

EXECUTIVE ORDER NO. 6

FEBRUARY 8, 2002

MAYOR'S COMMITTEE ON APPOINTMENTS

By the power vested in me as Mayor of the City of New York, it is hereby ordered:

Section 1. Committee Established. The Mayor's Committee on Appointments (hereinafter called the "Committee") hereby is established to assist the Mayor in the recruitment and evaluation of highly qualified candidates of superior ability for appointment, and to evaluate incumbent members for reappointment, to agencies, as the Mayor shall from time to time direct, and to commissions, boards and public bodies.

Section 2. Committee Membership.

(a) The Committee shall be appointed by the Mayor and shall consist of no fewer than five or more than nine members, including a Chair. The Committee Chair may, in his or her discretion, designate adjunct members who shall function under section three as voting members with regard to appointments and reappointments to specific agencies, commissions, boards or other public bodies. Adjunct members, if so designated, shall have such expertise or knowledge as will assist the Committee in making a reasoned, informed and impartial evaluation of candidates for appointments to agencies, boards, commissions and other public bodies.

(b) Members shall be appointed (and reappointed) for two year periods in the discretion of the Mayor, except that the term of the initial members appointed hereunder shall expire on December 31, 2003. Any member whose term has expired may continue to serve at the pleasure of the Mayor until such time as the member is reappointed or a successor is appointed. The Mayor shall designate the Committee Chair. Adjunct members shall function under section three as voting members until the appointments or reappointments for which they have been designated become final, and such adjunct members may be redesignated at the discretion of the Committee Chair.

(c) No person shall be considered or evaluated by the Committee for any position covered by this Order while serving as a member of the Committee. In the event

that the Committee determines to consider any member of the Committee for appointment and the member consents to be considered for appointment, then said member shall resign from the Committee immediately and shall be precluded from participating in the functions of the Committee in any respect. The Mayor shall fill the vacancy created by said resigning member as promptly as reasonably practicable.

Section 3. Functions. The Committee shall:

(a) Recruit for consideration persons of superior abilities who are highly qualified for appointment to agencies, boards, commissions and other public bodies, receive recommendations of persons for consideration as provided by law, and accept applications from persons seeking appointment to such offices;

(b) Evaluate and conduct all necessary inquiry to identify those persons whose character, ability, training, experience, temperament and commitment to public service highly qualify them for such offices;

(c) Refer to the Department of Investigation for screening persons the Committee proposes to nominate for appointment, when appropriate;

(d) Assist the Mayor in the selection of persons for appointments to agencies, boards, commissions and other public bodies by nominating for consideration by the Mayor one or more candidates for such appointment, and submit to the Mayor such information as may be necessary to inform the Mayor of the qualifications of each nominee; provided that when pursuant to law the Mayor receives nominations for appointments from other persons or bodies, the Committee, at the request of the Mayor, shall consider such nominations and report its recommendation in favor of or against the appointment of such persons to the Mayor;

(e) Evaluate the qualifications of incumbents in agencies, boards, commissions and other public bodies for reappointment and report the Committee's recommendation to the Mayor, provided that it may also nominate one or more candidates for appointment to the office.

(f) Act expeditiously to assure that nominations are timely made, and begin the process of considering nominees for a vacancy before the term of the incumbent expires.

(g) In the event that the Mayor may choose to make an appointment or reappointment directly to an agency, board, commission or other public body, then the Chief of Staff to the Mayor or a Deputy Mayor promptly shall notify the Chair of the Committee of the Mayor's intention to fill such vacancy directly.

Section 4. Confidentiality. All Committee communications concerning the qualifications of candidates shall be made and held in confidence, except if disclosure is necessary and proper to the conduct of Committee business.

Section 5. Committee Action and Procedure. The Committee may adopt such procedures and policies as it may deem appropriate to its functions, including standards for evaluating the qualifications of candidates for nomination and criteria for recommending the reappointment of incumbents.

Section 6. Financing and Staff.

(a) The Committee Chair and members of the Committee shall receive no compensation for their service on the Committee.

(b) The Committee shall be provided with staff and sufficient facilities to carry out its functions.

(c) The Committee Chair and members of the Committee shall be reimbursed for necessary expenses incurred in connection with the responsibilities of the Committee.

Section 7. Chief of Staff. The Chief of Staff to the Mayor shall maintain liaison with and review the activities of the Committee, and shall advise the Mayor and the Committee regarding measures which may enhance the ability of the Committee to consider the best qualified candidates for appointments to agencies, commissions, boards and other public bodies.

Section 8. Prior Order Revoked. Executive Order No. 4, dated April 4, 1994, is hereby repealed.

Section 9. Effective Date. This Order shall take effect immediately.

Michael R. Bloomberg
Mayor