

THE CITY OF NEW YORK  
HOUSING AND DEVELOPMENT ADMINISTRATION  
DEPARTMENT OF BUILDINGS

DEPARTMENTAL MEMORANDUM

DATE: May 31, 1977

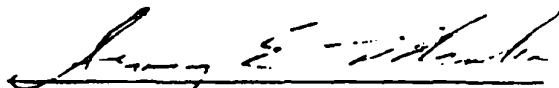
TO: Borough Superintendents and Chief Elevator Inspectors

FROM: Director of Operations Irving E. Minkin

SUBJECT: PERIODIC ELEVATOR INSPECTIONS

The third period elevator inspections for 1977 may be commenced immediately, in view of reports from your offices that no owner, lessee or agent has filed the written statement required for 1977, by Section C26-1802.5.

In the event a conflict arises between your scheduled inspection and one scheduled by a private elevator inspection agency, the department inspection shall be performed as scheduled, and the attached form letter sent to the building owner or agent.

  
Irving E. Minkin  
Director of Operations

IEM/df  
Att.

CC: Exec. Staff

1312