

As the Owner of the building/property, you are ultimately responsible for the project, and your signature/consent is required for submission of the project application by your Registered Design Professional, and Department approval.

Pre-Permit Project Work

Licensed Contractor

Hire NYC Licensed/Registered Contractor to obtain work permit(s) in order to begin work.

Special Inspections

If the scope of work requires special inspections, hire the required Special Inspection Agency for performing Special/Progress Inspections.

Notify the Department

Prior to permit, provide the names of special inspection agencies hired to do the Special Inspections, using an online submission.

On-going Project Work

Site Safety

Property Owners **must** maintain their properties in a safe condition during the course of work.