



**NYC**  
**DCAS**  
Citywide Administrative  
Services

# Halls of the City

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The New York City Department of Citywide Administrative Services (DCAS) manages 55 City-owned buildings, many of them beautiful and historic spaces. Since these facilities belong to the public, the City can make them available on a rental basis to individuals, corporations, and non-profit groups for their special events and celebrations. What follows is some information about the spaces available. Please contact DCAS Special Events for pricing and further details at [Specialevents@dcas.nyc.gov](mailto:Specialevents@dcas.nyc.gov), or **212-386-0041**.

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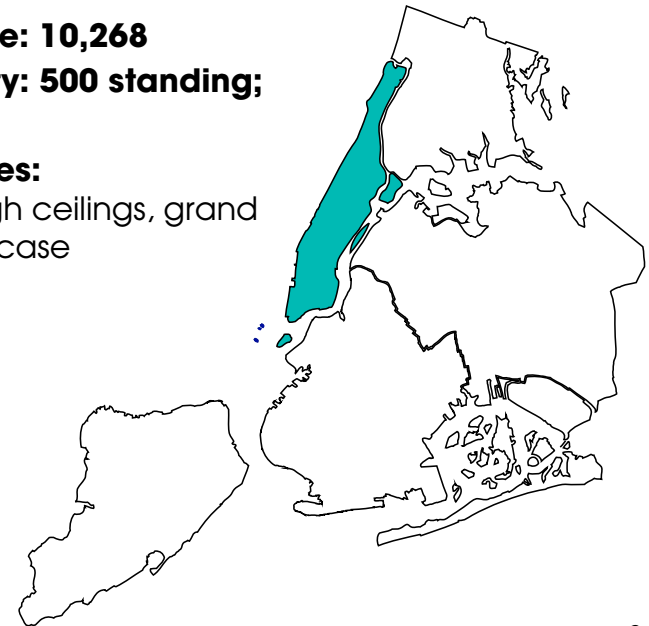
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# *Manhattan*

Surrogate's Court  
31 Chambers Street



- **Square footage: 10,268**
- **Guest capacity: 500 standing; 275 seated**
- **Special features:**
  - Balcony, high ceilings, grand double staircase

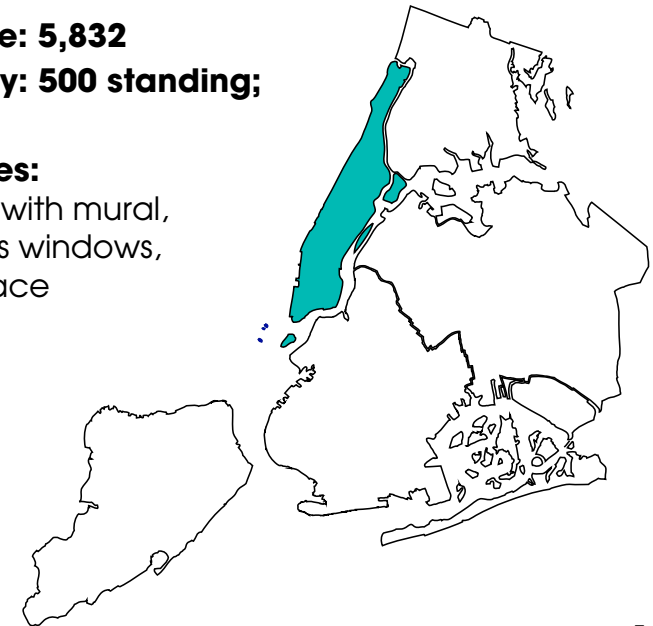


# *Manhattan*

Supreme Court  
60 Centre Street



- **Square footage: 5,832**
- **Guest capacity: 500 standing; 275 seated**
- **Special features:**
  - High ceiling with mural, stained glass windows, exterior terrace

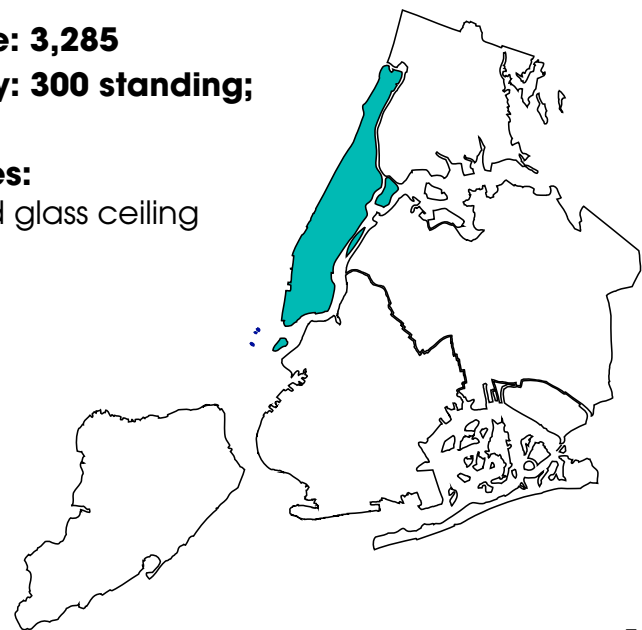


# Manhattan

**Tweed Courthouse  
52 Chambers Street**



- **Square footage: 3,285**
- **Guest capacity: 300 standing;  
150 seated**
- **Special features:**
  - High, stained glass ceiling

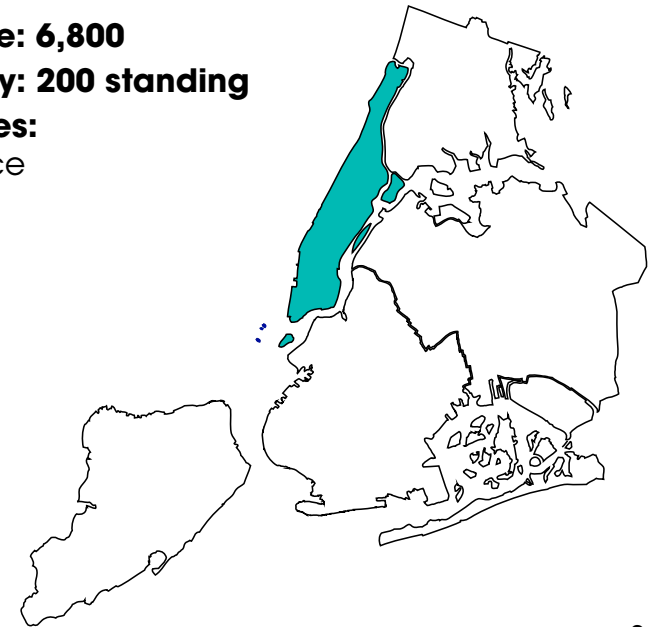


# *Manhattan*

Marriage Bureau  
141 Worth Street



- **Square footage: 6,800**
- **Guest capacity: 200 standing**
- **Special features:**
  - Unique space

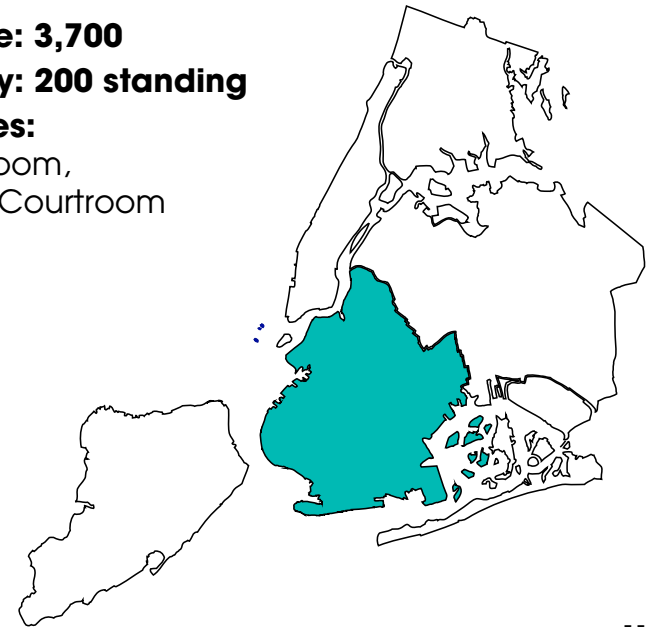


# *Brooklyn*

Borough Hall  
209 Joralemon Street



- **Square footage: 3,700**
- **Guest capacity: 200 standing**
- **Special features:**
  - Main Courtroom,
  - Community Courtroom

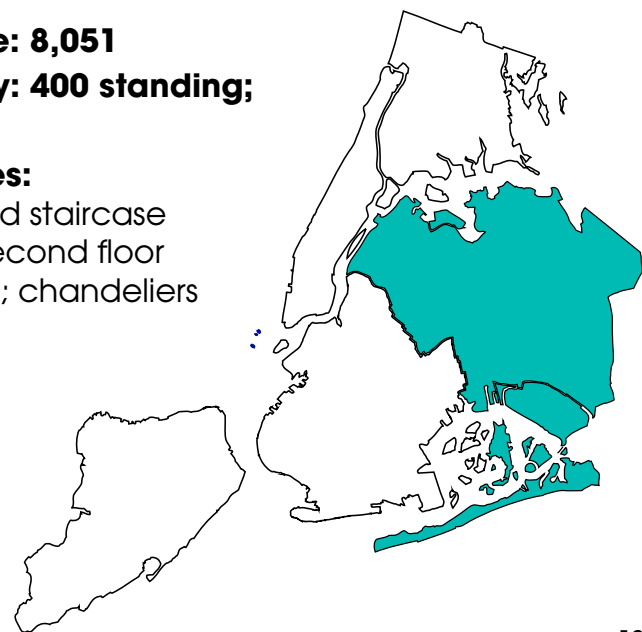


# Queens

Supreme Court  
88-11 Sutphin  
Boulevard



- **Square footage: 8,051**
- **Guest capacity: 400 standing; 200 seated**
- **Special features:**
  - Double grand staircase leading to second floor event space; chandeliers



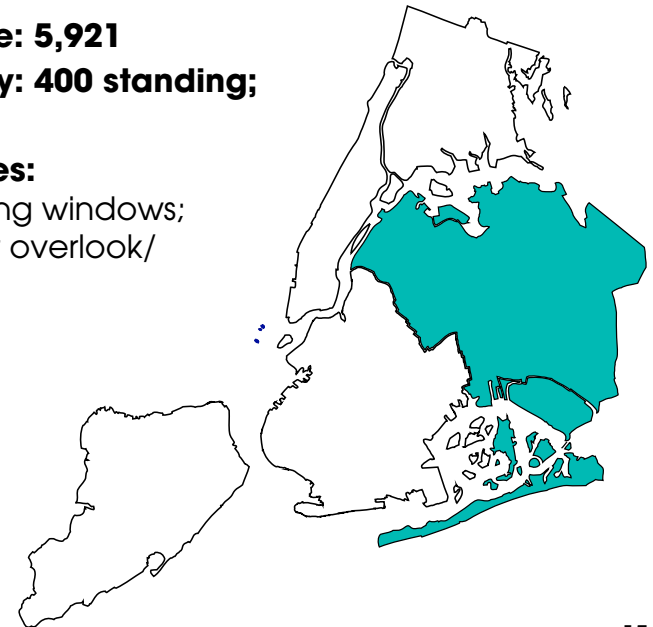


## *Queens*

Civil Court  
89-17 Sutphin  
Boulevard



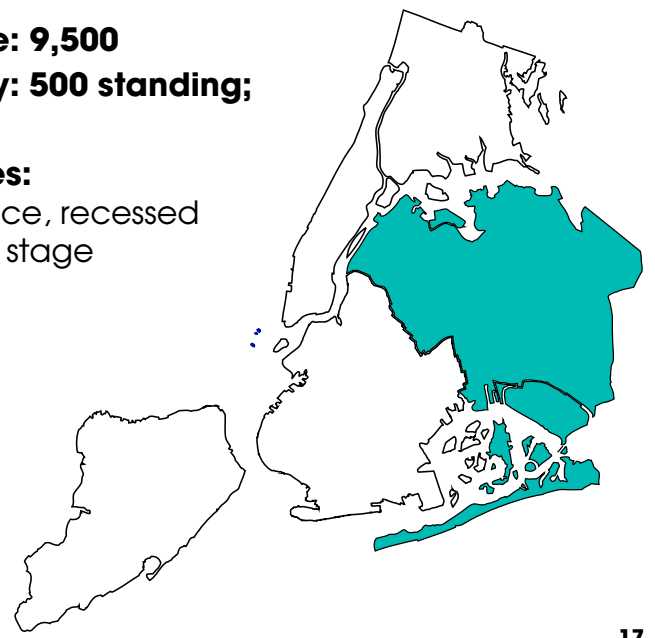
- **Square footage: 5,921**
- **Guest capacity: 400 standing; 200 seated**
- **Special features:**
  - Floor to ceiling windows; second floor overlook/balcony



Queens  
Borough Hall  
120-55 Queens  
Boulevard



- **Square footage: 9,500**
- **Guest capacity: 500 standing; 275 seated**
- **Special features:**
  - Outdoor space, recessed lighting, and stage

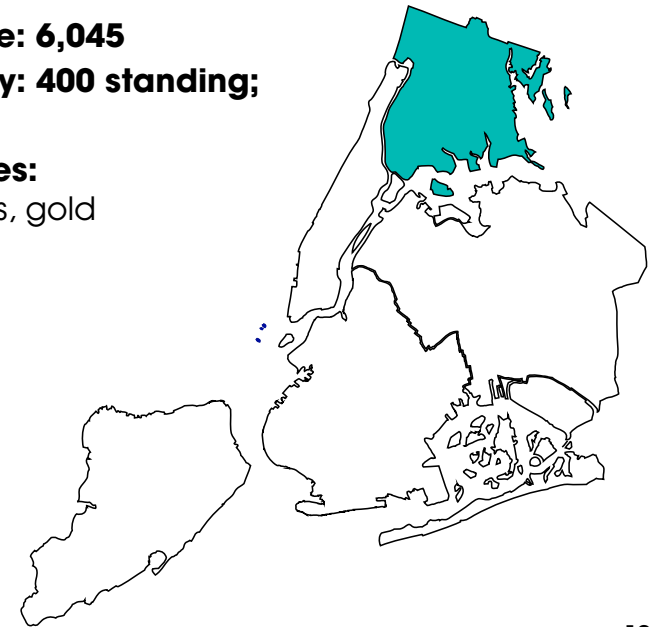


# Bronx

County Courthouse  
851 Grand Concourse



- **Square footage: 6,045**
- **Guest capacity: 400 standing; 200 seated**
- **Special features:**
  - Large murals, gold chandeliers



# A Little History and Background

## **Surrogate's Court - 31 Chambers Street**

Opened in 1907, the Surrogate's Courthouse, also known as the Hall of Records, was designed in a Beaux-Arts style by John R. Thomas. Its exterior features 54 sculptures by prize-winning artists Philip Martiny and Henry Kirke Bush-Brown. The seven-story, steel-framed building is faced with granite from Hallowell, Maine, and was intended to be fireproof to safely store the City's records. Both the exterior and interior are designated New York City Landmarks. The building was placed on the National Register of Historic Places in 1972 and named a National Historic Landmark in 1977.

*Note: This building does not require an Office of Court Administration surcharge.*

## **Supreme Court - 60 Centre Street**

This granite-faced hexagonal building, designed by Guy Lowell of Boston in classical Roman style, opened in 1927 and was designated a New York City Landmark in 1966. The building features a massive Corinthian colonnade and is topped by an elaborate 140-foot-long triangular pediment by Frederick Warren

Allen carved in bas-relief set into granite. The interior features the mural "Law Through the Ages" painted by Attilio Pusterla which includes depictions of George Washington, Abraham Lincoln, Moses, Solon, Justinian, Blackstone, and John Marshall.

## **Tweed Courthouse - 52 Chambers Street**

This building was designed by John Kellum and completed by Leopold Eidlitz. It opened in 1881 and underwent a comprehensive restoration in 2001. The building includes Neoclassical style courtrooms, richly carved stonework, Romanesque architecture, gold leaf applique, and a stained glass skylight over an octagonal rotunda. Sections of the building are designated New York City Landmarks.

*Note: This building is no longer used as a courthouse and does not require an Office of Court Administration surcharge.*

## **Marriage Bureau - 141 Worth Street**

This building opened in 1930 and was named in honor of the longest-serving New York State Attorney General Louis Lefkowitz in 1984. It now houses the Manhattan District Attorney, various court offices, and the Manhattan City Clerk's Marriage Bureau. It is constructed of Maine Coast granite and its Centre Street lobby is decorated in an elaborate Art Deco Egyptian design.

## **Borough Hall - 209 Joralemon Street**

Brooklyn's own City Hall opened in 1848 designed originally in Greek Revival style by Calvin Pollard and later by Gamaliel King. After a fire in 1895, a new Victorian cast-iron cupola was built, designed by Vincent C. Griffith and the firm of Stoughton and Stoughton. When Brooklyn was consolidated into the City of New York in 1898, the building got its current name, Brooklyn Borough Hall. In 1902, the Common Council room was replaced by a new courtroom, designed in the Beaux-Arts style by Brooklyn architect Axel Hedman. The building was designated a New York City Landmark in 1966 and was added to the National Register of Historic Places in 1980.

## **Supreme Court - 88-11 Sutphin Boulevard**

This building, opened in 1936, houses Queens Supreme Court, Queens Surrogate Court, and the Queens County Clerk. Designed in a Neoclassical Federal style by the Department of Public Works, the building has an Alabama limestone façade, vestibule, and lobby walls faced in differently colored marbles, and is a designated New York City Landmark.

## **Civil Court - 89-17 Sutphin Boulevard**

This modern building, designed by Perkins Eastman and completed in 1997, houses the Queens Civil Courthouse and is composed of limestone, granite,

and glass. The building has a glass-encased lobby and has won awards for design excellence from both the Queens Chapter and the New York State Section of the American Institute of Architects.

## **Borough Hall - 120-55 Queens Boulevard**

Named the Helen Marshall Cultural Center at Queens Borough Hall to honor the three-term former Queens borough president, this building opened in 2016. A \$22.6 million project funded primarily by the Queens Borough President's Office and overseen by the New York City Department of Design and Construction, the center, also known as "the atrium," is designated for community use.

## **County Courthouse - 851 Grand Concourse**

The Bronx County Courthouse was designed in the Classical Revival style by Max Hausel and Joseph H. Freedlander and opened in 1934. The Veterans Memorial Hall located centrally on the main floor features large murals depicting pivotal moments in the creation of a formal legal system and in the founding of the Bronx. It was designated a New York City Landmark in 1976 and added to the National Register of Historic Places in 1983.

# Event Fee Base Cost\*

Location	Private Company/ Individual Base Cost	Not-for-Profit Base Cost
<b>Surrogate's Court</b> 31 Chambers Street (Manhattan)	<b>\$12,200</b>	<b>\$10,200</b>
<b>Supreme Court</b> 60 Centre Street* (Manhattan)	<b>\$8,300</b>	<b>\$7,500</b>
<b>Tweed Courthouse</b> 52 Chambers Street (Manhattan)	<b>\$8,500</b>	<b>\$7,600</b>
<b>Marriage Bureau</b> 141 Worth Street (Manhattan)	<b>\$8,300</b>	<b>\$7,500</b>
<b>Borough Hall</b> 209 Joralemon Street (Brooklyn)	<b>\$10,000</b>	<b>\$8,700</b>
<b>Supreme Court</b> 88-11 Sutphin Blvd.* (Queens)	<b>\$11,600</b>	<b>\$9,800</b>
<b>Civil Court</b> 89-17 Sutphin Blvd.* (Queens)	<b>\$9,600</b>	<b>\$8,400</b>
<b>Borough Hall</b> 120-55 Queens Blvd. (Queens)	<b>\$12,500</b>	<b>\$10,400</b>
<b>County Courthouse</b> 851 Grand Concourse* (Bronx)	<b>\$7,500</b>	<b>\$6,900</b>

\*Includes event space plus the following ancillary expenses: custodial services, fire safety protection, electrician, engineer, event coordinator, and security personnel up to 8 hours during the event. Rates are subject to change.

\*Additional fees will be imposed by the NYS Office of Court Administration for events in courthouse buildings. Note: The Tweed Courthouse and Surrogate's Court are not subject to this surcharge.

## Additional Fees:

- A daily surcharge of \$1,000 for private company/individual clients and \$500 for not-for-profits will be imposed if renters require the space before and/or after the event for set-up, or unfinished removal of property.
- A one-time security deposit of \$3,000 for private company/individual clients and \$1,500 for not-for-profits is required. This is refundable provided all terms of agreements have been met.

The image features a solid blue background with three large, semi-transparent teal circles. One circle is in the top left, another is in the middle right, and the largest one is in the bottom left, partially overlapping the logo. The logo itself consists of the text 'NYC' in a bold, sans-serif font, followed by 'DCAS' in a larger, bold, sans-serif font. Below this, the words 'Citywide Administrative Services' are written in a smaller, sans-serif font.

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