

**NEW YORK CITY WORKFORCE INVESTMENT BOARD
TRAINING COMMITTEE
Meeting of February 22, 2005**

**At the New York City Department of Small Business Services
110 William Street, 7th Floor Board Room**

Minutes

Committee Members in Attendance:

Rocco Damato	Mia Simon
Peter Christiansen	Karen Shaffer
William Janowitz	Howard Van Jones
Harry Lerner	

Also Present:

Rebecca Brown	Charles Houston
Chris Cesarani	Lisa Laudico
Vicki Dawson	David Padrino
Brian Egan	David Schmid
David Farber	Marilyn Shea

Rocco Damato, Committee Chair, called the meeting to order.

Approval of Minutes

The minutes of the January 25, 2005, December 15, 2004, and December 1, 2004 Training Committee meetings were approved.

Training Provider Quality Program Update

Vicki Dawson, Executive Director of Workforce Training at the New York City Department of Small Business Services (SBS), provided an update on the Training Provider Quality Program. Ms. Dawson presented the licensing status of each training provider eligible to receive Individual Training Account (ITA) vouchers from the New York City Local Workforce Investment Area. She also presented a letter that would be sent to unlicensed training providers informing them that they are scheduled for removal from the Workforce Training Provider List (WTPL) on March 31, 2005. Lastly, Ms. Dawson presented the procedures by which training providers may appeal the licensing determination.

Charles Houston, ITA Program Manager at SBS, presented customer completion and placement rates for each training provider. He indicated that training providers receiving 15 or more ITAs that did not achieve a 50% placement threshold would receive a letter from SBS informing them that they are scheduled for removal from the WTPL on March 31, 2005. Mr. Houston also presented the procedures by which training providers may appeal the placement threshold determination.

The Committee approved a motion in support of SBS' plans to send the above-referenced letters and appeal procedures to the training providers in question.

Pursuant to the discussion of the Training Provider Quality Program, several Committee members requested that the following information be presented at the next Training Committee meeting: updated training provider performance data and pre- and post-placement wage data for ITA recipients.

Training Provider Payment Structure Modification

David Farber, SBS General Counsel, presented a resolution for a proposed modification to the payment structure by which training providers receive ITA vouchers from the New York City Local Workforce Investment Area. Under the existing payment structure, training providers receive 75% of the value of an ITA when a student enrolls in a training course, and 25% of the ITA value (i.e., the full remainder) when the student completes the training course. The resolution modifies the payment structure such that training providers shall receive 50% of the value of the ITA value when a student enrolls in a training course, and 50% of the ITA value when the student successfully completes the training course. The Committee approved the resolution provided that the effective date be changed from March 1, 2005 to July 1, 2005. Several Committee members requested that preliminary feedback from training providers on the new payment structure be shared with the Committee at the next meeting.

Conclusion

Following the business described above, the meeting was adjourned.