

SERVICE UPDATE

Tenant Protection Plan Notice to Occupants

[Local Law 154 of 2017](#) requires owners to post or distribute a notice regarding the tenant protection plan (TPP) when the Department of Buildings issues the work permit.

Beginning on July 18, 2018 owners must post or distribute the notice form created and approved by the Department. The form is available [here](#) and on the Department's website at www.nyc.gov/buildings. The notice must be distributed to each occupied dwelling unit OR posted in the lobby **and**

- on each floor within ten feet of the elevator; or
- if the building does not have an elevator, within ten feet of or in the main stairwell on each floor.

As of July 18, 2018, owners must post the notice provided by the Department in order to comply with Local Law 154 of 2017. Failure to post the Department's approved notice containing the required contact information may result in the imposition of penalties.

Please be reminded, Local Law 154 also requires owners to notify the Department in writing at least 72 hours before starting work that requires a TPP. You must use the [online notification form](#) on the Department's website.

Note: Owners are also required by [Local Law 159 of 2017](#) to post the notice created and approved by the Department. Visit the Department's website for more information on Local Law 154 of 2017 and Local Law 159 of 2017.

POST UNTIL: December 31, 2018