

Approved Inspection Agency Elevator Inspectors must use this form to certify that all unsatisfactory items identified during an annual periodic inspection (Category 1) and a PVT violation have been corrected within 120 days after the date of inspection and test, except all hazardous conditions must be corrected immediately. Additionally this certification must be filed within 60 days following the completion of repairs. (These rules are not applicable when certifying corrections of a PVT violation).

**Section 1—Place of Occurrence**

- Complete all the fields
- Borough name must be typed out. (Do not use borough code numbers)

**Section 2A—PVT Violation Device Information**

- Must complete the device number, date violation issued and PVT violation number.
- Please review and provide documents listed under items 1 and 2.
- Do not complete this section to correct a category 1 correction.

**Section 2B—Annual Periodic Test Device Information**

- Must complete the device number, date report filed and date of inspection.
- Please review and provide documents listed under items 1 and 2.
- Do not complete this section to correct a PVT violation.

**Section 3—Statements and Signatures**

- Must print name of elevator inspector.
- Must print name of approved elevator agency name.
- Must complete date of inspection.
- Must complete signature and certification number.
- Must complete all owners information and agency directors fields.
- Form must be notarized.