

## **SERVICE NOTICE**

## **Elevators: Weekend Inspection Blitz**

Throughout April, the Elevator Inspectorial staff will be available during weekends to perform full test inspections on new or replaced elevators. To reserve a weekend test, submit a request for inspection in Inspection Ready and make the expedited test inspection payment with the 4<sup>th</sup> floor cashier at 280 Broadway.

- Inspections will take place 8:00am to 12:00pm and 12:30pm to 4:30pm on weekends (no 4:30pm on weekends)
- Inspections for removals, dismantles or punch lists will not be accepted
- Cancellations will result in a \$200 penalty payment
- Space is limited

For more information please contact the Elevator Unit by phone at 212.393.2435 or by email at ElevatorIR@buildings.nyc.gov.

POST UNTIL: April 30, 2016