

New York City Department of Buildings

DOB NOW: Public Portal

User Manual

This user manual is a dynamic document that is continually edited and updated. Please check the New York City Department of Buildings website to download the most current user manual.

As of November 4, 2022

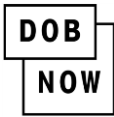


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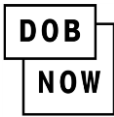
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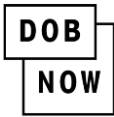
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Introduction

DOB NOW Overview

DOB NOW provides the public the ability to create online accounts, making it easier to submit applications, make payments, schedule appointments, check the status of an application or inspection, pull permits and make renewals. **DOB NOW** has four main components.

- **DOB NOW: *Inspections*** is for online scheduling, tracking, and notifications as well as enforcement and development inspections.
- **DOB NOW: *Build*** includes Job Filings, Permits, Certificates of Occupancy and Letters of Completion.
- **DOB NOW: *Safety*** includes compliance filings (façades, elevators, boilers and building emissions).
- **DOB NOW: *Licensing*** allows for online exam filing, issuance, and renewal for specific license types.

The **DOB NOW Public Portal** allows users without a DOB NOW/eFiling account to search for building properties and look-up the property profile information, as well as to view any filings associated with a property.

Manual Overview

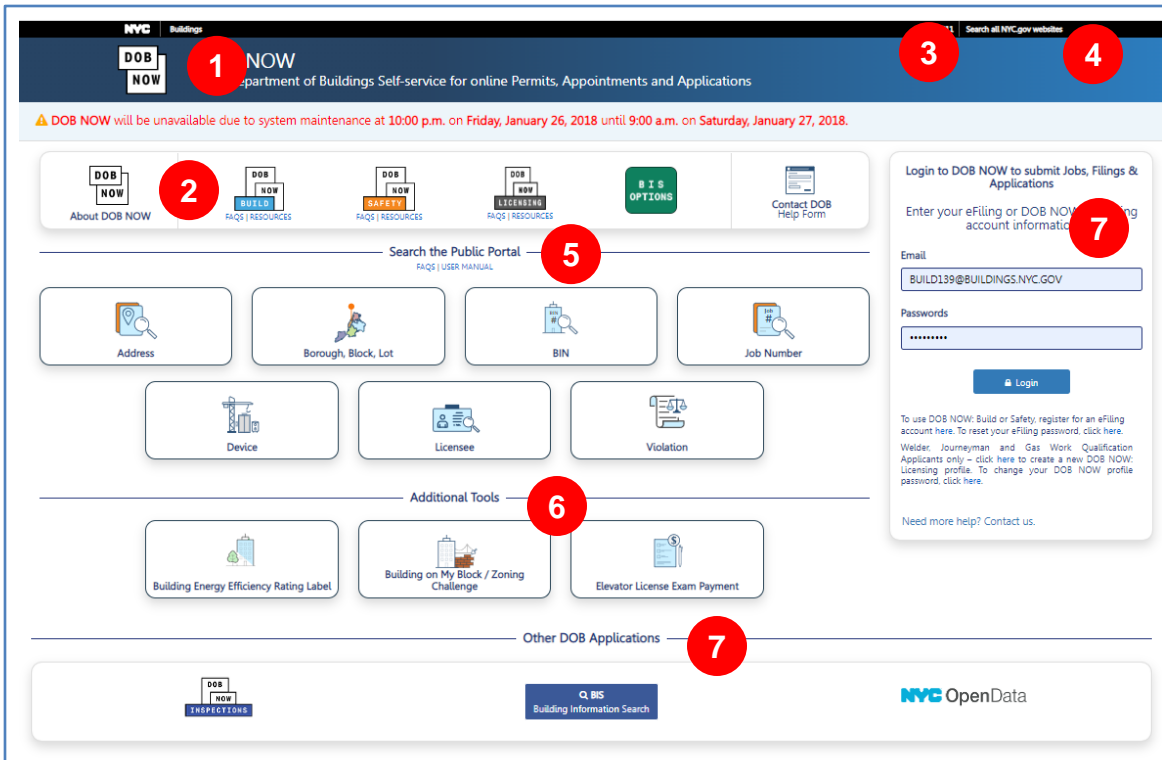
This user manual provides step-by-step instructions on navigating the DOB NOW Public Portal site as well as instructions on how to use the system. You do not need to be registered on the eFiling site to use the **DOB NOW Public Portal** search function.

DOB NOW Public Portal

This section will guide you through how to access the DOB NOW Public Portal and help to familiarize you with navigating between the various screens in the system. Screenshots overlaid with labels will direct your attention to key features and a step-by-step guide will explain how to use them.

Access DOB NOW

1. **DOB NOW home page link:** Click here at any point after performing a search to return to the home page.
2. **About DOB NOW:** Links to general information about each of the modules in DOB NOW.
3. **311 Link:** NYC311 provides access to non-emergency City services and information about City government programs. NYC311 is available both online and by phone.
4. **NYC.com Search Link:** Link to a search page that allows you to search for terms on all of the NYC.gov sites.
5. **Search the Public Portal Section:** Search for filings by:
 1. Address
 2. Borough, Block, Lot
 3. BIN
 4. Job Number
 5. Device
 6. Licensee
 7. Violation
6. **Additional Tools:** Functions that do not require a login can be linked from here.
 1. Building Energy Efficiency Rating Label
 2. Building on My Block/Zoning Challenge
 3. Elevator License Exam Payment
7. **DOB NOW Login:** In addition to existing user login, this section also provides links to sign up for new eFiling and DOB NOW logins.
8. **Other DOB Applications:** Links to:
 1. DOB NOW: *Inspections*
 2. BIS Buildings Information Search
 3. NYC OpenData

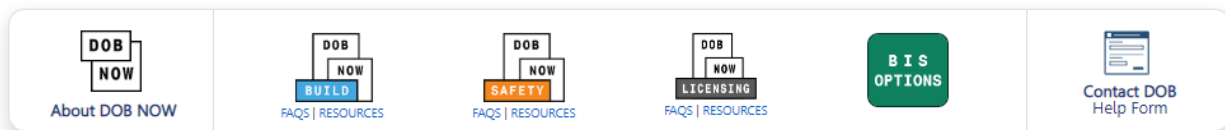


About DOB NOW

The About DOB NOW section provides links to general information about the DOB NOW system as well as **Frequently Asked Questions** and other **Resources** for:

- DOB NOW: *Build*
- DOB NOW: *Safety*
- DOB NOW: *Licensing*
- BIS Options

There is also a **Contact DOB** link for general questions about DOB NOW.



Clicking on the **Contact DOB** link gives access to the Help Form.

Online Help for Department of Buildings Self-Service Tools

Let us know how we can help you by filling out the form below. General inquiries will receive a response within approximately 3 business days. Requests for supersedes and withdrawals may take up to 3 weeks to be processed.

Help us help you by selecting the appropriate **Module** (the tool you have a question about):

Items marked with * are required.

Module*

Question Category*

Job/Filing Reference Number Type

Reference Number

If your question is about multiple job numbers, enter additional numbers in the Question field.

License Number, if applicable

What is your role for this filing?

Explain Question* *(Maximum limit: 600 Characters)*

Supporting Information Upload No file chosen
Upload limited to one PDF or JPG (less than 10MB).

Your Name:

Your Phone:

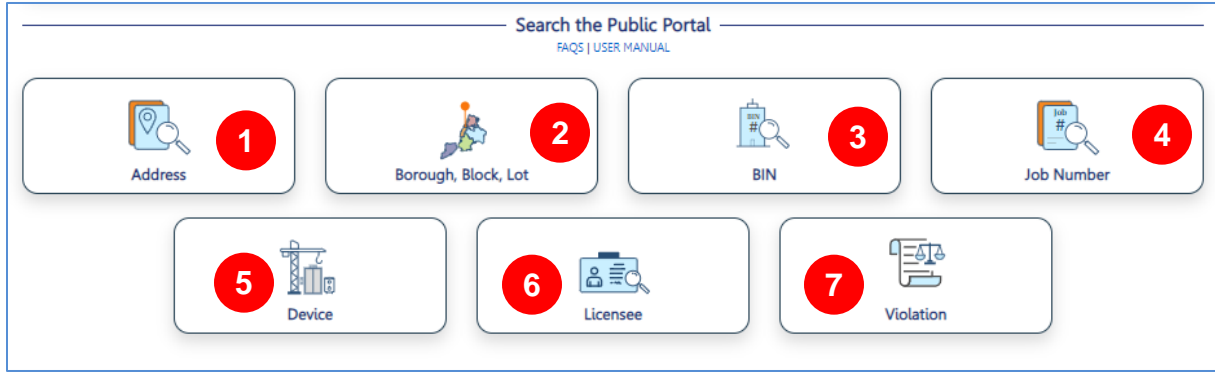
Email Address*

Search Section

The following section covers the use of the search functionality on the **DOB NOW Public Portal**. The Public Portal is the only search option available to users that have not logged on with an account

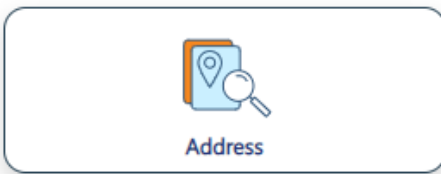
The **Search** section offers users seven search options.

1. **Address:** Search for a property using the address.
2. **Borough, Block, Lot (BBL):** Search for a property using the BBL number.
3. **Building Identification Number (BIN):** Search for a property using the BIN number.
4. **Job Number:** Search for a property using the Job Number.
5. **Device:** Search for a device such as Boilers, Elevators, or Cranes.
6. **Licensee:** Search for individuals licensed by DOB.
7. **Violation:** Search for Boiler, Elevator, Energy Efficiency Grade or Façade violations.



Address

To search by the address, click on the **Address** button to search.



The search fields will open.

The screenshot shows the "Address" search form with the following fields:

- House Number:** A text input field with the placeholder text "Enter House Number".
- Street Name:** A text input field with the placeholder text "Enter Street Name".
- Borough:** A dropdown menu with the text "Select Borough" and a downward arrow.

At the bottom of the form is a blue "Search" button with a magnifying glass icon.

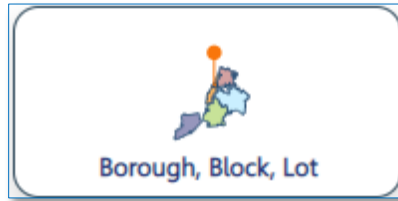
Enter the following information to search by address:

1. Enter the **House Number**.
2. Enter the **Street Name**.
3. Select **Borough** from the dropdown list.

Click on **Search**.

Borough, Block, Lot

Click on the **Borough, Block, Lot** tab to expand it.



Enter the **Borough**, **Block** and **Lot** to search for an address:

1. Select **Borough** from the dropdown list.
2. Enter the **Block** number.
3. Enter the **Lot** number.
4. Click on **Search**.

A screenshot of a web form titled "Borough, Block, Lot". The form has three input fields: "Borough" (a dropdown menu with "Select Borough" and a list of boroughs: Bronx, Brooklyn, Manhattan, Queens, Staten Island), "Block" (a text input field with the placeholder "Enter Block"), and "Lot (optional)" (a text input field with the placeholder "Enter Lot"). A blue "Search" button with a magnifying glass icon is positioned below the "Block" field.

Searching Without a Lot

If you only enter the **Borough** and **Block**, leaving the **Lot** field empty, a grid will display and you will need to select from the possible lots associated with the **Borough** and **Block** entered.

Enter the **Borough** and **Block** values.

A screenshot of the same "Borough, Block, Lot" search form. The "Borough" dropdown menu is set to "Queens" and the "Block" text input field contains "16350". Both the "Borough" dropdown and the "Block" input field are highlighted with a red rectangular border. The "Lot (optional)" field remains empty with the placeholder "Enter Lot". The "Search" button is visible below the "Block" field.

Click on **Search**.

Borough, Block, Lot

Borough: Queens
Block: 16350
Lot (optional): Enter Lot

Search

All addresses associated with the block will appear below the tab.

Borough, Block, Lot

Borough: Queens
Block: 16350
Lot: Enter Lot

Search

TaxLot	Address	HouseNumRange	Foil	Landmark	Obsolete	Bin
1	31 BEDFORD AVENUE	31 - 31		No		4821204
1	101 BEDFORD AVENUE	101 - 101		No		4821221
1	102 BEDFORD AVENUE	102 - 102		No		4821222
1	103 BEDFORD AVENUE	103 - 103		No		4821223
1	104 BEDFORD AVENUE	104 - 104		No		4821224
1	105 BEDFORD AVENUE	105 - 105		No		4821225
1	106 BEDFORD AVENUE	106 - 106		No		4821226
1	107 BEDFORD AVENUE	107 - 107		No		4821227
1	108 BEDFORD AVENUE	108 - 108		No		4821228

Total Items: 30
1 / 100 30 items per page
1 - 30 of 2991 items

Double click on the address you want to view.

Borough, Block, Lot

Borough: Queens
Block: 16350
Lot: Enter Lot

Search

TaxLot	Address	HouseNumRange	Foil	Landmark	Obsolete	Bin
1	31 BEDFORD AVENUE	31 - 31		No		4821204
1	101 BEDFORD AVENUE	101 - 101		No		4821221

The search results page will load for the location selected.

51-40 GORSLINE STREET | QUEENS 11373 | BIN# 4057015

Building Schedule of Occupancy | Certificate of Occupancy | Certificate of Compliance | Active Tenant Protection Plans | After Hour Variance | Energy Submission

Energy Efficiency Rating (Local Law 33 of 2018) View

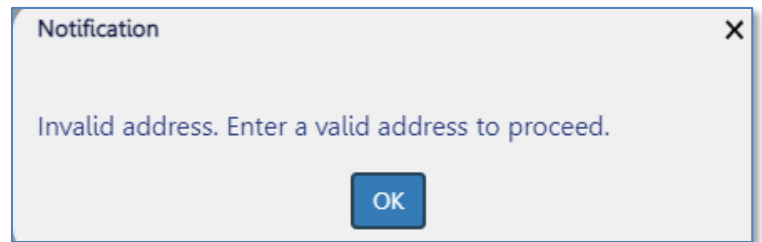
Alternate Addresses:
GORSLINE STREET 51-40 - 51-40

Cross Street(s) 51 AVENUE, KNEELAND AVENUE	DOB Special Place Name	Tax Block 2470	Tax Lot 27
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Search Error

After clicking on the **Search** button, if the property information cannot be found, an error notification will open.

Click **OK** to continue.



Building Identification Number (BIN)

Click on the **Building Identification Number (BIN)** button to search.



The search field will open.

Enter a **BIN** to search for an address:

1. Enter the **BIN #**. A 7-digit **Building Identification Number** must be entered.
2. Click on **Search**.

Address Borough, Block, Lot **BIN** Job Number

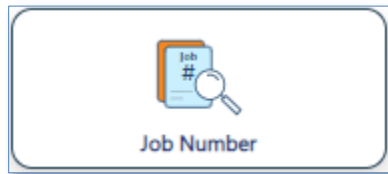
BIN

BIN #
Enter BIN

Search

Job Number

Click on the **Job Number** button to begin the search.



This will reveal the search pane, enter the Job number you wish to search for and click the **Search** button.

Job Number

DOB NOW Job Number
Q00042721

Search

You'll be taken to the job Filing **Property Profile** page where all of the relevant information related to the filing will be displayed.

Property Profile

51-40 GORSLINE STREET | QUEENS 11373 | BIN# 4057015

Building Schedule of Occupancy | Certificate of Occupancy | Certificate of Compliance | Active Tenant Protection Plans | After Hour Variance | Energy Submission

Energy Efficiency Rating (Local Law 33 of 2018) [View](#)

Alternate Addresses:
GORSLINE STREET 51-40 - 51-40

Cross Street(s) 51 AVENUE, KNEELAND AVENUE	DOB Special Place Name Condo	Tax Block 2470	Tax Lot 27
Community Board 404	DOB Special Place Name NO	Buildings on Lot 1	Vacant NO
Health Area 1410	Census Tract 479	DOB Building Remarks	Landmark Status
Special Status N/A	Local Law NO	Loft Law NO	SRO Restricted NO
TA Restricted NO	UB Restricted NO	Environmental Restrictions N/A	Grandfathered Sign NO
Legal Adult Use NO	City Owned NO	Additional BINs for Building NONE	Special District

This property is located in an area that may be affected by the following:

Tidal Wetlands Map Check:	No
Freshwater Wetlands Map Check:	No
Coastal Erosion Hazard Area Map Check:	No
Special Flood Hazard Area Check:	No

Device

Click the **Device** button.



The Device panel will be displayed, from the drop-down menu choose the Device Type and enter the Device Number you wish to search for and then click the **Search** button.

Device

Device Type: Boilers

Device Number: 10000000015N0001

[Search](#)

Now on the Property Profile page scroll down to the **Boiler Information** section.

Boiler Information

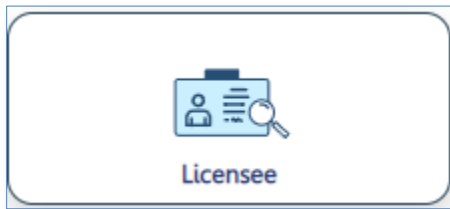
Boiler ID 1000000015N0001	BTU/h 0	Boiler Make ROCKMILLS	Boiler Model 1111
Pressure Type Low Pressure	Fuel N/A	Filed At 41 MADISON AVENUE	Located In OFFICE/BLD001
Boiler Status Void	Boiler Number 1000000015N0001	Existing Boiler Type Hot Water Heating	Existing Energy Source Oil
National Board No 2132	Boiler Classification Mobile	Design Fire-Tube	Floor N/A
Year Built 1962			

Scroll further down the page to view **Safety: Compliance Filings** section to view the history of the boiler inspections that have taken place in the past.

SAFETY: Compliance Filings						
Compliance Type: Boilers						
View	Boiler ID	Multi Dwelling	Boiler Status	Boiler Make	Boiler Model	Year Built
	10000012345Y0004	YES	ACTIVE			
	10000012345Y0044	YES	ACTIVE			
	10000002222N0001	NO	TEMP			
	10000012345N0123	NO	ACTIVE			

Licensee

To search for license information for an individual click on the **Licensee** button.



Choose the type of search from the drop-down menu and click the **Search** button. Available search types are:

1. Last Name
2. Business Name
3. License Number Only
4. View All/Active Licenses
5. Associated Jobs of License

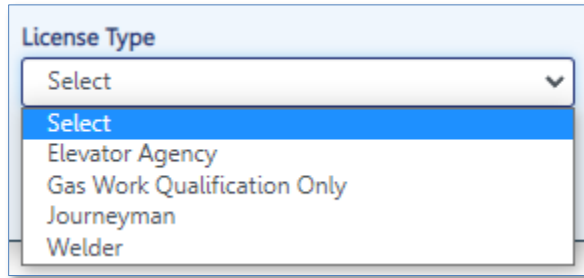
Licensee

This search is only available for license types in DOB NOW (Elevator Agency, Gas Work Qualification, Journeyman and Welder). For all other license types, search in the [Buildings Information System \(BIS\)](#).

View

Select Type
 Last Name
 Business Name
 License Number Only
 View All/Active Licenses
 Associated Jobs of License

For the first four search views, users must enter both a search term and a license type. The License Type drop-down menu lists all license types currently available through DOB NOW: Elevator Agency, Gas Work Qualification Only, Journeyman and Welder.



License Type

Select

Select

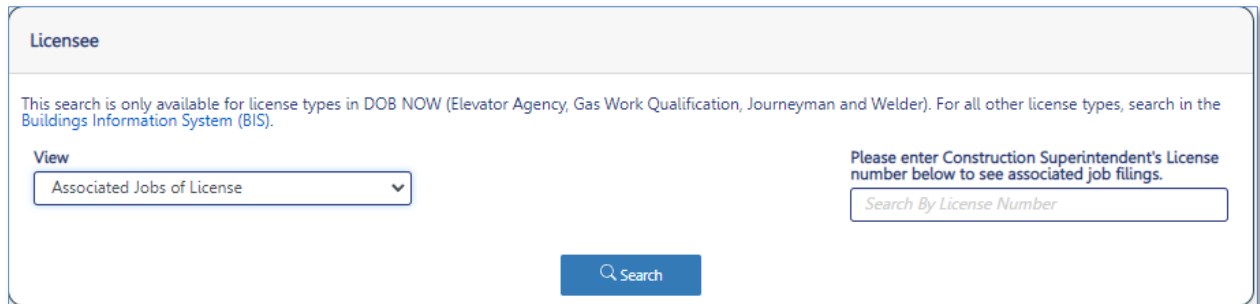
Elevator Agency

Gas Work Qualification Only

Journeyman

Welder

For Associated Jobs of License, users must enter the Construction Superintendent's License number.



Licensee

This search is only available for license types in DOB NOW (Elevator Agency, Gas Work Qualification, Journeyman and Welder). For all other license types, search in the Buildings Information System (BIS).

View

Associated Jobs of License

Please enter Construction Superintendent's License number below to see associated job filings.

Search By License Number

Search

The **License Details** Page is displayed with all of the information pertaining to the Licensee(s).

License Details

TONY STARK

License Type: Elevator Agency

License Number: 610794

License Status:

Licensee's Name: Tony Stark

Business Address: NYC NY 10008

License Class: Elevator Co-Director

License Issuance Date: 02/04/2022

License Expiration Date: 02/04/2022

Business Name: LJKHFLKJFHLKJFHKJH

Insurance Type	Policy #	Required	Company	Expiration Date
General Liability	654564897987	YES	aeraewqewr	05/28/2026
Workers Compensation	9878789798787	YES	gkhjgkhjgkh	01/21/2027
Disability	ABCD123456	YES	mvmvbmvmvb	10/29/2026

Violation

Click The **Violation** button.



Enter in the necessary information and click **Search**.

Violation

Violation Type

Elevators ▼

This portal contains violations for failure to file annual boiler inspection reports and Category 1, Affirmation of Correction and Category 5 elevator inspection/test reports. Search the [Buildings Information System](#) for any other violation type.

Search by*

Violation Number

Device Number

Address

BIN

House Number*

Street Name*

Borough* ▼

The results will be displayed in a pop-up window.

Search Results for Elevators Violations				
Violation # 040519EVCAT100241	BIN 1079215	Cycle End Date 12/31/2017	Device Type Elevator	Detail ▾
Violation # 040519EVCAT100242	BIN 1079215	Cycle End Date 12/31/2017	Device Type Elevator	Detail ▾

[✕ Close](#)

Search Results (Property Profile)

Performing a search for a property or Job brings up the **Property Profile** page for the searched location.

1. **Property Profile:** Contains high-level details of the property location.
2. **Building Characteristics:** Contains detailed information on the property location.
3. **Back:** Click to go back to the search page (home page).

← Back 3
Property Profile 1
Home

51-40 GORSLINE STREET | QUEENS 11373 | BIN# 4057015

Building Schedule of Occupancy
Certificate of Occupancy
Certificate of Compliance
Active Tenant Protection Plans
After Hour Variance
Energy Submission

Energy Efficiency Rating (Local Law 33 of 2018)
View

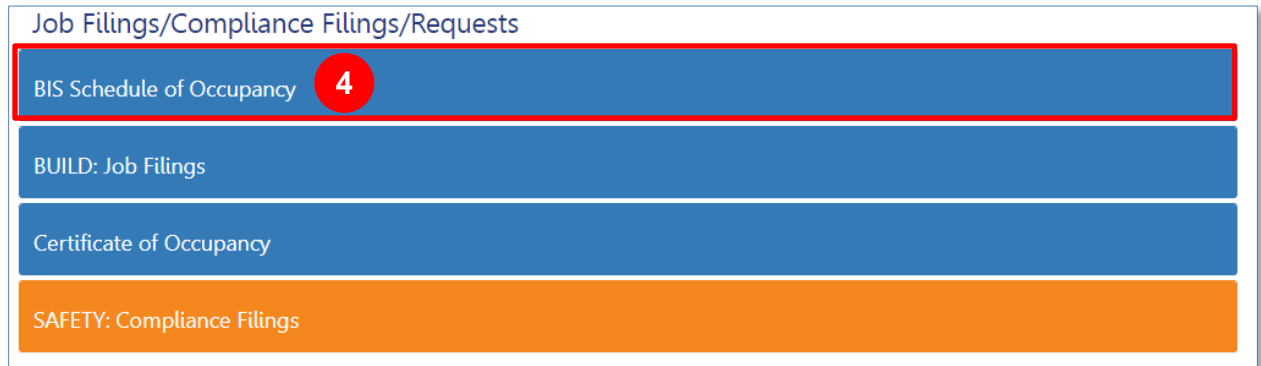
Alternate Addresses:
GORSLINE STREET 51-40 - 51-40

Cross Street(s) 51 AVENUE, KNEELAND AVENUE	DOB Special Place Name Condo NO	Tax Block 2470	Tax Lot 27
Community Board 404	Census Tract 479	Buildings on Lot 1	Vacant NO
Health Area 1410	Local Law NO	DOB Building Remarks	Landmark Status
Special Status N/A	UB Restricted NO	Loft Law NO	SRO Restricted NO
TA Restricted NO	City Owned NO	Environmental Restrictions N/A	Grandfathered Sign NO
Legal Adult Use NO		Additional BINs for Building NONE	Special District

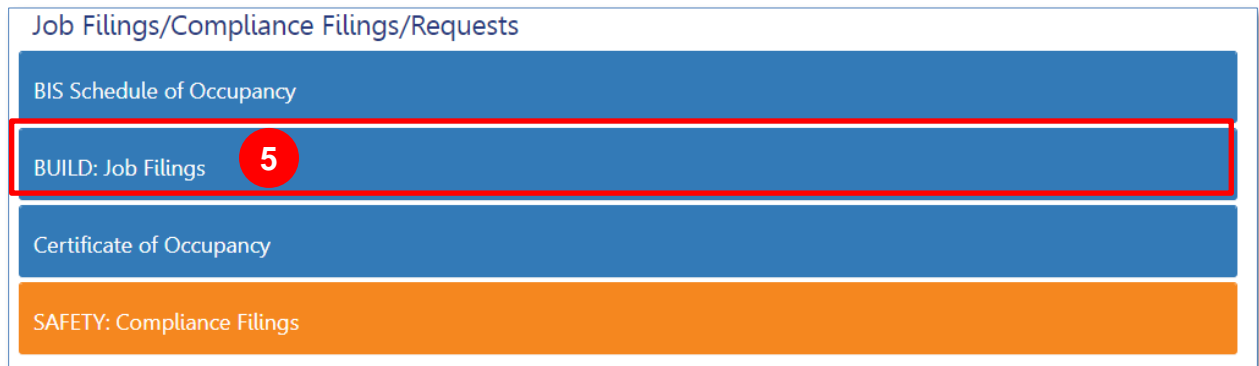
This property is located in an area that may be affected by the following:

Tidal Wetlands Map Check:	No
Freshwater Wetlands Map Check:	No
Coastal Erosion Hazard Area Map Check:	No
Special Flood Hazard Area Check:	No

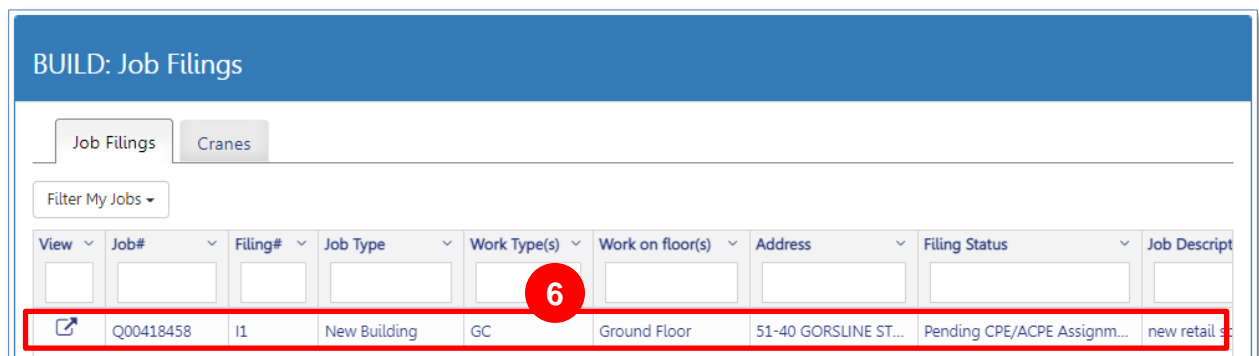
4. **BIS Schedule of Occupancy:** Contains Schedules of Occupancy filed in DOB NOW for BIS Jobs.



5. **Build Job Filings Tab:** Contains the list of Build filings associated with the address.



6. **List of Build Job Filings:** Clicking on the Build tab displays the list of filings.



7. **Safety Compliance Filings Tab:** Contains the list of Safety filings associated with the address.

8. **Compliance Type drop down menu:** Contains the list of Safety filings associated with the address.

9. **List of Safety Filings:** Clicking on the Safety tab displays the list of filings.

SAFETY: Compliance Filings 6

Compliance Type: Facades 7

	Technical Report(TR6)/(FISP)	Initial Extension Request(FISP1)	Additional Extension Request(FISP2)	Unsafe Notification(FISP3)			
View	Filing Number	Report Status	Filing Status	Filing Type	Filing Date	Owner	QEWI
8	TR6-800358-8C-A2	Accepted	SWARMP	Amended	05/15/2020	JOE ADAM	JOE ADAM
	TR6-900358-9C-A1	Accepted	SAFE	Amended	02/18/2020	JOE ADAM	JOE ADAM

Property Profile

The first part of the **Property Profile** page contains high-level location details for the property.

1. **House No. and Street Address**
2. **Borough and Zip Code**
3. **BIN #**
4. **Cross Street Address**

Property Profile

280 BROADWAY 1 MANHATTAN 10007 2 BIN# 1079215 3

BROADWAY	274 - 286	4
CHAMBERS STREET	53 - 63	
READE STREET	31 - 41	

Building Characteristics

The **Building Characteristics** section on the **Property Profile** page provides detailed information on the property location.

1. **Health Area:** four-digit health area number used by the Health Department.
2. **Community Board:** specifies the community board designation for property.
3. **Cross Street(s):** Intersecting streets around the property.
4. **Landmark Status:** Indicates if the property has landmark status.
5. **SRO Restricted:** Indicates if property has a single room occupancy (SRO) restriction.
6. **Grandfathered Sign:** States if the property has a grandfathered sign.
7. **Additional BINs for Building:** Other Building Identification Numbers (BINs) for this building
8. **Tax Block:** Provides tax block number for property.
9. **Condo:** Indicates if property is a condo.
10. **DOB Special Place Name:** name which is commonly used to refer to the building (ie., Empire State Building).
11. **Special Status:** Indicates if building has a special status.
12. **TA Restricted:** Indicates if there is a special transit land use restriction.
13. **Legal Adult Use:** States if the building is permitted for adult entertainment.
14. **Special District:** States if the building is in a special district.

Building Characteristics

<div style="border: 1px solid red; padding: 5px; margin-bottom: 5px;"> 1 Health Area 7700 </div> <div style="border: 1px solid red; padding: 5px; margin-bottom: 5px;"> 2 Community Board 101 </div> <div style="border: 1px solid red; padding: 5px; margin-bottom: 5px;"> 3 Cross Street(s) CHAMBERS STREET, READE STREET </div> <div style="border: 1px solid red; padding: 5px; margin-bottom: 5px;"> 4 Landmark Status L - LANDMARK </div> <div style="border: 1px solid red; padding: 5px; margin-bottom: 5px;"> 5 SRO Restricted NO </div> <div style="border: 1px solid red; padding: 5px; margin-bottom: 5px;"> 6 Grandfathered Sign NO </div> <div style="border: 1px solid red; padding: 5px;"> 7 Additional BINs for Building NONE </div>	<div style="border: 1px solid red; padding: 5px; margin-bottom: 5px;"> 8 Tax Block 153 </div> <div style="border: 1px solid red; padding: 5px; margin-bottom: 5px;"> 9 Condo NO </div> <div style="border: 1px solid red; padding: 5px; margin-bottom: 5px;"> 10 DOB Special Place Name </div> <div style="border: 1px solid red; padding: 5px; margin-bottom: 5px;"> 11 Special Status N/A </div> <div style="border: 1px solid red; padding: 5px; margin-bottom: 5px;"> 12 TA Restricted NO </div> <div style="border: 1px solid red; padding: 5px; margin-bottom: 5px;"> 13 Legal Adult Use NO </div> <div style="border: 1px solid red; padding: 5px;"> 14 Special District UNKNOWN </div>
--	---

- 15. **Census Tract:** Specifies the census tract number of property.
- 16. **Buildings on Lot:** Indicates the number of buildings on lot.
- 17. **DOB Building Remarks:** If any, provides DOB building remarks.
- 18. **Local Law:** Indicates if there are any local laws that apply to property.
- 19. **UB Restricted:** Indicates if it is an unsafe building (UB).
- 20. **City Owned:** Indicates if property is City owned.
- 21. **Tax Lot:** Provides tax lot number for property.
- 22. **Vacant:** Indicates if property is vacant.
- 23. **Loft Law:** Indicates if there are any loft laws that apply to property.
- 24. **Environmental Restrictions:** Indicates if there are any environmental restrictions on property.
- 25. **Affordable Housing:** Indicates if property provides affordable housing.

15	Census Tract 31	21	Tax Lot 1
16	Buildings on Lot 1	22	Vacant NO
17	DOB Building Remarks		
18	Local Law NO	23	Loft Law NO
19	UB Restricted NO	24	Environmental Restrictions N/A
20	City Owned YES	25	Affordable Housing Yes

Additional Property Details Characteristics

The section underneath the Building Characteristics provides additional property information.

1. **This Property is located in an area that may be affected by the following:**
 - a. **Tidal Wetlands Map Check:** Indicates if property is located in a tidal wetlands area.
 - b. **Freshwater Wetlands Map Check:** Indicates if property is located in a freshwater wetlands area.
 - c. **Coastal Erosion Hazard Area Map Check:** Indicates if property is located in a coastal erosion hazard area.
 - d. **Special Flood Hazard Area Map Check:** Indicates if property is located in a special flood hazard area.
2. **Department of Finance Building Classification:** Provides the Department of Finance building classification for the property.

This property is located in an area that may be affected by the following: 1

Tidal Wetlands Map Check:	No
Freshwater Wetlands Map Check:	No
Coastal Erosion Hazard Area Map Check:	No
Special Flood Hazard Area Map Check:	No

Department of Finance Building Classification: O3-OFFICE BUILDINGS 2

Please Note: The Department of Finance's building classification information shows a building's tax status, which may not be the same as the legal use of the structure. To determine the legal use of a structure, research the records of the Department of Buildings.

Filings

The Filings section on the Property Profile page contains all recorded filings that have been made in DOB NOW for the searched location. The filings are divided by filing type, which currently includes **BIS Schedule of Occupancy**, **BUILD: Job Filings**, **Certificate of Occupancy** and **SAFETY: Compliance Filings**.

BIS Schedule of Occupancy

To view any Schedules of Occupancy that were filed in DOB NOW for BIS jobs, click on the BIS Schedule of Occupancy tab.

BIS Schedule of Occupancy

A list of all such Schedule of Occupancy filings will open. The following columns will appear:

1. **Request Number:** The unique identified assigned to the filing.
2. **Address:** Street address for the location.
3. **Request Status:** The status of the filed request.
4. **Created Date:** The date on which the Schedule of Occupancy request was created.

BIS Schedule of Occupancy

View	Request Number	Address	Request Status	Created Date
	SO-1079215-166666683-01-02	280 BROADWAY	Approved	05/06/2021
	SO-1079215-166666718-01-02	280 BROADWAY	Approved	04/28/2021

BUILD: Job Filings

To view the DOB NOW: *Build* filings, click on the **BUILD: Job Filings** tab to expand it.

BUILD: Job Filings

The DOB NOW: *BUILD* filing screen includes the following columns:

1. **Job Filings:** The filing number and job number of the associated filing.
2. **Filing Status:** The filing status of the associated item.
3. **Address:** Street address for the location.
4. **Total Items:** Specifies the total number of filings being displayed in the grid.
5. **Page Navigation/Items per Page:** Indicates which page of the table is being viewed.
6. **Items being viewed:** Specifies which items are being viewed out of the total number of items.

BUILD: Job Filings

1 Job Filings Cranes

Filter My Jobs ▾

View ▾	Job# ▾	Filing# ▾	Job Type ▾	Work Type(s) ▾	Work on floor(s) ▾	Address 3	Filing Status 2	Job Descript
	M00418460	I1	Alteration	LAA		280 BROADWAY	Permitted	test
	M00418445	I1	Alteration	EL		280 BROADWAY	Permit Issued	BUILD 13
	M00418395	P1	Alteration	EL		280 BROADWAY	Approved	test
	M00418395	P2	Alteration	EL		280 BROADWAY	Approved	test
	M00418395	I1	Alteration	EL		280 BROADWAY	Permit Issued	test
	M00418394	I1	Alteration	EL		280 BROADWAY	Permit Issued	test
	M00418288	P1	Alteration	EL		280 BROADWAY	Approved	test
	M00418288	I1	Alteration	EL		280 BROADWAY	Permit Issued	test
	M00418235	I1	Alteration	EL		280 BROADWAY	Permit Issued	BUILD 13

4 Total Items: 3969 (Showing Items: 25)

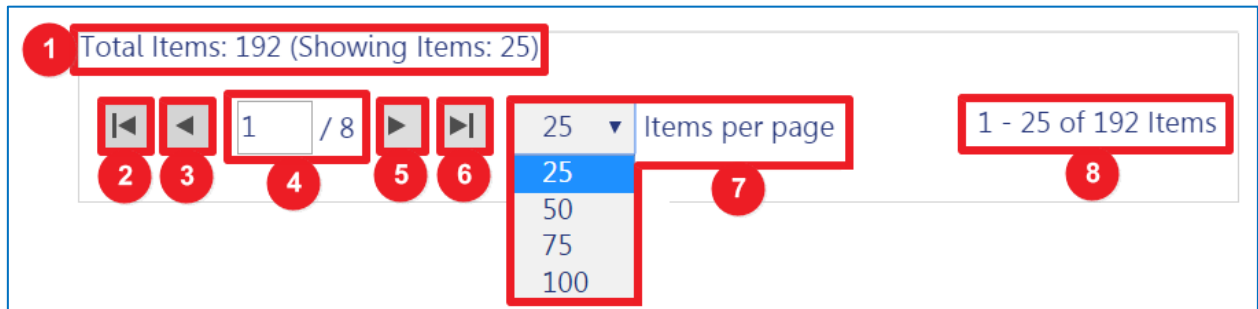
5 1 / 159 25 Items Per Page 6 1 - 25 of 3969 items

Page Navigation

Tables with many results are divided into pages for easy viewing. At the bottom of these tables are tools which can be used to navigate through many pages.

The item navigation tools have the following features:

1. **Total Items:** Specifies the total number of filings being displayed in the grid.
2. **First Page Button:** Click to navigate back to the first page.
3. **Back Button:** Click to navigate back one page.
4. **Manual Entry:** Indicates which page is being shown on the grid. It is possible to manually enter the number to go to a specific page.
5. **Forward Button:** Click to navigate forward one page.
6. **Last Page Button:** Click to navigate to the last page.
7. **Items Per Page:** Specify how many items should be displayed per page using the dropdown menu.
8. **Items Being Viewed:** Specifies which items are being viewed out of the total number of items.



Certificate of Occupancy

To view all changes to the Certificate of Occupancy for the building, click on the **Certificate of Occupancy** tab.

Certificate of Occupancy

A list will open showing all such changes with the following columns:

1. **CO Request #:** The unique identifier assigned to the request.
2. **CO Submission Type:** The type of CO request filed.
3. **CO Status:** The status of the request.
4. **Job Filing #:** The Job Filing number associated to the CO request.
5. **Address:** Street address for the location.
6. **Borough:** The borough of the building.
7. **Created Date:** The date the CO request was created in DOB NOW.

Certificate of Occupancy

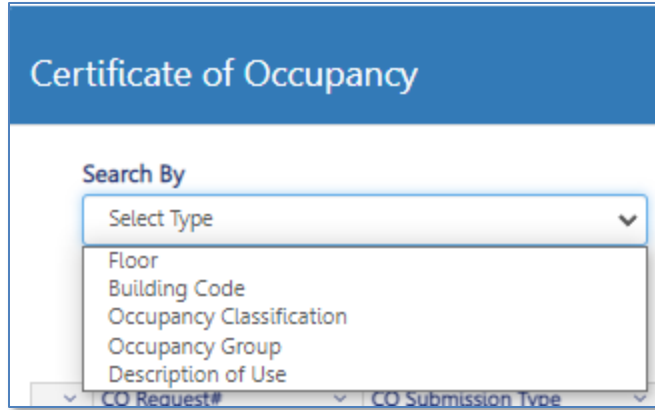
Search By
Select Type

Search

View	Print	CO Request#	CO Submission Type	CO Status	Job Filing#	Address	Borough	Create
		CO-000000070	Renewal With Change	CO Issued	185002267-01	280 BROADWAY	MANHATTAN	02
		CO-000000707	Initial	CO Issued	185006218-01	280 BROADWAY	MANHATTAN	03

The list can be searched by:

1. Floor
2. Building Code
3. Occupancy Classification
4. Occupancy Group
5. Description of Use



SAFETY: Compliance Filings

To view the DOB NOW: *Safety* filings, click on the **SAFETY: Compliance Filings** tab to expand it.

SAFETY: Compliance Filings

Select the Compliance Type to view a grid of filings.

The DOB NOW: *Safety* Compliance Filings screen includes the following columns:

1. **Filing Number:** The filing number associated to the filing.
2. **Report Status:** The status associated to the filing.
3. **Filing Status:** The Filing status associated filing.
4. **Filing Type:** The type or stage of the filing.
5. **Filing Date:** The Filing date of the associated filing.
6. **Owner:** The Owner of the associated filing.
7. **Total Items:** Specifies the total number of filings being displayed in the grid.
8. **Items Per Page:** Indicates which page of the table is being viewed.
9. **Items being viewed:** Specifies which items are being viewed out of the total number of items.

SAFETY: Compliance Filings

Compliance Type: Facades

Technical Rep... (FISP) **5** | In... Extension Reque... **2** | Addit... Extension Reque... (2) **3** | Unsa... **4** | Unsa... cation(FISP3) **5** | Unsa... **6**

View	Filing Number	Report Status	Filing Status	Filing Type	Filing Date	Owner	QEWI
	TR6-800358-8C-A2	Accepted	SWARMP	Amended	05/15/2020	JOE ADAM	JOE ADAM
	TR6-900358-9C-A1	Accepted	SAFE	Amended	02/18/2020	JOE ADAM	JOE ADAM
	TR6-900358-9C-I1	Accepted	UNSAFE	Initial	02/18/2020	JOE ADAM	JOE ADAM
	TR6-800358-8C-I3	Accepted	UNSAFE	Initial	10/14/2016	APPLE ROME	JOE ADAM
	TR6-600358-NA-I1	Accepted	SWARMP	Initial	10/27/2006	LANCE SIEBERT	MARTIN STEI...
	TR6-700358-7C-I1	Accepted	UNSAFE	Initial	01/13/2014	WAGNER JOSE...	PAUL MILLMA...

7 Total Items: 6

8 1 / 1 **9** 25 Items Per Page 1 - 6 of 6 items

Sorting and Searching Table Columns for BUILD and SAFETY

When viewing the filings for a property, it is possible to search for a specific value within each of the columns and also sort the results in ascending or descending order.

1. Enter the value you want to search into the column.
2. The items shown in the table will update to only show items that contain the value you entered.

BUILD: Job Filings

Job Filings | Cranes

Filter My Jobs ▾

View ▾	Job# ▾	Filing# ▾	Job Type ▾	Work Type(s) ▾	Work on floor(s) ▾	Address ▾	Filing Status ▾
	M00418460	I1	Alteration	LAA		280 BROADWAY	Permitted
	M00418445	I1	Alteration	EL		280 BROADWAY	Permit Issued

It is also possible to sort the table. Click on the dropdown arrow next to the column.

Address ▾	Filing Status ▾	Job Description ▾
280 BROADWAY	Permitted	test
280 BROADWAY	Permit Issued	BUILD 138
280 BROADWAY	Approved	test

A list of option will pop-up and you can choose to:

- Sort Ascending
- Sort Descending
- Hide Column

Job No. - Filing No.	Filing Status	Address
M000800	Pending Plan Examiner Assignment	280 BROADWAY
M000790	Pending Plan Examiner Assignment	280 BROADWAY
M000790	Permit Entire	280 BROADWAY

- Sort Ascending
- Sort Descending
- Hide Column

Open a Job Filing

Opening a Job Filing follows the same process throughout DOB NOW.

BUILD

To view a DOB NOW: *Build* Job Filing, click on the **BUILD** tab to expand it. The expanded table contains all of the filings associated with a property.

BUILD: Job Filings

Job Filings | Cranes

Filter My Jobs ▾

View	Job#	Filing#	Job Type	Work Type(s)	Work on floor(s)	Address	Filing Status	Job Descript
	M00418460	I1	Alteration	LAA		280 BROADWAY	Permitted	test
	M00418445	I1	Alteration	EL		280 BROADWAY	Permit Issued	BUILD 13
	M00418395	P1	Alteration	EL		280 BROADWAY	Approved	test
	M00418395	P2	Alteration	EL		280 BROADWAY	Approved	test
	M00418395	I1	Alteration	EL		280 BROADWAY	Permit Issued	test
	M00418394	I1	Alteration	EL		280 BROADWAY	Permit Issued	test
	M00418288	P1	Alteration	EL		280 BROADWAY	Approved	test
	M00418288	I1	Alteration	EL		280 BROADWAY	Permit Issued	test
	M00418235	I1	Alteration	EL		280 BROADWAY	Permit Issued	BUILD 13

Total Items: 3969 (Showing Items: 25)

1 / 159 / 25 Items Per Page

1 - 25 of 3969 items

To open a Job Filing, double-click on the applicable row.

BUILD

Job No. - Filing No.	Filing Status	Address	Borough	Created Date
M00060113 - I1	Pending Plan Examiner Assignment	280 BROADWAY	MANHATTAN	09/15/2016
M00060052 - I1	Approved	280 BROADWAY	MANHATTAN	09/15/2016

The **Filing Details** screen will open. The list of tabs shown changes based on the type of a filing.

1. **Plans/Work (PW1)**: Contains information about the work types, location, and applicant.
2. **Zoning Information**: Contains all the zoning information entered for the job filing.
3. **Zoning Challenge/Appeal(s)**: Includes links to all zoning challenges or zoning appeals that have been filed against the ZD1 document in this job filing.
4. **Energy**: Contains Energy filings associated with the job filing.
5. **Scope of Work**: Includes all planned work that is part of a job filing.
6. **Cost Affidavit (PW3)**: Details of the fee associated with filing.
7. **Technical Report (TR1)** : Details compliance with all inspections required for the job.
8. **Technical Report Energy (TR8)**: Details compliance with energy codes.
9. **As Built Energy Analysis (EN2)**: Certification that as-built energy values match the last approved Energy Analysis
10. **Work Permit (PW2)** : Permit for work including reason for filing and job descriptions
11. **AHV Permit**: After hours variance permit for after hours work.
12. **Notifications**: Any notifications that were filed associated to work for this job filing.
13. **Withdrawal/Supersede**: Contains details on any withdrawals or supersedes of people associated to the job filing.
14. **Statements & Signatures**: Answers to additional questions asked as part of the attestation process for the applicant of record and the owner.
15. **Documents**: Includes required and supplemental documents.
16. **Zoning Documents**: Links to the current and prior versions of the ZD1 document.
17. **Payment History**: Details of fee payments.



Plans/Work (PW1)

The Plans/Work (PW1) tab contains the following information: Location information, applicant information, filing representative, Filing Review Type, Work Types, Additional Information, Additional considerations, limitations or restrictions, NYCECC Compliance, Job description, building characteristics, Fire Protection equipment, asbestos abatement compliance and comments.

Plans/Work (PW1)

Location Information

House Number 280	Street Name BROADWAY	Borough MANHATTAN
Block 153	Lot 1	BIN 1079215
Community Board 101	Zip Code 10007	

Work on Floors:

Work Type	Location	Floor From	Floor To	Description of Locati...
General Construction	Cellar			

Total Items: 1

/ 1

 Items Per Page
 1 - 1 of 1 items

Zoning Information

The Zoning Information tab contains all the details that were entered into DOB NOW: *Build* as answers to questions about how the building is zoned. It includes: zoning lot details, street details, yard details, height & setback, building characteristics, dwelling units/density, non-conforming/non-complying, and parking & loading.

Zoning Information

Zoning Lot Details

Lot existed prior to December 15, 1961?	No
Tax Lot(s)	11

Zoning District(s)

Auto Populated	Zoning District(s)	Area (Sq. ft.)
<input checked="" type="checkbox"/> Yes	C5-5	100

Total Items: 1

Zoning Challenge/Appeal(s)

The Zoning Challenge/Appeal tab contains links to any Zoning Challenges or Appeals filed through Building on My Block on the Public Portal. It also contains a link to the current ZD1 document.

Zoning Challenge/Appeal(s)

Zoning Challenge Information

ZD1: DOB Zoning Diagram	Accepted	11/04/2022	▼
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Challenge Results

Zoning Challenge Request #	Challenge Status	Challenge Result Document	Challenge Result Date
ZCR-0000001419	Accepted	Response Document	11/04/2022

Zoning Appeal Information

Appeal Results

Tracking #	Appeal Status	Appeal Result Document	Appeal Result Date

Energy

In the Energy tab, users can find details about any energy filings associated with the job filing. By clicking on the down arrow at the left of the list, users can open the details of those energy filings.

Energy

Request Number	Request Type	Request Status	Applicant of Record	Created Date	Payment Status
EN-M00421158-11	New	Approved	HEMA CHEKURI	11/03/2022	Exempted

General Information
Scope of Work
Documents
Payment History

Request Information
Location Information
Applicant Information
Owner Information
Filing Representative
Energy Classification

Request Number
EN-M00421158-11

Request Status
Approved

Job filing Number
M00421158-11

Work Type(s)
General Construction,
Mechanical Systems,
Structural,
Foundation,
Earth Work

Request Type
New

Job Type
Alteration

Filing Review Type
Standard Plan Examination or Review

EN-M00421158-11	New	Approved	HEMA CHEKURI	11/03/2022	Exempted
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Scope of Work

The Scope of Work tab contains information on the work types selected for the job filing – new filings and legalizations. It includes all questions specific to the work type that are asked in the job filing.

Scope of Work

Earth Work Scope of Work

What material is being included in the scope of work?
Other(test)

Will dewatering be required for this application? No

Does the proposed work consist of brownfield remediation/ soil abatement? No

Are excavations proposed into the public right-of-way? No

Foundation Scope of Work

What material is being included in the scope of work?
Other(M00421158)

Does the foundation work include support of excavation? No

Please provide the maximum depth of the proposed excavation relative to grade level/project datum.

100 Feet (NAVD88)

Will dewatering be required for this application? No

On what class of soil will the foundation bear?

Class 6

Cost Affidavit (PW3)

The Cost Affidavit tab contains the cost details for each type of work included in the filing. It includes the category of work, description of work, area/units, unit cost, and the total cost.

Cost Affidavit (PW3)				
Initial Cost Details				
Category of Work	Description of Work	Area/Units	Unit Cost	Total Cost
Mechanical Systems	M00421158	1	\$20.00	\$20.00
Structural	M00421158	1	\$20.00	\$20.00
General Construction	M00421158	1	\$20.00	\$20.00
Foundation	M00421158	1	\$20.00	\$20.00
Earth Work	M00421158	1	\$20.00	\$20.00
Total Mechanical Systems Cost			\$20.00	
Total Structural Cost			\$20.00	
Total General Construction Cost			\$20.00	
Total Foundation Cost			\$20.00	
Total Earth Work Cost			\$20.00	
Total Job Cost (Initial)			\$100.00	

Technical Report (TR1)

The Technical Report (TR1) tab provides the Special and Progress Inspection information. It includes columns for requirement, agency number, identified, certified, waived, and special inspector.

Technical Report (TR1)

Special Inspection Categories

Requirement	Agency No.	Identified	Certified	Waived	Special Inspector
Mechanical Systems	5546	No	No	No	JOE ADAM

Progress Inspection Categories

Requirement	Identified	Certified	Waived	Progress Inspector
Final	No	No	No	
Footing and Foundation	No	No	No	

Technical Report Energy (TR8)

The Technical Report Energy (TR8) tab contains details on the energy code progress inspection when it is required for a job filing.

Technical Report (TR8) - Energy Code Progress Inspections				
Energy Code Progress Inspection				
Requirement	Identified	Certified	Waived	Progress Inspector
HVAC-R and service water heating equipment	No	No	No	JOE ADAM
Ventilation and air distribution system	No	No	No	JOE ADAM
HVAC-R and service water heating system controls	No	No	No	JOE ADAM

EN2

The EN2 tab contains the As Built Energy Analysis for the Job Filing.

As Built Energy Analysis (EN2)			
As Built Energy Analysis			
Filing Includes	Progress Inspector Name	As BuiltInformation1	As BuiltInformation2
No records to display			

Work Permit (PW2)

The Work Permit tab lists any permits associated with a job filing. It provides the permit number, status, the permit type, the issued date and house number.

Work Permit (PW2)							
Work Permit Number	Work Permit Status	Permit Type	Applicant/Contractor	Permit Issued Date	Permit Expiration Date	Print Work Permit	Print Occupant Notice
M00411284-11-GC	Permit Issued	General Construction	TESTING DOB	05/05/2022	12/10/2022		

AHV Permit

The AHV (After Hour Variance) Permit tab lists any AHV permits for a job filing. It contains the AHV permit number, work permit ID, AHV permit status and the date the AHV was created.

AHV Permit					
AHV Permit Number	Work Permit Number	AHV Permit Status	Created Date	View/Print	
No records to display					

Notifications

The Notifications tab includes details about notifications for the job filing. It contains the notification number, notification type, notified by, created on and status.

Notifications				
Notification Number	Notification Type	Notified By	Created On	Status
No Notification to display				

Withdrawal/Supersede

The Withdrawal/Supersede tab contains all requests for withdrawals or supersedes of individuals associated with the job filing. It contains columns for request number, request type, request status, applicant and created date.

Withdrawal / Supersede				
Request Number	Request Type	Request Status	Applicant	Created Date
No records to display				

Statements & Signatures

The Statements & Signatures tab contains answers to questions asked during the attestation process. The categories listed are occupied dwelling units during construction, occupied dwelling units, rent controlled or rent stabilized housing, rent controlled and DHCR notification, loft board notification, and interior work.

Statements & Signatures

Occupied Dwelling Units During Construction

1. During construction, alteration or demolition, will this building contain one or more occupied dwelling units?
No

2. Number of Dwelling Units that will be occupied during construction
0

Occupied Dwelling Units

3. Does the building to be altered, constructed or demolished contain one or more occupied dwelling units?
No

4. Number of Occupied Dwelling Units
0

Documents

The Documents tab contains the list of documents uploaded for a job filing. It provides the document name, status, and the date it was uploaded.

Documents		
Created On	Document Name	Document Status
2022-07-11	DEP: Sewer Certification (Sanitary/Storm)	Accepted
2022-07-11	Fee Exempt Supporting Document - DOF Property Tax Assessment Roll	Accepted
2022-07-11	Landmark Approval	Accepted
2022-07-11	Local Law 92/94 of 2019 Sustainable Roof Zone ALT	Accepted
2022-07-11	Plot Diagram	Accepted
2022-07-11	Site Survey: Initial	Accepted
2022-07-11	ZD1: DOB Zoning Diagram	Accepted

Zoning Documents

The Zoning Documents tab lists all ZD1 documents associated with the job filing in the categories ZD1 required/review in progress, ZD1 document accepted, and ZD1 documents history.

Zoning Documents		
ZD1 Required/Review In Progress:		
Document Name	Document Status	Prior To
No Document Review in Progress		
ZD1 Document Accepted:		
Document Name	Document Status	Prior To
ZD1: DOB Zoning Diagram	Accepted	Filing
ZD1 Documents History:		
Document Name	Document Status	Uploaded date
ZD1: DOB Zoning Diagram	Withdrawn	11/04/2022 09:26:48 AM
ZD1: DOB Zoning Diagram	Superseded	11/03/2022 03:24:48 PM
No Document Review in Progress		

Payment History

The Payment History tab lists the payments made for fees that are part of a job filing. It contains the amount, fee type, and transaction date details.

Payment History						
Job Filing Number	Invoice Number	Merchant Amount	Service Fee	Total Amount	Fee Type	Transaction Date
M00417623-11	10100220971	\$270.00	\$0.00	\$270.00	Filing Fees	08/16/2022

Viewing Tabs

Clicking on any of the tabs will expand it, allowing you to see the details entered for the tab/form.

Plans/Work (PW1)

Location Information

House Number 274	Street Name BROADWAY	Borough MANHATTAN
Block 153	Lot 1	BIN 1079215
Community Board 101	Zip Code 10007	

Work on Floors:

Work Type	Location	Floor From	Floor To	Description of Locati:
General Construction	Concourse			

Total Items: 1

/ 1

 Items Per Page
 1 - 1 of 1 items

Clicking on a different tab will collapse the opened tab and expand the one clicked on. For example, if you click on **Scope of Work**, it will expand, and the **Plans/Work (PW1)** tab will collapse.

Scope of Work

Scope of Work - Job# M00417041 Filing# I1

Associated Job(s)

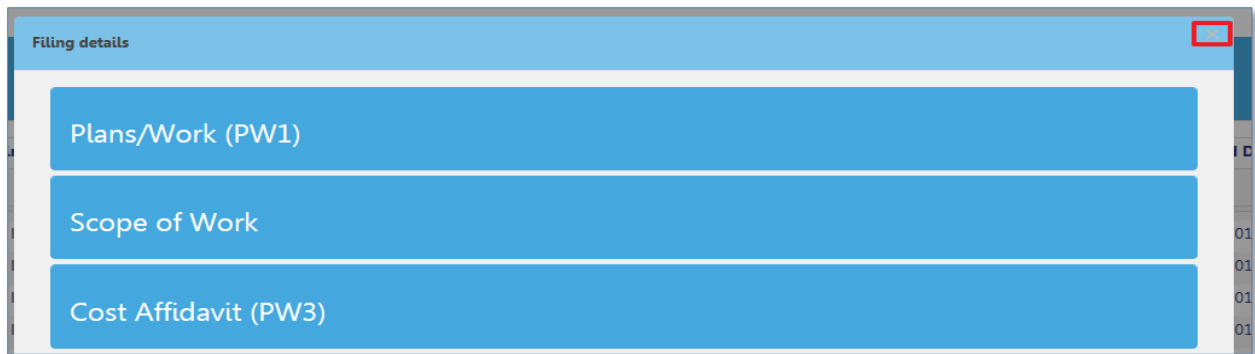
Is the Job # pre-BIS?	Yes	NB/A1 Job # Establishing Place of Assembly	jhhj
BIN #	jkkk	Prior PA no.	jhhjj

Place Of Assembly Space Information

Name of Place of Assembly Establishment	fafaga		
FDNY Open Flame Permit required?	No	Is a Flame Spread Letter required?	No

Plan Type	Occupancy Designation	Description	Code	Number of Persons	Cabaret
Primary Plan	A-1	Concert hall	17	1	No

To close the filing view and return to the **BUILD** list of filings, click the **X** at the top of the filing details, or hit the **Esc** key.



Viewing Documents

It is possible to view documents that have been uploaded with the **BUILD** filings.

Click on the **Documents** tab to open and view the document.

Documents		
Created On	Document Name	Document Status
2022-07-12	Fee Exempt Supporting Document - DOF Property Tax Assessment Roll	Accepted
2022-07-12	Landmark Approval	Accepted
2022-07-12	Proof of Historic Building	Accepted

If any documents have been uploaded with the Job Filing, they will be listed. You can click on any documents to view them as a PDF document.

Documents		
Created On	Document Name	Document Status
2022-07-12	Fee Exempt Supporting Document - DOF Property Tax Assessment Roll	Accepted
2022-07-12	Landmark Approval	Accepted
2022-07-12	Proof of Historic Building	Accepted

Certificate of Occupancy

To view the Certificate of Occupancy requests associated to the building, click on the **Certificate of Occupancy** tab. If another tab is open, it will collapse when **Certificate of Occupancy** is clicked.

Certificate of Occupancy

Search By
Select Type

Search

View	Print	CO Request#	CO Submission Type	CO Status	Job Filing#	Address	Borough	Create
		CO-000002240	Final	CO Issued	M00407441-I1	1 BROADWAY	MANHATTAN	11/04/

Total Items: 1

1 / 1 Items Per Page 1 - 1 of 1 items

Double click on the View button to open the details for a particular Certificate of Occupancy request. The **Filing Details** window will open with tabs for **General Information**, **Certificate of Occupancy**, **Documents** and **Payment History**.

Filing Details: CO Request# CO-000002240 Associated Job# M00407441-I1

Print

- General Information
- Certificate of Occupancy
- Documents
- Payment History

General Information

The General Information tab provides details about the Certificate of Occupancy request. Sections included are: request information, location information, requestor information, job details and comments.

General Information		
Request Information		
CO Request Number CO-000002240	CO Submission Type	Associated Job Number M00407441-11
Job Type ALT-CO - New Building with Existing Elements to Remain		
Location Information		
House Number 1	Street Name BROADWAY	Borough MANHATTAN
Block 13	Lot	BIN 1000043
Zip Code 10004	Community Board 101	

Certificate of Occupancy

The Certificate of Occupancy tab gives details about the different occupancies requested for the building. For each area of the building, the table lists floor, status, occupancy issued, existing occupancy type, occupancy type request, building code, and all other details both of the existing occupancy and the requested occupancy. Scroll to the right to view more columns.

Documents

Any documents associated to the Certificate of Occupancy request will be found in the Documents tab. Details include created on date, document name and document status.

Documents		
Created On	Document Name	Document Status

Payment History

The Payment History tab lists all payments associated with the request.

Payment History					
Job Filing Number	Invoice Number	Merchant Amount	Service Fee	Total Amount	Transaction Date

Certificate of Occupancy

Is this a Final Certificate of Occupancy Request? Yes

Associated Electrical Job Number(s): M00407441 Associated Builders Pavement Plan (BPP) BIS Job Number: 111

Existing Proposed

Floor	Status ...	Occupancy Issued	Existing Occupancy T...	Occupancy Type Reque...	Building Code
Attic !	Verified	Final	Core & Shell	Final	2014

Total Items: 1

/ 1

 Items Per Page
 1 - 1 of 1 items

SAFETY

To view a DOB NOW: *Safety* filing, click on the **SAFETY** tab to expand it. If the **BUILD** tab is open, it will collapse when **SAFETY** is clicked.

BIS Schedule of Occupancy

BUILD: Job Filings

Certificate of Occupancy

SAFETY: Compliance Filings

To open a filing, double-click on the filing row.

SAFETY: Compliance Filings

Compliance Type: Elevators

View	Device ID	Device Type	Device Status	Approved Date	Floor From
	1P0001233	Elevator	Active	11/17/2020	3
	1E20373	Escalator	Active	04/06/2013	
	1E20431	Moving Walk	Active	04/21/2002	
	1E20432	Escalator	Active	04/21/2002	

The report will open in the same window.

Technical Report - TR6-800358-8A-I2

Location

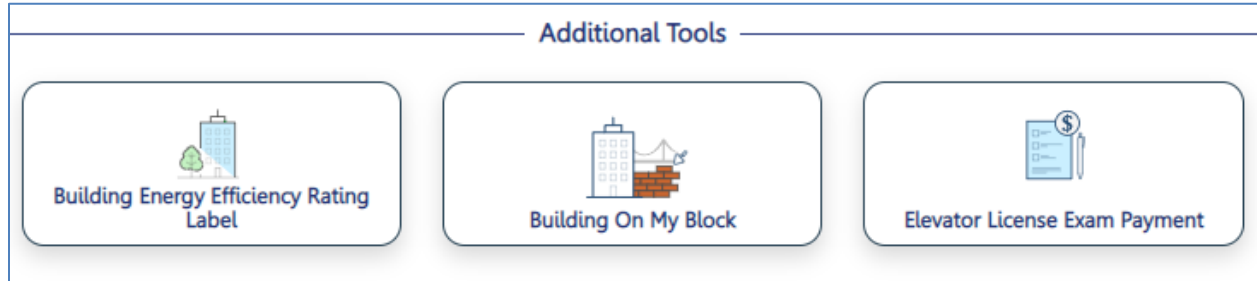
House No(s)	280	Street Name	BROADWAY
Borough	Manhattan	Block	153
BIN	1079215	Lot	1
Zip Code	10128	C.B. No	101

To view the all the details, scroll using the scroll bars.

Business Phone	<input type="text"/>	Business Fax	<input type="text"/>
Owner Representative			
Email	<input type="text" value="Please enter minimum..."/>	Relationship to owner	<input type="text"/>
First Name	<input type="text"/>	Last Name	<input type="text"/>
Phone	<input type="text"/>		
<input type="button" value="Close"/>			

Additional Tools Section

This section includes **Building Energy Efficiency Rating Label**, **Building on My Block**, and **Elevator License Exam Payment**.



Building Energy Efficiency Rating Label

This section is used by Building Owners or their representatives to print the Building Energy Efficiency Rating Label for posting in the building.


Searching by Borough/Block/Lot

From within the additional tools section select the icon for **Building Energy Efficiency Rating Label**.




After selecting the icon for Building Energy Efficiency Rating Label, select the **Borough** from the dropdown list and then then enter the **Block** and **Lot** numbers into their respective fields then click the Search button.


Additional Tools



Building Energy Efficiency Rating Label



Building On My Block



Elevator License Exam Payment

Building Energy Efficiency Rating Label

This portal is for the building owner or owner's representative to print the Energy Efficiency Rating label, if required. To view a building's energy efficiency rating, use the Address, BIN or BBL search options above: the rating is shown on the Property Profile.

Borough


Block

Lot

Search

Click on **Search**.

The search results will then display below which will include information such as **Tax Lot, Address, House# Range, BIN, Action**.

Tax Lot	Address	House# Range	BIN	Action
11	2171 FOREST AVENUE	2171 - 2171	5141899	

Total Items: 1

1 / 1 25 Items Per Page 1 - 1 of 1 items

You may print the Building Energy Efficiency Rating label by clicking on the **print** icon located within the Action column.

Clicking on **Print** will display the Building Energy Efficiency Rating screen which will require the following information to be completed before printing.

In the drop-down for **The Owner of this property is**, select the applicable role from the drop-down list (**Individual, Owner or Owners Representative Owner / Owners Representative**).

Depending on the role the system displays the information fields to be completed.

For example, selecting *Owner* will display:

- Email
- First Name
- Last Name
- Business Name/Agency Name
- Street Address
- City
- State
- Zip Code
- Telephone Number

The screenshot shows a web form titled "Building Energy Efficiency Rating". At the top, it asks "The Owner of this property is:" with a dropdown menu currently set to "An Individual". Below this, there are radio buttons for "Owner" (which is selected) and "Owner's Representative".

The "Owner Information:" section contains the following fields:

- Email***: A text input field containing "abc@example.com".
- First Name***: A text input field.
- Last Name***: A text input field.
- Business Name/Agency Name**: A text input field.
- Street Address***: A text input field.
- City***: A text input field.
- State***: A dropdown menu with "Select State" selected.
- Zip Code***: A text input field.
- Telephone Number**: A text input field.

Below the form fields is a paragraph of legal text: "I hereby certify that I am the owner or owner's authorized representative of the property listed above. I understand that, pursuant to Local Law 33 of 2018, §28-309.12.3 of the NYC Administrative Code, and §103-06 of Title 1 of the Rules of the City of New York, I am required to annually display the energy efficiency score and energy efficiency grade for the above-referenced covered building in a conspicuous location near each public entrance to such building within thirty (30) days after October 1st. I further certify that I personally, or persons under my direction or control, will print and post the "Building Energy Efficiency Rating Label" in accordance with the NYC Administrative Code, Department of Buildings rules, and other applicable laws for the above-referenced covered building."

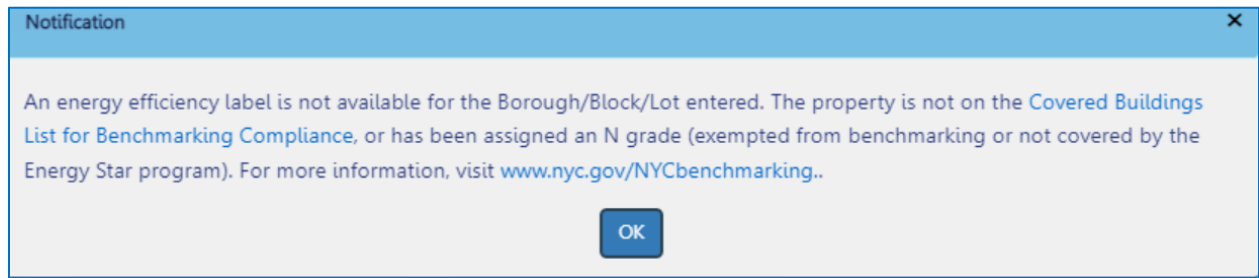
Below the legal text is a checkbox: "I understand and agree that by personally clicking on the box at the left I am electronically signing this document and expressing my agreement with the statements and terms above and herein. I understand that this electronic signature shall have the same validity and effect as a signature affixed by hand." The checkbox is currently unchecked.

At the bottom of the form, there are two text input fields: **Name*** and **Date***. At the bottom right corner, there are two buttons: "Submit" and "Cancel".

Buildings exempted from benchmarking

If no record exists for the property or if the property is exempted, the following notification will be displayed:

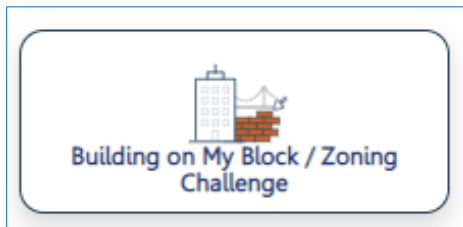
“An energy efficiency label is not available for the Borough/Block/Lot entered. The property is not on the Covered Buildings List for Benchmarking Compliance, or has been assigned an N Grade (exempted from benchmarking or not covered by the Energy Star program). For more information, visit www.nyc.gov/NYCBenchmarking. “



Building On My Block/Zoning Challenge

Building on My Block includes jobs and filings from DOB NOW only. New Job Filings for any Work Type that includes a Zoning approval (ZD1 Document) can be found in DOB NOW.

Start by clicking on the **Building on My Block / Zoning Challenge** button.



The following form will open where you can search by:

1. **Address**
2. **BIN**
3. **Community Board**
4. **Job Number**

Fill out the form as needed, then click **Search**.

Building on My Block / Zoning Challenge

Use this portal to search for new buildings and alterations with enlargement applications filed in **DOB NOW** and to submit zoning challenges and appeals for DOB NOW jobs. To search for **BIS** jobs, use the **BIS Building On My Block** portal. See the **Public Challenges of Zoning Approvals** page for more information.

Search by*

Address

BIN

Community Board

Job Number

House Number*

Street Name*

Borough*

Additional Search Criteria (optional)

Select what kind of jobs you are looking for

(Multiple can be selected)

Select job filing type

(Multiple can be selected)

The Search Results window will open listing all of the relevant Job Filings for the associated address. Click the arrow on the right side of the list to view the challenges and information.

101 | MANHATTAN | BIN# 1000043

Challenge Category(ies) | **Job Filing Type(s)** | **Search By - Community Board**

* No Filter Added | * No Filter Added | 101

Job Filing# ^	Address v	Job Type	ZD1 Accepted/Posted Date v	Challenge Period End Date v	Job Filing Status v	Zoning Challenge/Appeal Status v	
M00411733-S1	1 BROADWAY	Alteration	10/04/2022		Intent to Revoke - Challenge Accepted	Intent to Revoke - Challenge Accepted	<input style="border: 2px solid red;" type="button" value="v"/>
M00417941-I1	88 CHAMBERS STREET	New Building	09/22/2022		Approved	Open to Challenge	v
M00417959-I1	1 BROADWAY	Alteration	09/20/2022		Approved	Challenge Denied/Open to Appeal	v
M00417959-S2	1 BROADWAY	Alteration	09/20/2022		Zoning Plan Examiner Review	Pending Challenge Decision	v

There will be five tabs in the window; the tabs are as follows:

- **Job Details**
- **Challenge**
- **Challenge Results**

- Appeals
- Appeals Results

The **Job Details** tab will display all of the relevant information about the related Job Filing.

Job Filing# ^	Address v	Job Type	ZD1 Accepted/Posted Date v	Challenge Period End Date v	Job Filing Status v	Zoning Challenge/Appeal Status v
M00411733-S1	1 BROADWAY	Alteration	10/04/2022		Intent to Revoke - Challenge Accepted	Intent to Revoke - Challenge Accepted v
M00417941-I1	88 CHAMBERS STREET	New Building	09/22/2022		Approved	Open to Challenge v

Job Details Challenge Challenge Results Appeals Appeal Results 3 Days Remaining to Challenge + Challenge

Job Filing Number
M00417941-I1
 Filing Type
New Filing
 Job Status
Job in Process

Job Filing Review Type
Standard Plan Examination or Review
 Work on floor(s)
Floor Number(s) 1
 Decision Date
09/22/2022

Zoning Documents

Zoning Document Name	Document Status	Uploaded On
ZD1: DOB Zoning Diagram	Accepted	09/22/2022 11:22:21 AM

[View Job Details](#)

The **Challenge** tab will display information about any Challenges that have been filed.

Job Filing# ^	Address v	Job Type	ZD1 Accepted/Posted Date v	Challenge Period End Date v	Job Filing Status v	Zoning Challenge/Appeal Status v
M00411733-S1	1 BROADWAY	Alteration	10/04/2022		Intent to Revoke - Challenge Accepted	Intent to Revoke - Challenge Accepted v

Job Details Challenge Challenge Results Appeals Appeal Results

Zoning Document Name	Document Status	Uploaded On
ZD1: DOB Zoning Diagram	Accepted	09/09/2022 v

Tracking #	Challenge Status	Date Submitted
v ZC-M00411733-001	Review Complete	10/04/2022

[View Job Details](#)

The **Challenge Results** tab will display the DOB response to the Challenge(s). Note that DOB will issue a single response no matter how many Challenges were filed.

Job Filing# ^	Address v	Job Type	ZD1 Accepted/Posted Date v	Challenge Period End Date v	Job Filing Status v	Zoning Challenge/Appeal Status v
M00411733-S1	1 BROADWAY	Alteration	10/04/2022		Intent to Revoke - Challenge Accepted	Intent to Revoke - Challenge Accepted

Job Details Challenge **Challenge Results** Appeals Appeal Results Appeal not applicable + Appeal

Zoning Challenge Request #	Challenge Status	Challenge Result Document	Challenge Result Date
ZCR-0000001105	Accepted	Response Document	10/04/2022

[View Job Details](#)

The **Appeals** tab will display any Appeals that have been made.

Job Filing# ^	Address v	Job Type	ZD1 Accepted/Posted Date v	Challenge Period End Date v	Job Filing Status v	Zoning Challenge/Appeal Status v
M00411733-S1	1 BROADWAY	Alteration	10/04/2022		Intent to Revoke - Challenge Accepted	Intent to Revoke - Challenge Accepted

Job Details Challenge Challenge Results **Appeals** Appeal Results

Zoning Document Name	Document Status	Uploaded On

[View Job Details](#)

The **Appeal Results** tab will display the results of any previous Appeals that have been made. Again, DOB will issue a single response no matter how many Appeals have been filed.

Job Filing# ^	Address v	Job Type	ZD1 Accepted/Posted Date v	Challenge Period End Date v	Job Filing Status v	Zoning Challenge/Appeal Status v
M00411733-S1	1 BROADWAY	Alteration	10/04/2022		Intent to Revoke - Challenge Accepted	Intent to Revoke - Challenge Accepted

Job Details Challenge Challenge Results Appeals **Appeal Results**

Tracking #	Appeal Status	Appeal Result Document	Appeal Result Date

[View Job Details](#)

Click + **Challenge** button to add a Zoning Challenge.

M00417941-11 88 CHAMBERS STREET New Building 09/22/2022 Approved Open to Challenge

Job Details Challenge Challenge Results Appeals Appeal Results 3 Days Remaining to Challenge **+ Challenge**

Job Filing Number: M00417941-11
 Filing Type: New Filing
 Job Status: Job in Process

Job Filing Review Type: Standard Plan Examination or Review
 Work on floor(s): Floor Number(s) 1
 Decision Date: 09/22/2022

Zoning Documents

Zoning Document Name	Document Status	Uploaded On
ZD1: DOB Zoning Diagram	Accepted	09/22/2022 11:22:21 AM

[View Job Details](#)

Fill in the appropriate information.

Challenger Information

Last Name: First Name: Middle Initial:

Affiliated Organization: Email: Contact Number:

Description of challenge

Indicate relevant Zoning Resolution section(s) below. Improper citation of the Zoning Resolution may affect the processing and review of this challenge. *

500 characters remaining

Describe the challenge in detail below. *

2000 characters remaining

The only required fields for Zoning Challenges are in the **Description of Challenge** section: Relevant Zoning Resolution sections and Description of Challenge.

Although the **Challenger Information** section is optional, if users provide a valid email address, they will be notified at that email of any actions taken on the Challenge.

At the bottom of the form, attach the appropriate supporting documents and click the **Submit** button.

Document Name	Document	Action
<input type="text"/>	<input type="text" value="Select file"/>	<input type="button" value="Upload"/>

Document Name	Document Status	Action
No Supporting Document uploaded.		

You can now view the details of your Zoning Challenge.

M00421030-S1 1 BROADWAY Alteration 11/02/2022 12/17/2022 Plan Examiner Review Open to Challenge

Job Details Challenge Challenge Results Appeals Appeal Results

Zoning Document Name	Document Status	Uploaded On
ZD1: DOB Zoning Diagram	Accepted	10/26/2022

Tracking #	Challenge Status	Date Submitted
ZC-M00420936-001	Review Complete	10/29/2022
ZC-M00420936-002	Review Complete	10/29/2022

Start an Appeal from the Challenge Results tab by clicking on **+Appeal**.

M00420936-I1 1 BROADWAY Alteration 10/29/2022 11/13/2022 Approved Challenge Denied/Open to Appeal

Job Details Challenge Challenge Results Appeals Appeal Results

10 Days Remaining to Appeal

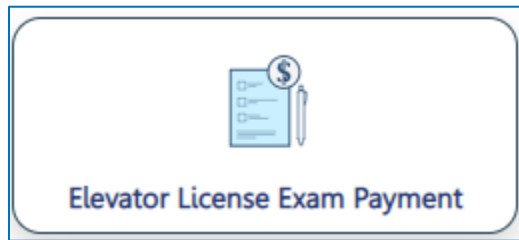
Zoning Challenge Request #	Challenge Status	Challenge Result Document	Challenge Result Date
ZCR-0000001383	Accepted	Response Document	10/29/2022

[View Job Details](#)

The submitted Appeal will appear on the Appeals tab. Once the Appeals period is over, DOB will review all submitted Appeals and provide a single response on the Appeal Results tab.

Payment for an Elevator License

Before applying for an Elevator Agency Director, Co-Director, or Inspector license, applicants must pay for their License Exam on the Public Portal. Click on the **Elevator License Exam Payment** button to do so.



This will bring up the **Pay Exam Fee** window. From here, users can make a New Payment or Repay the Exam Fee for a returned check. Click on **New Payment** to make the initial payment.

Pay Exam Fee

New Payment
To make an initial exam fee payment, select the New Payment option below.

[New Payment](#)

Repay Exam Fee (Returned Check)

License Class
Select Type:

Enter Receipt Number

Last Name

[Search](#)

Fill in the appropriate information and click the **Create** button.

The form is titled "Exam Fee Details" and contains the following fields and options:

- License Type:** Elevator Agency
- License Class/Class Type*:** A dropdown menu with "Select Type:" and a list of options: Elevator Co-Director, Elevator Director, and Elevator Inspector.
- Are you taking the exam for the first time?***: Radio buttons for Yes (selected) and No.
- Email***: trainingpera@gmail.com
- Last Name***: Stark
- First Name***: Tony
- Middle Initial**: (empty)
- Address***: 280
- City***: New York
- State***: New York (dropdown)
- Zip***: 10002-1
- Phone #***: (212) 555-1212
- Date of Birth***: 07/24/1987
- Social Security Number***: XXX-XX-3217

At the bottom right, there are two buttons: "Create" (highlighted with a red box) and "Cancel".

Click **OK**.

The notification dialog box has a blue header with the text "Notification" and a close button (X) in the top right corner. The main content area is light gray and contains the text "Exam Record saved successfully." Below this text is a blue button with the text "OK" (highlighted with a red box).

Click **Proceed to Pay**.

Exam Fee Details EF00001700

License Type Elevator Agency	License Class/Class Type* Elevator Director
--	--

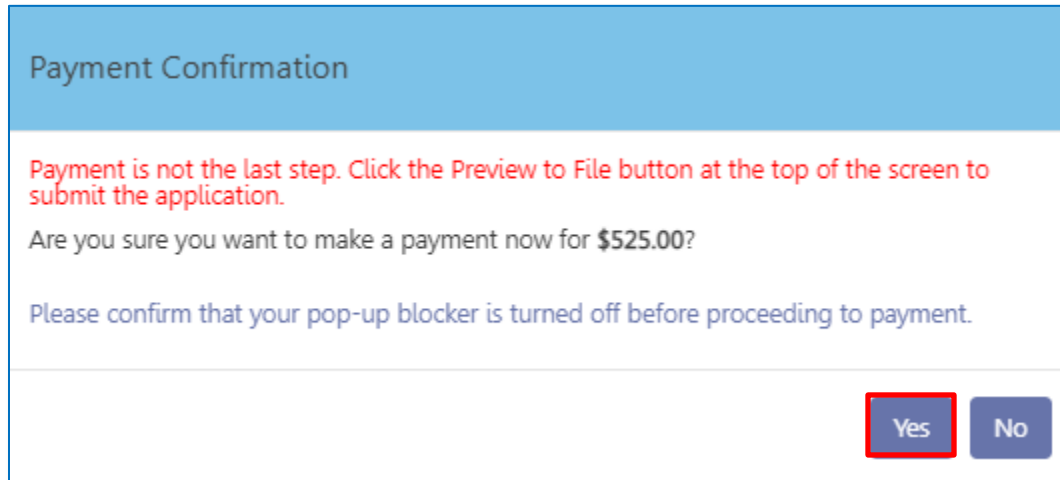
Are you taking the exam for the first time?*

Yes No

Email* trainingpera@gmail.com	Last Name* Stark	First Name* Tony
Middle Initial	Address* 280	City* New York
State* New York	Zip* 10002-1	
Phone #* (212) 555-1212	Date of Birth* 07/24/1987	Social Security Number* XXX-XX-3217

Proceed to Pay

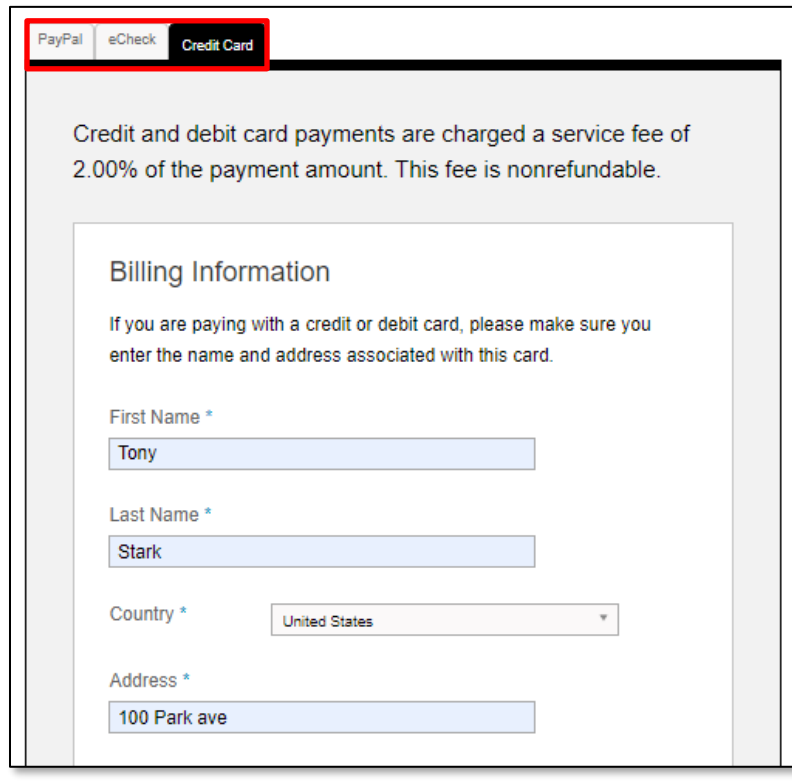
Click **Yes** to the **Payment Confirmation** window.



The image shows a 'Payment Confirmation' window with a blue header. Below the header, there is a red warning message: 'Payment is not the last step. Click the Preview to File button at the top of the screen to submit the application.' This is followed by the question 'Are you sure you want to make a payment now for \$525.00?' and a blue instruction: 'Please confirm that your pop-up blocker is turned off before proceeding to payment.' At the bottom right, there are two buttons: 'Yes' (highlighted with a red border) and 'No'.

At the top of the **Payment** window choose the appropriate tab for PayPal, eCheck or Credit Card.

Enter in the Payment details.



The image shows a payment details form with three tabs at the top: 'PayPal', 'eCheck', and 'Credit Card' (highlighted with a red border). Below the tabs, a message states: 'Credit and debit card payments are charged a service fee of 2.00% of the payment amount. This fee is nonrefundable.' The form is titled 'Billing Information' and includes instructions: 'If you are paying with a credit or debit card, please make sure you enter the name and address associated with this card.' The form fields are: 'First Name *' with the value 'Tony', 'Last Name *' with the value 'Stark', 'Country *' with a dropdown menu showing 'United States', and 'Address *' with the value '100 Park ave'.

At the bottom of the Payment window click **Continue**.

City *
New York

State *
New York

Postal Code *
10009

Phone *
(212) 555-1212

Email *
elevator09@gmail.com

Re-enter Email *
elevator09@gmail.com

CONTINUE CANCEL PAYMENT

You can review the payment before it's final.

Click **Next**.

* Indicates required field

Choose method of payment

Pay by credit card

VISA MasterCard American Express DISCOVER JCB

Back **Next** **Exit**

A summary of the Payment information is displayed.

Click the **Pay Now** Button.

Address
Billing Address: Tony Stark 100 Park ave New York, NY 10009 (212) 555-1212 elevator09@gmail.com
Payment Method
Credit Card Tony Stark x1111 06/24
Payment Amount
Amount: 525.00 USD Convenience Fee: 10.50 USD <hr/> Total: 535.50 USD
Back Pay Now Exit

Payment confirmation and receipt provided.

 Receipt for : EF00001213: Elevator Director	
Receipt Details	
Invoice Number : 10100215389	Receipt Number : CPY301511972
Date Issued : 04/15/2022	Amount Paid : \$535.50
Applicant Name : Tony Stark	

If you already have an existing payment that did not go through, you can search for it by filling out the appropriate information and clicking **Search**.

Pay Exam Fee

New Payment
To make an initial exam fee payment, select the New Payment option below.

New Payment

Repay Exam Fee (Returned Check)

License Class
Select Type:
Elevator Co-Director
Elevator Director
Elevator Inspector

Last Name
Enter Last Name

Search

If the information is entered incorrectly, you will receive a **Notification** stating, “Enter a valid Receipt Number/Last Name to proceed.” Click **OK**.

Notification

Enter a valid Receipt Number/Last Name to proceed.

OK

Correct any information and click the **Search** button to proceed.

Pay Exam Fee

New Payment
To make an initial exam fee payment, select the New Payment option below.

New Payment

Repay Exam Fee (Returned Check)

License Class
Elevator Director

Enter Receipt Number
76889

Last Name
Stark

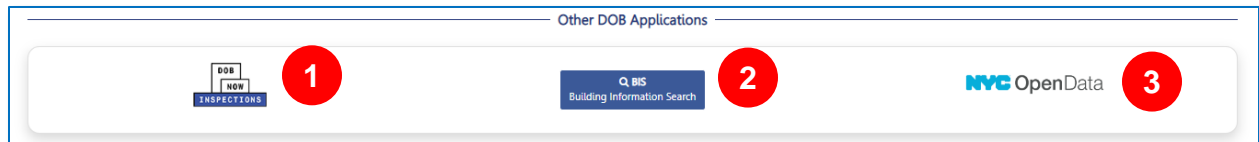
Search

The system will open the same Exam Fee Details described above, with details from the previous payment filled out. Make a new payment through the CityPay site.

Other DOB Applications

At the bottom of the DOB NOW home page is the Other DOB Applications section. There you will find the following links to additional sections:

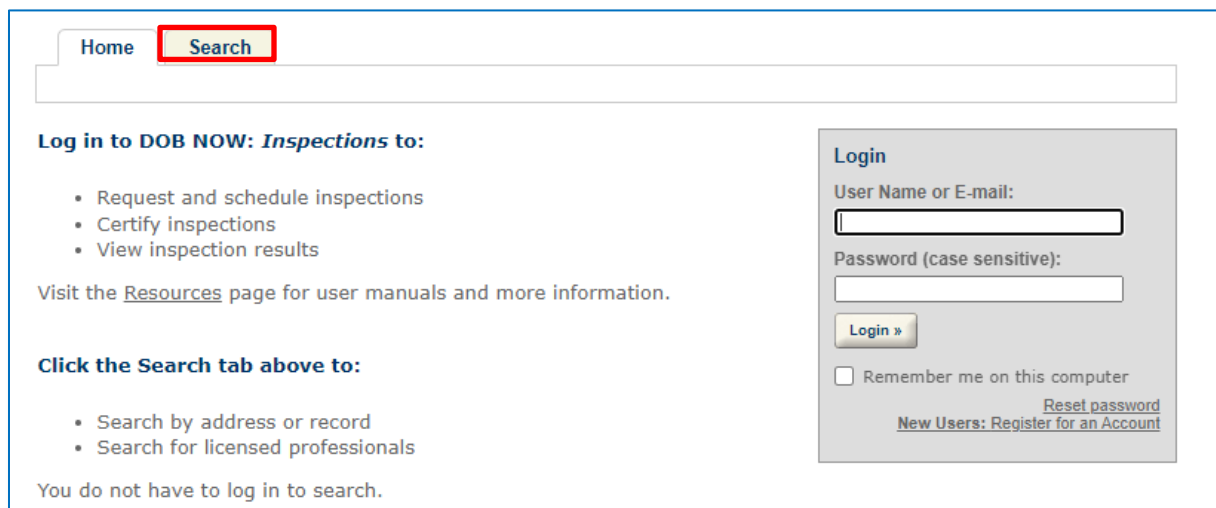
1. DOB NOW: *Inspections*
2. BIS Buildings Information System
3. NYC OpenData



DOB NOW: *Inspections*



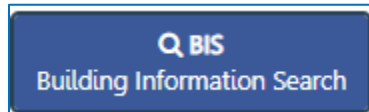
On the login page, you can login or click the **Search** tab.



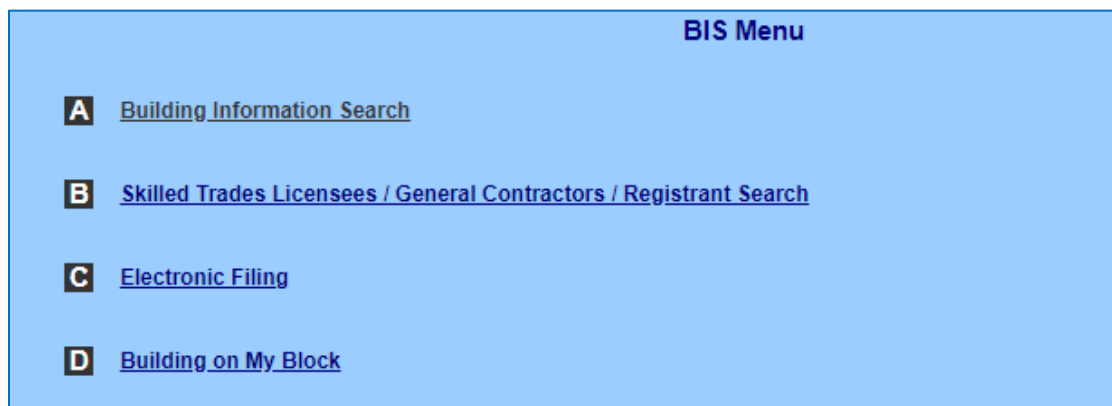
BIS Buildings Information System

The Building Information System (BIS) includes a profile page for all properties in New York City that lists any related jobs/filings and occupancy information in addition to other actions including complaints, violations and inspections. BIS also includes a directory of tradespeople licensed by DOB. BIS contains the records of permits issued and job applications created before the launch of the DOB NOW system.

Click the BIS link at the bottom of the page.



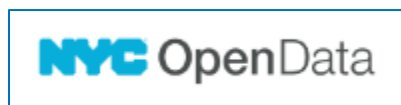
Once inside the **BIS Menu** click the link appropriate link for the information you want to search for.



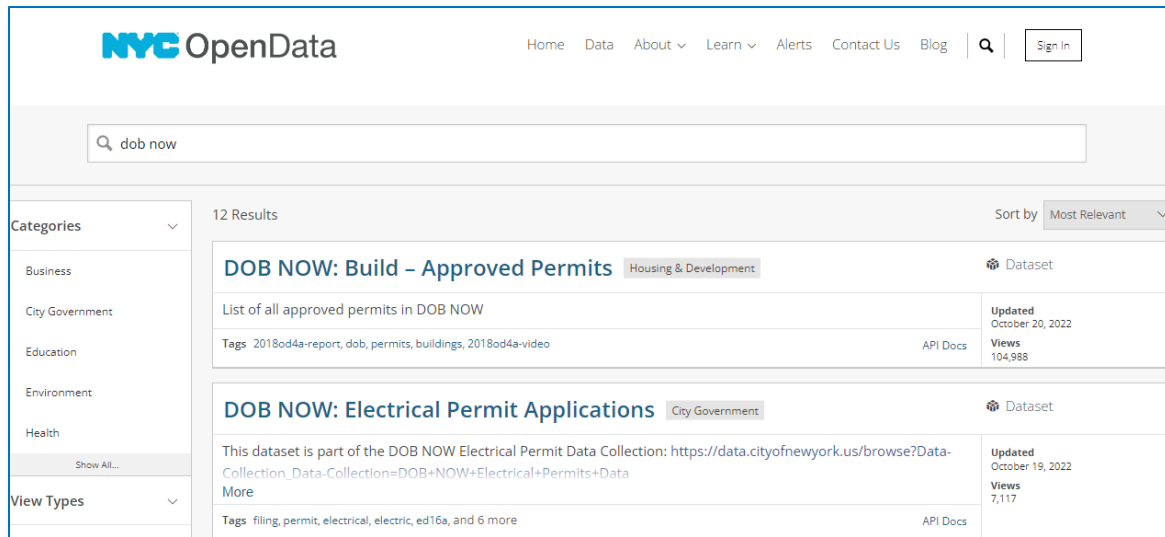
NYC OpenData

NYC OpenData makes public data generated by various New York City agencies and other City organizations available for public use.

Click the **NYC OpenData** link at the bottom of the page.

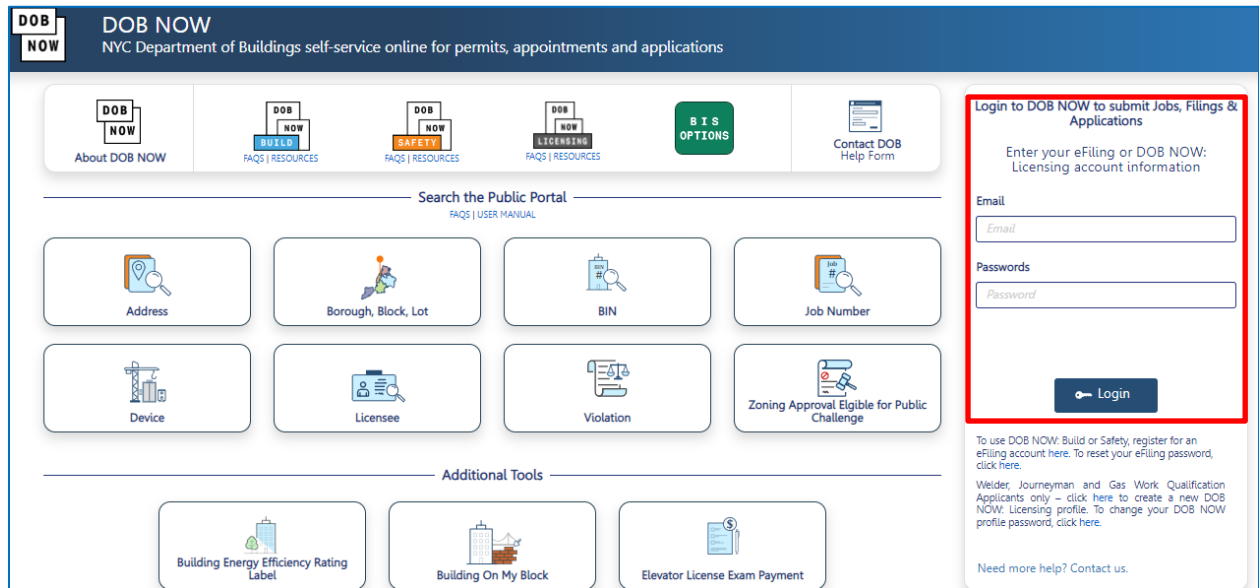


You will now be taken to the **NYC OpenData** home page where you can view all available public information.

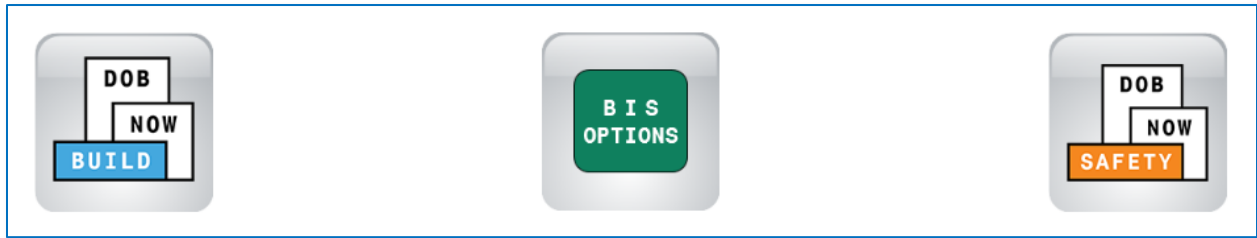


Login to DOB NOW

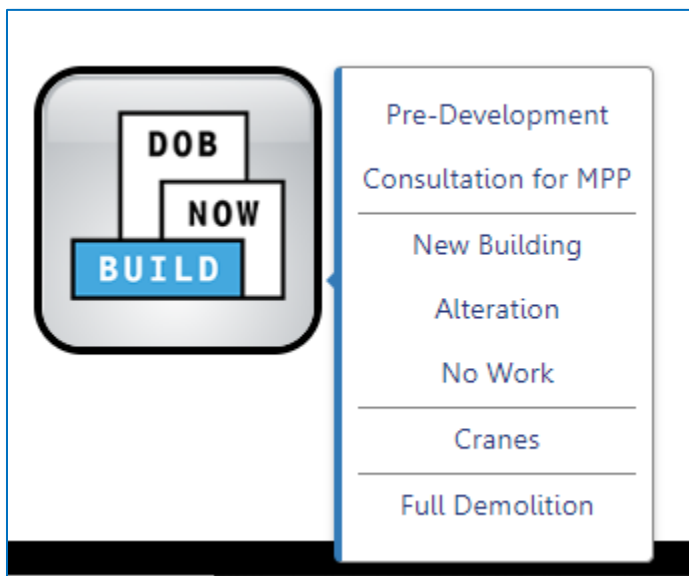
Go to the DOB NOW Home page and on the right side enter your **Email** and **Password**.



This will take you to the **DOB Main Dashboard**, scroll down to the bottom of the page and choose the section you want to access.



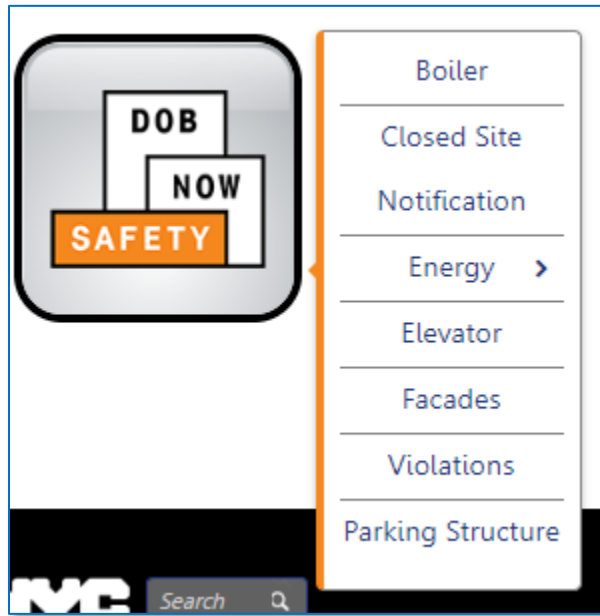
Hover over the **DOB NOW: Build** button to see its individual Dashboards.



BIS Options is a single dashboard, so you will not see a pop-up menu.



Hover over **DOB NOW Safety** to reveal its Dashboards.



Registering for an eFiling


On the login section of the **DOB NOW Home Page** click the word **here** following the text that reads: “register for an eFiling account here”.

Login to DOB NOW to submit Jobs, Filings & Applications

Enter your eFiling or DOB NOW:
Licensing account information

Email

Passwords

 Login

To use DOB NOW: Build or Safety, register for an eFiling account [here](#). To reset your eFiling password, click [here](#).

Welder, Journeyman and Gas Work Qualification Applicants only – click [here](#) to create a new DOB NOW: Licensing profile. To change your DOB NOW profile password, click [here](#).

Need more help? [Contact us](#).

You'll now be taken to the eFiling Dashboard page.

Welcome to eFiling

DOB NOW will be released in phases over the coming years. During the transition, users will create and maintain their login and password through eFiling. See the [Account FAQs](#) for more information.

Email Address:

Password:

Forgot your password?
[Click here to reset it!](#)

Login

[Register for electronic filing.](#)

<p>Major Construction</p> <p>Development Hub</p> <ul style="list-style-type: none">• <i>Major Alterations</i>• <i>New Buildings</i> <p>Demolitions</p>	<p>Other Filings</p> <p>Hub Full-Service</p> <ul style="list-style-type: none">• <i>Standard Plan or Professional Certification of Objections (NB, Alt1, Alt2, Alt3)</i> <p>Hub Self-Service</p> <ul style="list-style-type: none">• <i>Professionally Certified Applications (NB, Alt1, Alt2, Alt3)</i>
<p>Express Cashier Payments</p> <p>PAA Fees</p> <p>Records Management Fees</p> <p>Temporary Certificate of Occupancy Fees</p> <p>Other Fees</p>	<p>Manage Your Account</p> <p>Add License Type</p> <p>Add Sustainable Contractor Designation</p>

Resetting Passwords

Click the word **here** after the text that reads “To reset your eFiling password, click here.”

Login to DOB NOW to submit Jobs, Filings & Applications

Enter your eFiling or DOB NOW:
Licensing account information

Email

Passwords

[Login](#)

To use DOB NOW: Build or Safety, register for an eFiling account [here](#). To reset your eFiling password, [click here](#).

Welder, Journeyman and Gas Work Qualification Applicants only – click here to create a new DOB NOW: Licensing profile. To change your DOB NOW profile password, click here.

[Need more help? Contact us.](#)

You'll be taken to the Password reset page.

Forgot NYC Buildings eFiling Password

Email Address:

[Please Reset My Password](#)

Create a DOB NOW: Licensing login.

On the login section click the word here next to the text that reads.

To change your DOB NOW profile password, click **here**.

Login to DOB NOW to submit Jobs, Filings & Applications

Enter your eFiling or DOB NOW: Licensing account information

Email

TRAININGPERA@GMAIL.COM

Passwords

.....

Login

To use DOB NOW: Build or Safety, register for an eFiling account [here](#). To reset your eFiling password, click [here](#).

Welder, Journeyman and Gas Work Qualification Applicants only – click [here](#) to create a new DOB NOW: Licensing profile. To change your DOB NOW profile password, [click here](#).

Need more help? [Contact us](#).

A pop-up window will appear prompting you for your **email address**.

Forgot Password

Email*

example@XXXX.com

Reset Close

Contact Us

If you should require any help at the bottom of the login section, click the **Contact us** link.

Login to DOB NOW to submit Jobs, Filings & Applications

Enter your eFiling or DOB NOW:
Licensing account information

Email

Passwords

Login

To use DOB NOW: Build or Safety, register for an eFiling account [here](#). To reset your eFiling password, [click here](#).

Welder, Journeyman and Gas Work Qualification Applicants only – [click here](#) to create a new DOB NOW: Licensing profile. To change your DOB NOW profile password, [click here](#).

Need more help? [Contact us.](#)

You will now be taken to **Online Help for Department of Buildings Self-Service Tools**.

Online Help for Department of Buildings Self-Service Tools

Let us know how we can help you by filling out the form below. General inquiries will receive a response within approximately 3 business days. Requests for supersedes and withdrawals may take up to 3 weeks to be processed.

Help us help you by selecting the appropriate **Module** (the tool you have a question about).
Items marked with * are required.

Module*

Question Category*

Job/Filing Reference Number Type

Reference Number
If your question is about multiple job numbers, enter additional numbers in the Question field.

License Number, if applicable

What is your role for this filing?

Explain Question* (Maximum limit: 600 Characters)

Supporting Information Upload No file chosen
Upload limited to one PDF or JPG (less than 10MB).

Your Name:

Your Phone:

Email Address*

Appendix

Work Type Acronyms

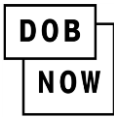
- **AN:** Antenna
- **BL:** Boiler
- **CC:** Curb Cut
- **CH:** Chute
- **DM:** Demolition and Removal
- **EA:** Earthwork
- **EL:** Electrical
- **EQ:** Construction Equipment
- **EW:** Equipment Work
- **FA:** Fire Alarm
- **FB:** Fuel Burning
- **FO:** Foundation
- **FN:** Fence
- **FP:** Fire Suppression
- **FS:** Fuel Storage
- **GC:** General Construction
- **MH:** Mechanical/HVAC
- **MS:** Mechanical Systems
- **OT:** Other
- **PL:** Plumbing
- **PMM:** Protection and Mechanical Methods
- **SD:** Standpipe
- **SF:** Scaffold
- **SH:** Sidewalk Shed
- **SG:** Sign
- **SOE:** Support of Excavation
- **SP:** Sprinkler
- **SS:** Supported Scaffold
- **SD:** Standpipe
- **ST:** Structural
- **TA/TPA:** Temporary Place of Assembly
- **VT:** Elevator
- **ZO:** Zoning

Legal Acronyms

- **AC:** Administrative Code
- **APPN:** Administrative Policy and Procedure Notice
- **BC:** Building Code
- **HPD:** Housing Preservation and Development
- **LL:** Local Law
- **LPPN:** Legal Policy and Procedures Notice
- **MDL:** Multiple Dwelling Law
- **NYC DEP:** New York City Department of Environmental Protection
- **NYC RR:** New York City Report Recommendations
- **NYS DOH:** NYS Department of Health
- **NYS ECL:** Environmental Conservation Law
- **OPPN:** Operations Policy and Procedure Notice
- **PPN:** Policy and Procedure Notice
- **RCNY:** Rules of the City of New York
- **RS:** Reference Standard
- **SWO:** Stop Work Order
- **TPPN:** Technical Policy and Procedure Notice
- **ZR:** Zoning Regulations

Job Type Acronyms

- **NB:** New Building
- **New Building with Existing Elements to Remain:** Alteration major enough to create New Building status
- **Alt-CO:** Alteration that affects Certificate of Occupancy
- **Alt:** Alteration other than above



Professional Acronyms

- **PE:** Professional Engineer
- **RA:** Registered Architect
- **GC:** General Contractor
- **DP:** Design Professional
- **FR:** Filing Representative
- **NYCHA:** New York City Housing Authority
- **QEWI:** Qualified Exterior Wall Inspector
(PE/RA)
- **QRWI:** Qualified Retaining Wall Inspector
(PE/RA)
- **MP:** Master Plumber
- **OBI:** Oil Burner Installer
- **LP:** Licensed Professional