

**NEW YORK CITY WORKFORCE DEVELOPMENT BOARD  
EXECUTIVE COMMITTEE**

November 17, 2017  
253 Broadway, 8th Floor, New York, NY 10007  
MEETING MINUTES

**Members in Attendance:**

Laurice Arroyo, Chair  
Scott Berger  
Mark Elliott, Vice Chair  
Caress Kennedy  
Chauncy Lennon

**Also Present:**

**For WKDEV:**

Barbara Chang  
Christine Curella  
Rose DeStefano  
Reynold Graham

**For DYCD:**

Akeem Bashiru  
Megan Keenan-Berryman  
Angel Roman  
Ardis Sanmoogan  
Jasmine Young

**For SBS:**

Kevin Cummings  
Tania Jospitre

Mr. Elliott provided a brief overview of the agenda which included updates from both DYCD and SBS.

**Action Items**

Mark Elliott, Board Vice Chair, made a motion to vote for approval of the meeting minutes from the September 20, 2017 Executive Committee meeting. The meeting minutes were approved unanimously.

## **Department of Youth and Community Development (DYCD) Program and Fiscal Performance Briefing**

DYCD provided a summary of program and fiscal performance of WIOA Youth for the first quarter of Fiscal Year 2018 (July 1, 2017 – June 30, 2018).

In line with the federal WIOA law, DYCD offers two programs. Out-of-School (OSY) programs serve 16 to 24 year old young adults who are not connected to school or work and need assistance upgrading their educational and occupational skills. OSY programs are operated by community-based organizations in all five boroughs. There are 14 unique providers and 23 contracts.

In-School Youth (ISY) programs provide services to eligible juniors and seniors in high school. ISY services include objective assessments, creating individual service strategies, counseling, work readiness training, college readiness activities, SAT preparation instruction and other youth related mentoring services. There are 17 unique providers and 18 contracts.

WIOA Youth Program performance is consistent with historical trends. For FY2018 (July 1, 2017 – June 30, 2018), New York City met or exceeded state standards on all goals (met as defined as reaching 80% or more of target).

In the first quarter of FY2018, WIOA Youth spending was \$6.7M of the \$26.2M available to spend in FY2018. An additional \$2.3M of the FY2018 allotment was committed to FY2019. In FY2018, DYCD has obligated 80% of its program funds on Out-of-School Youth programs, in compliance with WIOA's new requirement to spend at least 75% of program funds on that population.

## **Small Business Services (SBS) Program and Fiscal Performance Briefing**

SBS provided a summary of its program and fiscal performance of WIOA Adults and Dislocated Workers for the first quarter of Fiscal Year 2018.

As of September 2017, the **Workforce1 Career Centers** directly helped connect jobseekers to 4,296 jobs while an additional 2,025 jobseekers found jobs on their own, for a total of 6,321. The portion of full-time jobs was 89% for the first quarter of FY2018. Full-time rates have increased significantly since SBS adopted its policy of targeting better quality jobs in April 2014. Also during the first quarter of FY2018, the median wage held steady at \$12 per hour while the average wage increased to \$13.99.

In the first quarter Fiscal Year 2018, the **Individual Training Grant (ITG)** program enrolled 137 participants into the program while 122 completed training, and 30 were employed post training to date. This employment figure is not final, as it does not yet include all individuals who completed training and reported finding employment. SBS collects this information for customers for several months after training.

The **NYC Business Solutions Centers** helped small businesses obtain 99 financing awards, achieving 18% of the system's Fiscal Year goal of 550. The value of the financing awards was \$4.8M, 25% of the system's fiscal year goal of \$19.5M. The Centers also connected 88 businesses to services to help them start up and launch.

As of September 2017, WIOA Adult and Dislocated Worker spending was about \$9.3M of the \$47.2M available in FY2018. Of the funding available, about \$1M or 11% was spent on training and internships. An additional \$2.8M of the FY2018 allotment was committed to FY2019 as Year 2 funds.

The meeting was adjourned at 10:30 a.m.