DIRECTOR OF THE OFFICE FOR PEOPLE WITH DISABILITIES

General Statement of Duties and Responsibilities:

This is a management class of positions.

Under executive direction, with broad latitude for independent action and decision making, serves as the senior policy advisor on disability rights to the Mayor & Deputy Mayor of Strategic Policy Initiatives. Responsible for ensuring that New York City is the most accessible city in the world, advises the Mayor and agency partners on accessibility issues, spearheads public-private partnerships, and chairs the Accessibility Committee of the City's Building Code.

Examples of Typical Tasks

Regularly consults with high-level stakeholders regarding accessibility;

Engages with innovators in digital accessibility, communications, and autonomous vehicle development to ensure that accessibility remains a priority in technological advancements;

Serves as liaison between the disability community and City government;

Works collaboratively with other agencies to assure that the rights and needs of people with disabilities are included in all City initiatives;

Develops City policies concerning people with disabilities;

Oversees and assists in the implementation of City compliance laws recognizing rights of people with disabilities;

Provides information on disability related matters and housing referrals and advises the Department of Buildings on implementation of Building Code accessibility provisions (Local Law 58).

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Qualification Requirements

A Baccalaureate degree from an accredited college or university and five years of full-time professional experience including a minimum of three years leading initiatives related to the rights of people with disabilities of which at least two years must have been in an administrative, managerial or executive capacity or supervising personnel performing activities related to the duties of the position.

Direct Lines of Promotion

None. This class of positions is classified in the Non-Competitive Class.