought to be acquired and described below be ascertained and determined by the Court without a jury;
- d. directing that within thirty days of the entry of order granting the petition vesting title to the property described below, the City shall cause a notice of acquisition to be published in at least ten successive issues to The City Record, an official newspaper published in the City of New York, and shall serve a copy of such notice by first class mail on each condemnee or his, her or its attorney of record;
- e. directing that each condemnee shall have a period of one calendar year from service of the Notice of Acquisition for this proceeding in which to file a written claim, demand or notice of appearance with the Clerk of this Court and to serve a copy of the same upon the Corporation Counsel of the City of New York, 100 Church Street, New York, NY, 10007, Attn: Deborah R. Kerzhner, Assistant Corporation Counsel.

The City of New York, in this proceeding, intends to acquire title in fee simple absolute to brought for the acquisition in fee of Tax Block 2349 Lot 103, 107 and part of 100, located in the Borough of the Bronx, City and State of New York, for the creation of a LOWER CONCOURSE NEIGHBORHOOD WATERFRONT PARK.

The lands and premises to be acquired in this proceeding in fee simple absolute with the buildings and improvements thereon erected, are the entirety of Lots 103 and 107 and part of Lot 100 in Block 2349, in the Borough of the Bronx, City and State of New York, bounded and described as follows:

**BEGINNING** at a point on the westerly side of Exterior Street (width varies), said point distant 383.89 feet southerly from the corner formed by the intersection of the westerly side of Exterior Street with the southerly side of East 149<sup>th</sup> Street (150 feet wide);

**RUNNING THENCE** southerly along the westerly side of Exterior Street the following two (2) courses and distances:

- 1. Along a line forming an interior angle of 74 degrees, 03 minutes, 35 seconds with the last course of this acquisition parcel, a distance of 302.78 feet to an angle point;
- 2. Along the said line forming an interior angle of 196 degrees, 30 minutes, 25 seconds with the last-mentioned course, a distance of 39.10 feet to an angle point;

**RUNNING THENCE** through Lot 100 the following eight (8) courses and distances:

- 1. Along a line forming an interior angle of 105 degrees, 56 minutes, 25 seconds with the last-mentioned course, a distance of 281.35 feet to an angle point;
- 2. Along a line forming an interior angle of 99 degrees, 43 minutes, 14 seconds with the last-mentioned course, a distance of 11.19 feet to an angle point;
- 3. Along a line forming an interior angle of 259 degrees, 08 minutes, 26 seconds with the last-mentioned course, a distance of 27.09 feet to an angle point;
- 4. Along a line forming an interior angle of 90 degrees, 00 minutes, 00 seconds with the last-mentioned course, a distance of 153.61 feet to an angle point;
- 5. Along a line forming an interior angle of 92 degrees, 48 minutes, 48 seconds with the last-mentioned course, a distance of 5.74 feet to an angle point;
- 6. Along a line forming an interior angle of 268 degrees, 27 minutes, 24 seconds with the last-mentioned course, a distance of 105.00 feet to an angle point;
- 7. Along a line forming an interior angle of 271 degrees, 32 minutes, 36 seconds with the last-mentioned course, a distance of 32.50 feet to an angle point;
- 8. Along a line forming an interior angle of 98 degrees, 02 minutes, 46 seconds with the last-mentioned course, a distance of 11.40 feet to an angle point;

**RUNNING THENCE** along the division line between Lots 100 and 112, said line forming an interior angle of 89 degrees, 22 minutes, 49 seconds with the last-mentioned course, a distance of 370.35 feet (370.34 feet record) to the point and place of BEGINNING.

Said parcel containing an area of 98,189 square feet or 2.254 acres.

The above described property shall be acquired subject to the interests of the State of New York, including, but not limited to:

- a. A permanent (aerial) easement (NYS Appropriation Map 35 Parcel 60) for the overhead structure of the Major Deegan Expressway (I-87), crossing over the southeasterly portion of the above-described premises and recorded under CRFN#2013000250016 and CRFN 2013000347489.
- b. A permanent (aerial) easement (NYS Appropriation Map 37 Parcel 62) for the overhead structure of the Major Deegan Expressway (I-87), crossing over the southeasterly portion of the above-described premises and recorded under CRFN#2013000291696 and CRFN 2013000402277.
- c. A permanent (aerial) easement (NYS Appropriation Map 38 Parcel 63) for the overhead structure of the Major Deegan Expressway (I-87), crossing over the northeasterly portion of the above-described premises and recorded under CRFN#2013000244094 and CRFN 2014000179144.
- d. A permanent easement (NYS Appropriation Map 55 Parcels 73 and 74) for the concrete foundation of the Full Freight Access Program Oak Point Link, affecting the above-described premises and recorded in Reel 541 Page 1805 and Reel 541 Page 1807.

The above parcel consists of the entirety of Tax Lots 103, 107 and a portion of Tax Lot 100, as shown on the Tax Map of the City of New York for the Borough of Bronx, as said map existed on January 25, 2017.

Surveys, maps or plans of the property to be acquired are on file in the office of the Corporation Counsel of the City of New York, 100 Church Street, New York, NY 10007.

**PLEASE TAKE FURTHER NOTICE THAT**, pursuant to EDPL § 402(B)(4), any party seeking to oppose the acquisition must interpose a verified answer, which must contain a specific denial of each material allegation of the petition controverted by the opponent, or any statement of new matter deemed by the opponent to be a defense to the proceeding. Pursuant to CPLR § 403, said answer must be served upon the office of the Corporation Counsel at least seven days before the date that the petition is noticed to be heard.

Dated: New York, NY  
October 12, 2018  
ZACHARY W. CARTER  
Corporation Counsel of the  
City of New York

Attorney for the Condemnor,  
100 Church Street  
New York, NY 10007  
(212) 356-2170

SEE MAP(S) IN BACK OF PAPER

o22-n2

**QUEENS COUNTY**

■ NOTICE

**QUEENS COUNTY  
I.A.S. PART 38  
NOTICE OF PETITION  
INDEX NUMBER 715181/2018  
CONDEMNATION PROCEEDING**

**IN THE MATTER OF** the Application of the CITY OF NEW YORK, relative to acquiring title in fee simple absolute to certain real property known as Queens County Tax Block 2448, Lot 60, required as a site for the construction of and access to the

**THIRD WATER TUNNEL SHAFT 18B – STAGE 2,**

Located in the Borough of Queens, City and State of New York.

**PLEASE TAKE NOTICE**, that the City of New York (the “City”) intend to make an application to the Supreme Court of the State of New York, Queens County, IA Part 38, for certain relief.

The application will be made at the following time and place: at the Queens County Courthouse, located at 88-11 Sutphin Boulevard, in the Borough of Queens, City and State of New York, on Thursday, November 8, 2018 at 10:00 A.M., or as soon thereafter as counsel can be heard.

The application is for an order:

- a. authorizing the City to file an acquisition map in the City Register’s Office;
- b. directing that, upon the filing of the order granting the relief sought in this petition and the filing of the acquisition map in the City Register’s Office, title to the property sought to be acquired and described below shall vest in the City in fee simple absolute;
- c. providing that the compensation which should be made to the owners of the property sought to be acquired and described below be ascertained and determined by the Court without a jury;
- d. directing that within thirty days of the entry of the order granting the petition vesting title, the City shall cause a notice of acquisition to be published in at least ten successive issues of The City Record, an official newspaper published in the City of New York, and shall serve a copy of such notice by first class mail on each condemnee or his, her, or its attorney of record;
- e. directing that each condemnee shall have a period of one calendar year from the vesting date of this proceeding, in which to file a written claim, demand or notice of appearance with the Clerk of the Court and to serve a copy of the same upon the Corporation Counsel of the City of New York, 100 Church Street, New York, NY 10007.

The City of New York, in this proceeding, intends to acquire title in fee simple absolute to certain real property where not heretofore acquired for the construction of and access to the THIRD WATER TUNNEL SHAFT 18B – STAGE 2, located at Tax Block 2448, Lot 60, Borough of Queens, City and State of New York.

The real property which is to be acquired in fee simple absolute in this proceeding is described as follows:

**BEGINNING** at a point on the westerly line of 73<sup>rd</sup> Place, said point being 294.50 feet northerly from the intersection of the northerly line of 51<sup>st</sup> Avenue with the westerly line of 73<sup>rd</sup> Place;

**THENCE** westerly at right angles to the westerly line of 73<sup>rd</sup> Place, a distance of 207.98 feet to a point;

**THENCE** northwesterly on a line forming an interior angle with the last mentioned course of 127°-39’-04” a distance of 90.59 feet to a point;

**THENCE** northerly on a line forming an interior angle with the last mentioned course of 120°-02’-00” a distance of 133.31 feet to a point;

**THENCE** easterly on a line forming an interior angle with the last mentioned course of 93°-53’-32” a distance of 14.79 feet to a point;

**THENCE** northeasterly on a line forming an interior angle with the last mentioned course of 231°-28’-21” a distance of 157.53 feet to a point;

**THENCE** easterly on a line forming an interior angle with the last mentioned course of 147°-21’-40” a distance of 66.63 feet to the intersection of the westerly line of 73<sup>rd</sup> Place with the northerly line of South Railroad Avenue;

**THENCE** southerly along the westerly line of 73<sup>rd</sup> Place, a distance of 276.77 feet to the Point of **BEGINNING**.

Containing 56,705.61 Square Feet or 1.302 Acres.

Surveys, maps or plans of the property to be acquired are on file in the office of the Corporation Counsel of the City of New York, 100 Church Street, New York, NY 10007.

**PLEASE TAKE FURTHER NOTICE** that, pursuant to Eminent Domain Procedure Law § 402(B)(4), any party seeking to oppose the acquisition must interpose a verified answer, which must contain specific denial of each material allegation of the petition controverted by the opponent, or any statement of new matter deemed by the opponent to be a defense to the proceeding., pursuant to CPLR § 403, said answer must be served upon the office of the Corporation Counsel at least seven (7) days before the date that the petition is noticed to be heard.

Dated: New York, NY  
October 4, 2018  
ZACHARY W. CARTER  
Corporation Counsel of the  
City of New York  
Attorney for the Condemnor,  
100 Church Street  
New York, NY 10007  
(212) 356-2140

SEE MAP(S) IN BACK OF PAPER

o16-29



**CITYWIDE ADMINISTRATIVE SERVICES**

■ SALE

The City of New York in partnership with PropertyRoom.com posts vehicle and heavy machinery auctions online every week at: <https://www.propertyroom.com/s/nyc+fleet>

All auctions are open to the public and registration is free.

Vehicles can be viewed in person by appointment at: Kenben Industries Ltd., 1908 Shore Parkway, Brooklyn, NY 11214. Phone: (718) 802-0022

m30-s11

**OFFICE OF CITYWIDE PROCUREMENT**

■ NOTICE

The Department of Citywide Administrative Services, Office of Citywide Procurement is currently selling surplus assets on the internet. Visit <http://www.publicsurplus.com/sms/nycdcas.ny/browse/home>

To begin bidding, simply click on ‘Register’ on the home page.

There are no fees to register. Offerings may include but are not limited to: office supplies/equipment, furniture, building supplies, machine tools, HVAC/plumbing/electrical equipment, lab equipment, marine equipment, and more.

Public access to computer workstations and assistance with placing bids is available at the following locations:

- DCAS Central Storehouse, 66-26 Metropolitan Avenue, Middle Village, NY 11379
- DCAS, Office of Citywide Procurement, 1 Centre Street, 18th Floor, New York, NY 10007

j2-d31



**HOUSING PRESERVATION AND DEVELOPMENT**

■ PUBLIC HEARINGS

All Notices Regarding Housing Preservation and Development Dispositions of City-Owned Property, appear in the Public Hearing Section.

jy6-j7

**POLICE**

■ NOTICE

**OWNERS ARE WANTED BY THE PROPERTY CLERK DIVISION OF THE NEW YORK CITY POLICE DEPARTMENT**

The following list of properties is in the custody of the Property Clerk Division without claimants: Motor vehicles, boats, bicycles, business machines, cameras, calculating machines, electrical and optical property, furniture, furs, handbags, hardware, jewelry, photographic equipment, radios, robes, sound systems, surgical and musical instruments, tools, wearing apparel, communications equipment, computers, and other miscellaneous articles.

Items are recovered, lost, abandoned property obtained from prisoners, emotionally disturbed, intoxicated and deceased persons; and property obtained from persons incapable of caring for themselves.

**INQUIRIES**

Inquiries relating to such property should be made in the Borough concerned, at the following office of the Property Clerk.

**FOR MOTOR VEHICLES (All Boroughs):**

- Springfield Gardens Auto Pound, 174-20 North Boundary Road, Queens, NY 11430, (718) 553-9555
- Erie Basin Auto Pound, 700 Columbia Street, Brooklyn, NY 11231, (718) 246-2030

**FOR ALL OTHER PROPERTY**

- Manhattan - 1 Police Plaza, New York, NY 10038, (646) 610-5906
- Brooklyn - 84th Precinct, 301 Gold Street, Brooklyn, NY 11201, (718) 875-6675
- Bronx Property Clerk - 215 East 161 Street, Bronx, NY 10451, (718) 590-2806
- Queens Property Clerk - 47-07 Pearson Place, Long Island City, NY 11101, (718) 433-2678
- Staten Island Property Clerk - 1 Edgewater Plaza, Staten Island, NY 10301, (718) 876-8484

j2-d31

**HHS ACCELERATOR**

To respond to human services Requests for Proposals (RFPs), in accordance with Section 3-16 of the Procurement Policy Board Rules of the City of New York ("PPB Rules"), vendors must first complete and submit an electronic prequalification application using the City's Health and Human Services (HHS) Accelerator System. The HHS Accelerator System is a web-based system maintained by the City of New York for use by its human services Agencies to manage procurement. The process removes redundancy by capturing information about boards, filings, policies, and general service experience centrally. As a result, specific proposals for funding are more focused on program design, scope, and budget.

Important information about the new method

- Prequalification applications are required every three years.
- Documents related to annual corporate filings must be submitted on an annual basis to remain eligible to compete.
- Prequalification applications will be reviewed to validate compliance with corporate filings, organizational capacity, and relevant service experience.
- Approved organizations will be eligible to compete and would submit electronic proposals through the system.

The Client and Community Service Catalog, which lists all Prequalification service categories and the NYC Procurement Roadmap, which lists all RFPs to be managed by HHS Accelerator may be viewed at <http://www.nyc.gov/html/hhsaccelerator/html/roadmap/roadmap.shtml>. All current and prospective vendors should frequently review information listed on roadmap to take full advantage of upcoming opportunities for funding.

**Participating NYC Agencies**

HHS Accelerator, led by the Office of the Mayor, is governed by an Executive Steering Committee of Agency Heads who represent the following NYC Agencies:

- Administration for Children's Services (ACS)
- Department for the Aging (DFTA)
- Department of Consumer Affairs (DCA)
- Department of Corrections (DOC)
- Department of Health and Mental Hygiene (DOHMH)
- Department of Homeless Services (DHS)
- Department of Probation (DOP)
- Department of Small Business Services (SBS)
- Department of Youth and Community Development (DYCD)
- Housing and Preservation Department (HPD)
- Human Resources Administration (HRA)
- Office of the Criminal Justice Coordinator (CJC)

To sign up for training on the new system, and for additional information about HHS Accelerator, including background materials, user guides and video tutorials, please visit [www.nyc.gov/hhsaccelerator](http://www.nyc.gov/hhsaccelerator)

**CITY UNIVERSITY**

**OFFICE OF THE CONTROLLER**

■ INTENT TO AWARD

*Services (other than human services)*

**HEALTHCARE SIMULATION EDUCATION AND RESEARCH**

- Sole Source - Available only from a single source - PIN#UCO 734 - Due 10-29-18 at 1:00 P.M.

The City University of New York, intends to enter into Sole Source Negotiations with the New York University ("NYU") Langone Medical Center, for simulation educational services, provided through the Simulation Center for the Health Sciences (NYSIM), which is a joint endeavor of The City University of New York ("CUNY") and NYU. Simulation education is a form of experiential education that provides a link between classroom learning and real-life clinical experiences. Any firm which believes it can also provide the required services, are invited to indicate by email. Your correspondence must be received by 1:00 P.M., Monday, October 29, 2018, to the attention of Caron Christian, Chief Procurement Officer.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above. City University, 230 West 41st Street, 5th Floor, New York, NY 10036. Caron Christian (646) 664-3062; [caron.christian@cuny.edu](mailto:caron.christian@cuny.edu)

**PROCUREMENT**

*"Compete To Win" More Contracts!*

*Thanks to a new City initiative - "Compete To Win" - the NYC Department of Small Business Services offers a new set of FREE services to help create more opportunities for minority and Women-Owned Businesses to compete, connect and grow their business with the City. With NYC Construction Loan, Technical Assistance, NYC Construction Mentorship, Bond Readiness, and NYC Teaming services, the City will be able to help even more small businesses than before.*

- Win More Contracts at [nyc.gov/competetowin](http://nyc.gov/competetowin)

*"The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination. The contracting opportunities for construction/construction services and construction-related services that appear in the individual agency listings below reflect that commitment to excellence."*

**CITYWIDE ADMINISTRATIVE SERVICES**

■ SOLICITATION

*Goods*

**TRUCK (19,000 GVW DUMP WITH VARIOUS BODIES) -** Competitive Sealed Bids - PIN# 8571800339 - Due 12-3-18 at 10:30 A.M.

A copy of the bid can be downloaded from The City Record Online site at [www.nyc.gov/cityrecord](http://www.nyc.gov/cityrecord). Enrollment is free. Vendors may also request the bid by contacting Vendor Relations via email at [dcasdmssbids@dcas.nyc.gov](mailto:dcasdmssbids@dcas.nyc.gov), by telephone (212) 386-0044, or by fax at (212) 669-7585.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Citywide Administrative Services, 1 Centre Street, 18th Floor, New York, NY 10007. Peter Le (212) 386-0418; [ple@dcas.nyc.gov](mailto:ple@dcas.nyc.gov)

o24

**OFFICE OF CITYWIDE PROCUREMENT**

■ AWARD

*Goods*

**HORIZON LINE SERIES FOR MOC DV AT 80 CENTRE STREET 5TH FLOOR TRAINING ROOM ( SMART DESK) -** Innovative Procurement - Other - PIN# 85619RQ0509 - AMT: \$39,489.45 - TO: Dasnet Corporation, 20 Orville Drive, Bohemia, NY 11716.

M/WBE Innovative Procurement, for awards up to \$150k, awarded to certified M/WBEs.

o24

*Services (other than human services)*

**INSTALLATION AND REPAIR OF HVAC SYSTEMS -** Renewal - PIN# 85616B0001001R001 - AMT: \$10,000,000.00 - TO: Pen Enterprises Inc., 521 Coney Island Avenue, Brooklyn, NY 11218.

o24

**PROCUREMENT**

■ SOLICITATION

*Goods*

**SCANNING ELECTRON MICROSCOPE (SEM) - NYPD -** Competitive Sealed Bids - PIN# 8571900030 - Due 11-27-18 at 10:30 A.M.

A copy of the bid can be downloaded from The City Record Online site at [www.nyc.gov/cityrecord](http://www.nyc.gov/cityrecord). Enrollment is free. Vendor may also request the bid by contacting Vendor Relations via email at [dcasdmssbids@dcas.nyc.gov](mailto:dcasdmssbids@dcas.nyc.gov), by telephone (212) 386-0044 or by fax at (212) 669-7585.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Citywide Administrative Services, 1 Centre Street, 18th Floor, New York, NY 10007. Yuriy Reznik (212) 386-0458; Fax: (646) 500-6718; [yreznik@dcas.nyc.gov](mailto:yreznik@dcas.nyc.gov)

o24

**ENVIRONMENTAL PROTECTION**

**OFFICE OF PURCHASING MANAGEMENT**

■ INTENT TO AWARD

*Goods*

**ANVIC ECONODRIVE SLIP LOSS RECOVERY CONTROL PARTS -** Sole Source - Available only from a single source - PIN#9DEP0001 - Due 11-9-18 at 11:00 A.M.

NYC Environmental Protection, intends to enter into a Sole Source Negotiations with Ineltech Corporation, for the purchase of ANVIC Econodrive Slip Loss Recovery Controls Parts. Any firm which believes it can also provide the required parts, are invited to do so by 11:00 A.M., Friday, November 9, 2018, to the attention of Ira M. Elmore, Deputy Agency Chief Contracting Officer.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Environmental Protection, 59-17 Junction Boulevard, 17th Floor, Flushing, NY 11373. Ira Elmore (718) 595-3259; Fax: (718) 595-3295; [ielmore@dep.nyc.gov](mailto:ielmore@dep.nyc.gov)

o22-26

**FINANCIAL INFORMATION SERVICES AGENCY**

**PROCUREMENT**

■ AWARD

*Goods*

**IBM 3592 JJ TAPES -** Innovative Procurement - Other - PIN# 127FY1900031 - AMT: \$41,970.00 - TO: Magnetic Products and Services Inc., 7600 Boone Avenue N, Suite 1, Minneapolis, MN 55428-1089.

This purchase is made through The New York City M/WBE Purchase Method.

o24

**FIRE DEPARTMENT**

**FISCAL SERVICES**

■ SOLICITATION

*Goods and Services*

**ROLL CALL SOFTWARE FOR FDNY EMERGENCY MEDICAL SERVICES PERSONNEL -** Request for Information - PIN# 05719RFI0003 - Due 11-14-18 at 4:00 P.M.

The Fire Department of the City of New York, in the interest of promoting competition, and in obtaining information on a Commercial Off-the-Shelf System, that will help administrators control labor costs, ensure compliance with labor management rules, provide reports, and increase efficiency, is seeking qualified proposers to respond to this Request for Information.

Vendor Source: 93897

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Fire Department, 9 MetroTech Center, Room 5W-12-K, Brooklyn, NY 11201. Shannon Cardone (718) 999-2590; [shannon.cardone@fdny.nyc.gov](mailto:shannon.cardone@fdny.nyc.gov)



o24

**HEALTH AND MENTAL HYGIENE**

■ AWARD

*Goods*

**EXPERT SYSTEM SOFTWARE: MICROCOMPUTERS -** Innovative Procurement - Other - PIN# IITD-19-1839-N00 - AMT: \$54,000.00 - TO: Radiant Resources Inc., 1913 Atlantic Avenue, Manasquan, NJ 08736-1070.

o24

*Human Services/Client Services*

**MENTAL HEALTH SERVICES FOR CHILDREN AND ADOLESCENTS -** Required/Authorized Source - Other - PIN# 19AS009801R0X00 - AMT: \$8,100,000.00 - TO: Richmond Medical Center, 355 Bard Avenue, Staten Island, NY 10310.

● **MENTAL HEALTH SERVICES FOR CHILDREN AND ADOLESCENTS -** BP/City Council Discretionary - PIN# 18DP049901R0X00 - AMT: \$121,875.00 - TO: American Lung Association, 21 West 38th Street, Floor 3, New York, NY 10018-2254.

o24



**AGENCY CHIEF CONTRACTING OFFICER**

■ INTENT TO AWARD

*Goods*

**PURCHASING OF CEPHEID ASSAY KITS, REAGENTS AND SUPPLIES** - Sole Source - Available only from a single source - PIN# 20LB001601R0X00 - Due 11-8-18 at 10:00 A.M.

DOHMH, intends to enter into a sole source contract with Cepheid for the purchase of testing platforms, reagents and kits. Cepheid supplies reagents for the testing of various pathogens, including Chlamydia trachomatis (CT), Neisseria gonorrhoeae (NG), influenza, norovirus, trichomonas, other clinically relevant infections such as tuberculosis and multi-drug resistant superbugs. The XPert Carba-R is the only FDA approved kit that allows for the rapid detection and differentiation of carbapenemase genes, which are found in pathogenic organisms including Klebsiella, E. coli, Acinetobacter, and Pseudomonas. Use of these testing kits will allow the NYC Public Laboratory to quickly identify the most appropriate treatment, thus improving lab turnaround time as well as limiting the spread of potentially lethal organisms in the clinical setting. DOHMH has determined, that Cepheid is a Sole Source supplier of these products, as they are the sole manufacturer of the required kits for laboratory testing.

Any vendor who believes that they may also be able to provide these goods are welcome to submit an expression of interest by no later than 11/8/2018, by 10:00 A.M., via email, to abuchhalter@health.nyc.gov. All questions and concerns should also be submitted via email.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Health and Mental Hygiene, 42-09 28th Street, 17th Floor, Queens, NY 11101-4132. Andrew Buchhalter (347) 396-6704; abuchhalter@health.nyc.gov

o23-29

**HOMELESS SERVICES**

■ AWARD

*Services (other than human services)*

**SUPPLY, INSTALL, MAINTAIN A SELF-CONTAINED COMPACTOR** - Competitive Sealed Bids - PIN# 07117B0015001 - AMT: \$271,620.00 - TO: Century Waste Services, 623 Dowd Avenue, Elizabeth, NJ 07201.

Internal PIN: 17BSEDM04001

o24

**HOUSING PRESERVATION AND DEVELOPMENT**

**MAINTENANCE**

■ AWARD

*Construction/Construction Services*

**EMERGENCY DEMOLITION** - Emergency Purchase - Specifications cannot be made sufficiently definite - PIN# 80619E0005001 - AMT: \$372,189.00 - TO: Granite Environmental LLC, 847 Shepherd Avenue, Brooklyn, NY 11208.

147-09 41 Avenue, QN - Hand Demo/ Grade/ Replace Dam. Sidewalk

o24

**HUMAN RESOURCES ADMINISTRATION**

■ AWARD

*Goods*

**PURCHASE OF HPE SERVERS** - Small Purchase - PIN# 18GGEMI27001 - AMT: \$34,927.06 - TO: Agilant Solutions Inc., 3 Seaview Boulevard, Port Washington, NY 11050.

Contract Term: 9/1/2018 - 8/31/2021

o24

*Human Services/Client Services*

**NON EMERGENCY SCATTER SITE HOUSING AND SUPPORT SERVICES FOR PLWA'S - 60 UNITS** - Negotiated Acquisition - Judgment required in evaluating proposals - PIN# 06907P0017CNVN002 - AMT: \$1,931,963.00 - TO: Harlem Congregations for Community Improvement Inc., 256 West 153rd Street, New York, NY 10039.

Contract Term: 7/1/2018 - 6/30/2019

o24

**INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS**

**CONTRACTS AND PROCUREMENT**

■ AWARD

*Goods*

**NYC IR LAB - ATTACK SURFACE SUBSCRIPTION** - Innovative Procurement - Other - PIN# 20180200304 - AMT: \$54,810.00 - TO: SHI International Corp, 290 Davidson Avenue, Somerset, NJ 08873.

M/WBE Innovative Procurement.

o24

**PARKS AND RECREATION**

■ VENDOR LIST

*Construction Related Services*

**PREQUALIFIED VENDOR LIST: GENERAL CONSTRUCTION, NON-COMPLEX GENERAL CONSTRUCTION SITE WORK ASSOCIATED WITH NEW YORK CITY DEPARTMENT OF PARKS AND RECREATION ("DPR" AND/OR "PARKS") PARKS AND PLAYGROUNDS CONSTRUCTION AND RECONSTRUCTION PROJECTS.**

DPR is seeking to evaluate and pre-qualify a list of general contractors (a "PQL") exclusively to conduct non-complex general construction site work involving the construction and reconstruction of DPR parks and playgrounds projects not exceeding \$3 million per contract ("General Construction").

By establishing contractor's qualification and experience in advance, DPR will have a pool of competent contractors from which it can draw to promptly and effectively reconstruct and construct its parks, playgrounds, beaches, gardens and green-streets. DPR will select contractors from the General Construction PQL for non-complex general construction site work of up to \$3,000,000.00 per contract, through the use of a Competitive Sealed Bid solicited from the PQL generated from this RFQ.

The vendors selected for inclusion in the General Construction PQL will be invited to participate in the NYC Construction Mentorship. NYC Construction Mentorship focuses on increasing the use of small NYC contracts, and winning larger contracts with larger values. Firms participating in NYC Construction Mentorship will have the opportunity to take management classes and receive on-the-job training provided by a construction management firm.

DPR will only consider applications for this General Construction PQL from contractors who meet any one of the following criteria:

- 1) The submitting entity must be a Certified Minority/Woman Business enterprise (M/WBE)\*;
- 2) The submitting entity must be a registered joint venture or have a valid legal agreement as a joint venture, with at least one of the entities in the joint venture being a certified M/WBE\*;
- 3) The submitting entity must indicate a commitment to sub-contract no less than 50 percent of any awarded job to a certified M/WBE for every work order awarded.

\* Firms that are in the process of becoming a New York City-Certified M/WBE, may submit a PQL application and submit a M/WBE Acknowledgement Letter, which states the Department of Small Business Services has begun the Certification process.

Application documents may also be obtained online at: <http://a856-internet.nyc.gov/nycvendoronline/home.asap.>; or <http://www.nycgovparks.org/opportunities/business>.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Parks and Recreation, Olmsted Center Annex, Flushing Meadows-Corona Park, Flushing, NY 11368. Alicia H. Williams (718) 760-6925; Fax: (718) 760-6885; dmwbe.capital@parks.nyc.gov

j2-d31

CONTRACTS

SOLICITATION

Construction/Construction Services

PLANTING OF NEW AND REPLACEMENT STREET TREES - Competitive Sealed Bids - PIN# QG-218MA - Due 11-20-18 at 10:30 A.M.

In Community Boards 12, 13 and 14, Borough of Queens. E-Pin# 84619B0032.

This procurement is subject to participation goals for MBEs and/or WBEs, as required by Local Law 1 of 2013.

Bid Security: Bid Bond in the amount of 10 percent of Bid Amount or Bid Deposit in the amount of 5 percent of Bid Amount. The Cost Estimate Range is: \$1,000,000.00 to \$3,000,000.00.

To request the Plan Holder's List, please call the Blue Print Room, at (718) 760-6576.

To manage your vendor name and commodity codes on file with the City of New York, please go to New York City's Procurement and Sourcing Solutions Portal (PASSPort), at https://a858-login.nyc.gov/osp/a/t1/auth/saml2/sso. To manage or update your email, address or contact information, please go to New York City's Payee Informational Portal at https://a127-pip.nyc.gov/webapp/PRDPCW/SelfService.

Bid documents are available for a fee of \$25.00 in the Blueprint Room, Room #64, Olmsted Center, from 8:00 A.M. to 3:00 P.M. The fee is payable by company check or money order to the City of New York, Parks and Recreation. A separate check/money order is required for each project. The company name, address and telephone number as well as the project contract number must appear on the check/money order. Bidders should ensure that the correct company name, address, telephone and fax numbers are submitted by your company/messenger service when picking up bid documents.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Parks and Recreation, Olmsted Center, Room 64, Flushing Meadows - Corona Park, Flushing, NY 11368. Kylie Murphy (718) 760-6855; kylie.murphy@parks.nyc.gov

o24

REVENUE

SOLICITATION

Services (other than human services)

SALE OF SPECIALTY FOOD FROM MOBILE FOOD UNITS AT VARIOUS LOCATIONS CITYWIDE - Request for Proposals - PIN# CWP-2018 - Due 11-30-18 at 3:00 P.M.

In accordance with Section 1-13 of the Concession Rules of the City of New York, the New York City Department of Parks and Recreation ("Parks"), is issuing, as of the date of this notice a non-significant Request for Proposals ("RFP"), for the sale of specialty food from mobile food units, at various locations Citywide.

All proposals submitted in response to this RFP, must be submitted no later than Friday, November 30, 2018, at 3:00 P.M.

Hard copies of the RFP can be obtained, at no cost, commencing on October 11, 2018 through November 30, 2018, between the hours of 9:00 A.M. and 5:00 P.M., excluding weekends and holidays, at the Revenue Division of the New York City Department of Parks and Recreation, which is located at, 830 Fifth Avenue, Room 407, New York, NY 10065.

The RFP is also available for download, on October 11, 2018 through November 30, 2018, on Parks' website. To download the RFP, visit http://www.nyc.gov/parks/businessopportunities, and click on the "Concessions Opportunities at Parks" link. Once you have logged in, click on the "download" link that appears adjacent to the RFP's description.

For more information or to request to receive a copy of the RFP by mail, prospective proposers may contact Jocelyn Lee, Project Manager, at (212) 360-3407, or at jocelyn.lee@parks.nyc.gov.

Telecommunication device for the deaf (TDD) (212) 504-4115.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time

specified above.

Parks and Recreation, The Arsenal, Central Park, 830 Fifth Avenue, Room 407, New York, NY 10065. Jocelyn Lee (212) 360-3407; jocelyn.lee@parks.nyc.gov

o11-24

OPERATION OF CONCESSIONS FOR THE SALE OF FOOD FROM MOBILE FOOD UNITS AT VARIOUS PARKS CITYWIDE - Public Bid - PIN# CWB2019-A - Due 11-14-18 at 11:00 A.M.

In accordance with Section 1-12 of the Concession Rules of the City of New York, the New York City Department of Parks and Recreation ("Parks"), is issuing, as of the date of this notice, a Request for Bids ("RFB"), for the sale of food from mobile food units at various parks Citywide.

Hard copies of the RFB can be obtained, at no cost, commencing October 15, 2018, through November 14, 2018, between the hours of 9:00 A.M. and 5:00 P.M., excluding weekends and holidays, at the Revenue Division of the New York City Department of Parks and Recreation, which is located at, 830 Fifth Avenue, Room 407, New York, NY 10065. All bids submitted in response to this RFB must be submitted by no later than November 14, 2018, at 11:00 A.M.

The RFB is also available for download from October 15, 2018 through November 14, 2018, on Parks' website. To download the RFB, visit www.nyc.gov/parks/businessopportunities, click on the link for "Concessions Opportunities at Parks" and, after logging in, click on the "download" link that appears adjacent to the RFB's description.

For more information related to the RFB, contact Angel Williams (for Bronx and Staten Island Parks), at (212) 360-1397, or via email: angel.williams@parks.nyc.gov; Andrew Coppola (for Brooklyn Parks), at (212) 360-1397, or via email: andrew.coppola@parks.nyc.gov; Sophia Filippone (for Queens Parks), at (212) 360-1397, or via email: sophia.filippone@parks.nyc.gov, or Glenn Kaalund (Manhattan Parks), at (212) 360-1397, or via email: glenn.kaalund@parks.nyc.gov.

TELECOMMUNICATION DEVICE FOR THE DEAF (TDD) (212) 504-4115.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Parks and Recreation, The Arsenal, Central Park, 830 Fifth Avenue, Room 407, New York, NY 10065. Glenn Kaalund (212) 360-1397; glenn.kaalund@parks.nyc.gov

o15-26

OFFICE OF PAYROLL ADMINISTRATION

INTENT TO AWARD

Services (other than human services)

PAID FAMILY LEAVE ("PFL") POLICY - Negotiated Acquisition - Other - PIN# 131FY19NA01 - Due 10-30-18 at 2:00 P.M.

\*For Informational Purposes Only\*

OPA intends to enter into a Negotiated Acquisition with Wesco Insurance Company, An AmTrust Financial Company. The program is paid for through employee deductions, and there is no cost to the City. The initial term of the contract will be five (5) years, from 1/1/2019 to 12/31/2023, with an option to renew at the City's sole option for another five (5) years from 1/1/2024 to 12/31/2028 at the same terms and conditions as the underlying contract.

Under this Negotiated Acquisition, Wesco Insurance Company, will offer the New York State approved Paid Family Leave ("PFL") policy riders, as negotiated by the City agreement on PFL with District Council 37, AFSCME, AFL-CIO ("DC 37").

The PFL program will be available to members of DC 37; including employees of NYC Health plus Hospitals, NYC Department of Education, New York City Housing Authority, and may include employees of other City agencies, that ultimately are covered by the PFL program.

Vendors interested in responding to this or other future solicitations for these types of services, may express their interest, by filing with the New York City Vendor Enrollment Center, at (212) 857-1680, or via email, at vendorenrollmen@cityhall.nyc.gov.

FISA-OPA, 5 Manhattan West, 4th Floor, New York, NY 10001. Aamer Parvez (212) 742-5942.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Office of Payroll Administration, 5 Manhattan West, 4th Floor, New York, NY 10001-2633. Erika Lerner (212) 857-1538; Fax: (212) 857-1004; elerner@fisa-opa.nyc.gov

o23-29

**SCHOOL CONSTRUCTION AUTHORITY**

■ SOLICITATION

*Construction/Construction Services*

**AREAWAY DRAINS REPAIR** - Competitive Sealed Bids - PIN# SCA19-17561D-1 - Due 11-6-18 at 10:30 A.M.

Queens Collegiate School (Queens)  
SCA system-generated category: \$1,000,001 to \$4,000,000  
Pre-Bid Meeting Date: October 26, 2018, at 11:00 A.M., at 167-01 Gothic Drive, Jamaica, NY 11432.  
Potential bidders are encouraged to attend, but this walkthrough is not mandatory. Meet at the Custodian's Office. Bidders must be Pre-Qualified by the SCA at the time of Bid opening.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

School Construction Authority, 30-30 Thomson Avenue, Long Island City, NY 11101. Edison Aguilar (718) 472-8641; Fax: (718) 472-8290; eaguilars@nycsca.org

o24

**CONTRACT AWARD HEARINGS**

**NOTE: LOCATION(S) ARE ACCESSIBLE TO INDIVIDUALS USING WHEELCHAIRS OR OTHER MOBILITY DEVICES. FOR FURTHER INFORMATION ON ACCESSIBILITY OR TO MAKE A REQUEST FOR ACCOMMODATIONS, SUCH AS SIGN LANGUAGE INTERPRETATION SERVICES, PLEASE CONTACT THE MAYOR'S OFFICE OF CONTRACT SERVICES (MOCS) VIA E-MAIL AT DISABILITYAFFAIRS@MOCS.NYC.GOV OR VIA PHONE AT (212) 788-0010. ANY PERSON REQUIRING REASONABLE ACCOMMODATION FOR THE PUBLIC HEARING SHOULD CONTACT MOCS AT LEAST THREE (3) BUSINESS DAYS IN ADVANCE OF THE HEARING TO ENSURE AVAILABILITY.**



**ENVIRONMENTAL PROTECTION**

■ PUBLIC HEARINGS

**THIS PUBLIC HEARING HAS BEEN CANCELED**

**NOTICE IS HEREBY GIVEN** that a Public Hearing, will be held at the Department of Environmental Protection Offices, at 59-17 Junction Boulevard, 17<sup>th</sup> Floor Conference Room, Flushing, NY, on October 25, 2018, commencing at 10:00 A.M. on the following:

**IN THE MATTER OF** a proposed contract between the Department of Environmental Protection and OW Investors LLC dba Mars Company, 3925 South West 13th Street, Ocala, Florida 34474, for MARS17-19: Implementation of Information Technology Solution for Water Meter Accuracy Testing. The Contract term shall be 1,095 consecutive calendar days with an option to renew for 2 years from the date of the written notice to proceed. The Contract amount shall be \$317,326.00—Location: Citywide: Pin 82617S0006

Contract was selected by Sole Source, pursuant to Section 3-05 of the PPB Rules.

Pursuant to Section 2-11(c)(3) of the Procurement Policy Board Rules, if DEP does not receive, by October 18, 2018, from any individual a written request to speak at this hearing, then DEP need not conduct this hearing. Written notice should be sent to Ms. Debra Butlien, NYCDEP, 59-17 Junction Boulevard, 17th Floor, Flushing, NY 11373, or via email to dbutlien@dep.nyc.gov.

A copy of the Contracts may be inspected at the Department of Environmental Protection, 59-17 Junction Boulevard, Flushing, NY 11373, on the 17<sup>th</sup> Floor Bid Room, on business days from October 15,

2018 to October 25, 2018, between the hours of 9:30 A.M. – 12:00 P.M. and from 1:00 P.M - 4:00 P.M.

Note: Individuals requesting Sign Language Interpreters should contact Ms. Debra Butlien, Office of the Agency Chief Contracting Officer, 59-17 Junction Boulevard, 17<sup>th</sup> Floor, Flushing, NY 11373, (718) 595-3423, no later than FIVE(5) BUSINESS DAYS PRIOR TO THE PUBLIC HEARING.

o24

**POLICE**

■ PUBLIC HEARINGS

**NOTICE IS HEREBY GIVEN** that a Public Hearing, will be held on Wednesday, November 7, 2018, at 90 Church Street, Room #1206, New York, NY 10007, commencing at 10:00 A.M. on the following:

**IN THE MATTER OF** a proposed Purchase Order/Contract between the Police Department of the City of New York and Compulink Technologies, Inc, located at 260 West 39th Street, Suite 302, New York, NY 10018, for the provision of Cisco IT Equipment for the NYPD. The contract amount will be \$103,620.00. The contract term will be October 9, 2018 through June 30, 2019. PIN # 96220225.

The Vendor has been selected, pursuant to Section 3-12 of the Procurement Policy Board Rules.

A draft copy of the Purchase Order/Contract will be available for public inspection, at the New York City Police Department Contract Administration Unit, 90 Church Street, Room # 1206, New York, NY 10007, on business days, excluding holidays, from October 24, 2018 through November 7, 2018, from 9:30 A.M. to 4:30 P.M. (EST).

Accessibility questions: Roger Lishnoff (646) 610-7638, roger.lishnoff@nypd.org, by: Monday, November 5, 2018, 10:00 A.M.



o24

**YOUTH AND COMMUNITY DEVELOPMENT**

■ PUBLIC HEARINGS

**NOTICE IS HEREBY GIVEN** that a Contract Public Hearing, will be held on Friday, November 9, 2018, at 2 Lafayette Street, 14th Floor Hearing Room, in the Borough of Manhattan, commencing at 10:00 A.M. on the following:

**IN THE MATTER OF** (3) three proposed FY19 Community Development Block Grant (CDBG) Food Pantry contracts, between the Department of Youth and Community Development and the Contractors listed below. The City of New York has been awarded a CDBG, which is administered through the US Department of Housing and Urban Development, to support a food pantry program in which funding will support operating expenses, to support food distribution Citywide. The term of the contracts shall be from July 1, 2018 to June 30, 2019, with no option to renew.

The Contract numbers, Contractors, Contract Amounts and Contractor addresses are indicated below.

Contract #	Contractor Name	Contract Amount	Address
260190068014	SBH Community Service Network Inc.	\$125,000.00	425 Kings Highway Brooklyn, NY 11223
260190068015	Jewish Community Council of the Rockaway Peninsula Inc.	\$125,000.00	1525 Central Avenue Far Rockaway, NY 11691
260190068016	Council of Jewish Organizations of Flatbush Inc.	\$125,000.00	1523 Avenue M, 3 <sup>rd</sup> Floor Brooklyn, NY 11230

The proposed contractors are being funded, pursuant to Section 1-02 (d) of the Procurement Policy Board (PPB) Rules.

A draft copy of the proposed contracts will be available for public inspection, at the Department of Youth and Community Development, Office of the Agency Chief Contracting Officer, at 2 Lafayette Street, 14th Floor, from October 24, 2018 to November 9, 2018, during the hours of 9:00 A.M. to 5:00 P.M., excluding Saturdays, Sundays and legal Holidays.



o24



# AGENCY RULES

## OFFICE OF COLLECTIVE BARGAINING

### ■ NOTICE

#### Notice of Adoption

Notice of Adoption of amendments to Title 61 of the Rules of the City of New York, the Office of Collective Bargaining's ("OCB") procedural rules, to permit the filing of documents electronically through a newly-created e-filing system on the agency's website, allow service and filing by email, and permit the posting of required notices by electronic means. Additional proposed amendments to the OCB rules will eliminate certain outmoded administrative requirements and make using the rules easier and more user-friendly by the addition of cross-references to relevant sections, and by conforming dates and times for responses and clarifying the definitions of filing, service and proof of service. Other changes clarify how the rules have been interpreted or add existing practices such as permitting electronic submission of the showing of interest in representation cases and permitting the filing of *amicus curiae* briefs upon permission of the Director.

**NOTICE IS HEREBY GIVEN, PURSUANT TO THE AUTHORITY VESTED IN** the Office of Collective Bargaining's two constituent boards by Sections 12-309(a)(7) and 12-309(b)(6) of the New York City Administrative Code and Section 1173 of the New York City Charter, in accordance with the requirements of Section 1043 of the New York City Charter, that the Office of Collective Bargaining amends Title 61 of the Rules of the City of New York as follows below.

The rule was proposed and published on June 26, 2018. A public hearing was held on August 1, 2018. No written comments were submitted prior to the hearing and no comments were received at the hearing. At the Board of Certification's meeting on October 1, 2018, and the Board of Collective Bargaining meeting on October 16, 2018, the following resolution was adopted.

#### Statement of Basis and Purpose of Rule

Sections 12-309(a)(7) and 12-309(b)(6) of the New York City Administrative Code authorize the Office of Collective Bargaining's ("OCB") two constituent boards, the Board of Collective Bargaining and the Board of Certification, respectively, "to adopt rules and regulations for the conduct of its business and the carrying out of its powers and duties". The proposed changes modify the OCB's procedural rules, which are found in Title 61 of the Rules of the City of New York, to incorporate new procedures for using modern technology, eliminate unnecessary requirements or references to outmoded technology, make clarifications to reflect how the Rules have been interpreted or to include existing practices, and make understanding the Rules and practice before the OCB more user-friendly.

Listed below are the most substantive proposed changes. Particularly significant among the proposed changes is the addition of rules providing for the filing and service of pleadings and other documents electronically through the OCB's e-filing system. This new system will simplify filing and service for petitioners by, among other things, eliminating the requirement that petitioners serve all parties named in the e-filed action by shifting the burden of service to the OCB.

The rule:

1. Adds new procedures incorporating modern technology:
  - Modernizes all notice posting requirements to allow for posting of notices and other communication with employees through methods such as e-bulletin boards and email;
  - Provides for the filing and service of pleadings and other documents electronically through the OCB's e-filing system;
  - Permits filing with the Board and service on parties by email, for matters not initiated via the e-filing system.
2. Eliminates unnecessary requirements or references to outmoded technology:
  - Eliminates the requirement that parties file three copies of every document, in addition to the original, with the OCB;

- Eliminates facsimile as an acceptable method of filing and service;
  - Eliminates references to only in-person representation elections as representation elections are now conducted by mail, telephone and via a web-based platform.
3. Clarifies the Rules to reflect how they have been interpreted and to include existing practices:
    - Codifies the practice of accepting submission of proof of interest electronically in representation cases;
    - Clarifies the description of when a petition can be timely filed after the expiration of a collective bargaining agreement;
    - Clarifies the provisions governing Amendments to Certification Petitions to reflect the Board's history of case processing and interpretation of its meaning;
    - Clarifies that the Director's recommendation for the creation of an impasse panel will be conveyed to the parties in writing only;
    - Conforms the description of the waiver required with a Request for Arbitration to the language of the 2012 statutory amendment;
    - Clarifies the parties' obligation to designate an agent for service;
    - Clarifies that any objections to the OCB Executive Secretary's deficiency letter must be filed within 10 business days after service of the deficiency letter;
    - Clarifies that supporting briefs must be submitted with a parties' responsive pleading, unless prior permission to submit it later is granted;
    - Provides that if an injunctive relief petition is served in person, it must also be served by email;
    - Permits the filing of a Motion to Dismiss in lieu of an answer with permission of the Director;
    - Permits filing of an Amicus Curiae brief with permission of the Director.
    - Incorporates additional protected classes to the certification requirements for employee organizations, to conform to changes in the Administrative Code.
  4. Makes understanding the Rules and practice before the OCB more user-friendly:
    - Conforms most response times in representation case processing to 20 business days;
    - Harmonizes filing and service deadlines so that they are calculated, with minor exceptions, using business days and not calendar days;
    - Eliminates the requirement to submit an affidavit in support of only one type of representation petition;
    - Includes cross-references to other relevant sections of the rules;
    - Clarifies the definitions of Filing, Service, Proof of Service and when service is complete;
    - Clearly differentiates between filing and service through the e-filing system versus more traditional methods of effecting filing and service;
    - Eliminates the requirement that parties add five calendar days prior to computing time periods prescribed by the Rules where service was completed by mail.
    - Includes minor plain language changes throughout.

The OCB's authority for these rules is found in Section 1043 of the New York City Charter and Sections 12-309(a)(7) and 12-309(b)(6) of the New York City Administrative Code.

New material is underlined.  
[Deleted material is in brackets.]

"Shall" and "must" denote mandatory requirements and may be used interchangeably in the rules of this agency, unless otherwise specified or unless the context clearly indicates otherwise.

**Section 1. Section 1-01 of Chapter 61 of the Rules of the City of New York is amended as follows:**

\* \* \*

**§ 1-01 DEFINITIONS.** [Terms defined in the statute]. As used in this chapter, t[T]he following terms have the meanings set forth in § 12-303 of the administrative code of the City of New York: "Director," "Board of Collective Bargaining," "Board of Certification," "municipal agency," "municipal employees," "mayoral agency," "public employer," "public employees," "municipal employee organization," "public employee organization," "Municipal Labor Committee," "certified employee organization," "matters within the scope of collective bargaining," "executive order," "grievance," "labor member," "city member," "impartial

member," "designated representative," and "designated employee organization" [shall have the meanings set forth in § 12-303 of the statute].

**Deputy Director.** The term "Deputy Director" [shall] means a deputy appointed by the Director pursuant to § 1170 of the New York City Charter.

**Director of Representation.** The term "Director of Representation" [shall] means the person appointed by the Director to administer and oversee the processing of all representation cases and all other duties as assigned by the Director.

**Executive Secretary.** The term "Executive Secretary" [shall] means the person appointed by the Director to carry out the responsibilities defined by § 1-07(c)(2) of these rules.

**Improper practices.** The term "improper practices" [shall have] has the meaning set forth in § 12-306 of the statute; the term "improper practices proceeding" [shall] means a proceeding conducted, pursuant to § 12-309(a)(4) of the statute, to investigate and determine charges of improper practices and, when appropriate, to issue orders for the purpose of remedying such improper practices.

**Representation proceeding.** The term "representation proceeding" [shall] means a proceeding under § 12-309(b) of the statute to investigate and determine a question or controversy concerning the representation of public employees for the purposes of collective bargaining.

**Rules.** These rules shall be cited as the Rules of the Office of Collective Bargaining (Rules of the City of New York, Title 61, Chapter 1).

**Statute.** The term "statute" [shall] means the New York City Collective Bargaining Law, Chapter 3 of Title 12 of the Administrative Code of the City of New York, as amended.

**Trial examiner.** The term "trial examiner" [shall] means any authorized person conducting a hearing and may include a member of either Board, a Deputy Director, or any other agent designated by the Director to conduct a hearing.

**Section 1-02; Section 1-03; paragraph 1 of subsection a of Section 1-04; Sections 1-05 to 1-08; subsection h of Section 1-10; and Section 12 of Chapter 61 of the Rules of the City of New York, are amended as follows:**

#### § 1-02 REPRESENTATION PROCEEDINGS.

- (a) **Definition. Board.** As used in this section, the term "Board" [shall] means the Board of Certification.
- (b) **Petition -- filing.** A petition for the investigation of a question or controversy concerning the representation of public employees may be filed by a public employer, public employees, or their representative[s]. The petition [shall] must be filed on a form prescribed by the Office of Collective Bargaining and [shall] must be in writing and signed. [The original and three copies thereof shall be filed with the Board.]
- (c) **Petition by public employees or their representatives -- contents; proof of interest.**
- (1) Unless e-filed pursuant to § 1-12(e)(2), a[A] petition filed by public employees or their representatives [shall] must contain:
- (i) The name, address, telephone [and fax] number, [s] and email address of petitioner;
  - (ii) The name, address, and telephone [and fax] number[s] of the public employer;
  - (iii) The [classes of] titles and the approximate number of employees in the units claimed to be appropriate [and the approximate number of employees therein];
  - (iv) An allegation that a question or controversy exists concerning representation and a concise statement of the nature thereof;
  - (v) The names, addresses, and telephone [and fax] numbers of any other public employee organizations, known to petitioner, which claim to represent employees in the alleged appropriate bargaining units, and the expiration date of any existing collective bargaining agreement;
  - (vi) A request that the Board certify or designate the petitioner as the exclusive bargaining representative of the employees in the appropriate units or for other appropriate action.
- (2) Simultaneously with the filing of the petition, the petitioner [shall] must:
- (i) In the case of a petition for certification, submit to the Board evidence that at least 30 percent of the employees in the appropriate unit, or in each

appropriate unit, desire petitioner to represent them for the purposes of collective bargaining;

- (ii) In the case of a petition for designation as the collective bargaining representative of a unit for the purposes specified in paragraphs two, three or [five] six of § 12307(a) of the statute, submit evidence that it is the certified representative of a bargaining unit which includes more than 50 percent of the employees in the unit for which designation is sought.
  - (3) If such evidence is not timely submitted, the Board may dismiss the petition forthwith. Sufficiency of interest shall not be litigated.
- (d) **Petition by public employer -- contents. Unless e-filed pursuant to § 1-12(e)(2), [The]the** petition [shall] must contain:
- (1) The name, address, telephone [and fax] number, [s] and email address of the petitioner;
  - (2) A general description of petitioner's function and the number of its employees;
  - (3) The [classes of] titles [of] and the approximate number of employees in the units claimed to be appropriate [the approximate number of employees therein];
  - (4) An allegation that a question or controversy exists concerning representation and a concise statement setting forth the nature thereof, and, in any case when a public employer entertains a good faith doubt concerning the continued majority status of a certified union, an allegation to that effect with a concise statement of the facts upon which the doubt is based;
  - (5) The names, addresses, and telephone [and fax] numbers of the public employee organizations which claim to represent the employees in the alleged unit(s);
  - (6) A request that the Board investigate the alleged question or controversy.
- (e) **Decertification petition -- contents; proof of interest.**
- (1) A petition alleging that a certified or designated employee organization is no longer the representative of the public employees in an appropriate bargaining unit may be filed by a public employee or group of public employees, or their representative. Unless e-filed pursuant to § 1-12(e)(2), [The]the petition [shall] must be in writing and signed and [shall] must contain:
    - (i) The name, address, telephone [and fax] number, [s] and email address of petitioner;
    - (ii) The name, address, and telephone [and fax] number[s] of the certified or designated employee organization;
    - (iii) A description of the bargaining unit(s) [involved] and the approximate number of employees [therein] in the unit(s);
    - (iv) The expiration date of any contract covering employees in the unit(s);
    - (v) An allegation that the certified or designated employee organization no longer is the representative of the employees in the appropriate unit(s), and any other relevant and material facts.
  - (2) (i) Simultaneously with the filing of a decertification petition, the petitioner [shall] must submit to the Board evidence that at least 30 percent of the employees in each unit do not desire to be represented by the certified employee organization;
  - (ii) Simultaneously with the filing of a petition for revocation of a designation as collective bargaining representative of a unit for the purposes specified in paragraphs two, three or [five] six of § 12-307(a) of the statute, the petitioner [shall] must submit to the Board evidence that the designated representative is not the certified representative of the bargaining unit or units which include more than 50 percent of the employees in the unit which it has been designated to represent;
  - (iii) If such evidence is not timely submitted, the Board may dismiss the petition [forthwith]. Sufficiency of interest shall not be litigated.
- (f) **Proof of interest -- current.** Designation and authorization cards and petitions, submitted as proof of interest under § 1-02(c)(2), 1-02(e)(2) or 1-02(1) of these rules, must be dated and signed by the employees, by hand or electronically, not more than seven months prior to the commencement of the proceeding before the Board. Proof of interest shall be based on the payroll immediately preceding the date of filing of the petition, unless the Board deems such period to be unrepresentative.

- (g) **Petitions -- contract bar; time to file.** A valid contract between a public employer and a public employee organization will bar the processing of any petition filed outside of the window periods described below. The time period for filing a petition for certification, designation, decertification or revocation of designation pursuant to § 1-02(c), (d), or (e) of these rules [shall be]; for a contract of no more than three years' duration, a petition can be filed not less than 150 or more than 180 calendar days before the contract's expiration date; for a contract of more than three years' duration, a petition can be filed not less than 150 or more than 180 calendar days before the contract's expiration date, or not less than 150 or more than 180 calendar days before the end of the third year of that contract. No petition for certification, decertification or investigation of a question or controversy concerning representation may be filed after the expiration of a contract. However, [in the event that] if a window period would be eliminated or shortened, such as when a public employer and a public employee organization sign a successor contract after that contract has expired or less than 180 days before it expires, then a petition for certification, decertification or question or controversy concerning representation may be filed in the 30day period following the date the successor contract is signed by all parties. Moreover, if the Board finds that unusual or extraordinary circumstances exist, such as when there is reason to believe that a recognized or certified employee organization is defunct or has abandoned representation of the employees in the unit for which it was recognized or certified, the Board may process a petition otherwise barred by this rule.
- (h) **Petitions -- notice of filing.** Upon the filing of a petition pursuant to the provisions of § 1-02 of these rules, the Office of Collective Bargaining will publish the notice [thereof shall be posted] on its website [on the public docket maintained by the Board] and [shall be published] in the City Record. The notice shall include the date the petition was filed, the name and address of the petitioner, the name and address of the public employer, and a statement of the action sought. [A]The notice [containing the same information] will be prepared by the Board and delivered to the employer, which [shall] must post or distribute [it] the notice in the manner in which it [on the bulletin board] customarily communicates information to employees. If posted, notices must remain [used for the posting of notices for] for a minimum of ten business days. Within 20 business days of service of the notice, the public employer must provide the Director of Representation with a certification that the notice has been posted or distributed.
- (i) **Responses -- time to file.** For petitions filed pursuant to § 1-02(c), (d), or (e) of these rules the public employer or an employee organization certified to represent the existing bargaining unit [shall] must file its written submission with the Director of Representation within [30] 20 business days after service of the notice of filing of a petition pursuant to § 1-02 of these rules, [an original and three copies of its written submission], with proof of service upon all other parties, setting forth its position on the petition. As circumstances require, the request of the public employer or employee organization for an extension of time to file its written submission, on notice to all parties, shall not be unreasonably denied. When it is the public employer's position that any of the petitioned for titles and employees are managerial or confidential, in its written submission the employer [shall] must comply with the requirements of § 1-02(v) of these rules insofar as they require a statement of the factual basis of the allegation that the affected titles and employees are managerial or confidential, as the case may be. In the absence of any response from the public employer or an employee organization certified to represent the existing bargaining unit within the time specified above, the Board shall proceed with processing the petition. For petitions filed pursuant to § 1-02(c) and (e) of these rules, responses filed by an employer must contain an alphabetized list of all the employees in the unit(s) sought.
- (j) **Investigation.**
- (1) In its investigation of a question or controversy concerning representation, the Board may conduct informal conferences or hearings, may direct an election or elections, or use any other suitable method to resolve the question concerning representation.
  - (2) If, after a petition [or motion] has been filed pursuant to section § 1-02 of these rules and at any time prior to the close of the record, it appears to the Director of Representation that no further proceedings are warranted because the petition [or motion] does not raise a question concerning representation or is otherwise insufficient due to untimeliness, contract or certification bar or lack of a sufficient showing of interest, the Director of Representation may dismiss the petition [or deny the motion] by administrative action, and will so advise the parties in writing, setting forth the grounds for dismissal.
- (3) Within 10 business days after service of a letter dismissing a [motion or] petition, the petitioner may obtain review of the dismissal by filing with the Board [an original and three copies of] a statement in writing setting forth the reasons for the appeal together with proof of service thereof upon all other parties. A response by a non-moving party may be filed within 10 business days of service of the appeal.
- (k) **Appropriate units -- determination.** In determining appropriate bargaining units, the Board will consider, among other factors:
- (1) Which unit will assure public employees the fullest freedom in the exercise of the rights granted under the statute and the applicable executive order;
  - (2) The community of interest of the employees;
  - (3) The history of collective bargaining in the unit, among other employees of the public employer, and in similar public employment;
  - (4) The effect of the unit on the efficient operation of the public service and sound labor relations;
  - (5) Whether the officials of government at the level of the unit have the power to agree or make effective recommendations to other administrative authority or the legislative body with respect to the terms and conditions of employment which are the subject of collective bargaining;
  - (6) Whether the unit is consistent with the decisions and policies of the Board.
- (l) **Determination of representatives on consent.** Subject to the approval of the Director of Representation, the parties to a representation proceeding may waive a hearing and agree in writing on the method by which the Board shall determine the question of representation.
- (m) **Voluntary recognition -- notification.**
- (1) **Filing of notification.** When the public employer proposes voluntarily to recognize a public employee organization for the representation of public employees pursuant to § 12-303(1)(2) of the statute, the employer [shall] must file [an original and three copies of] a signed written notification with the Board.
  - (2) **Notification of proposed recognition by public employer -- contents.** Unless e-filed pursuant to § 1-12(e) (2), t[T]he notification [shall] must contain:
    - (i) The name, address, telephone [and fax] number[s], and email address of the public employer;
    - (ii) A general description of the public employer's function and the number of its employees;
    - (iii) The [classes of] titles [of,] and the approximate number of,] employees in the units which have been recognized [and the approximate number of employees therein];
    - (iv) A statement that no question or controversy is known to exist concerning representation thereof;
    - (v) The names, addresses, and telephone [and fax] numbers of the public employee organization(s) which has been recognized to represent the employees in the units;
    - (vi) A request that the certification held by the public employee organization(s) be amended, if applicable, to reflect the voluntary recognition.
  - (3) **Notification of proposed recognition -- notice of filing.** Upon the filing of a notification of proposed recognition pursuant to the provisions of § 1-02 of these rules, [notice thereof shall be posted] the Office of Collective Bargaining will publish the notice on its website [on the public docket maintained by the Board] and [shall be published] in the City Record. The notice shall include the date the notification of recognition was filed, the name and address of the public employer, the name and address of the public employee organization, and a statement of the action sought. [A]The notice [containing the same information] will be prepared by the Board and delivered to the employer, which [shall] must post or distribute [it] the notice in the manner by which it [on bulletin boards] customarily [used for the posting of notices for] communicates information to employees. If posted, notices must remain for a minimum of 10 business days. Within [21 calendar] 20 business days of service of the notice, the public employer [shall] must provide the [Board] Director of Representation with a [signed] certification that the notice has been posted or distributed.



- (4) **Objection to proposed recognition.** An employee, a group of employees, or a public employee organization may file a statement with the Board objecting to the proposed recognition and alleging that a question or controversy exists regarding representation. [Such a]The statement of objection, if filed in a timely manner within the period of objection, will preclude a proposed recognition from becoming effective. [In the event]If an objection is timely filed, the notice of voluntary recognition will be deemed a petition pursuant to § 1-02(d) of these rules and will be processed accordingly.
- (5) **Period of objection.** A public employee or employee organization objecting to the recognition [shall]must file [an original and three copies of] its statement of objection, with proof of service on the public employer and public employee organization, setting forth the basis for its opposition within [20]10 [calendar]business days of publication of the notice of filing in the City Record.
- (n) **Elections -- participation; eligibility.**
- (1) If the Board determines, as part of its investigation, to conduct an election, it shall determine who may participate in the election and appear on the ballot, the form of the ballot, the employees eligible to vote in the election, and the rules governing the election. An intervening public employee organization, other than a certified public employee organization, shall not be entitled to appear on the ballot except upon a showing of interest, satisfactory to the Board, of at least 10 percent of the employees in the unit found to be appropriate.
- (2) When a public employer objects to the addition of supervisory or professional employees to a unit which contains nonsupervisory employees or nonprofessional employees pursuant to § 12-309(b)(1) of the statute, an election [shall] must be held to determine whether a majority of supervisory or professional employees voting in an election are in favor of such a unit. The electorate of such an election [shall]must consist solely of such supervisory or professional employees sought to be added to such a unit. When there is a dispute as to the eligibility of the employees in question or the appropriateness of the proposed unit, those issues shall be resolved by the Board prior to the holding of an election under this subdivision.
- (3) Except upon consent of the parties, [N]no election shall be conducted in any bargaining unit or any subdivision thereof within which[, in the preceding 12month period,] a valid election [shall have]has been held [except upon the consent of the parties]in the preceding 12-month period.
- (o) **Elections -- notice.** Prior to the election, the Board will prepare a notice of election which will specify the time, [and] place, and manner in which voting will be conducted, [of the election, the hours the polls will be open, the classes of ]titles of employees in the appropriate unit in which the election is to be conducted, rules concerning eligibility to vote, the form and content of the ballot, and such additional information and instructions as the Board may determine. [Copies of the notice will be delivered to]T[t]he public employer[, who shall ]must post or distribute the notice in the manner by which it customarily communicates information to employees. If posted, notices must remain [post them on the employees' bulletin boards and in other appropriate places,] until the election has been concluded.
- (p) **Elections.**
- (1) **Conduct.** All elections [shall]must be by secret ballot and [shall]must be conducted under the supervision of an agent of the Board [at such time and place as the agent may direct]in the manner determined by the agent.
- (2) **Observers.** Each party may be represented by observers selected in accordance with such limitations and conditions as the Board may prescribe.
- (3) **Challenges.** An observer or the Board's agent conducting the election may challenge for good cause the eligibility of any person to vote in the election. Challenged ballots shall be impounded pending Board decision thereon.
- (4) **Count of ballots.** After the polls have been closed, the ballots shall be counted by the Board's agent in the presence of the observers.
- (5) **Report of count.** Upon the conclusion of the election, the Board or its agent shall prepare and serve upon the parties a report showing the results of the election.
- (q) **Inconclusive elections; run -- off.** In any election in which three or more choices (including "no representative") appear on the ballot, if no choice receives a majority of the valid ballots cast, and the valid ballots cast for "no representative" total less than 50 percent of the valid ballots cast, the Board may conduct a runoff election in which only the two public employee organizations which received the largest number of valid votes shall appear on the ballot, and the choice of "no representative" shall be omitted [there]from the ballot.
- (r) **Post-election procedure -- objections; challenges.** Within seven business days after service of the report of count, any party may serve on all other parties and file with the Board (with proof of service) [an original and three copies of] objections to the election, to conduct affecting the results of the election, or to the report of count. The objections [shall]must be verified[, ] and [shall]must contain a concise statement of the facts constituting the grounds of objections. The Board may direct oral argument before it, or direct a hearing, or otherwise investigate and make its determination with respect to the objections or any challenged ballots.
- (s) **Certification -- determination of majority; no strike affirmation; disqualification.**
- (1) Upon completion of its investigation of any petition [or motion] filed pursuant to § 1-02 of these rules, the Board shall certify [to the parties] the name of the representative, if any, which has been designated [as their representative] by a majority of the employees in the appropriate bargaining unit[, ] or, if an election is held, which has been selected by the majority of the employees casting valid ballots in the election, or make other disposition of the matter. Notice of certifications issued by the Board shall be published in the City Record.
- (2) No public employee organization shall be certified as an exclusive bargaining representative unless it has filed with the Board a nostrike affirmation as required by the New York State Public Employees Fair Employment Act.
- (3) An employee organization shall not be eligible for certification as an exclusive bargaining representative if it:
- discriminates with regard to the terms and conditions of membership because of race, color, creed, religion, disability, gender, sexual orientation, age, [sex] or national origin, or
  - engages in or advocates the violent overthrow of the government of the United States or any state or any political subdivision thereof.
- (t) **Certification; designation -- life; modification.** When a representative has been certified by the Board, [such]the certification [shall ]remains in effect for one year from the date [there]of the certification and until [such time thereafter as it shall be made to appear to] the Board determines, [through] after a secret ballot election conducted in a proceeding under § 1-02(c), (d), or (e) of these rules, that the certified employee organization no longer represents a majority of the employees in the appropriate unit. When a representative has been designated by the Board to represent a unit for the purposes specified in paragraphs two, three or [five] six of § 12-307(a) of the statute, [such]the designation [shall] remains in effect for one year from the date [there]of designation and until the Board determines that the designated employee organization no longer represents a majority of the employees in the appropriate unit. Notwithstanding the above bar on challenging a certification within one year of its issuance, in any case when unusual or extraordinary circumstances require, such as when there is reason to believe that a recognized or certified employee organization is defunct or has abandoned representation of the employees in the unit for which it was recognized or certified, the Board may modify or suspend, or may shorten or extend the life of the certification or designation.
- (u) **Amendments of certifications -- [motion]petition; [affidavit;] notice of filing; [answering affidavit] response; disposition by the Board.**
- (1) A public employer or the certified bargaining representative of a unit may [make]file a [motion]petition requesting amendment of a certification to [include classes of titles (positions), the names of which are changed, or new specialty designations, or a new class of titles (positions), and/or to delete obsolete titles (positions) or designations]add and/ or delete titles or to reflect that the certified bargaining representative has changed its name. The [motion] petition [shall]must be in writing, [and] signed, [supported by the affidavit of an officer of or attorney for the moving party. The original and three copies thereof shall be] and filed with the Board. [together with proof of service on any other parties.] If a proposed amendment raises a question concerning the majority status of the certified bargaining representative, the petition must be filed pursuant to § 1-02(c).
- (2) Unless e-filed pursuant to § 1-12(e)(2), a [motion] petition for amendment of certification [pursuant to this subdivision

shall be based upon an affidavit which shall must contain:

- (i) The name, address, and telephone number [and fax numbers] of the certified bargaining representative of the unit(s) involved;
  - (ii) A description of the bargaining unit(s) involved and the date of certification of the bargaining representative;
  - (iii) All [names of the classes of] titles [(positions) and designations] involved [and the date(s) on which any change of name or creation of new name or designation was effected;], the number of employees in each title, and the name of each public employer and/or municipal agency at which the employees work;
  - (iv) A request that the bargaining representative's certification be amended to reflect the changes recited in the petition.
- (3) Upon the filing of a [motion] petition pursuant to this subdivision, the Office of Collective Bargaining will publish a notice [thereof] of the filing [shall be posted [on its website [on the public docket maintained for such motions by the Board] and [shall be published [in the City Record. The notice shall include the date the [motion] petition was filed, the names and addresses of the parties and the changes [covered] requested by the [motion]petition. [A]The notice [containing the same information] shall be prepared by the Board and delivered to the employer, which [shall]must post or distribute [it]the notice in the manner by which it [on the bulletin board]customarily [used for the posting of notices for]communicates information to employees. If posted, notices must remain for a minimum of 10 business days. Within [21 calendar]20 business days of service of the notice, the public employer [shall]must provide the [Board]Director of Representation with a [signed] certification that the notice has been posted or distributed.
- (4) A public employer or employee organization opposing the [motion]petition [shall]must file [an original and three copies of its answering affidavit]its response, with proof of service on the other parties, setting forth the basis for its opposition within [10]20 business days of [publication]service of the notice of filing [in the City Record].
- (5) In the absence of [answering affidavits]a response filed by a public employer or employee organization opposing the [motion]petition or in the absence of defects revealed by the Board's investigation, the Board shall issue the amendment [forthwith].
- (6) When a [motion]petition filed under this subdivision is contested, the Board may conduct informal conferences or hearings, may direct an election or elections, or use any other suitable method to resolve the question concerning representation.
- (v) **Petition for designation of [persons]employees as managerial or confidential [employees] -- contents; time to file; notice; intervention; investigation; determination.**
- (1) A petition for the designation of certain of its employees as managerial or confidential may be filed by a public employer [or its representative]. The petition [shall]must be in writing, [and] signed, [The original and three copies thereof shall be] and filed with the Board. [together with proof of service on any other parties.] Unless e-filed pursuant to § 1-12(e)(2), t[T] he petition [shall]must contain:
- (i) The name, address, telephone [and fax] number[s], and email address of petitioner;
  - (ii) A general description of petitioner's function;
  - (iii) The titles of employees covered by the petition and the number of employees in each;
  - (iv) A statement as to whether any of the titles affected by the petition has ever been included in a collective bargaining unit for purposes of negotiation with petitioner; whether any of them has been represented at any time by a certified employee organization; and the current collective bargaining status of each [such ] title;
  - (v) The expiration date of any current collective bargaining agreement covering employees affected by the petition;
  - (vi) A [statement]request that the titles and employees affected by the petition be designated either managerial, confidential, or both, as the case may be;
  - (vii) A statement of the basis of the allegation that the titles and employees affected by the petition are managerial and/or confidential;

- (viii) The name, address, and telephone [and fax] number[s] of any certified employee organization which represents persons affected by the petition[;].
  - (ix) A statement that notice of the filing of the petition has been mailed to any certified employee organization which represents employees in such titles.]
- (2) A petition for the designation of employees as managerial or confidential may be filed:
- (i) Not less than five or more than six months before the expiration date of the contract covering the employees sought to be designated managerial or confidential; or
  - (ii) During the pendency of a representation proceeding in which the petitioned for unit includes the employees sought to be designated managerial or confidential; or
  - (iii) In the discretion of the Board when unusual circumstances are involved.
- (3) Any employee affected by the petition may apply to the Board for permission to intervene in the proceeding following the general procedures prescribed in § 1-12(k) of these rules [within 20 calendar days of publication of the notice prescribed in § 1-02(h) of these rules]. [Such]The application [shall]must be made by a motion addressed to the Board and [supported by an affidavit stating] contain the basis for the request for permission to intervene, including a statement as to whether intervenor appears in support of or in opposition to the petition and a recital of the facts upon which intervenor bases [such ]its support or opposition.
- (4) In its investigation of a question as to the managerial or confidential status of employees, the Board may conduct informal conferences or hearings or use any other suitable method of resolving the matter.
- (5) Upon completion of its investigation, the Board shall determine whether or not the titles affected by the petition or any of the persons employed in any such title are managerial or confidential and shall communicate its determination to the parties. Notice of such determination shall also be published in the City Record.
- (6) A determination by the Board made pursuant to this subdivision regarding the managerial or confidential status of a title shall be final and binding and, subject to § 1-02(v)(2)(iii) of these rules, [such]the determination shall preclude a petition to represent the title and employees or a petition to designate the title and employees managerial or confidential for a period of two years or until the period specified in § 1-02(v)(2)(i) above, whichever is later. A petition filed pursuant to this subdivision [shall]must include a statement of facts demonstrating such a material change in circumstances subsequent to the Board's prior determination as to warrant reconsideration of the managerial or confidential status of the title or employee.

### § 1-03 COLLECTIVE BARGAINING.

- (a) **Definition. Board.** As used in this section, the term "Board" [shall ]means the Board of Collective Bargaining.
- (b) **Bargaining notice -- contents. Unless e-filed pursuant to § 1-12(e)(2).** [A] a bargaining notice, served and filed pursuant to § 12-311(a) of the statute, [shall]must be on a form prescribed by the Office of Collective Bargaining and [shall]must contain:
- (1) The name, address, telephone [and fax numbers] number, and email address of the party serving the notice;
  - (2) The name, address, telephone [and fax numbers] number, and email address of the party to whom the notice is directed;
  - (3) The expiration date of the current collective bargaining agreement and the date specified therein, if any, for service of a notice of intention to negotiate new contract terms, or a statement that there is no collective bargaining agreement in effect;
  - (4) A description of the appropriate bargaining unit, including the certification number or numbers of the units covered and the approximate number of employees in the units covered by the request for negotiation;
  - (5) A request that negotiations begin within 10 business days after service of the notice.
- (c) **Extension of time -- request.** A request for an extension of time to commence bargaining negotiations [shall]must be in writing and [shall]must be filed with the Director. A copy thereof [shall] must be served upon the other party to the proposed negotiations. The request [shall]must be filed at least three business days before the time when negotiations should start and [shall]must state the reasons for the requested extension of time. The other



party may serve and file its written consent or objections to the requested extension, and its reasons therefor. The Director or the Director's designee shall notify the parties in writing whether the request is denied or granted.

- (d) **Filing contracts.** Every public employer entering into a written collective bargaining agreement with a public employee organization [shall] must file copies thereof that are in [written and] electronic formats with the Board within [15] 10 [calendar] business days after the execution of the agreement. Contracts filed with the Board shall be public records and available for inspection at reasonable times.

#### § 1-04 MEDIATION.

- (a) **Request for mediation -- contents.** Unless waived by the Deputy Director, a request for the appointment of a mediation panel or mediation assistance by the Deputy Director [shall] must be in writing, and upon notice to all parties. Unless e-filed pursuant to § 1-12(e)(2), t[T]he request [shall] must be filed on a form prescribed by the Office of Collective Bargaining and [shall] must contain:

- (1) The name, address, telephone [and fax numbers] number, and email address of the other party to the collective bargaining negotiations;

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#### § 1-05 IMPASSE PANELS.

- (a) **Definition. Board.** As used in this section, the term "Board" [shall] means the Board of Collective Bargaining.

- (b) **Request for impasse panel -- contents.** A request for the appointment of an impasse panel may be made jointly by the public employer and the certified or designated employee organization, or singly by either party. Unless waived by the Director, the request [shall] must be in writing and signed by the public employer and the certified or designated employee organization or by any of them, if made singly. If the request is by a single party, a copy [shall] must be served on the other party. Unless e-filed pursuant to § 1-12(e)(2), t[T]he request [shall] must be filed with the Board on a form prescribed by the Office of Collective Bargaining and shall contain:

- (1) The names, addresses, telephone [and fax] numbers, and email addresses of the parties;
- (2) The date when negotiations began and the date of the last meeting;
- (3) The nature of the matters in dispute and any other relevant facts, including a list of the specific employer and/or employee organization demands upon which impasse has been reached;
- (4) A statement that collective bargaining (with or without mediation) has been exhausted and that conditions are appropriate for the creation of an impasse panel;
- (5) The size of the panel to be appointed, if the parties have agreed thereon;
- (6) The names of the persons who are listed on the Office of Collective Bargaining's impasse panel register and who are to constitute the panel, if the parties have agreed thereon.

- (c) **Investigation by Director upon request.** Upon receipt of the request for an impasse panel, the Director may conduct or cause to be conducted an investigation to ascertain if the conditions for an impasse panel have been met, namely, that the collective bargaining negotiations have been exhausted and that the conditions are appropriate for the creation of an impasse panel.

- (d) **Investigation by Director without request.** The Director may cause such investigation or hearing to be conducted without receipt of a request for the appointment of an impasse panel from either or both of the parties.

- (e) **Director's recommendation.** If the Director concludes that collective bargaining negotiations have been exhausted and that conditions are appropriate for the creation of an impasse panel, the Director shall convey such conclusion either orally or in writing to the Board, with [such] information as to the nature of the dispute as the Board may require. The parties shall be notified[, either orally or] in writing of the Director's recommendation. If the initial request was not a joint request, the party or parties not requesting the creation of an impasse panel [shall have an opportunity to] may object to the recommendation, in writing, within three business days after service of notice of the recommendation.

- (f) **Authorization of panel.** If the Board determines that collective bargaining negotiations (with or without mediation) have been exhausted and that conditions are appropriate for the creation of an impasse panel, it shall instruct the Director to appoint such panel. In reaching its determination, the Board may conduct or direct [such] any additional investigation, conferences or hearings

as it deems advisable and proper. The Director may appoint an impasse panel, without prior consultation with the Board, upon request of both parties.

- (g) **Scope of collective bargaining.** When the appointment of an impasse panel has been authorized in accordance with § 1-05(f) of these rules, a petition seeking a determination whether a particular demand is within the scope of collective bargaining must be filed in accordance with § 1-07(b)(2) within [30 calendar] 20 business days of the notification of [such] the authorization. [In the event] If a scope petition is filed during the pendency of an impasse proceeding, the matter shall be [accorded [expedited] treatment]; the impasse proceeding shall not commence until a final determination [thereof] of the scope petition by the Board or withdrawal of [such] the petition.
- (h) **Size of panel.** An impasse panel shall consist of such number of persons listed on the Board's impasse panel register as the parties may have agreed upon. In the absence of agreement, the Director shall fix the size of the panel.
- (i) **Selection of panel.** If the parties have not agreed on the persons to serve on the panel, each of the parties shall receive an identical list of at least seven names chosen by the Director from the impasse panel register. Each party shall have five business days within which to number at least five of the names in order of preference, and return the list to the Director. Failure to return the list within the specified time [shall be] is deemed approval of all persons named[ therein]. The Director shall appoint the panel from those persons who have been approved by both parties, with due consideration for the designated orders of preference. If one or more of those approved decline or are unable to serve, the Director, to the extent necessary, shall appoint the panel members without the submission of additional lists. At the parties' request, the Director may approve an alternative procedure for selecting the members of an impasse panel.
- (j) **Panel -- powers and duties.** An impasse panel [shall have] has the powers and duties set forth in § 12-311(c)(3)(a) through (d) of the statute.
- (k) **Hearing; record.**
- (1) Hearings before impasse panels shall be stenographically reported and transcribed. The parties shall share the cost thereof. Hearings shall not be public unless agreed to by the parties and the panel and approved by the Director.
  - (2) The record shall consist of all pleadings, exhibits and other documents submitted by the parties to the panel, the transcript of testimony taken in hearings before the panel, any statements of positions as to the issues submitted by the parties prior to, during or after the hearing, the report and recommendations issued by the panel and any other documents which the Board, in its discretion, deems necessary and pertinent.
- (l) **Panel reports -- publication, acceptance or rejection.**
- (1) **Report and recommendations.** An impasse panel shall submit its report and recommendations to the Director, to each of the parties, and to any body, agency or official whose action is required to implement the panel's recommendations.
  - (2) **Publication.** The report and recommendations shall be released for publication not later than seven calendar days after its submission or, upon written agreement of the parties, filed with and approved by the Director, not later than [30 calendar] 20 business days after its submission, provided that if the parties conclude a collective bargaining agreement prior to the date on which the report and recommendations is to be released, it shall not be released except upon consent of the parties communicated to the Director.
  - (3) **Acceptance or rejection.** Within 10 business days after submission of the panel's report and recommendations, or such additional time (not exceeding 30 calendar days from the submission of the panel report) as the Director may permit, each party [shall] must notify the other party and the Director, in writing, of its acceptance or rejection, in whole or in part, of the panel's report and recommendations. Failure to so notify [shall be] is deemed acceptance of the recommendations. The Director may release the acceptances and/or rejections for publication at such time as the Director may deem advisable.
  - (4) **Confidentiality.** The report and recommendations of the impasse panel and the acceptances and/or rejections of the parties shall be confidential records until released for publication by the Director.
- (m) **Review of panel report and recommendations.**
- (1) **Appeal of impasse panel report and recommendations.**



A party who rejects in whole or in part the report and recommendations of an impasse panel pursuant to § 12-311(c)(3)(e) of the statute may appeal to the Board for review of the report and recommendations. All appeals pursuant to this subdivision must be initiated by notice of appeal and petition and may not be raised as part of an answer to the petition of another party. The record of proceedings before the impasse panel shall be filed simultaneously with the filing of the petition.

**(2) Petition.**

(i) **Contents.** A petition filed pursuant to § 1-05(m) of these rules shall be signed and shall specify:

- (A) The ground upon which the appeal is taken;
- (B) The alleged errors of fact and/or judgment of the panel, precisely identifying those parts and portions of the report and recommendations allegedly in error;
- (C) Any part of the testimony and evidence relating to the report and recommendations or the grounds upon which the appeal is taken, to support the allegations of the petition;
- (D) The modifications requested;
- (E) Such additional matters as may be relevant and material.

(ii) **Service and filing.** The petition pursuant to § 1-05(m) of these rules shall be served upon all parties[,] and [the original and three copies thereof,] must be filed, [with the Board, ]with proof of service, [shall be filed] with the Board within 10 business days of the rejection of the report and recommendations.

**(3) Answer.**

(i) **Contents.** Respondent's answer to the petition shall be signed and shall contain:

- (A) Admissions or denials of the allegations of the petition;
- (B) A statement of the nature of the disagreement;
- (C) Any additional facts which are relevant and material;
- (D) [Such o]ther affirmative matters or defenses as may be appropriate. The answer shall be addressed solely to the petition and shall not contain any matter relating to any objections which respondent may have to the report and recommendations.

(ii) **Service and filing.** Within 10 business days after service of the petition, respondent shall file its answer upon petitioner and any other party respondent, and [the original] must file its answer, [and three copies thereof,] with proof of service, [shall be filed] with the Board.

(4) **Briefs; service and filing.** Petitioner's brief, if any, shall be served and filed simultaneously with its petition. Respondent's answering brief, if any, shall be served and filed simultaneously with its answer. [An original and three copies of each brief, with] Parties must file proof of service[, shall be filed] with the Board.

(5) **Oral argument; hearing.** The Board, in its discretion, may grant the request of a party for oral argument or, in a case involving allegations of any of the grounds set forth in subparagraphs (i), (ii), or (iii) of § 7511(b) of the New York Civil Practice Law and Rules, may grant and direct a hearing; [such]the request shall be filed within 10 business days after issue has been joined. The Board may direct that [such] oral argument or hearing be held without a request from either party where it finds that to do so will contribute to a determination of the matter.

**§ 1-06 ARBITRATION.**

(a) **Definition. Board.** As used in this section, the term "Board" shall mean the Board of Collective Bargaining.

(b) **Request for arbitration - - service and filing; waiver; contents.**

(1) Unless e-filed pursuant to § 1-12(e)(2), a[A] public employer or certified or designated public employee organization which desires to arbitrate a grievance shall:

- (i) file a request for arbitration on a form and in a manner prescribed by the Office of Collective Bargaining which

[shall] must contain a plain and concise statement of the grievance to be arbitrated;

- (ii) serve the request for arbitration upon all parties to the agreement under which the request is being made;
- (iii) when the party requesting arbitration is a public employee organization, file a waiver, signed by the grievant(s) and the public employee organization, waiving any rights to submit the [underlying] contractual dispute being alleged under a collective bargaining agreement to any other administrative or judicial tribunal except for the purpose of enforcing the arbitrator's award.

(2) The request for arbitration should have [appended thereto ] copies appended of:

- (i) The written grievance, if any;
- (ii) The Step II and Step III decisions, if any;
- (iii) The contract provision and/or the rule or regulation that was allegedly violated.

(c) **[Service and filing of p] Petitions challenging arbitrability- service; filing; responsive pleadings.**

(1) A petition for a final determination by the Board as to whether the grievance is a proper subject for arbitration, also known as a petition challenging arbitrability, shall be served and filed within 10 business days after service of the request for arbitration and the waiver upon the other party to the grievance[.]. [or the party so served shall be precluded thereafter from consenting in any forum the arbitrability of the grievance.] If the request for arbitration and waiver are not filed simultaneously, the 10 business day time period shall run from date of service of the waiver or request for arbitration, whichever is later. Failure to file a petition challenging arbitrability within the tenday time frame shall preclude the arbitrability of the grievance from being contested in any forum.

(2) Copies of the request for arbitration and all documents set forth in § 1-06(b)(2) of these rules should be attached to a petition challenging arbitrability.

(3) Pleadings responsive to a petition challenging arbitrability must be filed in accordance with § 1-07(c)(3), (4), and (5).

(d) **Consolidation of arbitration proceedings.** A public employer or a public employee organization may request the consolidation of arbitration cases involving the same grievant(s), identical issues or similar facts. [Following such a] In response to the request, cases may be consolidated at the discretion of the Deputy Director, after notice and an opportunity to be heard has been given to the other party. Except when a consolidation request is jointly made by a public employer and a public employee organization, consolidation of arbitration cases may not take place after arbitrators have been appointed in more than one of the cases proposed for consolidation. The Deputy Director's determination shall be made in writing.

(e) **Appointment of arbitrator.** If no petition pursuant to § 1-06(c)(1) of these rules has been timely filed, or if the Board, after such a petition, has determined that the grievance is a proper subject for arbitration, the public employer and the public employee organization shall have 10 business days to agree upon the arbitrator. If the parties fail to do so, the Deputy Director shall submit to each party an identical list of at least seven names chosen from the arbitration register. Each party shall have seven business days in which to number at least five of the names in order of preference, and to return the list to the Deputy Director. Failure to return the list within the specified time [shall be] deemed approval of all the persons named[ therein]. The Deputy Director shall appoint the arbitrator with due consideration for the designated orders of preference. If one or more of those approved decline or are unable to serve, the Deputy Director, to the extent necessary, shall appoint the arbitrators without the submission of additional lists. At the parties' request, the Deputy Director may approve an alternative procedure for the selection of an arbitrator.

(f) **Hearing -- powers of arbitrator.** The arbitration shall be conducted in the manner, and the arbitrator shall have all the powers, specified in §§ 7505, 7506, 7507 and 7509 of the New York Civil Practice Law and Rules, so far as those sections may be applicable. Arbitration hearings shall not be public unless agreed to by the parties and the arbitrator, and approved by the Deputy Director.

(g) **Hearing -- stenographic record; cost.** A stenographic record of testimony shall be made upon the request of all parties or at the discretion of the arbitrator following a request by a party. The party or parties wishing a stenographic record shall make arrangements through the Office of Collective Bargaining.

The requesting party or parties [shall] must pay the cost [thereof] and provide a copy to the arbitrator. If the parties agree or the arbitrator determines that the transcript is the official record of the proceedings, it must be made available to a nonrequesting party for inspection at a time and place to be determined by the arbitrator.

**(h) Arbitration awards -- form of award; time; publication.**

- (1) The award shall be in writing, signed and acknowledged by the arbitrator, and shall be delivered to the parties and filed with the Deputy Director within 30 calendar days after the close of the hearing or the filing of briefs, whichever is later, unless the time is extended by the parties.
- (2) The Board, in its discretion, may publish arbitration awards.

**§ 1-07 PROCEEDINGS BEFORE THE BOARD OF COLLECTIVE BARGAINING.**

**(a) Definition. Board.** As used in this section, the term "Board" [shall] means the Board of Collective Bargaining.

**(b) Types of proceedings before the Board.** A party may file a petition commencing a proceeding pursuant to paragraphs (1) through (4) of this subsection. When appropriate, a party may combine proceedings brought pursuant to paragraphs (2) and (4) in a single petition. The combined petition [shall] must be properly titled, [it shall] must contain separately labeled sections for each proceeding, and each section [shall] must comply with the requirements set forth in § 1-07(c) of these rules.

**(1) Interpretation of and compliance with statute.** A public employer or public employee organization which is a party to a disagreement as to the application or interpretation of the statute may petition the Board to consider such disagreement and report its conclusions to the parties and the public.

**(2) Scope of collective bargaining.**

- (i) A public employer or certified or designated public employee organization which is party to a disagreement as to whether a matter is within the scope of collective bargaining, including a claim of practical impact under § 12-307(b) of the statute, or under an applicable executive order, or pursuant to a collective bargaining agreement, may petition the Board for a final determination thereof. Pleadings responsive to a scope of bargaining petition must be filed and served in accordance with § 1-07(c)(3), (4), and (5) of these rules.
- (ii) A scope of collective bargaining petition filed after the appointment of an impasse panel has been authorized in accordance with § 1-05(f) of these rules [shall] must be filed within the time provided in § 1-05(g) of these rules.

**(3) Grievance arbitration.** A public employer or certified or designated public employee organization which is party to a disagreement as to whether a matter is a proper subject for the grievance and arbitration procedure established pursuant to § 12-312 of the statute or under an applicable executive order or pursuant to a collective bargaining agreement may petition the Board for a final determination thereof. The petition [shall] must be filed within the time provided in § 1-06(c) of these rules[,], and responsive pleadings must follow the procedures set forth in § 1-07(c)(3), (4), and (5) of these rules.

**(4) Improper practices.** One or more public employees or any public employee organization acting on their behalf or a public employer may file a petition alleging that a public employer or its agents or a public employee organization or its agents has engaged in or is engaging in an improper practice in violation of § 12-306 of the statute and request[ing] that the Board issue a determination and remedial order. The petition must be filed within four months of the alleged violation and [shall] must be on a form prescribed by the Office of Collective Bargaining.

**(c) Pleadings, Procedures and Determinations.**

**(1) Petition -- contents; service and filing.**

- (i) Unless e-filed pursuant to § 1-12(e)(2), a[A] petition filed pursuant to § 1-07(b) of these rules [shall] must be verified and [shall] must contain:
  - (A) The name, address, telephone [and fax numbers] number, and email address of the petitioner;
  - (B) The name, address, and telephone [and fax numbers] number of the respondent;
  - (C) The specific sections of the statute alleged to have been violated;

(D) A clear and concise statement, in numbered paragraphs, of the facts constituting the claim under § 1-07(b) of these rules. The statement [shall] must include the nature of the controversy and specify any provisions of the contract, executive order, or collective bargaining agreement involved; a copy of [such] the provisions should be provided. If the controversy involves an alleged improper practice, the statement [shall] must include but not be limited to the names of the individuals involved in the particular act specifically alleged and the date, time, and place of occurrence of each particular act alleged. [Such] The statement may be supported by affidavits, documents, and other evidence that may be relevant and material but may not consist solely of such attachments, and any attachments or exhibits [shall] must be specifically identified and referred to in the petition;

(E) An argument with citations to legal authority in support of the claims asserted. The argument may be included either in the petition or in a separate memorandum of law;

(F) A statement of the relief requested.

(ii) Unless e-filed pursuant to § 1-12(e)(2), a[A] copy of the petition [shall] must be served upon each respondent[,], and [the original and three copies thereof] must be filed, with proof of service, [shall be filed] with the Board.

(iii) The public employer shall be made a party to any improper practice charge pursuant to § 12-306(d) of the statute and [shall] must file responsive pleadings in accordance with § 1-07(c)(3) and (5) of these rules.

(iv) Unless e-filing pursuant to § 1-12(e)(2), a[A] petition filed pursuant to § 1-07(b) of these rules against a public employer or a public employee organization [shall] must be served upon the designated agent of the public employer or public employee organization. A listing of designated agents shall be maintained at the Office of Collective Bargaining and on its website. The public employer and/or public employee organization must keep the Office of Collective Bargaining informed of their current designated agent, including their address and email address. Service upon a designated agent listed on the Office of Collective Bargaining's designated agent list shall be deemed proper service.

**(2) Executive Secretary Review of Improper Practice Petitions.**

(i) Within 10 business days after a petition alleging improper practice is filed, the Executive Secretary shall review the petition to determine whether the facts as alleged may constitute an improper practice as set forth in § 12-306 of the statute. If, upon such review, the Executive Secretary determines that the petition is not, on its face, untimely or insufficient, notice of such determination shall be served upon the parties by [mail] email or by regular mail. [Such] The determination shall not constitute a bar to defenses of untimeliness or insufficiency which are supported by probative evidence available to the respondent. If it is determined that the petition, on its face, does not contain facts sufficient as a matter of law to constitute a violation, or that the alleged violation occurred more than four months prior to the filing of the charge, the Executive Secretary may issue a decision dismissing the petition or send a deficiency letter. Copies of such decision or deficiency letter shall be served upon the parties by email or by certified mail.

(ii) Within 10 business days after service of a decision of the Executive Secretary dismissing an improper practice petition as provided in this subdivision, the petitioner may file with the Board [an original and three copies of] a written statement setting forth an appeal from the decision with proof of service [thereof] upon all other parties. The statement [shall] must set forth the reasons for the appeal.

(iii) Within 10 business days after service of a deficiency letter from the Executive Secretary as provided in this subdivision, the petitioner may serve an amended petition upon each respondent and file the [original and three copies thereof] amended petition, with proof of service, with the Board. The amended petition shall be deemed filed from the date of the original petition. The petitioner may also withdraw the charge. If the petitioner does not seek to amend or withdraw the

charge, but instead wishes to file objections to the deficiency letter, the petitioner may file with the Executive Secretary [an original and three copies of] a written statement setting forth the basis for the objection with proof of service [thereof] upon all other parties within 10 business days after service of the deficiency letter. If the petitioner does not timely file an amendment or otherwise respond, the charge will be deemed withdrawn and the matter closed. Upon review of the amended petition or written objection filed by the petitioner, the Executive Secretary shall issue either a notice that the petition is not on its face untimely or insufficient or a written decision dismissing the improper practice petition.

**(3) Answer -- contents; service and filing.**

- (i) Respondent's answer to the petition [shall] must be verified and [shall] must contain:
- (A) Specific admissions or denials of the allegations in the petition in numbered paragraphs which correspond with those in the petition;
- (B) A statement of facts with numbered paragraphs setting forth the nature of the controversy. [Such] The statement may be supported by affidavits, documents, and other evidence that may be relevant and material but may not consist solely of such attachments, and any attachments or exhibits shall be specifically identified and referred to in the answer;
- (C) [Such d]Any defenses as may be appropriate;
- (D) An argument with citations to legal authority in support of the defenses raised. The argument may be included either in the answer or in a separate memorandum of law.
- (ii) Within 10 business days after service of the petition, or, if the petition contains allegations of improper practice, within 10 business days of the service of the notice of finding by the Executive Secretary, pursuant to § 1-07(c)(2)(i) or (iii) of these rules, that the petition is not, on its face, untimely or insufficient, respondent [shall] must serve its answer upon petitioner and any other party respondent. The [original and three copies thereof] answer must be filed, with proof of service, [shall be filed] with the Board. When special circumstances exist that warrant an expedited determination [exist], it shall be within the discretion of the Director or the Director's designee to order respondent to serve and file an answer within less than 10 business days.

**(4) Reply -- contents; service and filing.** Within 10 business days after service of respondent's answer, petitioner may serve and file a verified reply which [shall] must contain admissions and denials of any facts alleged in the answer. Additional facts or new matters alleged in the answer shall be deemed admitted unless denied in the reply. The reply [should] must be limited to a response to specific facts or arguments alleged in the answer, and the Board may disregard new facts or new arguments raised [therein]. When special circumstances exist that warrant an expedited determination [exist], the Director or the Director's designee may order petitioner to serve and file its reply within less than 10 business days. A copy of the reply [shall] must be served on each respondent[, and [the original and three copies thereof] must be filed, with proof of service, [shall be filed] with the Board.

**(5) Briefs -- service and filing.** [ If the parties serve separate briefs with their pleadings, the original and three copies thereof, with proof of service, shall be filed with the Board.] Briefs must be filed and served simultaneously with the corresponding petition, answer or reply, unless prior permission has been granted by the Director or the Director's designee.

**(6) Case conferences and mediation.**

- (i) At any time after a petition has been served and filed pursuant to § 1-07(b) of these rules, the Director's designee may, on notice, schedule a case conference to discuss factual, substantive, or procedural matters. Unless special circumstances exist that warrant an expedited case conference [exist], the conference shall not be held prior to the filing of all pleadings or less than 10 business days from the date of scheduling. Absent good cause shown, the failure of a party to appear at a case conference may constitute grounds for dismissal of the absent party's pleading.

- (ii) In any proceeding commenced pursuant to § 1-07(b) of these rules, the Deputy Director may require the parties to attend one mediation session to explore the possibility of a voluntary resolution of their disputes. After the first mediation session, subject to the parties' agreement or joint request, additional mediation sessions may be scheduled. The scheduling of a mediation session may not by itself toll any time limitations under these rules or require the adjournment of the filing of a pleading, a hearing, or other proceeding.

- (7) Amendments and withdrawals.** After a hearing and upon good cause shown, the trial examiner may permit a party to amend a pleading to conform to the evidence. The request to amend shall be on notice to all parties.
- (8) Determination -- decision.** After issue has been joined, the Board may decide the dispute on the papers filed, may direct that oral argument be held [before it], may direct a hearing before a trial examiner, or may make such other disposition of the matter as it deems appropriate and proper.

**(d) Injunctive relief for a claim of improper practice.**

- (1) Applications for injunctive relief.** A party filing an improper practice petition pursuant to § 1-07(b)(4) of these rules may further petition the Board to obtain or to authorize the application for injunctive relief in the Supreme Court, New York County, in accordance with the provisions of § 209-a(5) of the New York Civil Service Law.
- (2) Petition -- contents.** A petition for injunctive relief filed pursuant to § 1-07(d)(1) of these rules [shall] must be verified and [shall] must contain:
- (i) The name, address, telephone [and fax] number[s], and email address of the petitioner;
- (ii) The name, address, and telephone [and fax] number[s] of the respondent;
- (iii) The specific sections of the statute alleged to have been violated;
- (iv) A clear and concise statement, in numbered paragraphs, of the facts demonstrating that: (1) there is reasonable cause to believe an improper practice has occurred; and (2) immediate and irreparable injury, loss or damage will result, thereby rendering a resulting judgment on the merits ineffectual, and necessitating the maintenance of, or return to, the status quo in order to provide meaningful relief. The statement [shall] must include but not be limited to the names of the individuals involved in the particular act specifically alleged and the date, time, and place of occurrence of each particular act alleged. [Such] The statement may be supported by documents and other evidence that may be relevant and material but may not consist solely of such attachments, and any attachments or exhibits [shall] must be specifically identified and referred to in the petition;
- (v) Affidavit(s) stating, in a clear and concise manner: (1) those facts personally known to the deponent that constitute the alleged improper practice, the date of the alleged improper practice, the alleged injury, loss, or damage arising from it, and the date when the alleged injury, loss, or damage occurred or will occur; and (2) those facts demonstrating why the alleged injury, loss, or damage is immediate and irreparable, and will render a resulting judgment on the merits of the improper practice charge ineffectual if injunctive relief is not granted, and indicating why there is a need to maintain or return to the status quo in order for the Board to provide meaningful relief;
- (vi) An argument with citations to legal authority on the issues underlying the claims of improper practice and irreparable harm to support the application for injunctive relief. The argument may be included either in the petition or in a separate memorandum of law;
- (vii) A statement of the relief requested;
- (viii) A copy of the underlying improper practice petition.

**(3) Petition -- service and filing.** Filing may be completed by personal service, email, or e-filing using the Office of Collective Bargaining's e-filing system. If filing is completed in person, an original and three copies of each petition, with proof of service, must be filed with the Board, in addition to a copy which must be filed by email at the address provided on the Office of Collective Bargaining's website.

Due to the expedited nature of a proceeding seeking injunctive relief,



service by mail shall not be permitted. A copy of the petition for injunctive relief [shall] must be served:

- (i) personally upon the designated agent of the respondent(s) at or after the time the improper practice petition is served[.]; and
- (ii) by email on the designated agent of the respondent.

When the respondent is a public employer, a copy of the petition for injunctive relief [shall] must also be served personally on the Mayor's Office of Labor Relations.

No petition for injunctive relief shall be accepted for filing unless it appears that both the improper practice petition and the petition for injunctive relief have been served personally on the designated agent of the respondent. [The original and three copies of each petition, with proof of personal service, shall be filed with the Board. A copy in electronic format shall also be filed with the Board in a manner prescribed by the Office of Collective Bargaining.]

(4) **Answer -- contents.** Respondent's answer to the injunctive relief petition [shall] must be verified and [shall] must contain:

- (i) Specific admissions or denials of the allegations of the petition in numbered paragraphs which correspond with those in the petition;
- (ii) A statement of facts with numbered paragraphs setting forth the nature of the controversy. [Such] The statement may be supported by affidavits, documents, and other evidence that may be relevant and material but may not consist solely of such attachments, and any attachments or exhibits [shall] must be specifically identified and referred to in the answer;
- (iii) Any defenses, including defenses that could be rightfully raised in answer to the underlying improper practice petition. The failure to assert a defense in the answer to the petition for injunctive relief shall not preclude the respondent from asserting any defenses to the underlying improper practice petition;
- (iv) An argument with citations to legal authority in support of the answer to the application for injunctive relief. The argument may be included either in the answer or in a separate memorandum of law.

(5) **Answer -- service and filing.** Within three business days after service of an injunctive relief petition, the respondent [shall] must serve its answer upon petitioner and any other party respondent[,], and [shall] must file [the original and three copies of ] the answer, with proof of service [thereof], with the Board. The answer must be served and filed in the same manner as prescribed in § 1-07(d)(3). This section shall not be construed to shorten the respondent's time to answer the underlying improper practice petition. [The answer may be served and filed, with proof of service thereof, by personal delivery or by fax. A copy in electronic format shall also be filed with the Board in a manner prescribed by the Office of Collective Bargaining. When service and filing are made by fax, a copy of the pleading must be mailed to all parties, and the original and three copies must be mailed to the Board the same day.]

(6) **Reply -- service and filing.** A reply is not required; any new facts alleged in the response will be deemed denied by the petitioner. If a reply is filed, it [shall] must be verified and [shall] must contain admissions and denials of any facts alleged in the answer. The reply [should] must be limited to a response to specific facts or arguments alleged in the answer, and the Board may disregard new facts or new arguments raised [therein]. The reply [shall] must be served and filed, with proof of service [thereof], before 12:00 NOON on the fourth business day after filing of the injunctive relief petition. The reply [may] must be served and filed [by personal delivery or by fax] in the same manner as prescribed in § 1-07(d)(3). [A copy in electronic format shall also be filed with the Board in a manner prescribed by the Office of Collective Bargaining. When service and filing are made by fax, a copy of the pleading must be mailed to all parties, and the original and three copies must be mailed to the Board the same day.]

(7) **Review and determination by the Board - meetings by telephone.** Upon receipt of a properly served and filed petition for injunctive relief, the Director shall notify the Board and propose a time and date for a special meeting to consider the petition. Within 10 business days after a petition is filed, the Board shall determine whether the charging party has made a sufficient showing in accordance with the provisions of § 209-a(5) of the New York Civil Service Law. The special meeting may be conducted by telephone, provided that all members who are available by telephone are joined

as parties to the call. The quorum and voting requirements for any meeting by conference call shall be as provided in § 12-310 of the statute. After appropriate deliberation, the Board shall vote and issue a determination as to whether the charging party has made a sufficient showing that a petition for injunctive relief to the court is warranted. [Such] The determination shall be served on the parties by [fax] email and by certified mail.

(8) **Petition in the Supreme Court in New York.** If the Board determines that the charging party has made a sufficient showing in accordance with the provisions of § 209-a(5) of the New York Civil Service Law, the Board may petition the Supreme Court, New York County, upon notice to all parties, for the necessary injunctive relief, or, in the alternative, issue an order permitting the charging party to seek injunctive relief in the court, in which case the Board must be joined as a necessary party.

(9) **Expedited scheduling, hearing, and disposition of the underlying improper practice petition.** In conformity with the mandates of § 209-a(5) of the New York Civil Service Law, any improper practice case in which the Supreme Court has granted injunctive relief shall be given preference in scheduling, hearing and disposition over all other types of matters pending before the Board. The Board shall conclude the hearing process and issue a decision on the merits within the time prescribed by § 209-a(5) of the New York Civil Service Law. In order to effectuate this statutory preference and time limitation, unless the parties stipulate in writing to waive the statutory period within which the Board must render its decision on the merits, the following procedures will be enforced:

- (i) The time provisions set forth in § 1-07 of these rules for the filing of pleadings and briefs will be strictly enforced. Under no circumstances will requests for extensions of time to serve and file pleadings and/or briefs, or requests to adjourn scheduled hearing dates, be granted;
- (ii) When, in the judgment of the Office of Collective Bargaining, material questions of fact are raised, a hearing will be scheduled to commence no later than [14 calendar] 10 business days after service of a copy of the order of the court with notice of entry;
- (iii) Once a hearing is commenced, it shall continue on consecutive business days until it is concluded; but in no event shall the hearing continue beyond a date [21 calendar] 15 business days after service of a copy of the order of the court with notice of entry;
- (iv) Post-hearing briefs [shall] must be served and filed no later than [14 calendar] 10 business days after the last hearing date;
- (v) After the record is closed, the trial examiner shall prepare a report and/or draft decision which shall be submitted to the Board for its consideration. The Director may call for a special meeting by telephone conference call, in accordance with the procedures set forth in § 1-07(d)(7) of these rules, whenever necessary for the Board to render a decision within the time prescribed by § 209-a(5) of the New York Civil Service Law. Copies of [such] the decision shall be served on the parties by email and certified mail.

(10) **Notification to the court.** The Board shall promptly forward notice of its determination, together with a copy of the decision of the Board, to the court which issued the order granting injunctive relief.

#### § 1-08 MUNICIPAL LABOR COMMITTEE.

(a) **Definition. Board.** As used in this section, the term "Board" [shall] means the Board of Collective Bargaining.

(b) **Allocation of costs.** The costs of the salary, fees and expenses of the impartial members to be paid by members of the Municipal Labor Committee, pursuant to § 1174(a) of the New York City Charter, shall be allocated among [such] the members as provided in Article 7 of the Rules of the Municipal Labor Committee adopted October 13, 1967, or as duly amended thereafter, provided that any member of the Municipal Labor Committee may petition the Board for reallocation of said costs as herein provided.

(c) **Petition to reallocate costs -- contents.** Any member of the Municipal Labor Committee may petition the Board to reallocate the costs of the salary, fees and expenses of the impartial members. The petition [shall] must be verified and [shall] must contain:

- (1) The name, address, telephone [and fax] number[s], and email address of the petitioner;

- (2) An allegation that petitioner is a member of the Municipal Labor Committee required to share the costs of the salary, fees and expenses of the impartial members;
- (3) A statement of the facts on which petitioner bases its contention that the current method of allocation of said costs is improper, inequitable, discriminatory or arbitrary;
- (4) The proposed method of allocation of said costs which petitioner asserts should be adopted.
- (d) Petition to abrogate rule -- contents.** A certified employee organization may petition the Board to abrogate a rule of the Municipal Labor Committee, which relates to voting or eligibility for membership and which is alleged to be arbitrary or discriminatory or to have been applied in an arbitrary or discriminatory manner. The petition [shall] must be verified and [shall] must contain:
- (1) The name, address, telephone [and fax] number[s], and email address of the petitioner;
- (2) Specification of the rule or rules involved;
- (3) A statement of the facts on which petitioner bases its contention that the rule is arbitrary or discriminatory or has been applied in an arbitrary or discriminatory manner.
- (e) Petition -- service and filing.** A petition pursuant to § 1-08(b) or (c) of these rules [shall] must be served on the Municipal Labor Committee[,] and [the original and three copies thereof, with] must be filed, with proof of service, [shall be filed] with the Board.
- (f) Answer -- service and filing.** Within 10 business days after service of the petition, the Municipal Labor Committee shall serve a copy of its answer upon the petitioner and file [an original and three copies thereof] its answer, with proof of service, with the Board.
- (g) Answer -- contents.** The answer [shall] must be verified and [shall] must contain:
- (1) Admissions or denials of the allegations of the petition;
- (2) [Such a] Additional facts and affirmative matter as may be relevant, material and appropriate.
- (h) Reply -- service; contents.** Within 10 business days after service of the answer, petitioner may serve and file a verified reply which [shall] must contain admissions and denials of any additional facts or new matter alleged in the answer. Additional facts or new matter alleged in the answer shall be deemed admitted unless denied in the reply. A copy of the reply [shall] must be served on the respondent[,] and [an original and three copies thereof] filed, with proof of service, [shall be filed] with the Board.
- (i) Briefs -- service and filing.** Briefs, if any, may be served and filed as provided in ' 1-07(c)(5) of these rules.
- (j) Determination -- decision.** After issue has been joined, the Board may decide the matter on the papers and briefs filed, may direct that oral argument be held[ before it], may direct a hearing before a trial examiner, or may make such other disposition of the matter as it deems appropriate and proper.
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- § 1-10 HEARINGS.**
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- (h) Conclusion of proceedings.** The trial examiner may permit or direct the parties to present closing statements and/or to file briefs or memoranda in a proceeding brought under § 1-02, § 1-07, or § 1-08 of these rules. The time for closing statements or filing briefs or memoranda shall be fixed by the trial examiner. [An original and three copies of the] Any briefs or memoranda[,] must be filed, with proof of service, [shall be filed] with the Board pursuant to § 1-12 (e) of these rules.
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- § 1-12 GENERAL PROVISIONS.**
- (a) Definitions.** Unless otherwise specified, the following definitions apply to terms used in these rules.
- (1) **Board.** As used in this section, the term "Board" [shall ] means either the Board of Collective Bargaining or the Board of Certification.
- (2) **Filing.** The term "filing" means delivery to the Office of Collective Bargaining, and unless otherwise provided in these rules, filing may be effected in person, by first class mail, certified mail, or overnight delivery, or by email. Parties may also file with the Board using the Office of Collective Bargaining's e-filing system accessible on its website, as provided in § 1-12(e)(2).
- (3) **Electronic filing.** "Electronic filing" or "e-filing," means internet-based submission by a means specified by the Board on its website.
- (4) **Service.** The term "service" means delivery of a document to a party and may be effected by leaving a copy at the principal office or place of business of the party, mailing a copy to the party by means of first class mail, certified mail, or overnight delivery, or by email, as provided in § 1-12(c) and (d).
- (5) **Proof of service.** The following constitutes *prima facie* proof of service:
- (i) A signed, notarized statement that service has been effected, including the name and address of the party served, and the date and manner of service;
- (ii) A signature or "received" stamp from the designated agent of a party. The signature or stamp must be on a copy of the document being served and must indicate the date of service;
- (iii) A certified mail receipt confirming delivery; or
- (iv) A copy of the email transmitting the document that includes the email address of the recipient(s) and the sender, the date and time the transmission was sent, and any attachments. A separate copy of the email will not be required if the sending party simultaneously copies the Office of Collective Bargaining on the transmission.
- (b) Form of documents -- docket number.** All petitions, pleadings, motions, briefs and other formal papers [shall] must bear the title of the proceeding and the docket number. Any document other than the initial petition which does not bear the docket number may be returned to the sender. However, failure to include a docket number which is promptly corrected will not be a bar to an otherwise timely filed pleading.
- (c) Service of papers [--] by the Board.** Except as otherwise provided in these rules, n[N]otices of hearings and other process of the Board [, their members, deputies] and/or [agents] its designees, may be served personally, [or] by first class mail, certified mail, overnight delivery, or by email. Subpoenas issued by the Board shall be served personally.
- (d) Service of papers[--] by a party.**
- (1) Except as otherwise provided [herein] in these rules, bargaining notices, requests for arbitration, petitions and other papers served on behalf of a party [shall] must be served personally, [or] by first class mail, certified mail, or overnight [mail] delivery, or by email. [A signed written statement that service has been effected, stating the name and the address of the party served and the date and manner of service, shall constitute prima facie proof of service.] Subpoenas issued by a party [shall] must be served personally.
- (2) Service of papers by fax or other electronically formatted means, followed by mail, shall be permitted, provided that a telephone number or other station is designated by the receiving party for that purpose. The designation of a telephone number or other station for service by electronic means in the address block subscribed on paper served or filed in the course of a proceeding shall constitute consent to service by electronic means in accordance with this subdivision. A party may change or rescind a number or address designated for service of documents by serving a notice on the other parties.]
- (3) Any petition required by these rules to be served on a public employer or a public employee organization [shall] must be served upon the designated agent of the public employer or public employee organization. A listing of designated agents shall be maintained at the Office of Collective Bargaining and on its website.
- (4) If a party appears in a proceeding by attorney, all papers in [such] the proceeding [shall] must thereafter be served on such attorney, unless the party requests otherwise.
- (e) Filing of papers.**
- (1) Filing by first class mail, certified mail, [or] overnight [mail] delivery, email, or hand delivery. Unless otherwise provided in Section (e)(2) below [ these rules], all petitions, pleadings, motions, briefs and other formal papers may be filed with the Office of Collective Bargaining by first class mail, certified mail, or overnight [mail] delivery, by email at the email address provided on the Office of Collective Bargaining's website, or personally, [between the hours of 9:00 A.M. and 5:30 P.M.]
- (i) Except as otherwise provided in these rules, the filing of papers with the Board by fax or other [electronic]



means not set forth in these rules [shall be]is permitted only when prior approval has been granted by the Board or its designee and upon such conditions as that approval may be based.

- (ii) All submissions filed with the Office of Collective Bargaining in the manner described above, which require proof of service, must be accompanied by proof of service, as set forth in § 1-12(a)(5) above.
- (iii) All submissions to the Office of Collective Bargaining by email, mail of any kind, or personal delivery must be filed Monday through Friday between 9:00 A.M. and 5:30 P.M. Submissions received after 5:30 P.M., the normal close of business, will be deemed filed the next business day. For e-filed cases, all submissions are deemed filed on the date submitted as set forth in § 1-12(e)(2)(iii).
- (2) Electronic filing and service through the Office of Collective Bargaining's e-filing system.
- (i) Notwithstanding any provisions of these rules to the contrary, a party may initiate a matter before the Board electronically using the e-filing system on the Office of Collective Bargaining's website. To the extent possible, a party may also file a responsive pleading using the e-filing system.
- (ii) With the exception of applications for injunctive relief pursuant to § 1-07(d), a party filing via the e-filing system is not required to serve other parties to the matter. The Office of Collective Bargaining will serve all parties identified in the electronic filing.
- (iii) A document filed using the Office of Collective Bargaining's e-filing system is deemed filed on the date submitted.
- (iv) An electronic signature shall serve as a substitute for an original signature on all e-filed submissions.
- (f) **Time -- computation.** In computing any period of time prescribed or allowed by these rules, or by order or direction, the day of the act, event or default, after which the designated period of time begins to run shall not be included. The last day of the period so computed shall be included, unless it falls on a Saturday, Sunday, or legal holiday, in which event the period shall run to the next business day. Unless otherwise provided in these rules, when any period of time prescribed or allowed is:
- (1) 10 days or fewer, they shall be considered business days, and intermediate Saturdays, Sundays, and legal holidays shall be excluded in the computation; [ Unless otherwise provided in these rules, when the period of time prescribed or allowed is]
  - (2) greater than 10 days, they shall be considered calendar days, and intermediate Saturdays, Sundays, and legal holidays shall be included in the computation.
- (g) **Time - date of service [by mail].**
- [When a period of time is measured from the service of a paper, and service is by mail, five calendar days shall be added to the prescribed period.]
- (1) Service [by mail] is complete upon [mailing.] the date the document is deposited in the United States mail or into the custody of an overnight [mail] delivery service, or is delivered in person.
  - (2) Except as noted below, where service is made by email, service is complete on the date the transmission is sent, if the email is sent between 9:00 A.M. and 5:30 P.M., unless an error message or other notification that the served document has not been successfully transmitted is received. Service made by email on a weekend, City holiday or outside of business hours is deemed complete on the next business day.
  - (3) In all cases initiated by e-filing under § 1-12(e)(2), service of papers by email is complete upon the date the document is transmitted.
- (h) **Time -- Board action.** Except as prescribed by statute, the Director, or a Deputy Director acting in his/her absence, for good cause shown, may extend or shorten any time limit prescribed or allowed in these rules. When good cause exists, the Director, or Deputy Director acting in his/her absence, acting with the approval of the Board, may shorten time limits and invoke expedited procedures in bringing disputes to mediation, arbitration or to impasse proceedings. Approval of such action by the Board shall require the concurrence of at least one labor member and one city member. In the exercise of such extraordinary powers, the Director or Deputy Director acting in his/her absence [shall be]is authorized to prescribe [such ] times and conditions for the service of notices, filing of pleadings

and appearances of parties as the circumstances require and as considerations of due process permit.

- (i) **Petition -- withdrawal.** At the request of the petitioner, upon notice to all other parties, the Director or the Director's designee may permit the withdrawal of a petition. The case will be closed without consideration or review of any of the issues raised in the pleadings.
- (j) **Parties -- nonjoinder and misjoinder.** No proceeding will be dismissed because of nonjoinder or misjoinder of parties. Upon motion of any party, parties may be added, dropped or substituted at any stage of the proceedings, upon [such ]terms as may be deemed proper by the Director or the Director's designee.
- (k) **Intervention -- procedure; contents; filing; service.** A person, public employer or public employee organization desiring to intervene in any proceeding [shall]must file a verified written application [and three copies thereof,] setting forth the facts upon which such person, employer or organization claims an interest in the proceeding. [Such]The application must be timely made, served on all parties and filed, with proof of service, with the Board. Failure to serve or file [such]the application as required above [provided ]shall be deemed sufficient cause for the denial thereof, unless good and sufficient reason exists why it was not served or filed as [herein provided]required.
- (l) **All other motions.** Except as otherwise provided by these rules, all motions, other than those made during a hearing, [shall]must be made in writing, [shall]must briefly state the relief sought and [shall]must be accompanied by affidavits setting forth the grounds for [such]the motion. The moving party [shall]must serve copies of all motion papers on all other parties and [shall]must file the motion within 10 business days [thereafter file the original and three copies thereof,] with proof of service, with the Board. Answering papers, if any, [shall]must be served on all parties and [the original and three copies thereof, with proof of service,] [shall] must be filed within 10 business days after service of the moving papers, with proof of service, with the Board. Reply papers, if any, [shall]must be served on all parties and [the original and three copies thereof, with proof of service,] [shall]must be filed within 10 business days after service of the answering papers, with proof of service, with the Board. All motions shall be decided upon the papers unless oral argument, or the taking of testimony, is directed, in which event the parties will be notified [thereof and] of the time and place for [such ]argument or for the taking of [such ]testimony. Permission from the Director or the Director's designee shall be required prior to filing and serving a motion to dismiss in lieu of an answer.
- (m) **Consolidation or severance.**
- (1) Two or more proceedings may be consolidated or severed by the Director or the Director's designee on notice stating the reasons therefor, with an opportunity to the parties to make known their positions. For purposes of this subdivision the term "proceedings" [shall] includes but is not [be ]limited to representation, mediation, impasse, arbitrability, improper practice, and scope of bargaining proceedings.
  - (2) Two or more arbitration proceedings may be consolidated at the discretion of the Deputy Director following a request by a public employer or a public employee organization pursuant to § 1-06(d) of these rules.
- (n) **Oral argument before the Board.** In a proceeding brought under §§ 1-02, 1-07 or 1-08 of these rules, request for oral argument before the Board must be submitted in writing to the Director with proof of service on all parties not less than five business days prior to the Board meeting for which the case has been placed on the agenda. The granting or denial of permission to argue orally before the Board shall be within the discretion of the Board. At the discretion of the Board, oral argument may be stenographically recorded.
- (o) **Amicus Curiae Briefs.** In any proceeding pending before the Board of Certification or Board of Collective Bargaining, a non-party may ask the Director for permission to file a brief as amicus curiae. The non-party's brief must be submitted with the request for leave to file and served on the parties. Leave to file may be granted in the discretion of the Director, after notice and an opportunity to be heard has been given to the parties.



EFFECTIVE [JANUARY 5, 2004] \_\_\_\_\_, 2018  
 [40 Rector] 100 Gold Street  
 [Seventh] Fourth Floor  
 New York, NY [10006] 10038  
 and  
 PECK SLIP STATION  
 PO BOX 1018  
 New York, NY 10038  
 (212) 306-7160

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### SPECIAL MATERIALS

### ADMINISTRATION FOR CHILDREN'S SERVICES

#### NOTICE

#### NOTICE OF CONCEPT PAPER

ACS will issue a Health and Fitness Program Concept Paper on 10/27/2018. This concept paper is being offered to New York City's community-based organizations, service providers, and the public to inform them about a Request for Proposals (RFP), that ACS expects to release in 2019. Through the RFP, ACS will initiate and standardize a new health and fitness program in detention facilities, that house youth detained and/or referred to ACS Secure Detention, pending resolution of their cases.

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### MAYOR'S OFFICE OF CONTRACT SERVICES

#### NOTICE

Notice of Intent to Extend Contract(s) Not Included in FY 2019 Annual Contracting Plan and Schedule

**NOTICE IS HEREBY GIVEN** that the Mayor will be entering into the following extension(s) of (a) contract(s) not included in the FY 2019 Annual Contracting Plan and Schedule that is published, pursuant to New York City Charter § 312(a):

Agency: Department of Sanitation  
 FMS Contract #: 20181423086  
 Vendor: Covanta 4Recovery, LP  
 Description of services: Renewal for the export of municipal solid waste from Queens  
 Award method of original contract: CSB  
 FMS Contract type: CT1  
 End date of original contract: 2/4/2017  
 Method of renewal/extension the agency intends to utilize: Renewal  
 New start date of the proposed renewed/extended contract: 2/5/2019  
 New end date of the proposed renewed/extended contract: 2/4/2020  
 Modifications sought to the nature of services performed under the contract: None  
 Reason(s) the agency intends to renew/extend the contract: Continuity of the services  
 Personnel in substantially similar titles within agency: None  
 Headcount of personnel in substantially similar titles within agency: 0

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### CHANGES IN PERSONNEL

DISTRICT ATTORNEY QNS COUNTY  
 FOR PERIOD ENDING 09/07/18

NAME	TITLE	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY
ANTONINO	CHRISTOP M	30114	\$70000.0000	INCREASE	YES	08/01/18	904
ARSHAKYAN	MARINA	30114	\$70000.0000	INCREASE	YES	08/01/18	904
BAE	CHRISTOP	30114	\$70000.0000	INCREASE	YES	08/01/18	904
BARKOFF	CORY M	30114	\$79000.0000	INCREASE	YES	08/01/18	904
BASSO	FRANCHES	30114	\$95000.0000	INCREASE	YES	08/01/18	904
BELLO	MICHAEL J	30114	\$70000.0000	INCREASE	YES	08/01/18	904

BETTIS	SUZANNE M	30114	\$75000.0000	INCREASE	YES	08/01/18	904
BISHOP	PAMELA L	30114	\$132817.0000	INCREASE	YES	08/01/18	904
BLESSINGTON	DAVID J	56057	\$41036.0000	RESIGNED	YES	08/29/18	904
BLIRA-KOESSLER	CHRISTOP J	30114	\$110059.0000	INCREASE	YES	08/01/18	904
BORGES	REBECCA	30114	\$79000.0000	INCREASE	YES	08/01/18	904
BRANIGAN	WILLIAM H	30114	\$108138.0000	INCREASE	YES	08/01/18	904
BREWER	JONATHAN	30114	\$79000.0000	INCREASE	YES	08/01/18	904
BRODY	ADAM K	30114	\$81000.0000	INCREASE	YES	08/01/18	904
BROVNER	MICHAEL E	30114	\$130008.0000	INCREASE	YES	08/01/18	904
BRUNO	ANTHONY	30114	\$88000.0000	INCREASE	YES	08/01/18	904
BUCHTER	RACHEL	30114	\$119285.0000	INCREASE	YES	08/01/18	904
BURGOS	ELIZABET	10251	\$55645.0000	INCREASE	NO	08/19/18	904
BURNS	JAMIE-LY	30114	\$79000.0000	INCREASE	YES	08/01/18	904
CAMILLO	JENNIFER A	30114	\$72000.0000	INCREASE	YES	08/01/18	904
CAMPBELL	VINNETTE K	30114	\$70000.0000	INCREASE	YES	08/01/18	904
CAMPOVERDE	ALEXIA E	30114	\$70000.0000	INCREASE	YES	08/01/18	904
CARR JR	CURTIS F	30114	\$70000.0000	INCREASE	YES	08/01/18	904
CHA	GEE W	30114	\$70000.0000	INCREASE	YES	08/01/18	904
CHAIN	BRADLEY H	30114	\$95000.0000	INCREASE	YES	08/01/18	904
CHARLES	COURTNEY S	30114	\$82500.0000	INCREASE	YES	08/01/18	904
CHEEMA	KIRAN K	30114	\$72000.0000	INCREASE	YES	08/01/18	904
CHHEDA	AJAY D	30114	\$95000.0000	INCREASE	YES	08/01/18	904
CHIANG	DAVID H	30114	\$115099.0000	INCREASE	YES	08/01/18	904
CHURCHILL	CODY	30114	\$70000.0000	INCREASE	YES	08/01/18	904
COALTER	JESSICA E	30114	\$70000.0000	INCREASE	YES	08/01/18	904
COLLINS	EMILY F	30114	\$100000.0000	INCREASE	YES	08/01/18	904
COLLINS	HANNAH X	30114	\$79000.0000	INCREASE	YES	08/01/18	904
COOPER	NICHOLAS T	30114	\$72000.0000	INCREASE	YES	08/01/18	904
COX	BRIAN C	30114	\$70000.0000	INCREASE	YES	08/01/18	904
CUBAIR	LISA	30114	\$81000.0000	INCREASE	YES	08/01/18	904
CUMMINGS	ARIELLE B	30114	\$70000.0000	INCREASE	YES	08/01/18	904
CURTIS	MICHAEL J	30114	\$75000.0000	INCREASE	YES	08/01/18	904
DE FRIETAS	ADARNA C	30114	\$70000.0000	INCREASE	YES	08/01/18	904
DIAO	ANNA K	30114	\$91000.0000	INCREASE	YES	08/01/18	904
DIAZ	PATRICIA A	30114	\$91000.0000	INCREASE	YES	08/01/18	904
DIAZ JR	AHARON V	30114	\$81000.0000	INCREASE	YES	08/01/18	904

DISTRICT ATTORNEY QNS COUNTY  
 FOR PERIOD ENDING 09/07/18

NAME	TITLE	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY
DIEHL	JEANINE R	30114	\$95000.0000	INCREASE	YES	08/01/18	904
DIGREGORIO	TARA A	30114	\$95000.0000	INCREASE	YES	08/01/18	904
DOOLEY	CHRISTOP P	30114	\$79000.0000	INCREASE	YES	08/01/18	904
DORFMAN	LAURA M	30114	\$81000.0000	INCREASE	YES	08/01/18	904
ESPOSITO	JOHN P	30114	\$82500.0000	INCREASE	YES	08/01/18	904
FARRUGIA	GEORGE J	30114	\$145000.0000	INCREASE	YES	08/01/18	904
PELLIX	LUIS D	30114	\$72000.0000	INCREASE	YES	08/01/18	904
FENN	DANIELLE S	30114	\$100000.0000	INCREASE	YES	08/01/18	904
FILLINGERI	MARILYN A	30114	\$94000.0000	INCREASE	YES	08/01/18	904
FINNERTY	COURTNEY A	30114	\$92000.0000	INCREASE	YES	08/01/18	904
FISH	EFRAT	30114	\$70000.0000	INCREASE	YES	08/01/18	904
FITZGERALD	CAROLYNN P	30114	\$72000.0000	INCREASE	YES	08/01/18	904
FIX	AMANDA	30114	\$79000.0000	INCREASE	YES	08/01/18	904
FOGARTY	ROBERT K	30114	\$70000.0000	INCREASE	YES	08/01/18	904
FRANKENSTEIN	BARRY M	30114	\$88000.0000	INCREASE	YES	08/01/18	904
GADALETA	GENEVIEV N	30114	\$75000.0000	INCREASE	YES	08/01/18	904
GAO	JIE	30114	\$70000.0000	INCREASE	YES	08/01/18	904
GASKIN	KAITLYN M	30114	\$69000.0000	INCREASE	YES	08/01/18	904
GEORGOPOULOS	KANELLA	30114	\$79000.0000	INCREASE	YES	08/01/18	904
GILL	KIRANJOT K	30114	\$70000.0000	INCREASE	YES	08/01/18	904
GIORDANO	RICHARD J	30114	\$97000.0000	INCREASE	YES	08/01/18	904
GOLTSCHE	JENNIFER L	30114	\$72000.0000	INCREASE	YES	08/01/18	904
GRASSO	JOSEPH A	30114	\$75000.0000	INCREASE	YES	08/01/18	904
GREEN	CANDI	30114	\$70000.0000	INCREASE	YES	08/01/18	904
GREENE	SHEVONNE S	30114	\$70000.0000	INCREASE	YES	08/01/18	904
GRILLO	TINA	30114	\$94000.0000	INCREASE	YES	08/01/18	904
HADDEN	MARYAM N	30114	\$129768.0000	INCREASE	YES	08/01/18	904
HANIFF	SMIYON S	30114	\$110072.0000	INCREASE	YES	08/01/18	904
HARRIS	VIVIAN R	30114	\$70000.0000	INCREASE	YES	08/01/18	904
HEIGHT	REBECCA L	30114	\$95000.0000	INCREASE	YES	08/01/18	904
HEITMANN	JACQUELI M	30114	\$113623.0000	INCREASE	YES	08/01/18	904
HEYMANN	BRIANA A	30114	\$82500.0000	INCREASE	YES	08/01/18	904
HILLER	SHAUN A	30114	\$70000.0000	INCREASE	YES	08/01/18	904
HIZAL	SIDIKA	56058	\$60000.0000	INCREASE	YES	08/19/18	904
HON	JIMET L	30114	\$72000.0000	INCREASE	YES	08/01/18	904
HORGAN	SHELLA A	30114	\$92000.0000	INCREASE	YES	08/01/18	904
HOULE	RACHEL N	30114	\$70000.0000	INCREASE	YES	08/01/18	904
HOWELL	ROSANNE N	30114	\$70000.0000	INCREASE	YES	08/01/18	904
HSTEH	JULIA J	30114	\$69000.0000	INCREASE	YES	08/01/18	904
HUGHES	BRIAN C	30114	\$97000.0000	INCREASE	YES	08/01/18	904
IQUINTA	JACQUELI K	30114	\$72000.0000	INCREASE	YES	08/01/18	904
IGNERI	CRYSTAL	30114	\$81000.0000	INCREASE	YES	08/01/18	904
ILARDI	CHARISSA	30114	\$108000.0000	INCREASE	YES	08/01/18	904
IOCCO	MARGARET	30114	\$70000.0000	INCREASE	YES	08/01/18	904
IORIO	ALLEEN E	30114	\$70000.0000	INCREASE	YES	08/01/18	904
JAHN	CATHERIN G	30114	\$79000.0000	INCREASE	YES	08/01/18	904
JAMES	PATRICK B	30114	\$81000.0000	INCREASE	YES	08/01/18	904
JARRETT	KARLTON S	30114	\$84000.0000	INCREASE	YES	08/01/18	904
JEAN CHARLES	RODLEY	56056	\$30273.0000	INCREASE	YES	08/19/18	904
JEFFREY	JOLENA F	30114	\$70000.0000	INCREASE	YES	08/01/18	904
JEGER	ABRAHAM J	30114	\$70000.0000	INCREASE	YES	08/01/18	904

DISTRICT ATTORNEY QNS COUNTY  
 FOR PERIOD ENDING 09/07/18

NAME	TITLE	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY
JONES	JENNIFER L	56057	\$55000.0000	APPOINTED	YES	08/30/18	904
KACZMARZYK	SONIA A	30114	\$75000.0000	INCREASE	YES	08/01/18	904
KANELLOPOULOS	GEORGE	30114	\$95000.0000	INCREASE	YES	08/01/18	904
KANTH	ANTARA D	30114	\$91000.0000	INCREASE	YES	08/01/18	904
KAPELMAN	SAMANTHA A	30114	\$75000.0000	INCREASE	YES	08/01/18	904



Table with columns: NAME, SALARY, ACTION, PROV EFF DATE, AGENCY. Rows include RICE, RITCHIE, SANTIAGO, SIMPSON, SOTO, TARRATS, TORRENCE, VANCE, ZEKAJ.

CAMPAIGN FINANCE BOARD FOR PERIOD ENDING 09/21/18

Table with columns: NAME, SALARY, ACTION, PROV EFF DATE, AGENCY. Rows include CARTON, LAU, POLGREEN.

OFFICE OF THE ACTUARY FOR PERIOD ENDING 09/21/18

Table with columns: NAME, SALARY, ACTION, PROV EFF DATE, AGENCY. Rows include WEERASINGHE, KRISTOPH.

NYC EMPLOYEES RETIREMENT SYS FOR PERIOD ENDING 09/21/18

Table with columns: NAME, SALARY, ACTION, PROV EFF DATE, AGENCY. Rows include CHEVRY, JOSEPH, PARIKH, RUBINSON, SHEYKMAN.

PRESIDENT BOROUGH OF MANHATTAN FOR PERIOD ENDING 09/21/18

Table with columns: NAME, SALARY, ACTION, PROV EFF DATE, AGENCY. Rows include DIAZ LOPEZ, ETHEART.

BOROUGH PRESIDENT-BROOKLYN FOR PERIOD ENDING 09/21/18

Table with columns: NAME, SALARY, ACTION, PROV EFF DATE, AGENCY. Rows include NEWBALL, RICARDO.

BOROUGH PRESIDENT-QUEENS FOR PERIOD ENDING 09/21/18

Table with columns: NAME, SALARY, ACTION, PROV EFF DATE, AGENCY. Rows include SOLARSH, ROXANNE.

BOROUGH PRESIDENT-STATEN IS FOR PERIOD ENDING 09/21/18

Table with columns: NAME, SALARY, ACTION, PROV EFF DATE, AGENCY. Rows include LA BARBERA, MARIAPAO.

OFFICE OF THE COMPTROLLER FOR PERIOD ENDING 09/21/18

Table with columns: NAME, SALARY, ACTION, PROV EFF DATE, AGENCY. Rows include CEBALLO, HUANG, LAU, MORRISON, TANG, TAU, VASQUEZ.

OFFICE OF EMERGENCY MANAGEMENT FOR PERIOD ENDING 09/21/18

Table with columns: NAME, SALARY, ACTION, PROV EFF DATE, AGENCY. Rows include AMIN, BANKS, BEHREND, DEWITT, DIAZ, FROST, MCCONNELL, SCHMID.

OFFICE OF MANAGEMENT & BUDGET FOR PERIOD ENDING 09/21/18

Table with columns: NAME, SALARY, ACTION, PROV EFF DATE, AGENCY. Rows include CHATHAWORN, CHOI, DISTEFANO II, ESCANILLA, FALBO, HERMAN, JONES, LOIACONO, MAGGIOTTO, OSORIO, THOMAS.

Table with columns: NAME, SALARY, ACTION, PROV EFF DATE, AGENCY. Rows include VERNON, WEPRIN, YEBOAH.

LAW DEPARTMENT FOR PERIOD ENDING 09/21/18

Table with columns: NAME, SALARY, ACTION, PROV EFF DATE, AGENCY. Rows include ALLLICK, ANTOINE, ARCHER, BARNES, BROWNE, CUEVAS, DEANGELIS, DELA CRUZ, DUDLEY SR, ELIE, GRUNBERG, GUMAR, HARRIS, HUTCHINSON, HWANG, JAMES, KALMBACH, KATZ, KELLY, MARTINEZ, MARTINO, MECHEMANN III, METALLO-BARRAGA, MORRISON, NEDOW, ODDO, PALLINI.

LAW DEPARTMENT FOR PERIOD ENDING 09/21/18

Table with columns: NAME, SALARY, ACTION, PROV EFF DATE, AGENCY. Rows include PELLEGRINO, PEREZ, RAMIREZ, REVILLA, SARINSKY, SEEPERSAUD, TALWAR, VILELLA ALONSO, YAQOOB.

DEPARTMENT OF CITY PLANNING FOR PERIOD ENDING 09/21/18

Table with columns: NAME, SALARY, ACTION, PROV EFF DATE, AGENCY. Rows include ABINADER, CLERMONT, GRETZLINGER, HERCO, JOHNSON, KOO, LAREMONT, LIU, MAZZILLI, MOSES, SAARI, VANI.

DEPARTMENT OF INVESTIGATION FOR PERIOD ENDING 09/21/18

Table with columns: NAME, SALARY, ACTION, PROV EFF DATE, AGENCY. Rows include CARLSON, CARUANA, CORLEY, CYRAN, MCMAHON, RODRIGUEZ, WEAN.

TEACHERS RETIREMENT SYSTEM FOR PERIOD ENDING 09/21/18

Table with columns: NAME, SALARY, ACTION, PROV EFF DATE, AGENCY. Rows include GUTIERREZ, KAVISHWAR, MARSHALL JR, MASAK, OBRLEN, QUINN, WATT.

CIVILIAN COMPLAINT REVIEW BD FOR PERIOD ENDING 09/21/18

Table with columns: NAME, SALARY, ACTION, PROV EFF DATE, AGENCY. Rows include CAMACHO, CARLTON, CHICO, FRANCIS, MCMAHON, TAYLOR.



# LATE NOTICE

## ECONOMIC DEVELOPMENT CORPORATION

### SOLICITATION

*Goods and Services*

**ON-CALL MANAGEMENT AND ECONOMIC DEVELOPMENT CONSULTING SERVICES** - Request for Proposals - PIN# 7582XX - Due 12-17-18 at 4:00 P.M.

NYCEDC, is seeking a consultant or consultant team, to provide on-going, on-call management and/or economic development consulting services, for various City initiatives and studies, including strategic planning and economic and policy analyses. Topic Areas for analysis include economic research and analysis; strategic planning; operations, organizational development and change management; community and public engagement; and implementation and project management.

NYCEDC, will retain a number of on-call consultants to provide Services within each Topic Area, and will procure Services from the retained consultants, from time to time, using individual Project Assignments.

NYCEDC plans to select consultants on the basis of factors stated in the RFP which include, but are not limited to: prior experience providing services similar to those outlined in the Topic Areas, the quality of the respondent team, quality of the proposal, proposed fee and cost schedule, and the M/WBE Narrative.

It is the policy of NYCEDC to comply with all Federal, State and City Laws and regulations which prohibit unlawful discrimination because of race, creed, color, national origin, sex, age, disability, marital status and other protected category, and to take affirmative action in working with contracting parties to ensure certified Minority and Women-owned Business Enterprises (MWBEs) share in the economic opportunities generated by NYCEDC's projects and initiatives. Please refer to the Equal Employment and Affirmative Compliance for Contracts Addendum in the RFP.

This project has Minority and Women-Owned Business Enterprise ("M/WBE") participation goals, and all respondents will be required to submit an M/WBE Narrative Form with their response to this RFP. To learn more about NYCEDC's M/WBE program visit <http://www.nycedc.com/opportunitymwbe>. For the list of companies who have been certified with the New York City Department of Small Business Services as M/WBE, please go to the [www.nyc.gov/buycertified](http://www.nyc.gov/buycertified).

NYCEDC established the Kick Start Loan programs for Minority, Women and Disadvantaged Business Enterprise (M/W/DBE) interested in working on NYCEDC projects. Kick Start Loans facilitates financing for short-term mobilization needs such as insurance, payrolls, supplies and equipment. Bidders, sub-contractors and sub-consultants are strongly encouraged to visit the NYCEDC website at [www.nycedc.com/opportunitymwbe](http://www.nycedc.com/opportunitymwbe), to learn more about the program.

An optional informational session, will be held on Thursday, November 8, 2018, at 2:00 P.M., at NYCEDC. Those who wish to attend should RSVP with their name, organization and title by email to [On-CallManagementRFP@edc.nyc](mailto:On-CallManagementRFP@edc.nyc), on or before November 7, 2018.

Respondents may submit questions and/or request clarifications from NYCEDC no later than 5:00 P.M., on Wednesday, November 28, 2018. Questions regarding the subject matter of this RFP should be directed to [On-CallManagementRFP@edc.nyc](mailto:On-CallManagementRFP@edc.nyc). Answers to all questions will be posted by Wednesday, December 5, 2018, to [www.nycedc.com/RFP](http://www.nycedc.com/RFP). Please submit three (3) sets of your proposal and one electronic copy (USB).

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

*Economic Development Corporation, 110 William Street, 4th Floor, Mail Room Bid Desk, New York, NY 10038. Julian Rifai (212) 312-3649; [on-callmanagementrfp@edc.nyc](mailto:on-callmanagementrfp@edc.nyc)*

Accessibility questions: Equal Access Office, at [equalaccess@edc.nyc](mailto:equalaccess@edc.nyc) or (212) 312-6602, by: Wednesday, November 7, 2018, 5:00 P.M.



## CONTRACT AWARD HEARINGS

**NOTE: LOCATION(S) ARE ACCESSIBLE TO INDIVIDUALS USING WHEELCHAIRS OR OTHER MOBILITY DEVICES. FOR FURTHER INFORMATION ON ACCESSIBILITY OR TO MAKE A REQUEST FOR ACCOMMODATIONS, SUCH AS SIGN LANGUAGE INTERPRETATION SERVICES, PLEASE CONTACT THE MAYOR'S OFFICE OF CONTRACT SERVICES (MOCS) VIA E-MAIL AT [DISABILITYAFFAIRS@MOCS.NYC.GOV](mailto:DISABILITYAFFAIRS@MOCS.NYC.GOV) OR VIA PHONE AT (212) 788-0010. ANY PERSON REQUIRING REASONABLE ACCOMMODATION FOR THE PUBLIC HEARING SHOULD CONTACT MOCS AT LEAST THREE (3) BUSINESS DAYS IN ADVANCE OF THE HEARING TO ENSURE AVAILABILITY.**



## INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS

### PUBLIC HEARINGS

#### CORRECTED NOTICE

**NOTICE IS HEREBY GIVEN** that a Special Contract Public Hearing, will be held on Wednesday, October 31, 2018, at 1 Centre Street, Mezzanine, Borough of Manhattan, commencing at 11:00 A.M. on the following:

**IN THE MATTER OF** a proposed Purchase Order/Contract between the New York City Department of Information Technology and Telecommunications, and LC Interpreting Services LLC dba Lydia Callis, located at 350 Warren Street, Apartment 746, Jersey City, NJ 07302-2590, for Text-to-911 Deaf Training. The amount of this Purchase Order/Contract will be **\$150,000.00**. The term will be one year from the date of registration. PIN #: 20190120508.

The Vendor has been selected, pursuant to Section 3-12 (e) of the Procurement Policy Board Rules.

A draft copy of the Purchase Order/Contract will be available for public inspection, at the Office of New York City Department of Information Technology and Telecommunications, 15 MetroTech Center, 18th Floor, Brooklyn, NY 11201, from October 19, 2018 to October 31, 2018, excluding weekends and Holidays, from 9:00 A.M. to 4:00 P.M. (EST).



## SMALL BUSINESS SERVICES

### PUBLIC HEARINGS

#### CORRECTED NOTICE

**NOTICE IS HEREBY GIVEN** that a Special Contract Public Hearing will be held on Wednesday, October 31, 2018, at 1 Centre Street, Mezzanine, Borough of Manhattan, commencing at 11:00 A.M. on the following:

**IN THE MATTER OF** a Purchase Order/Contract between the Department of Small Business Services (DSBS) and the contractor listed below, to provide MWBE Compliance Program Plan Consultant Services. **The term of the contract shall be for two months from November 1, 2018 to December 31, 2018.**

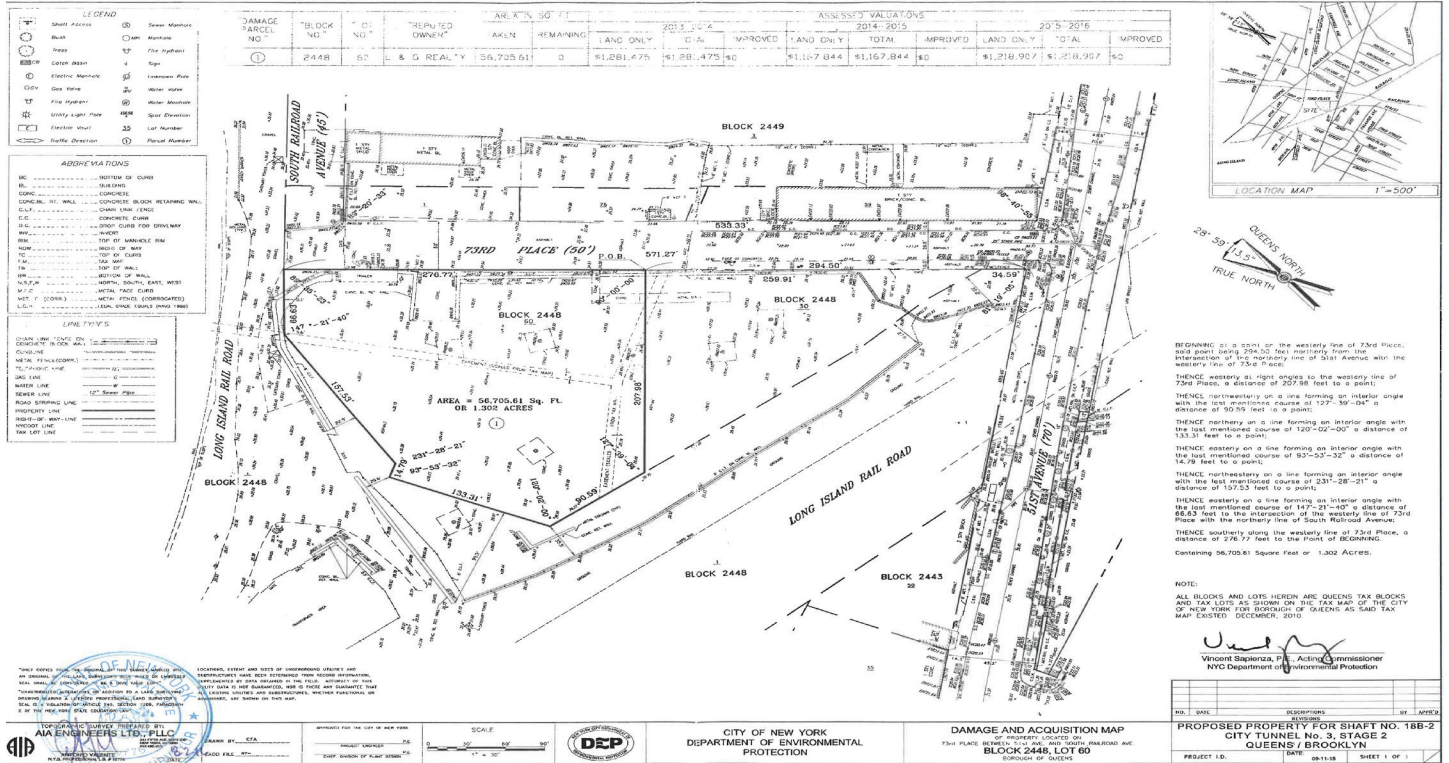
Contractor/Address	Amount	PIN #
MPact Strategic Consulting LLC 25 Broadway, 9th Floor New York, NY 10004	\$150,000.00	80119SBS22170

The proposed vendor was selected pursuant to Section 3-12 (e) of the Procurement Policy Board Rules.

A draft copy of the proposed Purchase Order/Contract is available for public inspection at the Department of Small Business Services, 110 William Street, 7th Floor, New York, NY 10038, from October 22, 2018 to October 31, 2018, excluding weekends and Holidays, from 9:00 A.M. to 5:00 P.M.



# COURT NOTICE MAP FOR THIRD WATER TUNNEL SHAFT 18B – STAGE 2



# COURT NOTICE MAP FOR LOWER CONCOURSE NEIGHBORHOOD WATERFRONT PARK

