

SERVICE UPDATE

Follow up #2 – <u>Local Law 28 of 2019</u>: Temporary Assistance for Certain Accessory Signs

Respondents eligible for a 75% waiver for accessory sign permit filing fees should attach the following to their RF1- Refund Request Application:

- 1. a copy of the accessory sign summons/violation; and
- 2. proof of payment of the entire judgment amount, such as a copy of the cancelled check or a credit card statement; the proof of payment must include the date the payment was made.
 - A copy of the court judgment is <u>not</u> required, please attach a copy if you have it.
 - See the <u>RF1 Instructions</u> for where to submit the RF1 Application.

For additional business assistance, contact **NYC Small Business Services** at https://www1.nyc.gov/site/sbs/businesses/contact.page. Please note in the *How can we help you?* field that you were referred by DOB per Local Law 28 of 2019.

For information about the NYC Department of Finance (DOF) temporary program to resolve storefront sign violations that were entered as judgments before May 10, 2019, and have **not** been paid, visit DOF's website at www.nyc.gov/awningamnesty2019.

For assistance with filing for a sign permit, visit your local borough office on Homeowners Night any Tuesday from 4:00 to 7:00 p.m. In addition, please visit our website for more information about signs.

POST UNTIL: December 31, 2019