

**NEW YORK CITY WORKFORCE INVESTMENT BOARD  
STRATEGIC PLANNING COMMITTEE**

Meeting of September 10, 2004  
At the New York City Department of Small Business Services  
110 William Street, 7th Floor Board Room  
New York, NY 10038

**Minutes**

**Committee Members in attendance:**

Amalia Betanzos	Kathleen McGovern
Richard Boyle	Audrey Slade
Ester Fuchs	Woo Song
Edward Jay Goldberg	

**Also Present:**

Julian Alssid	Marilyn Shea
Rebecca Brown	Christopher Spence
Christopher Cesarani	Ed Strong
Larry Good	Lazar Treschan
David Padrino	

Kathleen McGovern, Committee Chair, called the meeting to order.

**Approval of Minutes**

The minutes from the August 3, 2004 Committee meeting were approved.

**Strategic Planning Consultant Award**

Ms. McGovern announced that the award for strategic planning consultant services through the New York State Department of Labor funded grant had been won by the Corporation for a Skilled Workforce (CSW) in conjunction with the Workforce Strategy Center (WSC).

**Presentation of Industry Research**

Julian Alssid, WSC Executive Director and Christopher Spence, WSC Associate presented an Industry Matrix and associated industry summaries to the Committee. The summaries and Industry Matrix provide an analysis of the labor market in ten industries and an assessment of the opportunity for the New York City Workforce Investment Board (WIB) to effectively engage these industries through a sector-based strategy.

Committee members provided feedback and guidance on the data and analysis presented in the summaries, which will be incorporated into the final product.

**Discussion of Committee Planning Priorities**

The Committee provided its direction on issues that could be presented to the full Board as priorities for the Strategic Plan. Larry Good, CSW President and Ed Strong, CSW Senior Partner facilitated the discussion of these priorities.

**Conclusion**

Following the business described above, the meeting was adjourned.