

**NEW YORK CITY WORKFORCE INVESTMENT BOARD  
STRATEGIC PLANNING COMMITTEE**

**Meeting of April 28, 2006**

At the New York City Department of Small Business Services  
110 William Street, 7<sup>th</sup> Floor, New York, NY 10038

**Minutes**

**Committee Members in Attendance:**

Amalia Betanzos	Rae Linefsky
Rex Davidson	Thomas Moloney
Reg Foster	Robert Purga (via phone)
John Harloff	Audrey Slade

**Also Present:**

Susan Arroyo	Andrew Kane
Dan Barasch	Pat Lees
Chris Cesarani	Joseph McDermott
Steven Dawson	Carol Rodat
William Ebenstein	Cristina Shapiro
Brian Egan	Marilyn Shea
Katy Gaul	Phyllis Snyder
Nicole Giugno	Rick Surpin
David Gould	Anthony Tassi
William Janowitz	Pam Tate
Tim Johnson	Florence Wong
Angie Kamath	

In the absence of the Chair, Committee member Rex Davidson called the meeting to order.

**Approval of Minutes**

The minutes of the March 28, 2006 Strategic Planning Committee were approved.

**Healthcare Sector Strategy Update: Final Presentation of Major Findings and Recommendations**

Marilyn Shea, Executive Director of the New York City Workforce Investment Board (WIB), introduced the consulting team that was contracted to research and map education and training programs in New York City's healthcare sector. The team was comprised of Pam Tate, Pat Lees and Phyllis Snyder from the Council for Adult and Experiential Learning (CAEL) and Carol Rodat from the sub-contracting organization Paraprofessional Healthcare Institute (PHI). The consultants provided an overview of the research project, explaining that their original charge consisted of two components, the first of which was to identify: what organizations conduct healthcare training in New York City; how many New Yorkers receive healthcare training on an annual basis; and what funding streams are leveraged to pay for that training. The consultants reported that while they were able to identify the largest funding streams and key providers of healthcare training in the City, the healthcare training map was incomplete due to unavailable or unreliable data. One of the key findings of the

mapping component was that there is not a comprehensive or systematic source for information of this sort in New York City.

The second part of the consultants' project was to interview healthcare representatives to identify major workforce challenges in the New York City healthcare industry and to formulate expert-based recommendations for initiatives that WIB the could support to help address these challenges. Based on more than 40 interviews with healthcare employers, funders, training providers, policy makers, educators, and labor representatives, the CAEL team presented several recommendations for the Strategic Planning Committee's consideration, including the WIB's serving as a primary convener for workforce issues in the healthcare sector; driving awareness toward entry level and technical occupations that have typically received less attention; promoting supervisory training for nurses; promoting innovative delivery systems for post-secondary education; and improving data collection for supply and demand of healthcare workers.

Following the presentation, the meeting participants discussed the consultants' findings and recommendations. Ms. Shea reported that the WIB staff, in consultation with the Healthcare Advisory Group, would develop specific recommendations for WIB initiatives, which would be presented to the Strategic Planning Committee at a future meeting.

### **Conclusion**

Following the business described above, the meeting was adjourned.