



DEPARTMENT OF BUILDINGS

EXECUTIVE OFFICES
60 HUDSON STREET, NEW YORK, N.Y. 10013

RI DOLPH J. RINALDI, Commissioner
312-8190

RICHARD C. VISCONTI, AIA
Assistant Commissioner
Technical Affairs

TECHNICAL
POLICY AND PROCEDURE NOTICE #6/92

TO: Distribution

FROM: Richard C. Visconti, AIA
Assistant Commissioner

DATE: July 17, 1992

SUBJECT: Places of Assembly - Plan Submission Requirements for
the Use of Existing Exit Facilities

REFERENCE: Administrative Code Section 27-530, Means of Egress. A Place of Assembly, located in a building classified in another occupancy group, must comply with the exit requirements of subchapter 8, but may use the exit facilities of the building of which it is a part as a means of egress from the building.

PURPOSE: To establish additional guidelines for a plan(s) submitted for a Place of Assembly which uses the existing exit facilities of a building, and to insure that these facilities provide a safe means of egress pursuant to Administrative Code Section 27-354.

EFFECTIVE DATE: Immediately

SPECIFICS: In addition to the information that shall be shown on a Place of Assembly plan, the applicant shall be required to:

1. Provide a diagrammatic or key plan of the entire floor on which the Place of Assembly is located. The key plan shall show the existing access and exit facilities, and identify those which will be used for egress by the Place of Assembly. However, if the drawing submitted shows the entire floor plan, then a separate key plan is not mandatory.

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2. Provide a diagrammatic or key plan(s) at the level or levels of exit discharge. The key plan(s) shall show the continuous enclosure to discharge either directly or by way of a yard, court or exit passageway to an open exterior space.

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