

DUTIES STATEMENT

EXEMPT CLASS

DEPARTMENT OF FINANCE

DEPUTY COMMISSIONER TAX POLICY AND DATA ANALYTICS (FINANCE)

Under administrative direction of the First Deputy Commissioner, with full latitude for the exercise of independent initiative and judgment, has primary responsibility for the activities of the Tax Policy and Data Analytics Division of the Department of Finance (DOF).

Directs the work of executive, managerial, professional, technical and support staff responsible for the operations of the Tax Policy and Data Analytics Division, including the establishment of short- and long-term plans, setting goals, objectives and priorities, allocating resources, including personnel, for the most effective utilization, and establishing and maintaining organizational controls. Coordinates the activities of the Tax Policy Division with other divisions within the agency, as necessary.

Reviews, analyzes, and evaluates existing and proposed policies and legislation that affect the Department of Finance and New York City, including analyzing the revenue and distributional impacts of proposed changes to the tax system, monitoring and reporting on tax and parking revenues, working with local and state public agencies and private sector interests to promote improved tax administration, and advising the First Deputy Commissioner on revenue and budgetary issues.

Provides executive oversight over all modeling and data mining for DOF's Audit Division.

Performs related work.