

THE CITY OF NEW YORK  
HOUSING AND DEVELOPMENT ADMINISTRATION  
DEPARTMENT OF BUILDINGS

DEPARTMENTAL MEMORANDUM

DATE: June 25, 1974

TO: Borough Superintendents

FROM: Thomas V. Burke, Director of Operations

SUBJECT: MATERIALS AND EQUIPMENT ACCEPTANCE DIVISION  
TAGS AND LABELS

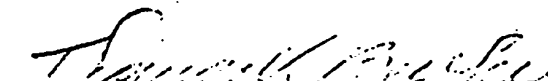
Under the provisions of Section C26-106.2, sub-division (f), all shipments and deliveries of accepted MEA materials and equipment are required to be provided with a permanent tag or label which contains the MEA acceptance number.

Facsimiles of accepted tags and labels will be furnished to all borough offices for field inspection and authentication. A systematic procedure for receiving and cataloguing these must be maintained by the Superintendent.

Inspectors are to be instructed to enforce the labeling requirements and are not to permit the use of materials or equipment that are not tagged or labeled.

TVB/MH/df

CC: Exec. Staff

  
Thomas V. Burke  
Director of Operations