

SERVICE NOTICE

Development HUB Post Approval Amendments

Effective January 3, 2023, all Post Approval Amendment (PAA) submissions for BIS jobs assigned to the Development Hub require selection of a PAA Review Type in eFiling.

Once a PAA is filed and the fee has been paid, applicants are required to upload a complete plan set. When uploading plans in eFiling for a filing assigned to the Development HUB, a new option will be added: **Select PAA Review Type**.

- Select Complex PAA Review for major zoning and plan changes. An appointment is required to be scheduled for review.
- Select Simple PAA Review for all other plan changes. By making this selection in eFiling, it will trigger the plan examiner to conduct a review of the PAA. An email no longer needs to be sent to DevHubSimple@buildings.nyc.gov.

Filing Documents ([show help](#))

Upload Plans

Upload Plans:

Select the Document type from the drop down or check the appropriate checkbox above to upload the file.

*Select Plan Name :
Complete Plan Set

* BIS Job Doc Number: 05

*Select PAA Review Type : Simple PAA Review Complex PAA Review

*Select File to Upload: (PDF format only. Maximum size limit 250MB)

Choose File No file chosen **Submit File**

See the [March 2021 Service Notice](#) for information about filing a PAA for minor plan changes.

For questions, submit an inquiry at nyc.gov/dobhelp.