

Definitions

- Elevator Application (EA) is required for the installation of new devices, major alterations, substantial upgrades, total replacement/modernization, change of
 classification or work involving structural changes for an existing device.
- Elevator Building Notice (EBN) is required for the removal or dismantling, minor alteration, repair or replacement of equipment for an existing device.
- Elevator Building Notice/Policy and Procedure Notice (EBN/PPN) is a self-certification under Policy & Procedure 26/90 for replacement/modernization.
 OPPN 26/90 authorizes a contractor to sign off minor alterations that do not require a test to be performed in the presence of a DOB inspector.
- Amendments are a revision to an open application that is filed <u>after</u> the Elevator Division has approved an elevator work permit. Amendments may include, but are not limited to, scope of work, address, weight change of the device, plan change, etc.

ELV-1A Supplement – Amusement Ride Application

- The ELV1A Supplemental form is <u>only to be filed</u> when submitting an elevator application to install a permanent amusement ride. (Do not submit ELV1 Elevator Application.)
- Please submit four copies of the application.
- Please attach two copies of all manuals pertaining to the amusement device.
- Complete fields 1 through 12. (Do not complete fields 13 and 14.)

ONLY ORIGINAL ELEVATOR APPLICATIONS WILL BE ACCEPTED FOR PROCESSING. CORRECTION FLUID OR TAPE, WRITTEN EDITING/CORRECTION OR CROSSING OUT IS PROHIBITTED. CORRECTION FLUID OR TAPE, WRITTEN EDITING/CORRECTION OR CROSSING OUT IS PROHIBITTED.