

**NEW YORK CITY WORKFORCE INVESTMENT BOARD
STRATEGIC PLANNING COMMITTEE**

Meeting of January 12, 2006

At the New York City Department of Small Business Services
110 William Street, 7th Floor, New York, NY 10038

Minutes

Committee Members in Attendance:

Rex Davidson	Thomas Moloney
Ed Goldberg	Robert Purga
John Harloff	Audrey Slade
Mark Leff for Pam Brier	

Also Present:

Dan Barasch	Wendy Lee
Brian Egan	Marilyn Shea

In the absence of the Chair, Rex Davidson called the meeting to order.

Approval of Minutes

The minutes of the October 6, 2005 Strategic Planning Committee were approved.

2005 Strategic Initiatives Update

Marilyn Shea, Executive Director of the New York City Workforce Investment Board (WIB), announced that the WIB's three-year Local Plan for the New York City workforce investment system was recently approved by the New York State Department of Labor. In addition, Ms. Shea gave a brief update on the status of the WIB's strategic initiatives which were adopted in the 2005 Strategic Plan. Ms. Shea discussed efforts underway to pursue the WIB's sector strategy. A consultant was engaged to map education and training programs in New York City's healthcare sector. Having analyzed that research, the consultant would generate specific recommendations for how the WIB can positively impact the workforce challenges confronting the City's healthcare sector. Ms. Shea noted that the consultant would formally present its findings to the Strategic Planning Committee. Additionally, the WIB released a Request for Proposals (RFP) for a consultant to map current sources of local economic and workforce data in New York City and to design a system for collecting and disseminating that data among jobseekers, employers, students, parents, policy makers, and others. The winner of solicitation would be likely announced in February.

Ms. Shea also reported that the WIB would continue to work with the U.S. Chamber of Commerce and other partners to test and develop the work readiness credential assessment tool. In order to address the long-term language needs of the expanding immigrant workforce, the WIB staff would devote considerable energy to researching the delivery of English language instruction in the City, to better understand a potential role

for WIB engagement. Updates on this research and potential recommendations would be presented at subsequent Strategic Planning Committee meetings.

Looking Ahead: Refining the WIB's Focus

Following these updates on the WIB's strategic initiatives, the Committee discussed additional workforce issues on which it would like to focus in 2006. Topics of interest included preparing New York City's workforce for global competition, promoting the availability of English language learning opportunities, promoting school-to-career programs for youth, and work re-entry programs for ex-offenders. Members also identified an interest in learning from relevant international analogies, and developing pilot programs in partnership with federal, state, and/or local workforce development partners. It was suggested that these topics could form the basis of new workgroups, the structure of which was approved by the Board at the December 14, 2005 quarterly meeting.

Conclusion

Following the business described above, the meeting was adjourned.