

**NEW YORK CITY WORKFORCE INVESTMENT BOARD  
EXECUTIVE COMMITTEE**

February 10, 2009

At the New York City Department of Small Business Services  
110 William Street, 7th Floor

**MINUTES**

**Members in Attendance:**

Mark Elliott	Stuart Saft
Reg Foster	Robert Walsh
Kathleen Kearns	

**Also Present:**

Tracie Abbott	Stephanie Martinez
Will Abrams	Melinda Mulawka
Cedric Gaddy	Chris Neale
Angie Kamath	Deldreana Peterkin
Lea Kilraine	Matt White

Stuart Saft, Committee Chair, called the meeting to order.

**Approval of Minutes**

The minutes of the November 14, 2008 Committee meeting were approved.

**Introduction**

Mr. Saft began the meeting by explaining that the majority of the meeting would be focused on plans to implement the anticipated American Recovery and Reinvestment Act, or stimulus funds. He detailed that WIB Policy Director Stephanie Martinez would provide an overview of the Priority of Service Policy, as well as an update on what is happening with the stimulus bill and its impacts on workforce. Finally, Mr. Saft noted that, time permitting, staff would walk the members through a discussion on engaging businesses during a downturn. Prior to starting Mr. Staff directed the members to the Directors Update (behind TAB 2) which details the current activities of the WIB staff.

**Priority of Service Policy**

Next, Ms. Martinez walked the members through the WIB's Priority of Service Policy which is required by the Workforce Investment Act (WIA). She explained WIA requires that in the event that funds allocated to a local area for adult employment and training activities are limited, priority for intensive and training services shall be given to particular populations. Ms. Martinez detailed that due to the anticipated influx of WIA funds, the Local Workforce Investment Board has determined that funds allocated to New York City are not limited. She noted that the policy would be modified if 75% of the total Adult funds received by the local area are spent by the first quarter of fiscal year 2010. The board unanimously approved the policy.

### **Brief update on second Stimulus bill**

Additionally, the Committee was briefed by Ms. Martinez, and provided detailed feedback, on current Congressional activity with the federal stimulus bill and how WIA-funded programs will ramp-up to deliver programming and services. Ms. Martinez noted that SBS, DYCD and the WIB have been actively planning in anticipation of a second stimulus for months. WIB staff has also been an active participant at City Hall level discussions, to avoid duplication across the system and encourage partnering across agencies. The Committee's conversation was timely as the House and Senate were expected to pass the federal stimulus bill during the week and is anticipated to include nearly a billion for WIA formula funding. She noted that based on these numbers, we can expect NYC's share to be \$16.3M for WIA Adult and \$13.8M for WIA dislocated worker funding and \$34.8M. As these funds are expected to flow to New York State within 30 days, the Committee discussed how stimulus funding will help to expand and create new programming targeted at training and placement of New Yorkers within key industries. SBS noted that funds would be spent on expanding programming at the Career Centers, increasing access to training, and on a number of key partnerships for training with other city agencies. DYCD explained they planned to utilize the funds primarily for the Summer Youth Employment Program, as well as programming related to Out of School Youth.

The Committee felt strongly that the Board should pass a resolution stating the system's priorities, in effect reaffirming the City's commitment to intelligently, effectively, and quickly expend the WIA dollars. Staff noted that they would draft the resolution for passage at the Workforce Policy Committee.

### **Executive Session**

Lastly, Reg Foster on behalf of the Executive Committee called an Executive Session to discuss the recruitment process and timeline for the WIB Executive Director search.

The meeting was adjourned.