

## **UPCOMING CHANGE**

## **Energy Code Inspections**

Effective May 2018, there is a new process in to resolve Energy Code Violations and Notices of Deficiency (NODs).

Email <u>energycodeinspections@buildings.nyc.gov</u> as soon as possible after receiving a Violation or Notice of Deficiency for an Energy Code infraction.

The email should include the following:

- · property address in the subject line
- the violation # and/or complaint # (body of the email)
- the property address (body of the email); and
- contact name and phone number (body of the email).

Detailed instructions regarding how to proceed will be provided.

NOTE: Violations issued for not having plans on site can be resolved directly with the Administrative Enforcement Unit (AEU) by submitting a Certificate of Correction

POST UNTIL: December 31, 2018