

EXECUTIVE ORDER NO. 2

JANUARY 1, 2002

DEPUTY MAYORS

By the power vested in me as Mayor of the City of New York, it is hereby ordered:

Section 1. There shall be five Deputy Mayors. One shall be designated the Deputy Mayor for Operations, one shall be designated the Deputy Mayor for Policy, one shall be designated the Deputy Mayor for Administration, one shall be designated the Deputy Mayor for Legal Affairs and one shall be designated the Deputy Mayor for Economic Development and Recovery.

§ 2. The Deputy Mayor for Operations shall:

- a. Supervise and coordinate the operations of all administrations, departments, agencies, boards, offices, committees, and commissions except as otherwise provided herein, provided that, except with respect to matters pertaining to their departmental budgets, the Law Department, the Police Department, the Fire Department, the Department of Investigation, the Office of Management and Budget, the Criminal Justice Coordinator, and the Office of Communications shall report directly to the Mayor.
- b. Advise and assist the Mayor regarding all policies, planning and programs designed to implement and enhance the fiscal operations and financial and business management practices of the City, including those related to labor relations.
- c. Supervise and coordinate the operations of the Mayor's Office of Operations, the Office of City Legislative Affairs, the Office of State Legislative Affairs, the Mayor's Office in Washington, D.C., the Office of Labor Relations and the Office of Environmental Coordination.

- d. Serve as the Mayor's representative, either directly or through the Offices of City and State Legislative Affairs, on, and maintain liaison with, regional bodies and intergovernmental agencies operating within the New York metropolitan region.
- e. Maintain liaison, either directly or through the Mayor's Office in Washington, D.C., with the United States Conference of Mayors, the National League of Cities, the New York Conference of Mayors and other similar bodies.
- f. Maintain liaison with and review the activities of the Metropolitan Transportation Authority and the New York State Public Service Commission.
- g. Supervise and coordinate the preparation of the City's Revenue, Expense and Capital Budgets.
- h. Develop, supervise and coordinate policies and programs relating to personnel and management practices.
- i. Succeed to the powers and duties of the "Deputy Mayor – City Administrator of the City" under section 7384 of the Unconsolidated Laws (Chapter 1016 of the Laws of 1969).
- j. Act for and on behalf of the Mayor in the exercise of all functions, powers and duties which the Mayor may have pursuant to the New York State Local Finance Law, as the same may from time to time be amended, the New York State Financial Emergency Act for the City of New York, as the same may from time to time be amended, Article 10 of the Public Authorities Law, as the same may from time to time be amended, the New York City Municipal Water Finance Authority Act, as the same may from time to time be amended, and the New York City Transitional Authority Act, as the same may from time to time be amended, including, but not limited to, full power to execute for and on behalf of the Mayor, any agreement, amendment to such agreement or other document pursuant to such laws.

- k. Execute and deliver, in the name and on behalf of the Mayor, a certificate approving any borrowing of funds or pledge of assets or revenues by the New York City Health and Hospitals Corporation which would require the approval of the Mayor pursuant to the "Memorandum of Agreement Between New York City Health and Hospitals Corporation and The City of New York Relating to Operating Expenditures by the Corporation", dated July 1, 1970.
- l. Execute and deliver, in the name and on behalf of the City, official statements of the City relating to the issuance of the City's obligations.
- m. Represent the Mayor, when so directed by the Mayor, on any board, committee, commission or corporation of which the Mayor is a member.
- n. Perform any function, power or duty of the Mayor in relation to the execution or authorization of contracts, franchises, revocable consents, and other agreements.
- o. Perform any function, power or duty of the Mayor, including authorizations and approvals to be made or given by the Mayor pursuant to sections 384, 824 and 1802 of the Charter, in relation to the authorization or execution of deeds and satisfactions, leases, easements, mortgages, and any other grants or estates or interests in real property and licenses, permits or other agreements affecting the use of real property.
- p. Perform any function, power or duty which the Mayor has and is authorized to delegate pursuant to New York City Charter sections 217, 219, 329 and 1301(2)(b), and pursuant to Administrative Code section 5-304.
- q. Approve and sign applications to secure grant funds, submitted pursuant to provisions of the New York State Environmental Conservation Law or the rules or regulations of the State Department of Environmental Conservation, and to sign any other documents as may be necessary to secure such funds.
- r. Perform such other duties as the Mayor may direct.

§ 3. The Deputy Mayor for Operations hereby is delegated the authority to perform all functions, powers or duties of the Mayor which the Mayor is authorized to delegate in the event that the Mayor is unable to perform such functions, powers or duties for a reason specified in subdivision a of section 10 of the New York City Charter.

§ 4. The Deputy Mayor for Policy shall:

- a. Advise and assist the Mayor regarding all policies, planning, programs and initiatives.
- b. Supervise and coordinate the operations of the Mayor's Voluntary Action Center, the Administration for Children's Services and the Department of Youth and Community Development.
- c. Maintain liaison with and review the activities of the Board of Education, the New York City School Construction Authority, the City University of New York, the New York City Health and Hospitals Corporation and the Mayor's Commission on Youth Empowerment Services.
- d. Succeed to the powers and duties of the "Health Services Administrator" under section 7384 of the Unconsolidated Laws (Chapter 1016 of the Laws of 1969) and shall act on behalf of the City of New York, in accordance with subdivision 1 of section 8 of the Facilities Development Act (Chapter 359 of the Laws of 1968), for the purpose of executing amendments to sublease agreements heretofore made by and among the New York State Housing Finance Agency, the Health and Mental Hygiene Facilities Improvements Corporation and the City of New York, acting through the Health Services Administration.
- e. Work with the Deputy Mayor for Operations in coordination with the Office of Management and Budget and the Office of Operations, to ensure the implementation of Mayoral policies and initiatives.
- f. Represent the Mayor, when so directed by the Mayor, on any board, committee, commission or corporation of which the Mayor is a member.
- g. Perform such other duties as the Mayor may direct.

§ 5. The Deputy Mayor for Administration shall:

- a. Supervise and coordinate the operations of the Department of Cultural Affairs, the Department of Parks and Recreation and the Commission for the United Nations, Consular Corps and Protocol.
- b. Supervise and coordinate the operations of City Hall and supervise City sponsored public events of the City.
- c. Maintain liaison with and review the activities of the Art Commission, the Landmarks Preservation Commission, the Central Park Conservancy, libraries, museums, performing arts organizations, gardens and zoos.
- d. Represent the Mayor, when so directed by the Mayor, on any board, committee, commission or corporation of which the Mayor is a member.
- e. Perform such other duties as the Mayor may direct.

§ 6. The Deputy Mayor for Legal Affairs shall:

- a. Provide counsel to the Mayor on legal matters.
- b. Supervise and coordinate the operations of the Office for People with Disabilities, the Office of Immigrant Affairs, the Office to Combat Domestic Violence, the Commission on the Status of Women and the New York City Commission on Human Rights.
- c. Maintain liaison with and review the activities of the Mayor's Committee on the Judiciary, the Conflicts of Interest Board, the Office of Administrative Trials and Hearings, the Voter Assistance Commission and the Equal Employment Practices Commission.
- d. Represent the Mayor, when so directed by the Mayor, on any board, committee, commission or corporation of which the Mayor is a member.
- e. Perform such other duties as the Mayor may direct.

§ 7. The Deputy Mayor for Economic Development and Recovery shall:

- a. Advise and assist the Mayor regarding all policies, planning, and programs designed to foster the economic growth of the City, including those relating to the City's overall business climate, the attraction, retention and expansion of domestic and global business enterprises in the City, efforts to secure the 2012 Olympic Games, commercial and industrial development, energy, foreign trade and investment, government

regulation, film, theater and broadcasting, entertainment and sports facility development, and air, land and sea freight.

- b. Advise and assist the Mayor regarding the City's physical and economic response to the destruction of the World Trade Center, including plans for the redevelopment of the financial district and Lower Manhattan.
- c. Supervise and coordinate the operations of the Department of City Planning and the Office of Film, Theater, and Broadcasting.
- d. Maintain liaison with and review the activities of the City Planning Commission, the New York City Housing Development Corporation, the United Nations Development Corp., the New York City Sports Commission and New York City Sports Development Corporation, the Board of Standards and Appeals, and the New York City Loft Board.
- e. Serve as Chairperson of the Commercial Incentive Boundary Area Commission and the Industrial and Commercial Incentive Board.
- f. Direct and supervise the activities of the Department of Business Services, the Department of Consumer Affairs, the Economic Development Corporation as provided in the Amended and Restated Contract between the City and the Economic Development Corporation, and take such actions thereunder as are reserved to the Deputy Mayor.
- g. Direct and coordinate the activities of all administrations, departments, agencies, boards, offices, committees and commissions with respect to energy policies, planning and programs.
- h. Maintain liaison with the New York State Department of Economic Development, the City Empowerment Zone, the Empire State Development Corporation, the Port Authority of New York and New Jersey, the Power Authority of the State of New York, the New York Convention and Visitors Bureau, the Lower Manhattan Development Corporation and other governmental agencies and offices with respect to matters of City economic development, energy policies and programs.
- i. Perform any function, power or duty of the Mayor, including authorizations and approvals to be made or given by the Mayor pursuant

to sections 384, 824 and 1802 of the Charter, in relation to the authorization or execution of deeds and satisfactions, leases, easements, mortgages and any other grants of estates or interests in real property and licenses, permits or other agreements affecting the use of real property by or involving the Economic Development Corporation, including any such authorization or approval in relation to real property under the jurisdiction of the Department of Citywide Administrative Services made for the purpose of a project of the Economic Development Corporation.

- j. Advise and assist the Mayor regarding tax policies.
- k. Perform any function, power or duty of the Mayor in relation to any contracts with or involving the New York City Industrial Development Agency.
- l. Act for and on behalf of the Mayor in the exercise of all functions, powers and duties which the Mayor may have pursuant to the New York State Local Finance Law, as the same may from time to time be amended, the New York State Financial Emergency Act for the City of New York, as the same may from time to time be amended, Article 10 of the Public Authorities Law, as the same may from time to time be amended, and the New York City Municipal Water Finance Authority Act, as the same may from time to time be amended, and the New York City Transitional Authority Act, as the same may from time to time be amended, including, but not limited to, full power to execute for and on behalf of the Mayor, any agreement, amendment to such agreement or other document pursuant to such laws.
- m. Perform any function, power or duty of the Mayor in relation to the execution or authorization of such franchises and revocable consents as relate to the duties of the Deputy Mayor for Economic Development.
- n. Perform any function, power or duty which the Mayor has and is authorized to delegate pursuant to New York City Charter section 1301(2)(b) and Administrative Code section 5-304.

- o. Approve and sign applications to secure grant funds, submitted pursuant to provisions of the New York State Environmental Conservation Law or the rules and regulations of the State Department of Environmental Conservation, and to sign any other documents as may be necessary to secure such funds.
 - p. Represent the Mayor, when so directed by the Mayor, on any board, committee, commission or corporation of which the Mayor is a member.
 - q. Perform such other duties as the Mayor may direct.
- § 8. Executive Order No. 20, dated March 23, 1995, and Executive Order No. 31, dated August 29, 1996, as amended by Executive Order No. 46, dated May 27, 1999, are hereby REPEALED.
- § 9. This Order shall take effect immediately.

Michael R. Bloomberg
Mayor