

**NEW YORK CITY WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE**

February 7, 2018
253 Broadway, 8th Floor, New York, NY 10007
MEETING MINUTES

Members in Attendance:

Laurice Arroyo, Chair
Scott Berger
Mark Elliott, Vice Chair

Also Present:

For WKDEV:

Christine Curella
Rose DeStefano
Reynold Graham
Chris Neale

For DYCD:

Akeem Bashiru
Theodore Latimore
Daphne Montanez
Ardis Sanmoogan

For SBS:

Kevin Cummings

Mr. Elliott provided a brief overview of the agenda which included updates from both DYCD and SBS.

Executive Committee Business

Chris Neale, WDB Director, shared that the Board formally submitted its Local and Regional Plan to the New York State Department of Labor on January 31st. The Plan, required by the federal Workforce Innovation and Opportunity Act (WIOA), covers WIOA programming across New York City. The Plan is a requirement for all local boards stipulated by the federal WIOA and includes questions regarding local area labor market information, program services, and strategic priorities to which all local boards must respond. The Board staff will convene future conversations regarding how the Board will implement the strategic priorities identified in the Local and Regional Plan.

Reynold Graham, WDB Policy Associate, shared the status of the Board's Summer Youth Internship Campaign, an effort to support the Department of Youth and Community Development's efforts to increase the participation of private sector

employers in its summer youth employment programs. The Board set a collective goal to secure 300 internship slots in total this year. Of the 300, the Board set a target to secure 100 internship slots by connecting private employers in their networks to the City's summer youth internship programs. Board members have also committed to securing a minimum of 12 private sector slots per member and to contacting 12 private sector businesses in their networks to encourage them to hire an intern.

As of February 7th, the Brooklyn Navy Yard is the only Board Member to secure a commitment for internship slots, which totals 15. Board members can support the program in one of three ways: hire interns in their own organization, convince a business in their networks to hire an intern, or contribute financial support.

As part of the Board's campaign efforts, Scott Berger, WDB Board Member and President of Arista Air Conditioning, planned to hold an event at his brewery in Long Island City, Big aLiCe Brewery, on February 13th. At the event employers can learn more about the benefits of hosting an intern through the City's summer internship offerings. WDB Members were encouraged to invite private employers in their network to learn more about the programs. The event was part of a larger effort to support WDB members with resources and opportunities to reach their goals.

Department of Youth and Community Development (DYCD) Program and Fiscal Performance Briefing

DYCD provided a summary of program and fiscal performance of WIOA Youth for the second quarter of Fiscal Year 2018 (July 1, 2017 – June 30, 2018).

In line with the federal WIOA law, DYCD offers two programs. The Out-of-School (OSY) program serves 16 to 24 year old young adults who are not connected to school or work and need assistance upgrading their educational and occupational skills. The OSY program is operated by community-based organizations in all five boroughs. There are 14 unique providers and 23 contracts.

The In-School Youth (ISY) program provides services to eligible juniors and seniors in high school. ISY services include objective assessments, individual service strategies, counseling, work readiness training, college readiness activities, SAT preparation instruction and other youth related mentoring services. There are 17 unique providers and 18 contracts.

WIOA Youth Program performance is consistent with historical trends. For FY2018 (July 1, 2017 – June 30, 2018), New York City met or exceeded state standards on all goals (met as defined as reaching 80% or more of target).

In the second quarter of FY2018, WIOA Youth spending was \$9.8M of the \$26.2M available to spend in FY2018. An additional \$2.6M of the FY2018 allotment was committed to FY2019. In FY2018, DYCD has obligated 80% of its program funds on

Out-of-School Youth programs, in compliance with WIOA's new requirement to spend at least 75% of program funds on that population.

Small Business Services (SBS) Program and Fiscal Performance Briefing

SBS provided a summary of its program and fiscal performance of WIOA Adults and Dislocated Workers for the second quarter of Fiscal Year 2018.

As of December 2017, the **Workforce1 Career Centers** directly helped connect jobseekers to 8,445 jobs while an additional 3,941 jobseekers found jobs on their own, for a total of 12,386. The portion of full-time jobs was 86% for the second quarter of FY2018. Full-time rates have increased significantly since SBS adopted its policy of targeting better quality jobs in April 2014. Also during the second quarter of FY2018, the median wage increased to \$12.55 per hour while the average wage increased to \$14.32 per hour.

In the second quarter Fiscal Year 2018, the **Individual Training Grant (ITG)** program enrolled 315 participants into the program while 285 completed training, and 62 were employed post training to date. This employment figure is not final, as it does not yet include all individuals who completed training and reported finding employment. SBS collects this information for customers for several months after training.

The **NYC Business Solutions Centers** helped small businesses obtain 220 financing awards, achieving 40% of the system's Fiscal Year goal of 550. The value of the financing awards was \$9.6M, 49% of the system's fiscal year goal of \$19.5M. The Centers also connected 115 businesses to services to help them start up and launch.

As of December 2017, WIOA Adult and Dislocated Worker spending was about \$20.3M of the \$47.1M available in FY2018. Of the funding available, about \$2M or 10% was spent on training and internships. An additional \$2.4M of the FY2018 allotment was committed to FY2019 as Year 2 funds.

The meeting was adjourned at 10:30 a.m.