



**The City of New York**  
**BUSINESS INTEGRITY COMMISSION**  
100 Church Street · 20th Floor  
New York · New York 10007  
Tel. (212) 437-0500

Elizabeth Crotty  
*Commissioner and Chair*

April 3, 2023

***COMMISSION DIRECTIVE***

**Dear Micro-Hauler Licensee:**

All companies that hold a micro-hauler license issued by the Business Integrity Commission (the “Commission”) are required to submit tax-returns prepared by a certified public accountant to the Commission. All tax-returns must be submitted to the Commission ***on or before June 30, 2023***, through the Commission’s website: <http://www.nyc.gov/bic>.

***All submissions of 2022 tax-returns, extension requests, or exemption requests must be submitted through the [BIC Online Portal](#).*** This portal is on the BIC website, the same location where the Customer Register module is found.

All requests for an exemption from the annual submission requirement must be submitted through the portal ***on or before May 26, 2023***. All requests for additional time to submit tax returns must be made ***no later than June 16, 2023***. If you have any questions, please contact the Commission via the following e-mail address: [audit@bic.nyc.gov](mailto:audit@bic.nyc.gov).

***YOU MUST RESPOND TO THIS DIRECTIVE.*** Your failure to respond to this Commission Directive to submit tax-returns is a violation of Title 17 of the Rules of the City of New York, Sections 5-03(e) and 5-03(f), and could result in civil penalties of up to \$10,000 for each violation.

Sincerely,

A handwritten signature in cursive script, appearing to read "Elizabeth Crotty".

Elizabeth Crotty  
*Commissioner and Chair*