

**NEW YORK CITY WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE**

September 20, 2017
253 Broadway, 8th Floor, New York, NY 10007
MEETING MINUTES

Members in Attendance:

Laurice Arroyo, Chair
Scott Berger
Les Bluestone
Mark Elliott, Vice Chair
Chauncy Lennon
Jocelynne Rainey

Also Present:

For WKDEV:

Sarah Bennett
Barbara Chang
Reynold Graham
Chris Neale

For DYCD:

Akeem Bashiru
Megan Keenan-Berryman
Theodore Latimore
Daphne Montanez
Ardis Sanmoogan

For SBS:

Kelly Dougherty
Tania Jospitre

Mr. Elliott provided a brief overview of the agenda which included updates from both DYCD and SBS.

Executive Committee Business

Chris Neale, Workforce Development Board Director, provided a brief overview of the WIOA Local Plan and the Board's responsibilities. The Local Plan provides a vision for the local workforce system including all education, training and employment services offered under WIOA. Local boards have the responsibility of reviewing all applications for Title II adult education funding. Local boards must determine whether these applications are aligned with the Local Plan. The Title II Request for Proposal is expected to be released in October 2017 by the New York State Education Department.

We expect that New York City will receive 200 or more applications. The Executive Committee agreed to deputize the staff of the Board to determine an appropriate process by which to review all applications and provide feedback to local adult education providers.

Mr. Neale and Reynold Graham, Workforce Development Board Policy Associate, previewed the upcoming Quarterly meeting scheduled for September 28th. During the meeting the Board will provide guidance to the Board staff components of the local plan. The Board will also discuss how it can significantly increase its commitment to the Summer Youth Internship Campaign and has asked all Board members to complete a 10 minute survey to gather their feedback and ideas. This past summer, the Board secured 647 internship slots, up from 265 the year before.

Mr. Neale provided the Executive Committee with an overview of the U.S. Department of Labor's recent program and fiscal review of the local area. The review took place during the week of August 7 to 11. The review was conducted primarily to assess how well the State and local area are transitioning to WIOA. USDOL has not yet shared the formal findings from the review, but the Board did receive some preliminary findings and also had some promising practices identified.

Action Items

Mark Elliott, Board Vice Chair, made a motion to vote for approval of the meeting minutes from the May 10, 2017 Executive Committee meeting. The meeting minutes were approved unanimously.

The Board reviewed and unanimously approved resolutions for both the FY18 Adult and Dislocated Worker budget and FY18 Youth budget.

Department of Youth and Community Development (DYCD) Program and Fiscal Performance Briefing

DYCD provided a summary of program and fiscal performance of WIOA Youth for Fiscal Year 2017 (July 1, 2016 – June 30, 2017).

In line with the federal WIOA law, DYCD offers two programs. Out-of-School (OSY) programs serve 16 to 24 year old young adults who are not connected to school or work and need assistance upgrading their educational and occupational skills. OSY programs are operated by community-based organizations in all five boroughs. There are 14 unique providers and 23 contracts.

In-School Youth (ISY) programs provide services to eligible juniors and seniors in high school. ISY services include objective assessments, creating individual service strategies, counseling, work readiness training, college readiness activities, SAT preparation instruction and other youth related mentoring services. There are 17 unique providers and 18 contracts.

WIOA Youth Program performance is consistent with historical trends. For FY2017 (July 1, 2016 – June 30, 2017), New York City met or exceeded state standards on all goals (met as defined as reaching 80% or more of target).

In FY2017, WIOA Youth spending was \$25.7M of the \$28.7M available to spend in FY2017. An additional \$2.5M of the FY2017 allotment was committed to FY2018. In FY2017, DYCD has obligated 80% of its program funds on Out-of-School Youth programs, in compliance with WIOA's new requirement to spend at least 75% of program funds on that population.

Small Business Services (SBS) Program and Fiscal Performance Briefing

SBS provided a summary of its program and fiscal performance of WIOA Adults and Dislocated Workers for Fiscal Year 2017.

As of June 2017, the **Workforce1 Career Centers** directly helped connect jobseekers to 17,142 jobs while an additional 10,766 jobseekers found jobs on their own, for a total of 27,908. The portion of full-time jobs was 89% for the third quarter of FY2017. Full-time rates have increased significantly since SBS adopted its policy of targeting better quality jobs in April 2014. Also during the fourth quarter of FY2017, the median wage held steady at \$12 per hour while the average wage increased to \$13.90.

In FY2017, the **Individual Training Grant (ITG)** program enrolled 519 participants into the program while 460 completed training, and 136 were employed post training to date. This employment figure is not final, as it does not yet include all individuals who completed training and reported finding employment. SBS collects this information for customers for several months after training.

The **NYC Business Solutions Centers** helped small businesses obtain 370 financing awards, achieving 59% of the system's Fiscal Year goal of 630. The value of the financing awards was \$13M, 65% of the system's fiscal year goal of \$20M. The Centers also connected 511 businesses to services to help them start up and launch.

The **Customized Training** program awarded grants to 20 companies to provide training to 838 employees. These awards totaled approximately \$1,590,469, exceeding the agency's goal of investing \$1M during Fiscal Year 2017.

As of June 2017, WIOA Adult and Dislocated Worker spending was about \$40.8M of the \$46.4M available in FY2017. Of the funding available, about \$6.6M or 16% was spent on training and internships. An additional \$13.6M of the FY2017 allotment was committed to FY2018 as Year 2 funds.

The meeting was adjourned at 10:30 a.m.