

DIRECTOR OF REGIONAL JOINT INTEREST PARK (PARKS AND RECREATION)

General Statement of Duties and Responsibilities

This is a management class of positions.

Under executive direction with the broadest possible latitude for the exercise of independent judgment and action, coordinates Department of Parks and Recreation and community activities in a Regional Joint Interest Park; performs- related work.

Examples of Typical Tasks

Develops a rehabilitation and maintenance plan consistent with historic and scenic traditions of the joint interest facility, which includes parkland and structures in assigned areas.

Administers the long range rehabilitation and maintenance of the facility through the coordination of the line bureaus' responsibilities in capital construction, technical services and routine maintenance.

Coordinates the development and implementation of capital programs in a Regional Joint Interest Park.

Administers the maintenance, technical services, forestry and horticulture so all aspects of park upkeep are coordinated efficiently.

Coordinates activities of other municipal agencies as they relate to the Joint Interest Park.

Engages in fundraising for special projects to be held in the park.

Assists the Department of Parks and Recreation public relations staff in promoting a Joint Interest Park.

Maintains liaison with Urban Park Rangers and educational groups on major education programs for children and adults in a Joint Interest Park.

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(continued)

Coordinates Horticultural Council development and overall horticultural planning for the Joint Interest Park.

Assists and advises the Park Department Concessions Bureau for purpose of granting high level concessions in a Joint Interest Park.

Qualification Requirements

1. A baccalaureate degree from an accredited college and four years of full-time experience in one or more of the following fields: technical maintenance and operation of park facilities, policy formulation and implementation, or business promotion, at least 18 months of which experience must have been in an administrative, managerial or executive capacity, or in supervision of professional, technical, administrative or maintenance staff working in one or more of the abovementioned areas; or
2. Education and/or experience equivalent to "1" above. However, all candidates must have the 18 months of administrative, managerial, executive or supervisory experience as described in "1" above.

Lines of Promotion

None. This class of positions is classified in the Non-Competitive Class.