



APPLICATION: CODE REVISION COMMITTEE

Complete the following application to apply to participate on a Code Committee.

APPLICATION SUBMISSION: Applications may be sent to codeapp@buildings.nyc.gov or via US Postal Mail. Details on how to submit your application are in **Part F** of the application. The deadline for submissions is **January 31, 2023**.

PART A: PARTICIPANT INFORMATION

Name (Last, First)

Company

Title

Street Address

City

State

Zip

Email

Phone No.

Are you representing an organization? YES NO

If YES, please specify the name of the organization:

If an organization, company or interest, etc., funds your participation, please provide the following information:

Organization

Main Contact (name)

Main Contact Email

Main Contact Phone No.

NOTE: All funding sources must be indicated. Failure to do so may jeopardize your ability to participate. You may attach additional information on a separate sheet of paper.

PART B: COMMITTEE(S) SELECTION

Please select the committee(s) you are interested in serving on. You must select at least one category from the following list:

- | | |
|--|--|
| <input type="checkbox"/> Accessibility | <input type="checkbox"/> Flood-Resistant Construction |
| <input type="checkbox"/> Administrative & Enforcement | <input type="checkbox"/> Mechanical, HVAC and Boilers |
| <input type="checkbox"/> Construction and Demolition Safety | <input type="checkbox"/> Plumbing |
| <input type="checkbox"/> Construction Requirements and Materials | <input type="checkbox"/> Special Inspections |
| <input type="checkbox"/> Cranes | <input type="checkbox"/> Structural |
| <input type="checkbox"/> Elevators and Conveyors | <input type="checkbox"/> Use, Occupancy, Classification and Egress |
| <input type="checkbox"/> Fire Protection Systems | |

If you chose more than one committee, please specify your first choice:

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Are you interested in serving as chair for any committee(s) that you selected? YES NO

Are you interested in serving as vice-chair for any committee(s) that you selected? YES NO

PART C: RELEVANT EXPERIENCE

Please describe your technical experience, and why you are qualified to serve on the committee(s) you have selected in Part B.

NOTE: You may attach additional information on a separate sheet of paper.

Have you ever served on a Technical Committee (e.g. NYC Department of Buildings 2022 Construction Code Revision Committee, ICC, ANSI, etc.)? YES NO

Please specify below:

Please list any and all licenses and/or professional certifications you currently hold:

PART D: BACKGROUND INVESTIGATION

All participants must undergo a background investigation before serving on any Code Committee. The information you provide is confidential.

Name (Last, First)

Maiden Name or Alias (if applicable)

Street Address

City

State

Zip

Social Security No.

Date of Birth (Day/Month/Year)

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Have you ever been convicted of a crime or disciplined by a City, State or the Federal government?

YES NO

If you answered YES, please specify below:

Do you have a personal friend or relative currently employed by the NYC Department of Buildings?

YES NO

If you answered YES, please indicate the name of the individual(s) and your relationship below:

PART E: AUTHORIZATION

I, _____, being duly sworn, state that I have read, understand and to the best of my knowledge responded truthfully, accurately and completely in this application.

I have completed Parts D and E of this application for the express purpose of authorizing the City of New York ('the City') to investigate my background as part of my application for participation in a Construction Code Revision Committee.

I acknowledge that the City may, by means it deems appropriate, determine the accuracy and truth of the statements made in this application.

I authorize the City through its employee(s), agent(s) and/or representative(s) to investigate my background and authorize all persons, companies, entities, schools, governmental agencies or authorities to release any and all information pertaining to me or submissions made by me, documentary or otherwise, as requested.

I agree to cooperate fully with the City in its investigation of my background. I understand that my background investigation may not be completed until after I have started working on a Code Revision Committee. I agree that I can be removed from the committee as a result of the background investigation and/or if I do not meet the qualifications of the position I am seeking. Additionally, I agree that this authorization will remain in effect for the duration of my service on the Construction Codes Revision Committee(s).

I agree to notify the Department if the information provided in the Code Revision Committee Application changes, including a change in the organization I represent, source of funding or employment.

I acknowledge that I may not accept bribes, gratuities, gifts, or compensation for performing my duties, other than the funding indicated in Part A of the Code Revision Committee Application.

By signing below, I agree to comply with the provisions of the [2023 Construction Codes Revision Cycle Handbook](#).

Applicant's Signature

Date

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PART F: APPLICATION SUBMISSION

To apply to participate in a Code Committee, you must submit the following via mail or email before **January 31, 2023**:

- Completed and Signed Application**
- Current Resume**
- Photocopy of a government-issued ID (for background check)**

MAIL

NYC Department of Buildings
Code Development Unit
Attention: Committee Selection
280 Broadway, 7th Floor
New York, NY 10007

EMAIL

Send your documents, including your scanned signed application to codeapp@buildings.nyc.gov.

For all emails regarding your Code Revision Committee application, please enter **Code Revision** in the subject.